

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**January 15, 2013**

**County Board Room, Room 200, St. Louis County Courthouse, Duluth, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

**RESOLUTIONS FOR APPROVAL:**

**Health & Human Services Committee – Commissioner Stauber, Chair**

1. Professional service agreements with Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for forensic psychological services for calendar year (CY) 2013.
2. Renewal of a purchase of service agreement with Duluth Bethel Society for drug testing services for CY 2013.
3. Application for funding from the Minnesota Department of Health to expand the Nurse-Family Home Visiting program through a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board for the period October 1, 2012 to March 31, 2015.
4. Agreement with Lake, Cook, Koochiching, Aitkin, Itasca and Carlton counties for a Region 3 Human Services Redesign Project for electronic document management of income maintenance programs.

**Environment & Natural Resources Committee – Commissioner Nelson, Chair**

5. Grant final approval to the plat of Rupert Shores on Vermilion located in Section 9, Township 63 North, Range 18 West (Beatty Township).
6. Cancellation of contract for repurchase of state tax forfeited land by Joshua Beyer of Duluth, MN; and further, the County Auditor is authorized to dispose of abandoned personal property that remains on the site.

**Finance & Budget Committee – Commissioner Raukar, Chair**

7. Authorize a Letter of Understanding for the 2012 proposed audit of St. Louis County's financial records by the State Auditor's Office.
8. Abatement list for Board approval.

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### **Consent Agenda**

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9. Authorize the purchase of a storage area network backup device and associated components and three years of onsite support from Datalink Corporation at a quoted price of \$49,429 plus MN sales tax of \$3,398.24; and further, authorize the purchase of 85 Sony Media Cartridges at the quoted price of \$8,372.50 plus MN sales tax of \$575.61.
10. Application for on-sale and Sunday on-sale intoxicating liquor licenses for Murmac LLC d/b/a Riverside Inn, French Township, transfer.
11. Application for a temporary 3.2 percent malt liquor license for Alborn Sno-Devils, Inc., Alborn Township, for February 2, 2013.

### **Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

12. Authorize a professional services agreement with Anthony Rubin in the amount of \$55,200 for consulting services to the Law Library Board for CY 2013.
13. Approve the “2013 St. Louis County Top Legislative Priorities” and direct the Intergovernmental Relations Director to work to achieve these outcomes during the 2013 Legislative Session.

### **Public Safety & Corrections Committee – Commissioner O’Neil, Chair**

14. Authorize the Sheriff’s Office to transfer for two (2) decommissioned all-terrain vehicles (ATVs) to the Hermantown Volunteer Fire Department at no cost, except for title transfer fees to be paid by the fire department.

**CY 2013 Forensic Psychological Services**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Public Health and Human Services Department (PHHS) wishes to ensure Children in Need of Protection and Services will have mental health needs addressed and recommendations presented for delinquency proceedings, permanency planning and termination of parental rights hearings; and

WHEREAS, the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic are able and willing to provide these services on behalf of the county.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes Professional Service Agreements with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for Forensic Psychological Services for the period January 1, 2013 through December 31, 2013 at a cost of \$675 per evaluation for up to 100 forensic evaluations which may be needed at any time during Calendar Year 2013 (\$65,000 maximum for all three providers combined), payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services).

**CY 2013 Drug Testing Renewal Purchase of Service  
Contract with Duluth Bethel Society**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, clients of the St. Louis County Public Health and Human Services Department (PHHS) are at times required to submit to drug testing; and

WHEREAS, PHHS has contracted with Duluth Bethel Society for many years to provide required drug testing and wishes to renew this agreement.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a purchase of service agreement with Duluth Bethel Society for drug testing services for the period January 1, 2013 through December 31, 2013 for the following services and rates from the identified budgets:

Level 1 screening	\$11.00 per unit
Level 2 screening	\$16.00 per unit
Full screen	\$26.00 per unit
Synthetic drugs	\$47.00 per unit

RESOLVED FURTHER, that these services will be authorized at the rates shown above for court-ordered drug testing services related to the work of the Children and Family Services Division up to \$101,000 for Expense Budget Fund 230-232008-602000.

RESOLVED FURTHER, that these services will be authorized at the rates shown above for mandated random drug testing services ordered by the PHHS Income Maintenance Division up to \$1,000 for Expense Budget Fund 230-231014-629900.

**Application for funding from the Minnesota Department of Health  
to Expand the Nurse-Family Home Visiting Program**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Minnesota Department of Health has made Patient Protection and Affordable Care Act funding available for seven counties with at-risk communities most in need of additional evidenced-based home visiting services, with St. Louis County having been identified as one; and

WHEREAS, the Carlton-Cook-Lake-St. Louis County Community Health Board has applied for and has been awarded \$504,250 of these available funds to be used to support the Nurse-Family Partnership models.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Public Health and Human Services Department to accept Federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV) funds through a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board in the amount of \$291,703 for the period October 1, 2012 to March 31, 2015, to be placed as follows:

MIECHV 1: 10/1/12 - 9/30/13: \$50,000

Fund 230, Agency 233999, Grant 23321, Project Code 23082012, Grant Year 2012.

MIECHV 2: Phase One: 1/1/13 - 3/31/13: \$29,879

Fund 230, Agency 233999, Grant 23322, Grant Year 2013.

MIECHV 2: Phase Two: 4/1/13 - 3/31/14: \$105,912

Fund 230, Agency 233999, Grant 23322, Project Code 23082013, Grant Year 2013.

MIECHV 2: Phase Three: 4/1/14 - 3/31/15: \$105,912

Fund 230, Agency 233999, Grant 23322, Grant Year 2014.

RESOLVED FURTHER, that St. Louis County's allocation of \$291,703 will be used to fund 1.0 FTE Public Health Nurse I to carry out Nurse-Family Partnership home visiting services and to pay for the costs associated with this model.

RESOLVED FURTHER, that the St. Louis County Board authorizes the Public Health and Human Services Department to increase its FTE complement by 1.0 FTE Public Health Nurse I, and if the grant funding expires and is not renewed in March, 2015, the new Public Health Nurse I position will be eliminated.

**Region 3 Human Services Redesign Project for Electronic Document Management System of Income Maintenance Programs**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, on January 15, 2008, by Resolution No. 08-40, the St. Louis County Board authorized the Public Health and Human Services Department (PHHS) to accept a grant to pilot an Electronic Document Management System (EDMS) for income maintenance programs in its Ely office; and

WHEREAS, based on the success of that pilot, the Board authorized the implementation of EDMS in the remaining offices of Hibbing, Virginia and Duluth on December 22, 2009, by County Board Resolution No. 09-594; and

WHEREAS, in late 2009 and early 2010, meetings were held with representatives of St. Louis, Lake, Cook, Koochiching, Aitkin, Itasca and Carlton counties to discuss human service redesign projects that may be feasible for the Arrowhead Region; and

WHEREAS, in October 2010, the human services directors of these counties were directed to further explore a regional EDMS system; and

WHEREAS, the region is now at the stage in the project where an agreement between St. Louis, Lake, Cook, Koochiching, Aitkin, Itasca and Carlton counties needs to be executed; and

WHEREAS, as required by County Board policy, this model has been reviewed and approved by the Information Technology Investment and Information Technology Steering Committees.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board authorizes the appropriate county officials to enter into an agreement with Lake, Cook, Koochiching, Aitkin, Itasca and Carlton counties for the hosting and staffing of a regional Electronic Document Management System for income maintenance programs, with all costs paid by the six partner counties.

RESOLVED FURTHER, that amendments to the licensing, maintenance and support agreements for the OnBase and Compass software may be executed by the Director of Public Health and Human Services and County Auditor, provided the funding for requested changes to the license agreement are included in the appropriate budgets.

**Final Plat Approval – Rupert Shores on Vermilion (Beatty)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the St. Louis County Planning Commission held a public hearing regarding the preliminary plat of Rupert Shores on Vermilion on November 10, 2011, and granted preliminary approval for the plat; and

WHEREAS, the final prints have been submitted and conform with the requirements set forth by the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to the plat of Rupert Shores on Vermilion, located in Section 9, Township 63 North, Range 18 West (Beatty Township).

**Cancellation of Contract for Repurchase of State Tax Forfeited Land - Beyer**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the contract with Joshua Beyer of Duluth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF RICE LAKE  
LOTS 50 & 51, BLOCK 2, COLMANS 4TH ACRE TRACT ADDN TO DULUTH  
Parcel Code: 520-0090-00770  
C22100087

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d), and 504B.271 authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

**Letter of Understanding for 2012 Audit by State Auditor's Office**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the St. Louis County Board authorizes the required signatories to execute the Letter of Understanding which details the scope and basis of the 2012 proposed audit of St. Louis County by the State Auditor's Office.

**Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. \_\_\_\_\_.

**Storage Area Network Backup Device and Media Cartridges Purchase**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County is committed to providing a strong infrastructure for its electronic information systems.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of a Quantum Scalar i500 14U Base Library, associated components and three years of onsite support from Datalink Corporation at the quoted price of \$49,429.00 plus Minnesota State Sales Taxes of \$3,398.24.

RESOLVED FURTHER, that the County Board authorizes the purchase of 85 Sony LTO6 Media Cartridges at the quoted price of \$8,372.50 plus Minnesota State Sales Taxes of \$575.61. Funding for both purchases from Fund 100, Agency 117004, Object 665300.

**Application for On-Sale and Sunday On-Sale Intoxicating Liquor Licenses  
(French Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that pursuant to the provisions of Minnesota Statutes, Section 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. \_\_\_\_\_.

RESOLVED FURTHER, that said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, that if named license holder sells their licensed place of business, the County Board may, at its discretion after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder.

RESOLVED FURTHER, that said license shall be effective February 1, 2013, through June 30, 2013:

Murmac LLC d/b/a Riverside Inn, French Township, On-Sale Intoxicating Liquor License No. CMB13152 and Sunday On-Sale Intoxicating Liquor License No. SUN13152, transfer.

**Application for Temporary On-Sale 3.2 Percent Malt Liquor License  
(Alborn Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. \_\_\_\_\_ is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Alborn Sno-Devils, Inc., Alborn Township, Temporary On-Sale 3.2 Percent Malt Liquor License No. TB13147, for February 2, 2013.

**Compensation for Services to the Law Library Board 2013**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, on December 28, 2012, the Law Library Board of Directors entered into an agreement with Anthony Rubin for consulting services to the Law Library Board during the 2013 calendar year; and

WHEREAS, pursuant to Minn. Stat. §134A.08 the County Board must approve the annual compensation for said services; and

WHEREAS, the Law Library has sufficient funds available in Fund 180, Agency 180001.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the 2013 professional services agreement compensation amount of \$55,200 payable from Fund 180, Agency 180001, Object 629900.

**Priorities for the 2013 Proposed Legislative Session**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the County Board was presented with a draft of legislative priorities for the 2013 Legislative Session at its Committee of the Whole meeting on January 8, 2013; and

WHEREAS, the county's Intergovernmental Relations Director discussed each item with commissioners and received input in finalizing the list of priorities.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the "2013 St. Louis County Top Legislative Priorities" as found in County Board File No. \_\_\_\_\_, and directs its Intergovernmental Relations Director to work to achieve these outcomes during the 2013 Legislative Session.

**Transfer of Two All-Terrain Vehicles to the  
Hermantown Volunteer Fire Department**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Sheriff's Office has decommissioned two all-terrain vehicles as part of an upgrade and these vehicles are no longer needed by the county; and

WHEREAS, the Hermantown Volunteer Fire Department is in need of all-terrain vehicles to support its fire and rescue response.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the St. Louis County Sheriff's Office to transfer ownership of two all-terrain vehicles to the Hermantown Volunteer Fire Department at no cost, except for transfer of title costs which will be paid by the department:

1. 1997 Polaris Explorer Serial # 4XACC28C3V2075275
2. 1994 Polaris 400L Serial # 9400930