

AGENDA

ANNUAL MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA



Tuesday, January 8, 2013, 9:30 A.M.

**County Board Room, Second Floor
St. Louis County Courthouse
100 N. 5th Avenue West
Duluth, Minnesota**

**FRANK JEWELL
First District**

**STEVE O'NEIL
Second District**

**CHRIS DAHLBERG
Third District**

**MIKE FORSMAN
Fourth District**

**PETE STAUBER
Fifth District**

**KEITH NELSON
Sixth District**

**STEVE RAUKAR
Seventh District**

County Auditor
Donald Dicklich

County Administrator
Kevin Gray

County Attorney
Mark Rubin

Clerk of the Board
Roberta Museta

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.****

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

**ST. LOUIS COUNTY BOARD OF COMMISSIONERS
ANNUAL MEETING**

**9:30 A.M. – TUESDAY, JANUARY 8, 2013
County Board Room, Courthouse, Duluth, Minnesota**

The Annual Meeting will be convened by Donald Dicklich, County Auditor

Roll Call:	1 st District	Commissioner Frank Jewell
	2 nd District	Commissioner Steve O’Neil
	3 rd District	Commissioner Chris Dahlberg
	4 th District	Commissioner Mike Forsman
	5 th District	Commissioner Pete Stauber
	6 th District	Commissioner Keith Nelson
	7 th District	Commissioner Steve Raukar

- I. Election of the Chair of the County Board of Commissioners for 2013.
- II. Election of the Vice-Chair of the County Board of Commissioners for 2013.
- III. Chair of the County Board to appoint Chairs of the following Standing Committees:
 1. Health and Human Services
 2. Environment and Natural Resources
 3. Public Works and Transportation
 4. Finance and Budget
 5. Central Management and Intergovernmental
 6. Public Safety and Corrections
- IV. AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. (Speakers will be limited to 5 minutes each.)

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.
- V. CONSENT AGENDA: Approval of business submitted on the Consent Agenda.
- VI. Resolution adopting the 2013 County Board meeting schedule.
- VII. Resolution adopting the 2013 Committee of the Whole meeting schedule.

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VIII. Resolutions of appointment for the following (all are one-year terms unless otherwise noted):

1. Two (2) representatives and one (1) alternate to Arrowhead Counties Association (ad hoc):
 - Expiring terms – Commissioner Jewell
 - Commissioner Nelson
 - Commissioner Dahlberg (alternate)
 2. One (1) representative to the Arrowhead Economic Opportunity Agency (AEOA) (remainder of 5 year term through 12/31/13):
 - Vacancy – Commissioner Sweeney
 3. One (1) representative and one (1) alternate to the Arrowhead Health Alliance:
 - Expiring terms - Chair of the Health & Human Services Committee
 - Commissioner Dahlberg (alternate)
 4. Three (3) representatives and one (1) alternate to Arrowhead Regional Corrections Board:
 - Expiring terms – Commissioner Sweeney
 - Commissioner Dahlberg
 - Commissioner Nelson
 - Commissioner Jewell (alternate)
 5. One (1) representative to the Arrowhead Regional Development Commission (ARDC) (3-year term):
 - Expiring term – Commissioner Sweeney
- Metropolitan Interstate Council
Expiring terms – Commissioner O’Neil
Commissioner Sweeney (alternate)

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6. Representatives to the Association of Minnesota Counties (AMC) – County Commissioners and County Administrator by virtue of position.

Expiring terms - Kevin Gray, County Administrator
Commissioner Jewell
Commissioner O’Neil
Commissioner Dahlberg
Commissioner Forsman
Commissioners Sweeney
Commissioner Nelson
Commissioner Raukar
Ann Busche, PHHS Director
Barbara Hayden, Planning and Community
Development Director

AMC District I Policy Committees:

Environment & Natural Resources:

Expiring term - Commissioner Dahlberg

General Government:

Expiring term - Commissioner Jewell
Commissioner Raukar

Health & Human Services:

Expiring term - Commissioner O’Neil

Public Safety:

Expiring term - Commissioner Sweeney

Transportation & Infrastructure:

Expiring term - Commissioner Forsman
Commissioner Nelson

Indian Affairs Task Force – Ongoing term:

Vacancy - Commissioner Sweeney

7. One (1) representative to the Community Health Services Board (3-year term):

Expiring term - Commissioner Forsman

8. One (1) representative to the Cooperative Extension Committee (remainder of 3-year term through 12/31/13):

Vacancy - Commissioner Sweeney

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9. One (1) representative to the Duluth/St. Louis County Joint Airport Zoning Board (remainder of 3-year term through 12/31/13):
Vacancy - Commissioner Sweeney
10. One (1) representative to the Laurentian Resource Conservation and Development Council:
Expiring term - Commissioner Jewell
11. One (1) representative to the Law Library Board:
Expiring term - Commissioner Sweeney
12. Two (2) representatives to the Liquor Licensing Committee:
Expiring term - Commissioner Dahlberg
Commissioner Nelson
13. Two (2) representatives and one (1) alternate to the Minnesota Inter-County Association (MICA):
Expiring term- Commissioner Dahlberg
Commissioner Raukar
Commissioner Sweeney (alternate)
14. Two (2) representatives and two (2) alternates to the 9-1-1 Emergency System User Board:
Expiring term- Commissioner Nelson
Commissioner Sweeney
Commissioner Forsman (alternate)
Commissioner O'Neil (alternate)
15. North Shore Management Board – Ongoing term:
Vacancy - Commissioner District 5
16. One (1) representative and one (1) alternate to the Northeast Minnesota Office of Job Training, Local Elected Officials Board:
Expiring term - Commissioner Forsman
Commissioner Nelson (alternate)
17. One (1) representative and one (1) alternate to the Northeast Regional Radio Board:
Expiring term - Commissioner Sweeney
Commissioner Nelson (alternate)

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18. One (1) representative to the Northeast Waste Advisory Council – Ongoing term:
Vacancy - Commissioner District 5
19. Three (3) representatives and one (1) alternate to the Northern Counties Land Use Coordinating Board:
Expiring term- Commissioner Dahlberg
Commissioner Forsman
Commissioner Raukar
Commissioner Jewell (alternate)
20. One (1) representative to the St. Louis County Planning Commission:
Expiring term - Commissioner Dahlberg
21. Two (2) representatives to the St. Louis County Promotional Bureau:
Expiring term - Commissioner Sweeney
Commissioner Nelson
22. Two (2) representatives to the Public Health and Human Services (PHHS) Advisory Committee:
Expiring term - Commissioner O’Neil (PHHS Chair)
Commissioner Jewell
23. Three (3) representatives and two (2) alternates to the St. Louis/Lake Counties Regional Railroad Authority:
Expiring term - Commissioner Nelson
Commissioner Raukar
Commissioner O’Neil
Commissioner Forsman (alternate)
Commissioner Sweeney (alternate)
24. One (1) representative to the Septic Subcommittee – Ongoing:
Vacancy - Commissioner District 5
25. One (1) representative to the Solid Waste Advisory Committee – Ongoing:
Vacancy - Commissioner District 5
- IX. Award of bid for legal publications for St. Louis County for the year 2013. **{13-01}**
- X. Oath of Office – County Assessor Reappointment.

NOTE: At the conclusion of the Annual County Board meeting, the St. Louis County Housing and Redevelopment Authority (HRA) will convene.

County Board Meeting Schedule for 2013

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board of Commissioners will meet in 2013 commencing at 9:30 a.m. on Tuesdays according to the following schedule:

- January: 8th, 15th — Duluth Courthouse
22nd — Industrial Town Hall
- February: 5th, 12th — Duluth Courthouse
26th — Hibbing City Council Chambers
- March: 12th — Duluth Courthouse
26th — Ely Public Works Facility
- April: 2nd, 9th — Duluth Courthouse
23rd — Virginia Courthouse
- May: 7th, 14th — Duluth Courthouse
28th — Hibbing City Council Chambers
- June: 4th, 11th — Duluth Courthouse
25th — Semer's Park Pavilion, Ely
- July: 2nd, 9th — Duluth Courthouse
23rd — Floodwood City Hall
- August: 6th — Duluth Courthouse
13th — Fredenberg Town Hall
- September: 3rd, 10th — Duluth Courthouse
24th — Historic Miner's Dry, Ely
- October: 1st, 8th — Duluth Courthouse
22nd — McDavitt Town Hall
- November: 5th, 12th — Duluth Courthouse
26th — Hibbing City Council Chambers
- December: 3rd — Duluth Courthouse
17th — Morse Town Hall

Committee of the Whole Meeting Schedule for 2013

BY COMMISSIONER _____

WHEREAS, the following are the Standing Committees of the St. Louis County Board with Chairs as appointed by the Chair of the County Board:

Health and Human Services Committee

Chair – _____

Environment and Natural Resources Committee

Chair – _____

Public Works and Transportation Committee

Chair – _____

Finance and Budget Committee

Chair – _____

Central Management and Intergovernmental Committee

Chair – _____

Public Safety and Corrections Committee

Chair – _____

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board of Commissioners will meet in 2013 as a Committee of the Whole immediately following the County Board meetings on Tuesdays according to the following schedule:

- | | |
|-----------|--|
| January: | 8 th , 15 th — Duluth Courthouse
22 nd — Industrial Town Hall |
| February: | 5 th , 12 th — Duluth Courthouse
26 th — Hibbing City Council Chambers |
| March: | 12 th — Duluth Courthouse
26 th — Ely Public Works Facility |
| April: | 2 nd , 9 th — Duluth Courthouse
23 rd — Virginia Courthouse |
| May: | 7 th , 14 th — Duluth Courthouse
28 th — Hibbing City Council Chambers |

June: 4th, 11th — Duluth Courthouse
25th — Semer's Park Pavilion, Ely

July: 2nd, 9th — Duluth Courthouse
23rd — Floodwood City Hall

August: 6th — Duluth Courthouse
13th — Fredenberg Town Hall

September: 3rd, 10th — Duluth Courthouse
24th — Historic Miner's Dry, Ely

October: 1st, 8th — Duluth Courthouse
22nd — McDavitt Town Hall

November: 5th, 12th — Duluth Courthouse
26th — Hibbing City Council Chambers

December: 3rd — Duluth Courthouse
17th — Morse Town Hall

Appointments to the Arrowhead Counties Association

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Arrowhead Counties Association (ad hoc) for one-year terms expiring on December 31, 2013:

_____ Representative

_____ Representative

_____ Alternate

Appointment to the Arrowhead Economic Opportunity Agency

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Arrowhead Economic Opportunity Agency (AEOA) for the remainder of a 5-year term expiring on December 31, 2013:

_____ Representative

Appointments to the Arrowhead Health Alliance

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Arrowhead Health Alliance for one-year terms expiring December 31, 2013:

_____ Representative
(Chair of the Health & Human
Services Committee)

_____ Alternate

Appointments to the Arrowhead Regional Corrections Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Arrowhead Regional Corrections Board for one-year terms expiring December 31, 2013:

- _____ Representative
- _____ Representative
- _____ Representative
- _____ Alternate

**Appointments to the Arrowhead Regional Development Commission (ARDC)
and ARDC Metropolitan Interstate Council**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Arrowhead Regional Development Commissioner for a three-year term expiring December 31, 2015:

_____ Representative

RESOLVED FURTHER, that the St. Louis County Board hereby appoints the following as their representatives to the ARDC Metropolitan Interstate Council for one-year terms expiring December 31, 2013:

_____ Representative

_____ Alternate

**Appointments to the Association of Minnesota Counties (AMC),
District I Policy Committees & Indian Affairs Task Force**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Association of Minnesota Counties (AMC) for one-year terms expiring December 31, 2013:

- Kevin Gray, County Administrator
- Commissioner Jewell
- Commissioner O'Neil
- Commissioner Dahlberg
- Commissioner Forsman
- Commissioner Stauber
- Commissioner Nelson
- Commissioner Raukar
- Ann Busche, Public Health & Human Services Director
- Barbara Hayden, Planning & Community Development Director

RESOLVED FURTHER, that the St. Louis County Board hereby appoints the following as their representatives to the following AMC District I Policy Committees for one-year terms expiring December 31, 2013:

Environment & Natural Resources Committee:

_____ Representative

General Government:

_____ Representative

_____ Representative

Health & Human Services:

_____ Representative

Public Safety:

_____ Representative

Transportation & Infrastructure:

_____ Representative

RESOLVED FURTHER, that the St. Louis County Board hereby appoints the following as their representative to the AMC Indian Affairs Task Force for an on-going term:

_____ Representative

Appointment to the Community Health Services Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Community Health Services Board for a three-year term expiring December 31, 2015:

_____ Representative

Appointment to the Cooperative Extension Committee

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Cooperative Extension Committee for the remainder of a three-year term expiring December 31, 2013:

_____ Representative

Appointment to the Duluth/St. Louis County Joint Airport Zoning Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Duluth/St. Louis County Joint Airport Zoning Board for the remainder of a three-year term expiring December 31, 2013:

_____ Representative

Appointment to the Laurentian Resource Conservation and Development Council

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Laurentian Resource Conservation and Development Council for a one-year term expiring December 31, 2013:

_____ Representative

Appointment to the Law Library Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Law Library Board for a one-year term expiring December 31, 2013:

_____ Representative

Appointments to the Liquor Licensing Committee

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Liquor Licensing Committee for a one-year term expiring December 31, 2013:

_____ Representative

_____ Representative

Appointments to the Minnesota Inter-County Association (MICA)

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Minnesota Inter-County Association (MICA) for one-year terms expiring December 31, 2013:

_____ Representative

_____ Representative

_____ Alternate

Appointments to the 9-1-1 Emergency System User Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the 9-1-1 Emergency System User Board for one-year terms expiring December 31, 2013:

- _____ Representative
- _____ Representative
- _____ Alternate
- _____ Alternate

Appointment to the North Shore Management Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the North Shore Management Board for an on-going term:

_____ Representative

**Appointments to the Northeast Minnesota Office of Job Training,
Local Elected Officials Board**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Northeast Minnesota Office of Job Training, Local Elected Officials Board for one-year terms ending December 31, 2013:

_____ Representative

_____ Alternate

Appointments to the Northeast Regional Radio Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Northeast Regional Radio Board for one-year terms expiring December 31, 2013:

_____ Representative

_____ Alternate

Appointment to the Northeast Waste Advisory Council

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Northeast Waste Advisory Council for an on-going term:

_____ Representative

Appointments to the Northern Counties Land Use Coordinating Board

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Northern Counties Land Use Coordinating Board for one-year terms expiring December 31, 2013:

- _____ Representative
- _____ Representative
- _____ Representative
- _____ Alternate

Appointment to the St. Louis County Planning Commission

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the St. Louis County Planning Commission for a one-year term expiring December 31, 2013:

_____ Representative

Appointments to the St. Louis County Promotional Bureau

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the St. Louis County Promotional Bureau for one-year terms expiring December 31, 2013:

_____ Representative

_____ Representative

**Appointments to the Public Health and Human Services (PHHS)
Advisory Committee**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the Public Health and Human Services Advisory Committee for one-year terms expiring December 31, 2013:

_____ Representative (PHHS Chair)
_____ Representative

Appointments to the St. Louis/Lake Counties Regional Railroad Authority

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representatives to the St. Louis/Lake Counties Regional Railroad Authority for one-year terms expiring December 31, 2013:

- _____ Representative
- _____ Representative
- _____ Representative
- _____ Alternate
- _____ Alternate

Appointment to the Septic Subcommittee

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Septic Subcommittee for an on-going term:

_____ Representative

Appointment to the Solid Waste Advisory Committee

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board hereby appoints the following as their representative to the Solid Waste Advisory Committee for an on-going term:

_____ Representative

2. FINANCIAL STATEMENT		
1 ST PUBLICATION/LOCATION	.31621	.0592
2 ND PUBLICATION/LOCATION	.31621	.0592
3. DELINQUENT TAX LIST		
1 ST PUBLICATION	.31621	.0462
2 ND PUBLICATION	.31621	.0130

The evaluation process is based on meeting bid specifications and the Minnesota Newspaper Association formula for evaluation of bids.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the award of bid as follows:

Item 1	Official Newspaper	Duluth News Tribune
Item 2	Financial Statement	Gilbert Herald
Item 3	Delinquent Tax List	Gilbert Herald

2013 Official Newspaper and Publication

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes a contract with the Duluth News Tribune for the 2013 Official Newspaper, in accordance with the specifications of Bid No. 5056 and its bid as follows:

	INDEX NO.
1. OFFICIAL NEWSPAPER	
A. LEGAL NOTICES	.31621
B. BOARD PROCEEDINGS	.31621
C. NOTICE OF EXPIRATION OF REDEMPTION	
1 ST PUBLICATION	.31621
2 ND PUBLICATION	.31621

RESOLVED FURTHER, that the St. Louis County Board authorizes a contract with the Gilbert Herald for the 2013 Publication, in accordance with the specifications of Bid No. 5056 and its low bid as follows:

	INDEX NO.
2. FINANCIAL STATEMENT	
1 ST PUBLICATION	0.592
2 ND PUBLICATION/LOCATION	.0592
3. DELINQUENT TAX LIST	
1 ST PUBLICATION	.0462
2 ND PUBLICATION	.0130