



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

January 24, 2012

Immediately following the Board Meeting, which begins at 9:30 A.M.

Grand Lake Town Hall – 5297 Highway 53, Twig, MN

(At the intersection of U.S. Highway 53 and County Highway 7/Industrial Road)

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of January 10, 2012

Health & Human Services Committee – Commissioner O’Neil, Chair

1. Detox and Hold Services Renewal Contracts [12-17]
2. Drug Testing Renewal Purchase of Service Contract with Duluth Bethel Society [12-18]

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

3. Renewal of Joint Powers Agreement for the Conservation and Management of Clean Water – Voyageurs National Park [12-19]
4. Solid Waste Transfer Trailer Purchase [12-20]
5. Easement Request from Drift-Toppers Snowmobile Club – Rice Lake Township [12-21]
6. Utility Easement across State Tax Forfeited Land to Great River Energy and Lake Country Power [12-22]
7. Roadway Easement Request from Rice Lake Township [12-23]
8. Reconveyance of State Tax Forfeited Land from St. Louis County Ownership [12-24]
9. Repurchase of State Tax Forfeited Land - Byron R. Hiivala Trust [12-25]
10. Landfill Phase 6 Bidding, Construction Management and Certification Services Contract [12-26]

Public Works & Transportation Committee – Commissioner Forsman, Chair

11. Agreements with Breitung Township for County Projects 111484, 121198 and 121195 [12-27]
12. Acquisition of Right of Way – County Project 1487 (Fayal Township) [12-28]

Finance & Budget Committee – Commissioner Raukar, Chair

13. Abatement List for Board Approval [12-29]

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

14. Contract Renewal for Court Appointed Attorneys in Child Protection Proceedings [12-30]
15. Reallocation of Investigator Position in County Attorney’s Office [12-31]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

16. Correction of 2011 Hazardous Fuels Reduction Grant Resolution [12-32]
17. 2011 Operation Stonegarden Homeland Security Grant [12-33]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair**1. Contract Reinstatement Guidelines and Fees [12-34]**

Resolution authorizing a change in tax forfeit contract reinstatement guidelines.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**1. Sheriff's Supervisory Association Bargaining Agreement – 2010/2011 [12-35]**

Resolution authorizing the 2010-2011 Sheriff's Supervisory Association bargaining agreement

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

February 7, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN

February 14, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN

February 28, 2012 City Council Chambers, Hibbing, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, January 10, 2012

Location: Duluth Courthouse, County Commissioners Conference Room

Present: Commissioners Jewell, O'Neil, Dahlberg, Forsman, Sweeney, Nelson and Raukar

Absent: None

Convened: Chair Nelson called the meeting to order at 10:02 a.m.

CONSENT AGENDA

O'Neil/Forsman moved to approve the consent agenda. At the request of Commissioner Dahlberg, item one under Health and Human Services was pulled for separate consideration. Commissioner Dahlberg noted the public hearing for proposed Ordinance 60, Subdivision Regulations, and for the listening public the hearing will be held on February 14, 2012, at 9:40 a.m. in the County Board Room, Duluth Courthouse. (7-0)

- Minutes of January 3, 2012
- Authorization to apply for and accept the 2011 Port Security Grants.
- Establish a public hearing to consider adoption of proposed Ordinance 60, Subdivision Regulations, February 14, 2012, St. Louis County Courthouse.

REGULAR AGENDA

Commissioner O'Neil introduced the Memorandum of Understand (MOU) for TXT 4 LIFE and said this is a great program aimed at preventing teen suicide. Administrator Kevin Gray said the action requested is to approve the MOU for TXT 4 LIFE, a suicide prevention program. St. Louis County Public Health and Human Service (PHHS) Director Ann Busche said the project was the vision of Carlton County PHHS Director Dave Lee, who applied for the grant and brought the project forth to surrounding counties. In response to questions from Commissioner Sweeney, Director Lee said the program got its name because kids today use Facebook and text messaging to communicate and this gives them an opportunity to get help via text messages, where they might not feel comfortable making a phone call. Director Lee said much of the funds will be used for staff to answer calls and text messages, as well as for training. Director Lee said kids can text the word "Life" to 839863 and it goes to the crisis call center for prompt response. In response to a question from Commissioner Raukar, Director Lee said that are no hard facts as to why suicide rates in the region, and Minnesota over all, are so high, noting one of the reasons this program is taking off in the state is to try to address the epidemic rate of teen suicide. Commissioner Raukar said this addresses the immediate need, adding a proactive approach, such as a phone "app" for suicide prevention would be beneficial. Commissioner Forsman said his daughter has a master's degree in social work and her job is in crisis intervention where she handles many of these types of calls, and anything we can do is important. Commissioner Nelson said it is interesting that we are using technology to address a problem created by technology. Commissioner Nelson said it is easy to send a hurtful text message, but the same hurtful message would be more difficult to deliver face to face. Commissioner Dahlberg said the military has a suicide prevention program called ACE of Hearts. Commissioner Dahlberg said ACE stands for "Ask, Care and Escort", adding he is supportive of this request. County Attorney Rubin announced he found "ASK", a phone app for suicide prevention. After further discussion, O'Neil/Raukar moved the resolution without recommendation. Commissioner Sweeney said she would like the phone and text numbers available for the public at the next meeting. Commissioner Nelson requested that either Director Busche or Director Lee attend the next board meeting to answer questions. (7-0)

O'Neil/Dahlberg moved, without recommendation, to approve the designation of a northern Common Entry Point. Administrator Gray said the request is for a northern Common Entry Point for reporting abuse of vulnerable adults. PHHS Director Ann Busche said they are boosting efforts in the area of adult protective service. This request utilizes current staff and reconfigures the duties to include a northern location in Virginia for a Common Entry Point. In response to a question from Commissioner Nelson, Director Busche said cost is not the issue, rather resources to answer calls and coordinate the follow-up on potential abuse. In response to a question from Commissioner Sweeney, Director Busche said in the past if someone in Ely called it would go to the Duluth Common Point of Entry. The new northern site would give the caller access closer to home. Commissioner Nelson asked to move without recommendation, and the makers agreed. (7-0)

Raukar/Sweeney moved to authorize an amended Business Subsidy Agreement with Cirrus Design. Administrator Gray said the amendment is for the years 2011-2017 and the only change is the number of employees, noting if they drop below 300 employees all abatement funds, plus interest, would need to be repaid. In response to a question from Commissioner Sweeney, Planning and Community Planning Director Barb Hayden said when the employment numbers fell below the anticipated numbers, mainly due to the economy, they didn't want to redo the entire plan. Director Hayden said they worked closely with the City of Duluth and agreed upon a minimum of 300 employees. Administrator Gray clarified that this is an abatement agreement and Cirrus does pay taxes, adding this is not an endorsement to layoff employees. Administrator Gray said Director Hayden has worked diligently on this for two years and she insisted on at least 300 employees. Administrator Gray said while Cirrus would like to be at 900 employees, the economy dictates otherwise and the goal is to insure the abatement agreement is achievable. Commissioner Nelson said the county is heavily invested in this entity and it is in our best interest for them to succeed. (7-0)

Commissioner Jewell, supported by Commissioner Dahlberg, moved to authorize a fifty-year co-tenancy agreement with the City of Duluth for joint maintenance and use of the Public Safety Building. Property Director Tony Mancuso said they built the Public Safety Building with space in mind for the Duluth Police Department. Director Mancuso said there are separate utility meters for the city, but everything else is shared, adding this is a long-term partnership. Commissioner Nelson noted the space included an expanded conference/training room. Commissioner Nelson he would like to see a countywide availability list of conference room space and added he hopes the county will have access to the downtown parking spaces vacated by the Duluth Police Department. Director Mancuso said the agreement does give the county the police garage and the impound lot, which is about 19-20 parking spaces. Additionally, when the state moves out of the Government Services Center the county will acquire an additional 26 parking spaces. Director Mancuso said IT and Property Management are currently working on a county-wide list of available conference rooms and it will be forth coming. After further discussion, the motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner O'Neil said there are several events in Duluth recognizing Martin Luther King Day including a breakfast at Holy Family Catholic Church at 7:00 a.m. and a march/rally that starts at 11:00 a.m. at the Washington Center and ends at the DECC. Both events are on Monday, January 16, 2012.

Commissioner Dahlberg said another Martin Luther King event is on Sunday, January 15, 2012, where there will be a service at Christ Temple Victory Center from 6:00 p.m. -8:00 p.m. Commissioner Dahlberg noted the recent passing of Mike Colalillo, a local Metal of Honor recipient.

Commissioner Dahlberg recently attended the Economic Realities seminar at the Radisson, where Dr. Scott Anderson, Wells Fargo Senior Economist, spoke on the economy and continued mortgage foreclosures. Commissioner Dahlberg handed out a copy of a newspaper article from 2011 on the Americans that were awarded the Nobel Prize in Economics.

Commissioner Forsman attended a Towards Zero Deaths meeting and two things from the presentation struck him. First, the hands free mode on the cell phone is more hazardous than holding a cell phone and second, comparison of a driver talking on a cell phone vs. talking to an adult passenger shows the driver is actually much safer having an adult passenger with them. Commissioner Forsman said text messaging is the worst as drivers literally take their eyes off the road. Other topics included railroad crossings and other hazards.

Commissioner Sweeney said there is a Duluth Public Library Board meeting on Tuesday, January 24, 2012, at 4:30 p.m. at the Main Library downtown. Dr. Jim Skurla, UMD Bureau of Business and Economics, will be discussing the "Library Return on Investment and Minnesota State Library System Impact Study". Commissioner Jewell said the Mayor of Duluth appointed him to the library board and this should be an interesting presentation.

Commissioner Nelson encouraged commissioners to use this time to report to the board on various meetings and activities to keep commissioners informed. Commissioner Nelson said the county is working with the City of Virginia on the sale of state tax-forfeited land for a project that will create 20-25 mining related jobs.

Administrator Gray said Property Director Tony Mancuso was contacted by Senator Al Franken's office and Senator Franken will be here on Wednesday, January 18, 2012, from 3:15 p.m. to 4:15 p.m. to discuss retrofitting older buildings and energy savings. The meeting will take place in the County Board Conference Room.

Commissioner Nelson said Congressman John Mica, Transportation Chair, personally invited him and Commissioner Raukar to attend a train ride on 78 miles of railway corridor that recently opened in the Miami, Florida area, scheduled later this month. Commissioner Nelson said that while they are unable to attend, this invitation speaks to the national recognition of the Northern Lights Project. Commissioner Nelson noted the addition of a moment of silence at the board meeting for police and firefighters to recognize their service to public safety and bravery.

At 11:58 a.m., Sweeney/Jewell moved to adjourn the committee of the whole meeting. (7-0)

Keith Nelson, Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 12 - 17

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Detox and Hold Services Renewal Contracts

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to renew agreements with the Center for Alcohol and Drug Treatment and Range Mental Health Center for detoxification and hold services for the period January 1, 2012 through December 31, 2012.

BACKGROUND:

Detoxification and hold services are required by Minn. Stat. 254A.08. The purpose of detoxification services is to protect individuals and the community by: (1) safely withdrawing people from mood altering substances; (2) improving their level of functioning; (3) providing assessment services, medical care, interventive counseling, and appropriate referrals; and (4) supporting their ability to protect and provide for themselves.

The Center for Alcohol and Drug Treatment and Range Mental Health Center have provided these services for over ten years. St. Louis County entered into agreements with both providers expired December 31, 2011. The Public Health and Human Services Department included an annual amount for each provider in its approved 2012 budget. The amounts recommended for 2012 represent no change from the 2011 agreements.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the Center for Alcohol and Drug Treatment in the amount of \$1,393,366 and Range Mental Health Center in the amount of \$376,342 for detoxification and hold services for the period January 1, 2012 through December 31, 2012, payable from Fund 230-232006-606000.

Detox and Hold Services Renewal Contracts

BY COMMISSIONER: _____

WHEREAS, detoxification and hold services in St. Louis County protect individuals and the community by (1) safely withdrawing people from mood-altering substances; (2) protecting clients and others in the community; (3) improving their level of functioning; (4) providing assessment services, medical care, interventive counseling, and appropriate referrals; and (5) supporting their ability to protect and provide for themselves; and

WHEREAS, St. Louis County has purchased detoxification and hold services from the Center for Alcohol and Drug Treatment in Duluth and Range Mental Health Center in Virginia with county funds for over ten years; and

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers of detoxification and hold services for the period January 1, 2012 through December 31, 2012, payable from Fund 230-232006-606000.

<u>Provider</u>	<u>Annual Amount</u>
Center for Alcohol and Drug Treatment	\$1,393,366.00
Range Mental Health Center	\$ 376,342.00

BOARD LETTER NO. 12 - 18

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Drug Testing Renewal
Purchase of Service Contract
with Duluth Bethel Society

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Parents will be emotionally and financially able to provide for their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement for drug testing services provided by the Duluth Bethel Society in Duluth effective January 1, 2012 through December 31, 2012.

BACKGROUND:

St. Louis County has maintained a contract with the Duluth Bethel Society to provide urinalysis collection and drug testing services for St. Louis County for some time. These services are typically provided when the court orders parents to submit to drug testing as part of their obligation under a court order. Since there are no court services funds to pay for these services, these services have been paid by Public Health and Human Services Department as part of Children and Family Services.

The department does not have the ability to control the budget for this service, since the volume of services needed is determined by the court, but the annual amount is projected at no more than \$100,000. The department is finding that there is a need to expand this contract to include a rate for court ordered drug testing for synthetic drugs, such as spice, bath salts, and legal alternatives to marijuana. Duluth Bethel is prepared to provide this service at the rate of \$47.00 per test. All other rates proposed for 2012 remain unchanged from 2011.

The rates for these services are as follows:

Level 1 screening	\$11.00 per unit
Level 2 screening	\$16.00 per unit
Full screen	\$26.00 per unit
Synthetic drugs	\$47.00 per unit

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Duluth Bethel Society for drug testing services for the period January 1, 2012 through December 31, 2012.

**Drug Testing Renewal Purchase of Service Contract
with Duluth Bethel Society**

BY COMMISSIONER: _____

WHEREAS, clients of St. Louis County Public Health and Human Services (PHHS) are sometimes ordered by the court to submit to drug testing; and

WHEREAS, it is in the interest of St. Louis County to cooperate with court orders that require clients to undergo drug testing; and

WHEREAS, there is a need to add drug testing for synthetic drugs, including spice, bath salts, and legal alternatives to marijuana, as an additional service under this contract.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a purchase of service agreement with Duluth Bethel Society for drug testing services for the period January 1, 2012 through December 31, 2012 for the following services and rates (Expense Budget: Fund 230-232008-602000):

Level 1 screening	\$11.00 per unit
Level 2 screening	\$16.00 per unit
Full screen	\$26.00 per unit
Synthetic drugs	\$47.00 per unit

BOARD LETTER NO. 12 - 19

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: January 24, 2012

RE: **Renewal of Joint Powers Agreement for the Conservation and Management of Clean Water – Voyageurs National Park**

FROM: **Kevin Z. Gray
County Administrator**

RELATED DEPARTMENT GOAL:

To ensure the policy direction set by the St. Louis County Board of Commissioners is implemented in an effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve renewal of the Joint Powers Agreement with Koochiching County for the conservation and management of clean water in and adjacent to Voyageurs National Park and to appoint two Commissioners to the Joint Powers Board.

BACKGROUND:

On March 3, 2009, the St. Louis County Board approved a Joint Powers Agreement between St. Louis County (representing the unorganized area of Ash River), Kabetogama Township, and the Crane Lake Water and Sanitary District to provide oversight and direction for the Namakan Basin Sewer System Initiative. The agreement established that St. Louis County would be the fiscal agent and would accept and disburse funds. The St. Louis County Board also appointed Commissioners Keith Nelson and Mike Forsman to the Joint Powers Board. The agreement expired on September 1, 2011.

At that time, St. Louis County recognized that additional funding would be necessary to plan, develop, construct and manage a comprehensive wastewater treatment system for the property in and adjacent to Voyageurs National Park which affects the Namakan Basin in St. Louis County. Koochiching County is currently developing a wastewater treatment study for the property in and adjacent to Voyageurs National Park located within Koochiching County. Given the similar nature of the respective projects, that each party would be pursuing the same or similar sources of funding, and the shared border

of the affected areas in both St. Louis County and Koochiching County, a second Joint Powers Agreement between the two counties for the purpose of pursuing funding for the respective projects seemed appropriate.

The Joint Powers Agreement for the conservation and management of clean water in and adjacent to Voyageurs National Park proposes a Joint Powers Board composed of four members--two commissioners from each county. It is also proposed that St. Louis County would be the fiscal agent for this agreement and would accept and disburse funds on behalf of the Joint Powers Board. The Koochiching County Board approved the agreement at its December 20, 2011 meeting.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve renewal of the Joint Powers Agreement with Koochiching County and appoint two county commissioners to this Joint Powers Board.

**Renewal of Joint Powers Agreement for the Conservation
and Management of Clean Water – Voyageurs National Park**

BY COMMISSIONER _____

WHEREAS, St. Louis County Board believes it is in the public interest to protect the environment; and

WHEREAS, St. Louis County is a member of the Namakan Basin Joint Powers Board that is currently developing a preliminary engineering report for wastewater treatment systems in the Namakan Basin area which is in and adjacent to Voyageurs National Park; and

WHEREAS, Koochiching County is currently developing a wastewater treatment study for the property in Koochiching County found within and adjacent to Voyageurs National Park; and

WHEREAS, the St. Louis County Board supports renewal of a Joint Powers Agreement with Koochiching County to seek federal, state, and other financial assistance to plan, develop, construct and manage a comprehensive wastewater treatment system for the property within and adjacent to the Voyageurs National Park in both Koochiching County and St. Louis County.

WHEREAS, the Koochiching County Board approved the agreement at its December 20, 2011 meeting.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves renewal of the Joint Powers Agreement with Koochiching County to seek federal, state, and other available funding and financial assistance to plan, develop, construct, and manage wastewater treatment for property within and adjacent to Voyageurs National Park, located within both Koochiching County and St. Louis County.

RESOLVED FURTHER, that the St. Louis County Board appoints Commissioners _____ and _____ to the Joint Powers Board for the conservation and management of waters in and adjacent to Voyageurs National Park, and that St. Louis County Auditor will be the fiscal agent on behalf of the board.

JOINT POWERS AGREEMENT BETWEEN ST. LOUIS COUNTY AND KOOSKICHING COUNTY

For the Conservation and management of clean water within and adjacent to Voyageurs National Park.

THIS AGREEMENT, (hereinafter “Agreement”) made and entered into this _____ day of December, 2011, by and between St. Louis County (hereinafter referred to as “the County”) and Koochiching County (together referred to as “the Counties”), each party being a political subdivision of the State of Minnesota.

WHEREAS, Minnesota Statutes 471.59, Joint Exercise of Powers, authorizes the Counties to enter into this Agreement with each other for the purpose set forth herein; and

WHEREAS, there is a need to seek federal, state and other available funding and financial assistance to plan, develop, manage, and construct a comprehensive waste water treatment system for property within and adjacent to Voyageurs National park, (located within the “Project Area”); and

WHEREAS, the Project Area is defined as the property located within and adjacent to Voyageurs National Park, including the Island View Area of Rainy Lake and the Ash River, Crane Lake and Kabetogama areas of the Namakan Basin; and

WHEREAS, the Counties entered into a Joint Powers Agreement (hereinafter referred to as “the Original Agreement”) in December 2009 for the same purpose; and

WHEREAS, according to the Original Agreement the Counties were to affirm their continued participation by resolution, by September 1, 2011, and every two years thereafter, or the Original Agreement would terminate without further action by either party.

NOW THEREFORE, the Counties agree as follows:

1. **RENEWAL** The Counties agree to waive Section 8 of the Original Agreement and reaffirm their participation in, and renew the Original Agreement, subject to the amendment of the Termination clause, as modified by this resolution.
2. **PARTICIPATION** The Counties agree to continue participating under the rules of the Original Agreement subject to the amendment of the Termination clause.

3. **TERMINATION** The Counties agree that the Original Agreement shall be automatically renewed at each termination date without subsequent reaffirmation. The parties specifically retain the right to terminate the Original Agreement upon 30 days notice in writing to the County Board Chair of the other party. Any funds remaining, after all obligations incurred under this Agreement have been paid shall be returned to the Counties on a pro-rated basis unless by the terms of any agreement or grantor they must be disbursed in any other manner.

ST. LOUIS COUNTY

KOOCHICHING COUNTY

By: _____
County Board Chair

By: _____
County Board Chair

Date: _____

Date: _____

APPROVED AS TO FORM & EXECUTION:

BY: _____
Assistant County Attorney

Date: _____

Damion Number: _____

BOARD LETTER NO. 12 – 20

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Solid Waste Transfer Trailer
Purchase

FROM: Kevin Z. Gray
County Administrator

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To provide safe, efficient and cost effective transportation of waste from sites across the county.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of a new walking floor trailer to provide the haulage of waste from transfer stations to the Regional Landfill and other locations.

BACKGROUND:

The Environmental Services Department's waste collection system is composed of canister sites, transfer stations, and the Regional Landfill. The department operates five transfer stations located in Aurora, Brookston, Cook, Ely (Northwoods) and Hibbing, at which local commercial waste haulers and residents bring mixed solid waste (MSW) and demolition waste for disposal. The department contracts with private firms to haul MSW loaded in the transfer trailers to the Regional Landfill, and demolition waste loaded in the transfer trailers to private and county landfills in the area for disposal. The department's current inventory consists of eleven (11) walking floor trailers that range in age from two to twelve years.

Specifications for the transfer trailers were developed from previous trailer bids, manufacturers' brochures, suggestions provided by the county transfer trailer haulage contractors, and department staff. The specifications were forwarded to the manufacturers for quotes. The department estimated the trailers would cost between \$70,000 - \$75,000 based on quotes received in the past. Three quotes were received for the trailer:

Total Quote

Wilkins Industries, Inc. Morris, MN	
2012 Steel open-top live floor transfer trailer	\$69,338 + \$4,506.97 tax = \$73,844.97
Steco Inc., Enid, OK	
2012 Steel open-top live floor transfer trailer	\$74,910 + \$4,869.15 tax = \$79,779.15
All State Trailer Sales Inc., Morris, MN	
2012 Steel open-top live floor transfer trailer	\$76,398 + \$4,965.87 tax = \$81,363.87

RECOMMENDATION

It is recommended that the St. Louis County Board approve the purchase of a new 2012 model #45119SCG0TW walking floor trailer from Wilkins Industries Inc. of Morris, MN for the total quoted price of \$73,844.97, payable from Fund 600, Agency 604001.

Solid Waste Transfer Trailer Purchase

BY COMMISSIONER _____

WHEREAS, St. Louis County requires the addition of a new transfer trailer for waste haulage from transfer stations to the Regional Landfill and other locations within and outside of the county; and

WHEREAS, the purchase of a new trailer was competitively quoted in December 2011, with three quotes received.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of a new 2012 model #45119SCG0TW walking floor trailer from Wilkins Industries Inc. of Morris, MN for the total quoted price of \$73,844.97, payable from Fund 600, Agency 604001.

BOARD LETTER NO. 12 - 21

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Easement Request from Drift-Toppers Snowmobile Club – Rice Lake Township

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive easement to the Drift-Toppers Snowmobile Club to cross tax forfeit land in (Rice Lake Township).

BACKGROUND:

The Drift-Toppers Snowmobile Club has requested a non-exclusive easement to use two tax forfeit parcels along the power line right of way for the snowmobile trail in the SW-SW-NW and SE-SE-NW of Section 27, Township 51N, Range 14W (Rice Lake Township). This would be part of an existing grant-in-aid snowmobile trail. Exercising this easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a non-exclusive easement on state tax forfeited land to the Drift-Toppers Snowmobile Club conditioned upon payment of \$130 land use fee, \$50 administrative fee, and \$46 recording fee; for a total of \$226, to be deposited into Fund 240 (Forfeited Tax Fund).

Easement Request from Drift-Toppers Snowmobile Club – Rice Lake Township

BY COMMISSIONER _____

WHEREAS, Drift-Toppers Snowmobile Club has requested a non-exclusive easement across state tax forfeited land; and

WHEREAS, exercising this easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the St. Louis County Auditor, pursuant to Minn. Stat. § 282.04 Subd. 4 to grant two non-exclusive easements to Drift-Toppers Snowmobile Club described as follows:

Exhibit A:

A 20.00 foot wide easement for trail purposes lying over, under and across that part of the South 132.00 feet of the West One Half of the Southwest Quarter of the Southwest Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 14 West of the Fourth Principal Meridian Sl. Louis County, Minnesota, the centerline is described as follows:

Commencing at the West Quarter corner of said Section 27; thence North 00 degrees 27 minutes 40 seconds West, along the west line of said Section 27, a distance of 68.44 feet to the point of beginning of the centerline to be described; thence North 88 degrees 31 minutes 13 seconds East, a distance of 328.13 feet to the East line of said South 132.00 feet of the West One Half of the Southwest Quarter of the Southwest of the Northwest Quarter and there terminating. The sidelines of said trail easement shall be prolonged or shortened to terminate on said West line of Section 27 and said East line of the South 132.00 feet of the West One Half of the Southwest Quarter of the Southwest Quarter of the Northwest Quarter.

Exhibit B:

A 20.00 foot wide easement for trail purposes lying over, under and across that part of the East One Half of the Southeast Quarter of the Southeast Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 14 West of the Fourth Principal Meridian Sl. Louis County, Minnesota, the centerline is described as follows:

Commencing at the Center Quarter corner of said Section 27; thence

North 00 degrees 27 minutes 21 seconds West, along the East line of said Northwest Quarter, a distance of 69.98 feet to the point of beginning of the centerline to be described; thence North 88 degrees 29 minutes 28 seconds West, a distance of 328.27 feet to the West line of said East One Half of the Southeast Quarter of the Southeast Quarter of the Northwest Quarter and there terminating.

The sidelines of said trail easement shall be prolonged or shortened to terminate on said East line of the Northwest Quarter and said West line of the East One Half of the Southeast Quarter of the Southeast Quarter of the Northwest Quarter.

RESOLVED FURTHER, that the granting of this easement is conditioned upon payment of \$130 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$226, to be deposited into Fund 240 (Forfeited Tax Fund).

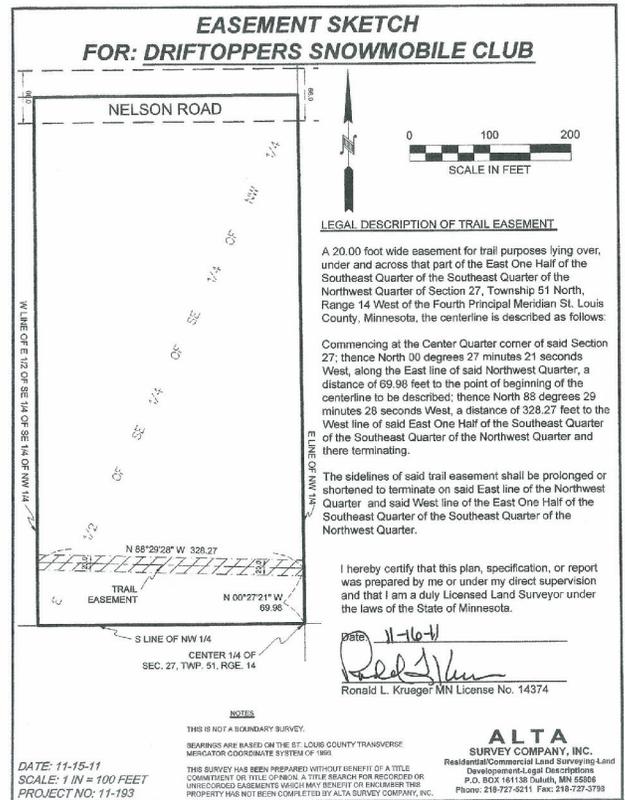
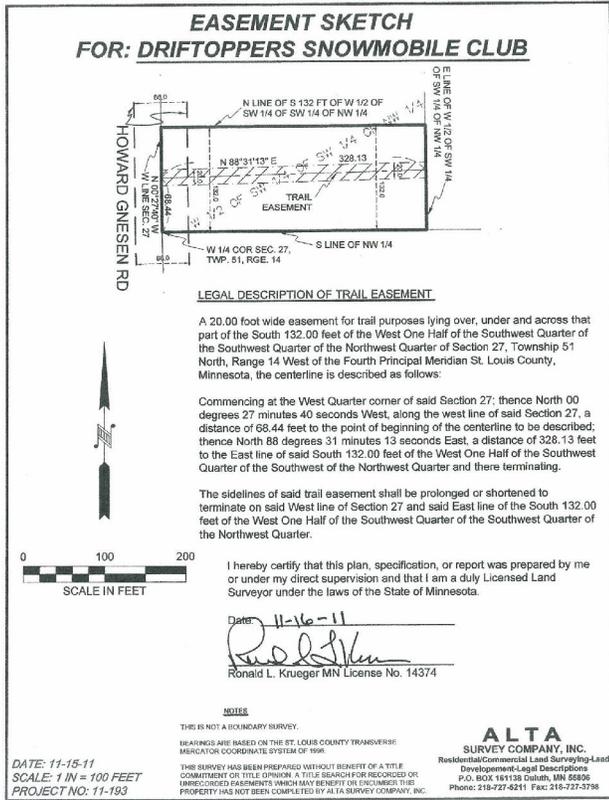


Proposed Easement A

Proposed Easement B

Exhibit A

Exhibit B



Fifth Commissioner District

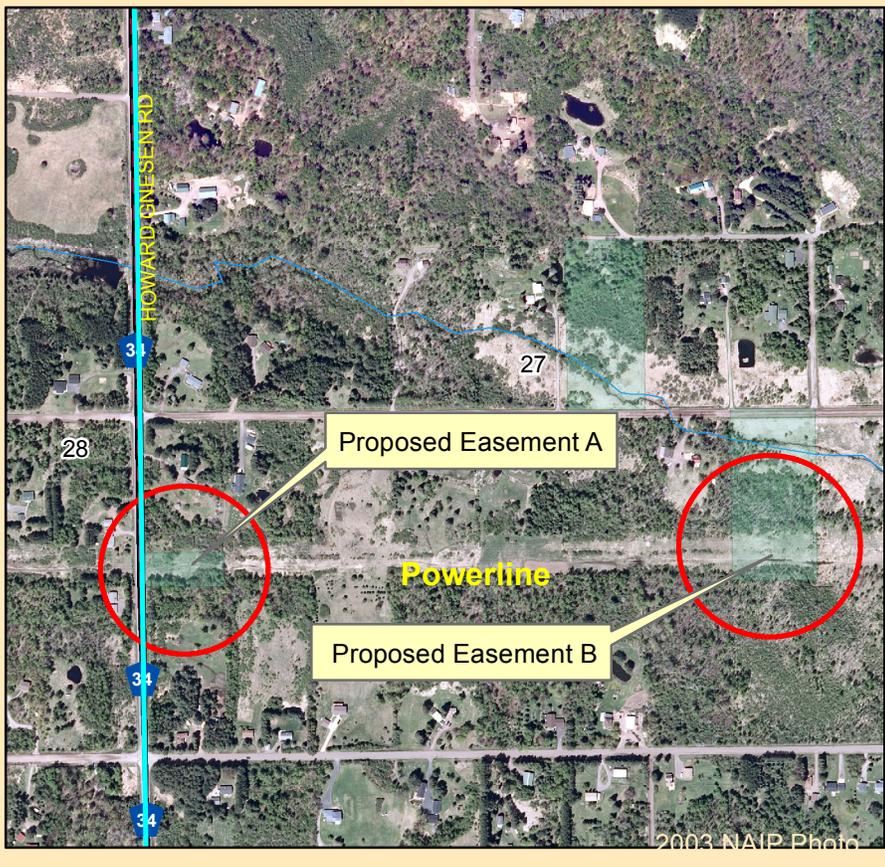
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

St. Louis County, Minnesota

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St. Louis County Land Department

12/21/11



BOARD LETTER NO. 12 - 22

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Utility Easement across State
Tax Forfeited Land to Great
River Energy and Lake Country
Power

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an electrical transmission line easement across state tax forfeited land.

BACKGROUND:

Great River Energy, a Minnesota cooperative corporation, will be constructing a 69kV transmission line between Tower and Orr to upgrade the electrical delivery system in the area. Lake Country Power will underbuild on the Great River Energy line. Great River Energy and Lake Country Power are seeking a 100 foot-wide utility easement across state tax forfeited land for the Frazer Bay to Cook segment of the transmission line. The total area encumbered by the easement is 2.6 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve this utility easement across state tax forfeited land to Great River Energy and Lake Country Power for the amount of \$3,640 land use fee and \$46 recording fee; for a total of \$3,686, to be deposited into Fund 240 (Forfeited Tax Fund).

**Utility Easement across State Tax Forfeited Land to Great River Energy and
Lake Country Power**

BY COMMISSIONER _____

WHEREAS, Great River Energy will be constructing a 69kV transmission line between Tower and Orr to upgrade the electrical delivery system in this area of St. Louis County; and

WHEREAS, Great River Energy and Lake Country Power have requested a transmission line utility easement across state tax forfeited land; and

WHEREAS, exercising the easement will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 authorizes the St. Louis County Auditor to grant easements for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the St. Louis County Auditor to grant a transmission line utility easement to Great River Energy and Lake Country Power described as follows:

All that part of the Grantor's property lying with in Fifty (50) feet on each side of the following described centerline:

Commencing at the southeast corner of the Southeast Quarter of the Southwest Quarter of Section 10, Township 62 North, Range 18 West; thence North 00 degrees 45 minutes 48 seconds West, on an assumed bearing, along the east line of said Southeast Quarter of the Southwest Quarter a distance of 66.7 feet to the point of beginning of the centerline to be described; thence South 89 degrees 22 minutes 55 seconds West a distance of 1322.0 feet to a point of ending on the west line of said Southeast Quarter of the Southwest Quarter, 72.4 feet northerly of the southwest corner, as measured along said west line. The sidelines of said easement shall be shortened or extended so as to begin and terminate at the property lines.

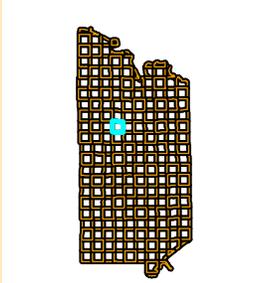
The above described easement contains 2.6 acres, more or less.

RESOLVED FURTHER, that the granting of this easement is conditioned upon payment of \$3,640 land use fee and \$46 recording fee; for a total of \$3,686, to be deposited into Fund 240 (Forfeited Tax Fund).



Fourth Commissioner District

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

 Great River Energy
Transmission Line Easement

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**St. Louis County
Land Department**



Roadway Easement Request from Rice Lake Township

BY COMMISSIONER _____

WHEREAS, the Land and Minerals Department has reviewed a request from Rice Lake Township for a non-exclusive easement across state tax forfeited land for a road grader and snowplow turnaround; and

WHEREAS, exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Auditor, pursuant to Minn. Stat. § 282.04 Subd. 4, is authorized to grant a non-exclusive easement to Rice Lake Township described as follows:

The West 40.00 feet of the East 223.55 feet of the North 80.00 of the East Half of the Northwest Quarter of the Southeast Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 14 West of the Fourth Principal Meridian.

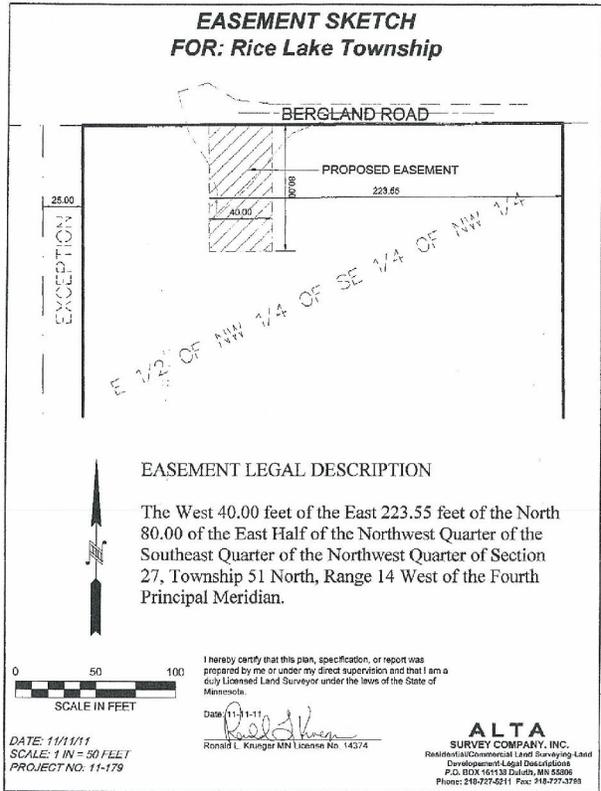
RESOLVED FURTHER, that the granting of this easement is conditioned upon payment of \$140 land use fee, \$50 administrative fee, and \$46 recording fee; for a total of \$236, to be deposited into Fund 240 (Forfeited Tax Fund).



An easement as described for Rice Lake Township:

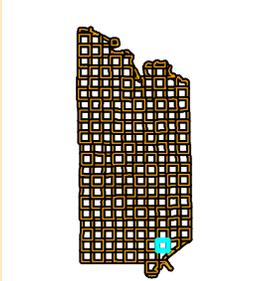
The West 40.00 feet of the East 223.55 feet of the North 80.00 of the East Half of the Northwest Quarter of the Southeast Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 14 West of the Fourth Principal Meridian.

11/11/2011 01:18PM 2187273798 ALTA SURVEY 00 PAGE 02/03



Fifth Commissioner District

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**



12/21/11



2009 NHP Photo

BOARD LETTER NO. 12 - 24

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Reconveyance of State Tax
Forfeited Land from St. Louis
County Ownership

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENT GOAL:

Optimize revenue generating capabilities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the reconveyance of state tax forfeited land to the State of Minnesota. The land is currently held by St. Louis County.

BACKGROUND:

Since the 1940s, the Minnesota Department of Revenue has issued conditional use deeds to St. Louis County and other governmental units conveying state tax forfeited land free of charge for gravel resources and other public uses. The Land and Minerals Department is reviewing these conditional use deeds with the support of the County Board to ensure the land is being used for the authorized public use for which it was conveyed. Many parcels of this nature were conveyed directly to St. Louis County. These are being reviewed as well.

When a whole parcel or part of a parcel of state tax forfeited land is not being used for the authorized public use for which it was conveyed, the governing body of the governmental subdivision must voluntarily reconvey the property to the state. The Land and Minerals Department has been working with Property Management to determine which tax forfeited parcels conveyed to St. Louis County are being used as authorized, and which parcels must be reconveyed because the approved public use has been abandoned.

Several of the parcels subject to reconveyance in this resolution were originally conveyed to the county for aggregate material; however, gravel pits were never developed or are inactive.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the reconveyance of state tax forfeited land that has been identified as no longer being used for the authorized public use for which it was conveyed. These lands will then be held in trust for the taxing districts of St. Louis County and managed by the Land and Minerals Department.

Reconveyance of State Tax Forfeited Land from St. Louis County Ownership

BY COMMISSIONER _____

WHEREAS, the Minnesota Department of Revenue has issued conditional use deeds to St. Louis County conveying state tax forfeited land free of charge for gravel resources and other public uses since the 1940s; and

WHEREAS, the Land and Minerals Director has a fiduciary responsibility to determine if these lands are being used, in whole or in part, for the authorized public use for which they were conveyed; and

WHEREAS, the Land and Minerals and Property Management Departments have determined that the authorized public use has been abandoned on the state tax forfeited parcels described here; and

WHEREAS, pursuant to Minn. Stat. § 282.01, Subd. 1d, the governing body of a governmental subdivision must voluntarily direct its officers to reconvey property to the state when a whole parcel or part of a parcel of state tax forfeited land is not being used for the authorized public use for which it was conveyed.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board, as the governing body for St. Louis County, approves the reconveyance of the state tax forfeited parcels described in County Board File No. _____ because the parcels are no longer being used for the authorized public use for which they were conveyed.

Tax Forfeited Parcels to be Reconveyed by St. Louis County

<i>DEED</i>	<i>DATE</i>	<i>PARCEL</i>	<i>CONVEYED USE</i>	<i>CURRENT USE</i>	<i>TWP</i>	<i>RNG</i>	<i>SEC</i>	<i>PLAT</i>	<i>LEGAL</i>	<i>ACR</i>	<i>NOTES</i>
32668	11/23/1942	280-0011-00590	County Work Farm Purposes.	Open Space	51	15	7	CANOSIA	S 1/2 OF N E 1/4	80	REVERT
33112	1/7/1943	405-0010-02310	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	54	18	14	KELSEY	W1/2 OF NE1/4 OF NW1/4	20	REVERT; INACTIVE
38678	11/15/1943	355-0010-02190	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	50	20	14	FINE LAKE	SW 1/4 OF NW 1/4	40	REVERT.
39620	12/17/1943	420-0020-00390	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	56	19	3	LAVELL	SW 1/4 OF NW 1/4	40	REVERT; Gravel pit is inactive.
39621	12/17/1943	425-0030-02210	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	64	20	20	LEIDING	NE 1/4 OF NE 1/4	40	REVERT; NO PIT DEVELOPMENT.
39621	12/17/1943	425-0030-02240	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	64	20	20	LEIDING	SE 1/4 OF NE 1/4	40	REVERT; NO PIT DEVELOPMENT.
39621	12/17/1943	757-0010-01120	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	62	21	7	UNORG	NE 1/4 OF SE 1/4	40	REVERT; ADJACENT CELINA PIT IS ACTIVE. ANY FUTURE GRAVEL DEVELOPMENT WILL BENEFIT BOTH DEPARTMENTS.
98038	6/11/1953	290-0010-00780	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	57	19	5	CHERRY	LOT 4	40	REVERT; GRAVEL PIT WAS NEVER DEVELOPED.
98038	6/11/1953	385-0020-00810	Gravel Pit, To Obtain Gravel for Use on County Highways.	Open Space	59	19	6	GREAT SC	LOT 1	44	REVERT; GRAVEL PIT IS INACTIVE.
106499	9/20/1956	185-0200-00900	Public parking and street improvement.	Open Space	0	0	0	NORTONS	LOT: 0030 BLOCK:004	0	REVERT; OPEN SPACE

<i>DEED</i>	<i>DATE</i>	<i>PARCEL</i>	<i>CONVEYED USE</i>	<i>CURRENT USE</i>	<i>TWP</i>	<i>RNG</i>	<i>SEC</i>	<i>PLAT</i>	<i>LEGAL</i>	<i>ACR</i>	<i>NOTES</i>
106499	9/20/1956	185-0200-00910	Public parking and street improvement.	Open Space	0	0	0	NORTONS	LOT: 0031 BLOCK:004	0	REVERT; OPEN SPACE
149694	10/17/1975	435-0010-06030	For the use of these lands containing granuar material which would be valuable and useful for maintenance projects and future improvement projects for county maintained roads	Open Space	56	18	33	MCDAVITT	SE1/4 OF SW1/4	40	REVERT; PIT STATUS IS UNCERTAIN.

BOARD LETTER NO. 12 - 25

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Repurchase of State Tax
Forfeited Land - Byron R.
Hiivala Trust

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENT GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the application to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the owner at the time of forfeiture, or the owner's heirs, representatives, or mortgagees, subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The property to be repurchased forfeited to the State of Minnesota on November 30, 2011. The repurchase deadline for this non-homestead property is November 29, 2012. The Byron R. Hiivala Trust of Duluth, MN, made application to repurchase this property on December 31, 2011 and is eligible to repurchase the property. The City of Virginia will be purchasing this property from the Bryon R. Hiivala Trust and will be responsible for 2012 real estate taxes.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase request of the Byron R. Hiivala Trust of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Byron R. Hiivala Trust, Duluth, MN

Parcel Code	090-0010-08865
Taxes and Assessments	\$12,593.58
Service Fees	\$114.00
Deed Tax	\$41.56
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$12,820.14

Repurchase of State Tax Forfeited Land - Byron R. Hiivala Trust

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the owner at the time of forfeiture, or the owner's heirs, representatives, or mortgagees, subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, the Byron R. Hiivala Trust of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF VIRGINIA
PART OF LOT 13 LYING WLY OF A LINE
RUNNING FROM A PT ON N LINE 14.5 FT E OF NW COR TO A PT ON S LINE
18.85 FT E OF SW
COR & ALL OF LOTS 14 THRU 16
090-0010-08865

WHEREAS, the applicant was the owner, the owner's heir, representative or mortgagee at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by the Byron R. Hiivala Trust of Duluth, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$12,593.58, service fee of \$114, deed tax of \$41.56, deed fee of \$25 and recording fee of \$46; for a total of \$12,820.14, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, **Byron R Hiivala Trust and Lucille L. Hiivala**, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF VIRGINIA, PART OF LOT 13 LYING WLY OF A LINE RUNNING FROM A PT ON N LINE 14.5 FT E OF NW COR TO A PT ON S LINE 18.85 FT E OF SW COR & ALL OF LOTS 14 THRU 16, BLOCK 36, VIRGINIA

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- (x) the owner
- () heir(s) of the owner
- () the representative of the owner
- () the person to whom the right to pay taxes is given by statute, to wit:
- () designating under what claim of right, whether as mortgage or otherwise the right is exercised _____

That such taxes became delinquent in 2007, and remained delinquent and unpaid for the subsequent years of: 2008, 2009, 2010, 2011.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 12,820.14 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees.
Interest and penalties increase monthly. **Please call 218-726-2606 for current figures.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that **applicant to state reasons why taxes were not paid.**

Applicant was unaware that the last day to pay delinquent taxes was November 30, 2011, Applicant tried to pay taxes on December 1, 2011 but could not.

Please check the appropriate box below:

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Lucille L. Hiivala, single, Lucille L. Hiivala, Jeanne Nylund, John Hiivala and Robert Hiivala as Co-Trustees of the Byron R. Hiivala Credit Trust created in the Last Will and Testament of Byron R. Hiivala dated 3-5-2003.

Are you currently in active military service? NO
If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law.

Dated: 12/30 20 11

By: [Signature]
(signature)

Address: 306 W. Superior Street, Suite 1000

City: Duluth State MN Zip 55802

Phone: 218-722-1411



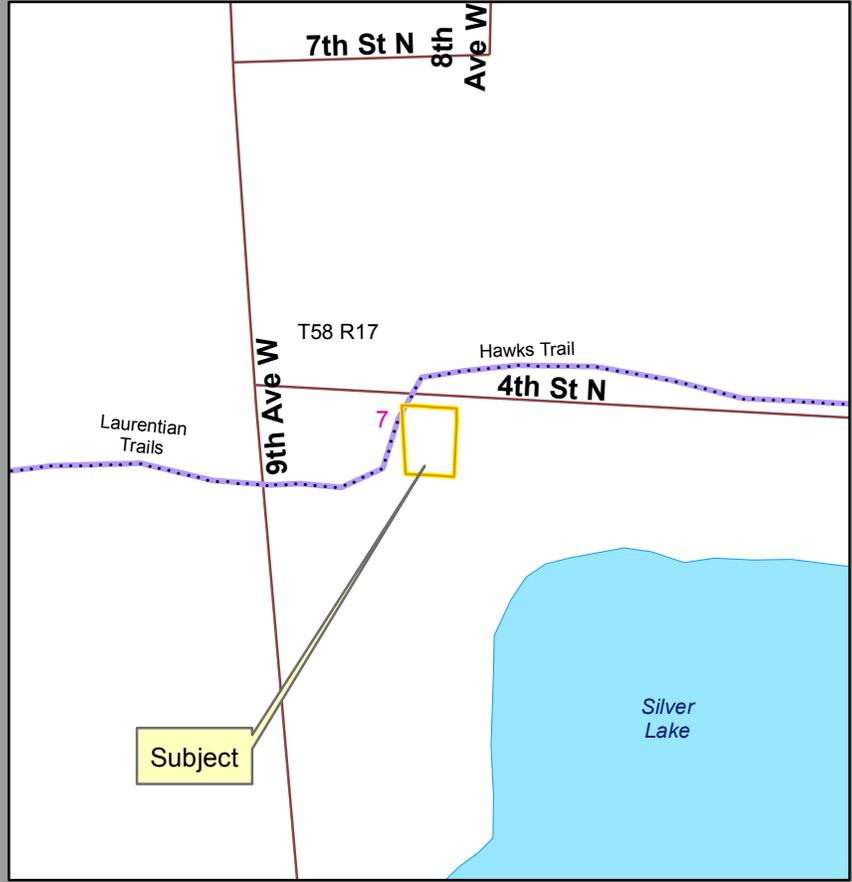
St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : CITY OF VIRGINIA
PART OF LOT 13 LYING WLY OF A LINE
RUNNING FROM A PT ON N LINE 14.5
FT E OF NW COR TO A PT ON S LINE
18.85 FT E OF SW COR & ALL OF LOTS
14 THRU 16, BLOCK 36 VIRGINIA

Parcel Code : 090-0010-08865

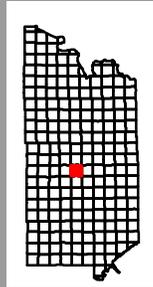
LDKEY : 71735



City of Virginia Sec: 7 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**
January 24, 2012



2003 NAIP Photo

The department recommends contracting with Liesch and NTS for the following reasons:

1. The department believes the Liesch proposal is consistent with the Phase 5 construction contract in 2008.
2. Since 1999, the department has contracted with Liesch and NTS for various Regional Landfill environmental engineering and monitoring services.
3. Liesch and NTS are familiar with the Regional Landfill and have provided valuable assistance in problem solving and ongoing successful facility operations.
4. NTS, the subcontractor, is a local firm, knowledgeable of local factors and issues. There are also cost savings associated with working with a local firm in that the department can minimize travel costs and focus on shorter but more frequent (and timely) interactions and inspections.
5. Liesch and NTS have provided engineering services for the last two phase construction projects within Regional Landfill in 2004 and 2008.

Total cost of the project is \$108,662 payable from Fund 600, Agency 607001 Landfill:

Bidding Administration	<u>\$ 11,900</u>
Construction Oversight and Management Services	<u>\$ 85,747</u>
MPCA Acceptance of Construction Certification Documentation	<u>\$ 11,015</u>
TOTAL	\$ 108,662

These project costs compare favorably to past engineering services contracts for similar landfill construction elements.

RECOMMENDATION

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into a contract with Liesch Associates, Inc. and Northeast Technical Services for construction and construction management of Regional Landfill Phase 6. Total cost of the project is \$108,662 payable for Fund 600, Agency 607001 (Landfill).

**Regional Landfill Phase 6 Bidding, Construction Management
and Certification Services Contract**

BY COMMISSIONER _____

WHEREAS, St. Louis County is committed to providing comprehensive waste management services including land disposal to its residents; and

WHEREAS, St. Louis County continues to expand and develop its Regional Landfill in Virginia to provide land disposal services to residents of its solid waste service area and continued use of the Regional Landfill will require construction of Phase 6 in 2012; and

WHEREAS, the county requires the assistance of an engineer to provide Regional Landfill Phase 6 bidding assistance, construction management and certification services; and

WHEREAS, Liesch Associates, Inc. is qualified to provide engineering and/or architectural services as required by the Agreement and is duly registered to provide these services; and

WHEREAS, St. Louis County requested that Liesch provide a proposal for Phase 6 engineering services for the Regional Landfill; and

WHEREAS, St. Louis County has reviewed and evaluated the proposal submitted by Liesch and found it acceptable and meeting the county's needs; and

WHEREAS, funds not to exceed \$108,662 have been appropriated for said engineering services.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Liesch Associates, Inc. to provide bidding, construction management and certification services for Regional Landfill Phase 6 construction at a cost not to exceed \$108,662, payable from Fund 600, Agency 607001(Landfill).

BOARD LETTER NO. 12 - 27

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 11

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Agreements with Breitung
Township for County Projects
111484, 121198 and 121195

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize agreements with Breitung Township for reconstruction of three projects near Lake Vermilion, funded by State Park Road Account funds.

BACKGROUND:

The county and Breitung Township support the reconstruction of Township Road (TR) 4598 (Stuntz Bay Road), project SAP 69-600-040/CP 111484, TR 4616 (Old TH 169), project SAP 69-600-041/CP 121198, and TR 4596 (McKinley Park Access Road)/TR 4610 (Miettunen Plats Road), project SAP 69-600-042/CP 121195. The projects will be funded through the Minnesota Department of Natural Resources State Park Road Account. These cooperative agreements define the cost participation and project responsibilities of each project. There will be no financial involvement by the county.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with Breitung Township to provide administrative duties on the three projects planned in the township. Funds will be receipted into Fund 220, Agency 220267, Object 521607 for SAP 69-600-040, Fund 220, Agency 220254, Object 521607 for SAP 69-600-041, and Fund 220, Agency 220255, Object 521607 for SAP 69-600-042.

**Agreement with Breitung Township for CP 111484
(Stuntz Bay Road)**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Breitung Township, and any amendments approved by the County Attorney, for SAP 69-600-040, County Project 111484, TR 4598 (Stuntz Bay Road), whereby the township will pay its share of any funding not covered by State Park Road Account Funding, and other costs including any expenses billed to the county by an outside entity. Funds from the State Park Road Account will be receipted into Fund 220, Agency 220267, Object 521607.

**Agreement with Breitung Township for CP 121198
(Old TH 169)**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement Breitung Township, and any amendments approved by the County Attorney, for SAP 69-600-041, County Project 121198, TR 4616 (Old TH 169), whereby the township will pay its share of any funding not covered by State Park Road Account Funding, and other costs including any expenses billed to the county by an outside entity. Funds from the State Park Road Account will be receipted into Fund 220, Agency 220254, Object 521607.

**Agreement with Breitung Township for CP 121195
(McKinley Park Access Road/Miettunen Plats Road)**

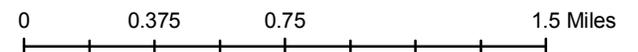
BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Breitung Township and any amendments approved by the County Attorney, for SAP 69-600-042, County Project 121195, TR 4596 (McKinley Park Access Road)/TR 4610 (Miettunen Plats Road), whereby the Township will pay its share of any funding not covered by State Park Road Account Funding, and other costs including any expenses billed to the county by an outside entity. Funds from the State Park Road Account will be receipted into Fund 220, Agency 220255, Object 521607.



DNR- Breitung Township Joint Powers Agreement
 Soudan Underground Mine State Park and Lake Vermilion State Park

DNR Division of Parks and Trails 12/20/2010



BOARD LETTER NO. 12 - 28

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Acquisition of Right of Way -
County Project 1487 (Fayal
Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for County Project (CP) 1487, MP 629-1487.

BACKGROUND:

The Public Works Department plans to rehabilitate County Highway 629 (Cedar Island Drive) from County State Aid Highway (CSAH) 132 (Miller Trunk Road) 2.0 miles northeasterly to the Fayal Township boundary line. The rehabilitation will include bituminous surface reclamation, replacement of drainage structures and bituminous resurfacing. The project is located approximately 1.5 miles south of Eveleth in Fayal Township. Construction will occur in Sections 3, 4, & 9, T57N-R17W. Additional right of way will be needed from adjacent private parcels of land.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for this project. Right of way acquisition is payable from fund 200, Agency 203001.

**Acquisition of Right of Way – County Project 1487
(Fayal Township)**

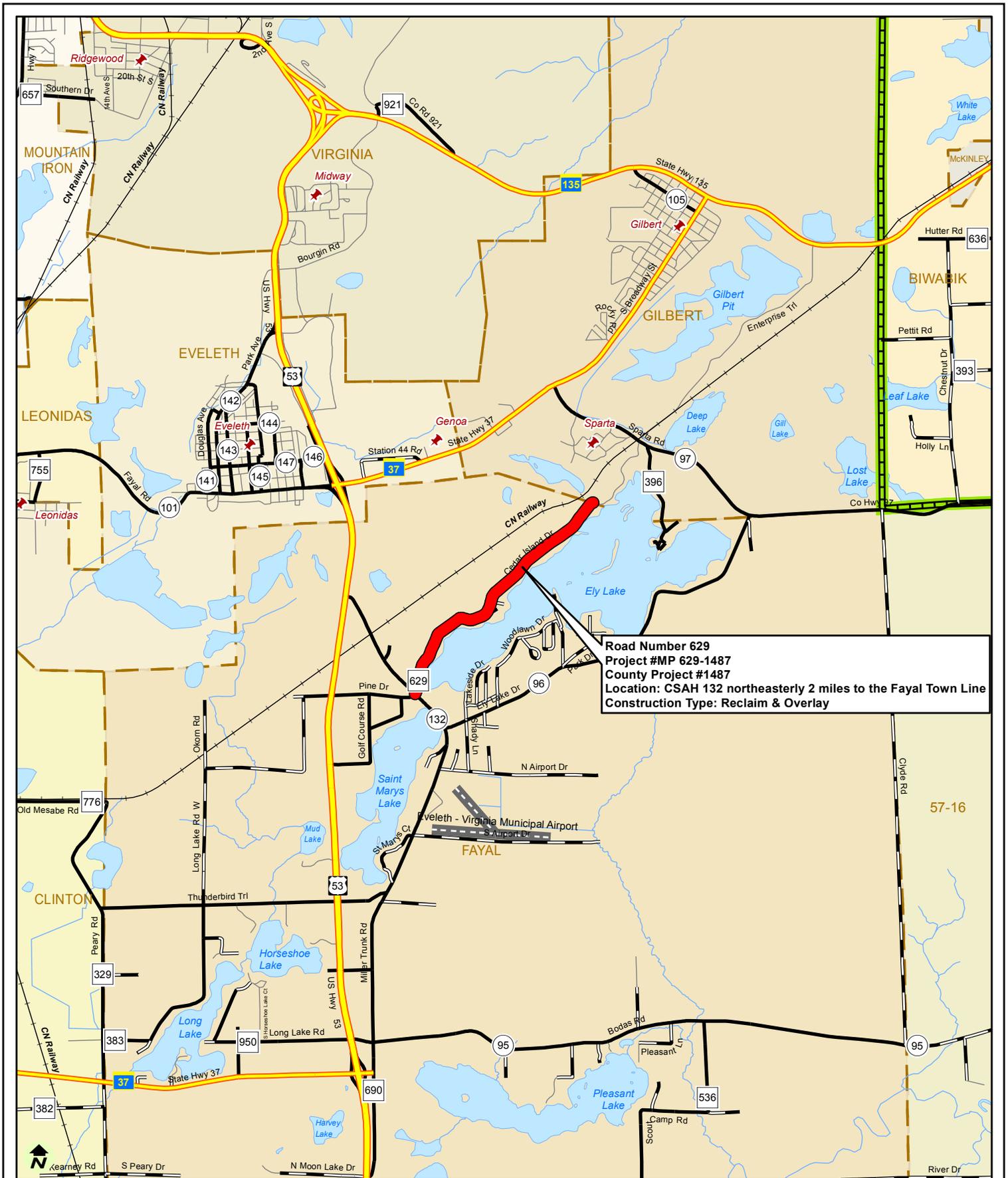
BY COMMISSIONER _____

WHEREAS, the St. Louis County Public Works Department plans to rehabilitate 2.0 miles of County Highway (CR) No. 629 (County Project 1487, MP 629-1487) within Fayal Township from CSAH 132 (Miller Trunk Road) northeasterly to the Fayal Township boundary line; and

WHEREAS, these improvements consist of bituminous surface reclamation, replacement of drainage structures, and bituminous resurfacing as determined necessary to provide for the safety and convenience of the public; and

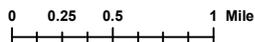
WHEREAS, in addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.



Road Number 629
Project #MP 629-1487
County Project #1487
Location: CSAH 132 northeasterly 2 miles to the Fayal Town Line
Construction Type: Reclaim & Overlay

St. Louis County 2012 Road & Bridge Construction



Map Components

- | | | |
|---------------------------------|-----------------------|-------------------|
| 2012 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim & Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Railroad | Lake |
| U.S./State Highway | Commissioner District | River/Stream |

BOARD LETTER NO. 12 - 29

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No._____.

1/13/2012
10:08:19AM

Abatements Submitted for Approval by the St. Louis County Board
on 2/7/2012

Page 1 of 1

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
510 30 4480	0 14293	ASSESSED ELSEWHERE	R	Portage	Lynette Olson	DOUBLE ASSESSMENT	2011	769.78
510 30 4482	0 14294	ASSESSED ELSEWHERE	R	Portage	Lynette Olson	DOUBLE ASSESSMENT	2011	55.28
30 50 1690	0 14321	BAIER, JANA E	R	Ely	Chris Link	HOMESTEAD	2011	901.30
80 18 10	0 14295	BROTEN, DAVID	R	Tower	Dave Jarvela	VALUATION	2009	570.20
80 18 10	0 14296	BROTEN, DAVID	R	Tower	Dave Jarvela	VALUATION	2010	620.70
80 18 10	0 14297	BROTEN, DAVID	R	Tower	Dave Jarvela	VALUATION	2011	628.84
10 2790 2250	0 14320	CEPEDA, RENE'	R	City of Duluth		PENALTY & INTEREST	2011	39.56
395 10 2952	2206 14322	DAHL, HARVEY	M	Hermantown	Noah Mittlefehldt	PP CANCEL	2011	52.86
175 71 3090	0 14323	JEDLICKI, RICHARD	R	Mt. Iron	Mike Harvey	HOMESTEAD	2011	529.48
10 1180 3750	0 14298	KAUPPINEN, ANDY	R	City of Duluth	Diane Suomi	HOMESTEAD	2009	278.00
10 1180 3750	0 14299	KAUPPINEN, ANDY	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	280.78
10 1180 3750	0 14300	KAUPPINEN, ANDY	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	285.38
235 30 4816	0 14301	PENDER, RICHARD	R	Balkan	Mike Harvey	HOMESTEAD	2011	611.98
200 10 5030	0 14308	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	159.00
200 10 5040	0 14312	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	158.00
200 10 5050	0 14310	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	131.02
200 10 5070	0 14311	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	153.02
200 10 5090	0 14309	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	155.00
200 10 5100	0 14313	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	158.02
200 10 5190	0 14306	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	315.84
200 10 5200	0 14307	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	146.98
200 10 5210	0 14305	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	1,009.98
200 10 5220	0 14314	PERALA, BRADLEY	R	Alango	Doug Knoer	HOMESTEAD	2011	159.02
317 75 70	0 14302	SIVERHUS, DOUG	R	EAGLE'S NEST	Ellen Trancheff	VALUATION	2009	129.00
317 75 70	0 14303	SIVERHUS, DOUG	R	EAGLE'S NEST	Ellen Trancheff	VALUATION	2010	290.90
317 75 70	0 14304	SIVERHUS, DOUG	R	EAGLE'S NEST	Ellen Trancheff	VALUATION	2011	295.64
317 10 3270	0 14324	STONICH, SARAH	R	EAGLE'S NEST	Ellen Trancheff	VALUATION	2009	544.72
10 1200 420	0 14317	SWOR, RYAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2009	287.52
10 1200 420	0 14316	SWOR, RYAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	291.48
10 1200 420	0 14315	SWOR, RYAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	288.96
235 30 5245	0 14318	WASVICK, GREGORY	R	Balkan	Mike Harvey	VALUATION	2010	433.36
235 30 5245	0 14319	WASVICK, GREGORY	R	Balkan	Mike Harvey	VALUATION	2011	453.70

BOARD LETTER NO. 12 - 30

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Contract Renewal for Court
Appointed Attorneys in Child
Protection Proceedings

FROM: Kevin Z. Gray
County Administrator

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide efficient, effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize renewal of legal service contracts to serve parents in cases for children in need of protection, long term foster care, and termination of parental rights.

BACKGROUND:

Due to state budget challenges, in 2008 the State Board of Public Defense ended the practice of representing parents involved in Child In Need of Protective Services (CHIPS), Long Term Foster Care (LTFC), and Termination of Parental Rights (TPR) matters. While Minn. Stat. § 260C.163, Subd. 3 require parents to be effectively represented by counsel in these matters, it is silent about the party of financial responsibility for the representation. However, Minn. Stat. § 260C.331, Subd. 3d states that in child protection proceedings, the county is responsible for “reasonable compensation for an attorney appointed by the court to serve as counsel...”

With the change in practice in the Public Defender’s Office, the County Board authorized contracts with five individuals to provide these legal services in 2008 and subsequently renewed these contracts in 2009 and 2010.

In 2010, the County Attorney’s Office developed and issued, in conjunction with County Administration, a Legal Services Request for Proposal and solicited proposals for these and other services. A review committee, comprised of members of Minnesota Sixth

Judicial District Court Administration, the Public Defender's Office, Public Health and Human Services, the County Attorney's Office and County Administration, met to review and make recommendations for these contract services. These resulting contracts expired December 31, 2011.

The need for these services still exists, and it is in the best interest of the citizens of St. Louis County to extend four of these contracts and enter into a new fifth contract under the same terms and conditions for calendar year 2012. The new fifth contract is proposed as a replacement to one of the current contractors since the proposed price was substantially more than the current providers and other qualified attorneys were interested and willing to work for the current rate. Based on an analysis of case numbers the review committee recommends no increase per month per contract for 2012.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into one-year contracts with five private attorneys for the purpose of accepting court appointments on CHIPS, LTFC, and TPR matters. Funding is available in the County Attorney's budget, Fund 100, Agency 113002, Object 626100.

Contract Renewal for Court Appointed Attorneys in Child Protection Proceedings

BY COMMISSIONER _____

WHEREAS, as of July 8, 2008, the State Public Defender's Office does not accept court appointments on Child in Need of Protective Services, Long Term Foster Care, and Termination of Parental Rights cases; and

WHEREAS, after review of the number of cases and the options of various costs, St. Louis County contracted with five attorneys to accept court appointments for representation of parents in these cases; and

WHEREAS, these contracts were renewed in 2009 and 2010 and the current contracts expired on December 31, 2011; and

WHEREAS, the need for these services still exists, and it is in the best interest of the citizens of St. Louis County to renew the current contracts at a rate of \$26,200 (Iron Range) and \$31,200 (Duluth), due to caseload trends, and to include reimbursement for approved Criminal Justice Institute training or other approved training, with the five current providers.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to renew the legal services contracts (three in Duluth and two on the Iron Range) for the Child in Need of Protective Services, Long Term Foster Care, and Termination of Parental Rights for January 1, 2012 to December 31, 2012, at an annualized cost not to exceed \$155,000, payable from Fund 100, Agency 113002, Object 626100.

BOARD LETTER NO. 12 - 31

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

DATE: January 24, 2012 **RE:** Reallocation of Investigator
Position in County Attorney's
Office

FROM: Kevin Z. Gray
County Administrator

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide effective, efficient, customer focused services.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the reallocation of an existing, vacant Investigator position within the County Attorney's approved Full Time Equivalent (FTE) count to an Attorney I position.

BACKGROUND:

The County Attorney's Office held a vacant Investigator position in its 2012 budget when staffing needs were reviewed as part of long-term succession planning strategies. The County Attorney has determined the current Investigator staffing level is sufficient.

The County Attorney has identified an opportunity to reallocate the vacant Investigator position to an Attorney position for cross-training in advance of a retirement or otherwise vacant Attorney positions in Virginia or Hibbing. The Attorney's Office projects sufficient savings from other positions to pay for the associated salary and benefits.

According to county Fiscal Policies, each department has the authority to add and delete positions within its staffing complement, providing the total number of FTEs does not exceed the total number of authorized positions approved by the County Board. In addition, the Fiscal Policies specify that the position added or deleted must be within three pay grades of each other and must be approved by the County Administrator.

However, the Investigator position and an Attorney I position are more than three grades apart; therefore, the County Board must approve the reallocation of the FTE

from Investigator to Attorney (annual pay grade differential estimated at \$8,532). The projected 2012 additional cost of this Attorney position is estimated between \$73,973-110,492, since the Investigator position was not funded in the 2012 budget. The funds for the Attorney position are available from current and projected salary savings. In addition, should existing personnel savings not be sufficient, funding will be transferred from the County Attorney's Forfeiture Fund through a quarterly budget adjustment recommendation.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the reallocation of a vacant Investigator position in the County Attorney's Office to an Attorney I and authorize the appropriate county officials to make the associated budget changes, effective February 11, 2012.

Reallocation of Investigator position in County Attorney's Office

BY COMMISSIONER _____

WHEREAS, the County Attorney has determined current Investigator staffing is sufficient and that a vacant Investigator position will not be filled; and

WHEREAS, the County Attorney is committed to cross-training as part of succession planning strategies and desires to realign the office's human resources goals and priorities; and

WHEREAS, the County Attorney has reviewed the proposal to request reallocation of the Investigator position to an Attorney I position with County Administration and has identified sufficient personnel savings to fund the change.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the reallocation of the vacant Investigator position to an Attorney I position.

RESOLVED FURTHER the appropriate county officials are authorized to ~~and~~ make the associated budgetary changes effective February 11, 2012.

BOARD LETTER NO. 12 - 32

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 16

BOARD AGENDA NO.

DATE: January 24, 2012

RE: Correction of 2011 Hazardous Fuels
Reduction Grant Resolution

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To provide efficient and effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to rescind Resolution No. 11-668 dated December 20, 2011 and approve a revised resolution which corrects a budget coding error.

BACKGROUND:

On December 20, 2011 the County Board approved Resolution No. 11-668 which authorized acceptance of the 2011 Hazardous Fuels Reduction Grant funding in the amount of \$242,000 for the period September, 2011 through September, 2014. The resolution referenced an incorrect grant number and a correction is necessary, as recommended by the County Auditor.

RECOMMENDATION:

It is recommended that the St. Louis County Board rescind Resolution No. 11-668 dated December 20, 2011 and approve the attached resolution authorizing acceptance of the 2011 Hazardous Fuels Reduction Grant funding in the amount of \$242,000 for the period September, 2011 through September, 2014, and the county to serve as fiscal agent on behalf of the Superior National Forest, to be accounted for in Fund 290, Agency 290999, Grant 29003, Year 2011.

Acceptance of 2011 Hazardous Fuels Reduction Grant

BY COMMISSIONER _____

WHEREAS, the Hazardous Fuels Reduction Grant of 2011 provided \$721,600 to the Superior National Forest, which specifically includes \$242,000 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and

WHEREAS, on August 12, 2008, by Resolution No 08-443, the County Board approved the St. Louis County Community Wildfire Protection Plan, and this funding is a mechanism to carry out the plan.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the 2011 Hazardous Fuels Reduction Grant funding on behalf of the Superior National Forest in the amount of \$242,000 for the period September, 2011 through September 2014.

RESOLVED FURTHER, that St. Louis County will serve as fiscal agent, with funds to be accounted for in Fund 290, Agency 290999 Grant 29003, Year 2011.

RESOLVED FURTHER, that County Board Resolution No. 11-668, dated December 20, 2011 is hereby rescinded.

GRANT APPROVAL FORM

GRANT NAME: Hazardous Fuels Reduction GRANT AMOUNT: \$242,000
 GRANTOR: USDA, Forest Service MATCH AMOUNT: \$0.00
 FUND: 290 AGENCY: 290999 GRANT: 29003 GRANT YEAR: 2011
 AGENCY NAME: _____
 CONTACT PERSON: _____ PHONE: _____
 GRANT PERIOD: BEGIN DATE: September 2011 END DATE: September 2014
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 10.664

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

[Signature]

Date:

12/1/2011

County Administrator

[Signature]

Date:

4/15/2011

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

[Signature]

Date:

[Date]

County Administrator

[Signature]

Date:

[Date]

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: December 20, 2011 Resolution No. 668
Offered by Commissioner: Dahlberg

Acceptance of 2011 Hazardous Fuels Reduction Grant

WHEREAS, the Hazardous Fuels Reduction Grant of 2011 provided \$721,600 to the Superior National Forest, which specifically includes \$242,000 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and

WHEREAS, on August 12, 2008, by Resolution No. 08-443, the County Board approved the St. Louis County Community Wildfire Protection Plan and this funding is a mechanism to carry out the plan.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the 2011 Hazardous Fuels Reduction Grant funding on behalf of the Superior National Forest in the amount of \$242,000 for the period September, 2011, through September, 2014.

RESOLVED FURTHER, that St. Louis County will serve as fiscal agent, with funds to be accounted for in Fund 290, Agency 290999, Grant 29002, Year 2011.

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Dahlberg, Forsman, Sweeney, Raukar, Nelson, and Chair O’Neil - 7

Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December, A.D. 2011, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 20th day of December, A.D., 2011.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of County Board

2011 Operation Stonegarden Homeland Security Grant

BY COMMISSIONER _____

WHEREAS, the State of Minnesota Department of Public Safety, through the Homeland Security and Emergency Management Division, has again made available an Operation Stonegarden grant to enhance the security of the international border and ports of entry between St. Louis County and Canada.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes application and acceptance of the 2011 Homeland Security Operation Stonegarden grant, not to exceed \$104,190, to be accounted for in Fund 100, Agency 129999, Grant 12931, Year 2011.

RESOLVED FURTHER, that the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the application and acceptance of the 2011 Homeland Security Operation Stonegarden grant as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant through the Sheriff's Office.

GRANT APPROVAL FORM

GRANT NAME: 2011 Stonegarden GRANT AMOUNT: 104,190
 GRANTOR: HSEM, Dept of Public Safety MATCH AMOUNT: 0
 FUND: 100 AGENCY: 129999 GRANT: 12931 GRANT YEAR: 2011
 AGENCY NAME: Sheriff
 CONTACT PERSON: Dawn Sathers PHONE: 2389
 GRANT PERIOD: BEGIN DATE: Upon Execution END DATE: N/A
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 97.067

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Don D'Albino Date: 1-19-12
County Administrator Carl J. Schenberg Date: 1/19/12

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

Contract Reinstatement Guidelines and Fees

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.341, Subd. 1 states that after cancellation of a contract and before the parcel is resold, the former contract holder may request to have the contract reinstated; and

WHEREAS, a significant amount of staff time is required to reinstate a cancelled contract; and

WHEREAS, the Land Commissioner recommends that the former contract holder be responsible for costs associated with administering a reinstatement contract; and

WHEREAS, it is costly to withdraw a parcel from the published tax forfeited land sale listing if a cancelled contract is reinstated after the County Board approves the sale of the property; and

WHEREAS, the Land Commissioner recommends that once the County Board approves the sale of a tax forfeited parcel, a request to reinstate the parcel will not be considered.

NOW, THEREFORE, BE IT RESOLVED, that a request to reinstate a contract after cancellation for the purchase or repurchase of state tax forfeited land will be considered only if it is received prior to the date the County Board approves the sale of the property.

RESOLVED FURTHER, that the former contract holder will be responsible for costs associated with the administration of a reinstatement contract, with a \$100 minimum fee per contract.

grant or special program be paid as either pay or compensatory time at the Employer's discretion; and (8) clarifies that a competent performance appraisal rating is required in order to receive longevity steps.

The agreement contains a revised group insurance plan article which more completely defines eligibility requirements for the health, life, and dental benefits. The agreement further stipulates that the county will not assume funding the premium difference as a result of the limit to the subscriber payment outlined in (1) above.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2010/2011 Sheriff's Supervisory Association collective bargaining agreement and authorize the necessary county officials to execute a written agreement consistent with negotiations.

Sheriff's Supervisory Association Bargaining Agreement– 2010/2011

BY COMMISSIONER _____

RESOLVED, that the 2010/2011 Sheriff's Supervisory Association collective bargaining agreement is approved and the appropriate county officials are authorized to execute the Bargaining Unit Agreement, a copy of which is on file in County Board File No. _____.