



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

March 1, 2011

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of February 22, 2011

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. CY 2011 Forensic Psychological Services [11-66]

Environment & Natural Resources Committee – Commissioner Jewell, Chair

2. Repurchase of State Tax Forfeited Lands - Glas and Rodenwald [11-67]
3. Contract with Liesch Environmental Consultants and Engineers [11-68]

Public Works & Transportation Committee – Commissioner Forsman, Chair

4. Agreement with Lake County and the Cities of Babbitt and Eveleth – Striping 2011 [11-69]

Finance & Budget Committee – Commissioner Nelson, Chair

5. Abatement List for Board Approval [11-70]
6. Approval of CDBG Funding for Community Planning Assistance – City of Chisholm [11-71]
7. Approval of CDBG Funding for Neighborhood Revitalization Program – City of Winton [11-72]
8. Approval of CDBG Funding for Neighborhood Revitalization Program – City of Ely [11-73]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

9. Purchase of Desktop Computers for Computer Aided Dispatching [11-74]
 10. Service Agreement with the Sixth Judicial District and Contract with CourtView Justice Systems for Court Integration Interfaces [11-75]
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REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Award of Bids for Resurfacing Project in Iron, MN and Bituminous Surfacing in Virginia, MN [11-76]**
Bids are scheduled for Monday, February 28, 2011. Bid results and a resolution for consideration will be provided at the March 1 Committee of the Whole meeting.

Finance & Budget Committee – Commissioner Nelson, Chair

1. **2010 Land Department Proceeds Apportionment [11-77]**
Resolution apportioning the 2010 Land Department proceeds according to relevant statutes.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

March 8, 2011 **Commissioners' Conference Room, Courthouse, Duluth, MN**

March 22, 2011 **Ely Recreation Center, Ely, MN**

April 5, 2011 **Commissioners' Conference Room, Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, February 22, 2011

Location: Hibbing City Council Chambers, Hibbing, MN
Present: Commissioners Jewell, Raukar, Dahlberg, Forsman, Sweeney, Nelson and Chair O'Neil
Absent: None
Convened: Chair O'Neil called the meeting to order at 10:44 am

CONSENT AGENDA

Sweeney/Raukar moved the consent agenda. Commissioner Nelson pulled items 5, 7 and 8 for further discussion. (7-0)

-Minutes of February 8, 2011

1. Memorandum of Agreement of St. Mary's Medical Center
2. Cancellation of Contract for Purchase of State Tax Forfeited Lands
3. Repurchase of State Tax Forfeited Land – Mark James Pocrnich for the Estate of Nick Pocrnich
4. Roadway Easement across State Tax Forfeited Land
6. Letter of Understanding for 2010 Audit by State Auditor's Office
9. Sponsorship of Biskey Ponds Ski Trail – Fredenberg Flyers Ski Club
10. Grant Extension for MN Department of Emergency Communications Network – ARMER
11. 2011 Boat and Water Safety Grant

FINANCE & BUDGET COMMITTEE

Nelson/Raukar moved to approve a resolution authorizing a balance reduction in Travel Imprest fund from \$30,000 to \$20,000. The motion passed. (7-0)

Nelson/Forsman moved without recommendation to approve the abatement list from the County Assessor as stated in item 5 of the consent agenda. Commissioner Nelson expressed concerns over the high tax dollars being reduced and how this negatively affects all governmental entities budgets. Commissioner Forsman gave further explanation as to the changes in state law regarding tax codes and how these changes resulted in a reduction of taxes to those parcels with a public entrance to water. Commissioner Raukar asked that an analysis be done to see a three to five year history of the budgeting perspective and how expected abatements are taken into account during this process. The motion passed. (7-0)

Nelson/Sweeney moved without recommendation to approve authorization for the purchase of increased disk capacity for the primary and backup storage area networks hardware as stated in item 7 of the consent agenda. Commissioner Nelson stated that he had concerns over the Information Technology (IT) department negotiating with the vendor for ongoing maintenance costs and would like more clarification on what these costs will actually be. Commissioner Nelson also stated his concern with the IT Department having a mutual agreement for these costs with the vendor. Administrator Gray stated that this purchase will allow for greater storage for geographic and document imagery. The motion passed. (7-0)

CENTRAL MANAGEMENT AND INTER-GOVERNMENTAL COMMITTEE

Raukar/Forsman moved to approve the appointment of a County Board member to the Arrowhead Economic Opportunity Agency Board of Directors. The resolution would appoint Commissioner Forsman to the AEOA Board and Commissioner Nelson would served as the alternate. The motion passed. (7-0)

Raukar/Jewell moved without recommendation to approve a resolution to establish two evening County Board workshops on April 19, 2011 & June 21, 2011. Administrator Gray explained that the resolution would result in two regular meetings being removed to keep the total number of yearly workshops to six in a year. Commissioner Sweeney raised concerns over the security and the cost of hosting the workshops at the Duluth Courthouse and asked that alternate locations be looked at in either Hermantown or Proctor. Commissioner Sweeney also asked that the agenda items be limited and that there be an ending time established to prevent the meeting from running too late. Commissioner Forsman stated that in order to allow for all people in St. Louis County to enjoy these meetings, one of the meetings should be held near Ely or Kabetogama to allow citizens in the northern part of the County to be able to attend. Commissioner O'Neil stated that he was fine with a closing time being established and expressed that the reason for the April workshop being hosted in Eveleth was to coincide with the opening of the Mesaba Station. Commissioner O'Neil saw this as a good opportunity to have an open house in the new facility and to highlight some of the good work the County Board has been doing. Commissioner Jewell stated that the workshops were a positive idea and was in support of three evening meetings with one in the northern, middle and southern parts of the County. After further discussion, the motion passed. (7-0)

Raukar/Sweeney moved to approve the resolution authorizing the Safety & Risk Management Division of County Administration to increase its employee complement by one FTE. Commissioner Gray explained that the move would be cost neutral for 2011 and that duties of this position will be transferred from the County Attorney's office. Commissioner Nelson stated that he had many questions regarding this position, but that he would ask them of the County Administrator prior to the next weeks Board meeting. Director of Safety & Risk Management Joe Austin made a presentation explaining the benefits of the new position. Director Austin explained that the new position would provide needed redundancy in the administration of claims and allow for expertise in claims administration and processing that would result in lower costs. The motion passed. (7-0)

Raukar/Nelson moved to approve the appropriate the new job class of Worker's Compensation Case Coordinator into the official classification plan as stated in item 8 of the consent agenda. The motion passed. (7-0)

Raukar/Forsman moved to approve a resolution approving the 2010/2011 Confidential Unit bargaining agreement. Administrator Gray highlighted the agreement's zero percent cost of living increase as well as the definition of overtime hours. The motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Nelson attended the IRYA conference on February 16, 2011 and said that it was a tremendous success and asked that an additional report on this conference be presented in a future board meeting.

Commissioner Forsman stated that Duluth / St. Louis County Days was combined with the Transportation Alliance Drive In and was pleased that it was one of the best attended events with lots of good information.

Commissioner O'Neil thanked those who attended Duluth / St. Louis County Days and stated that it was a well attended event in which people were able to meet with a lot of different legislators.

At 11:50 a.m., Sweeney/Jewell moved to adjourn the meeting. (7-0)

Steve O'Neil, Chair of the County Board

Brandon Larson, Clerk of County Board

BOARD LETTER NO. 11 - 76

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2011 **RE:** Award of Bids for Resurfacing
Projects in Iron, MN and
Bituminous Surfacing in
Virginia, MN

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

Ted Troolin
Director, Environmental Services

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an award of bids for pavement resurfacing projects in Iron, MN and bituminous surfacing in Virginia, MN.

BACKGROUND INFORMATION:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for carry over pavement resurfacing projects on County State Aid Highway (CSAH) 127 (Merrit Ave.) and County Road (CR) 452 in Iron, MN (originally awarded in 2010 and partially completed), and for bituminous surfacing at the St. Louis County Regional Landfill Access Road in Virginia, MN.

A call for bids is to be received by the St. Louis County Public Works Department at 10:00 A.M on February 28, 2011, for the following projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

- Project:** MP 127-120490(low), MP 452-120491
Location: Combined Project

A.) MP 127-120490(Low)
CSAH 127 (Merrit Ave) from CR 452 to CSAH 7, in Iron,
MN.; length 0.46 mi. (see attached map)

Traffic: 232 **PQI:** N.A.

Construction: Bituminous Surfacing, Aggregate Shouldering
Funding: Fund 200, Agency 203099, Object 652800

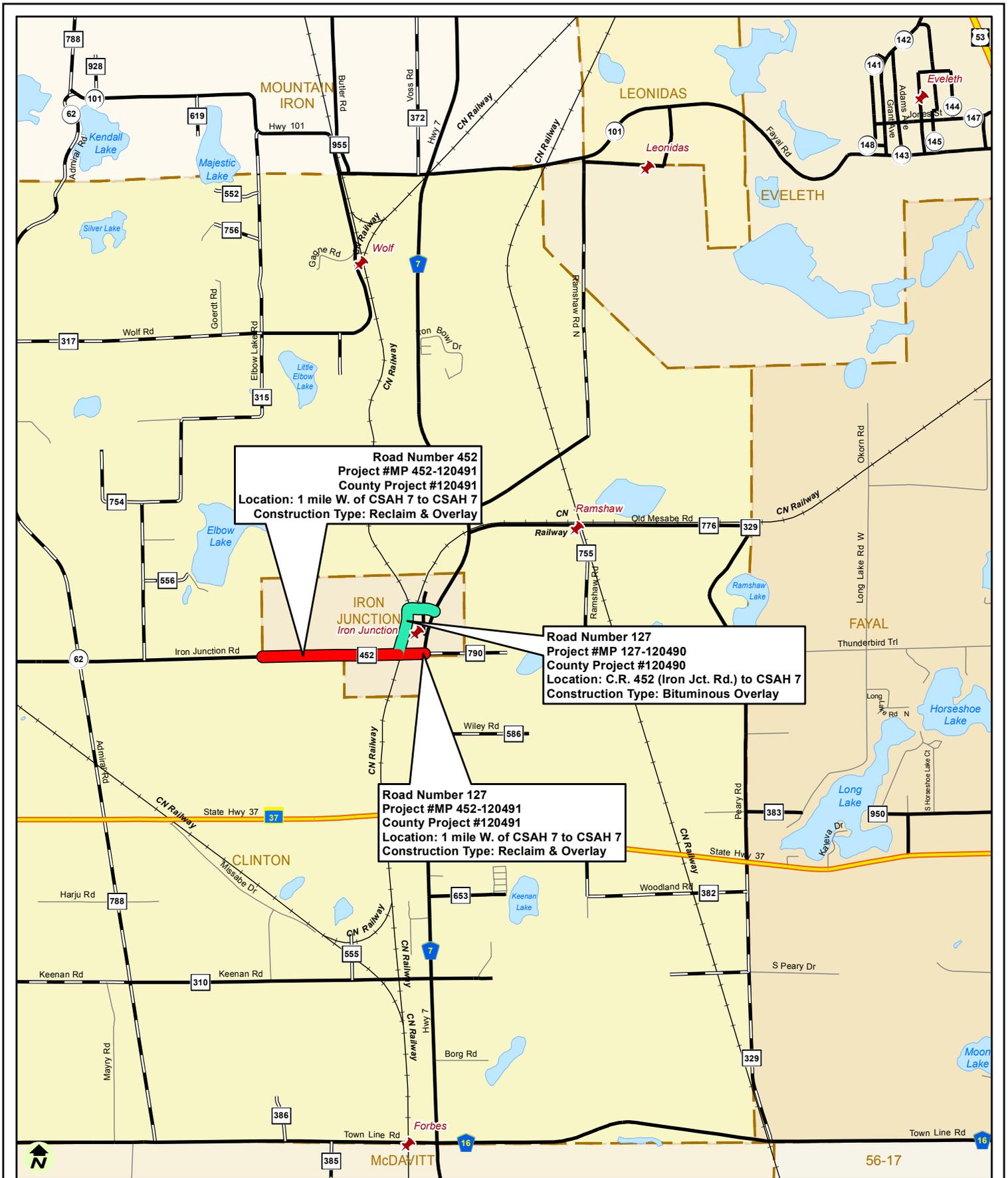
B.) MP 452-120491
CR 452 (Iron Jct. Rd.) from 5,335' W. of CSAH 7 to
CSAH 7, in Iron, MN; length 1.01 mi. (see attached map)

Traffic: 382 **PQI:** N.A.
Construction: Bituminous Reclamation, Bituminous Surfacing, Aggregate
Shouldering
Funding: Fund 200, Agency 203094, Object 652800
Anticipated Start Date: May 31, 2011
Anticipated Completion Date: August 27, 2011
Engineer's Estimate: To be provided after bid opened

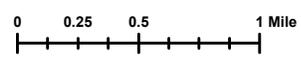
2. **Project:** MP 120492, County Project No. 120492
Location: St. Louis Co. Regional Landfill Access Road, Virginia, MN,
TH 135 to 2.6 mi. N. (see attached map)
Traffic: N.A. **PQI:** N.A.
Construction: Bituminous Surface and Aggregate Shoulders
Funding: Fund 600, Agency 607001, Object 660600
Anticipated Start Date: May 31, 2011
Anticipated Completion Date: September 17, 2011
Engineer's Estimate: To be provided after bid opened

RECOMMENDATION:

The call for bids is scheduled for Monday, February 28, 2011 and County Board members will be provided with bid results and a resolution for consideration at the March 1, 2011 Committee of the Whole meeting.

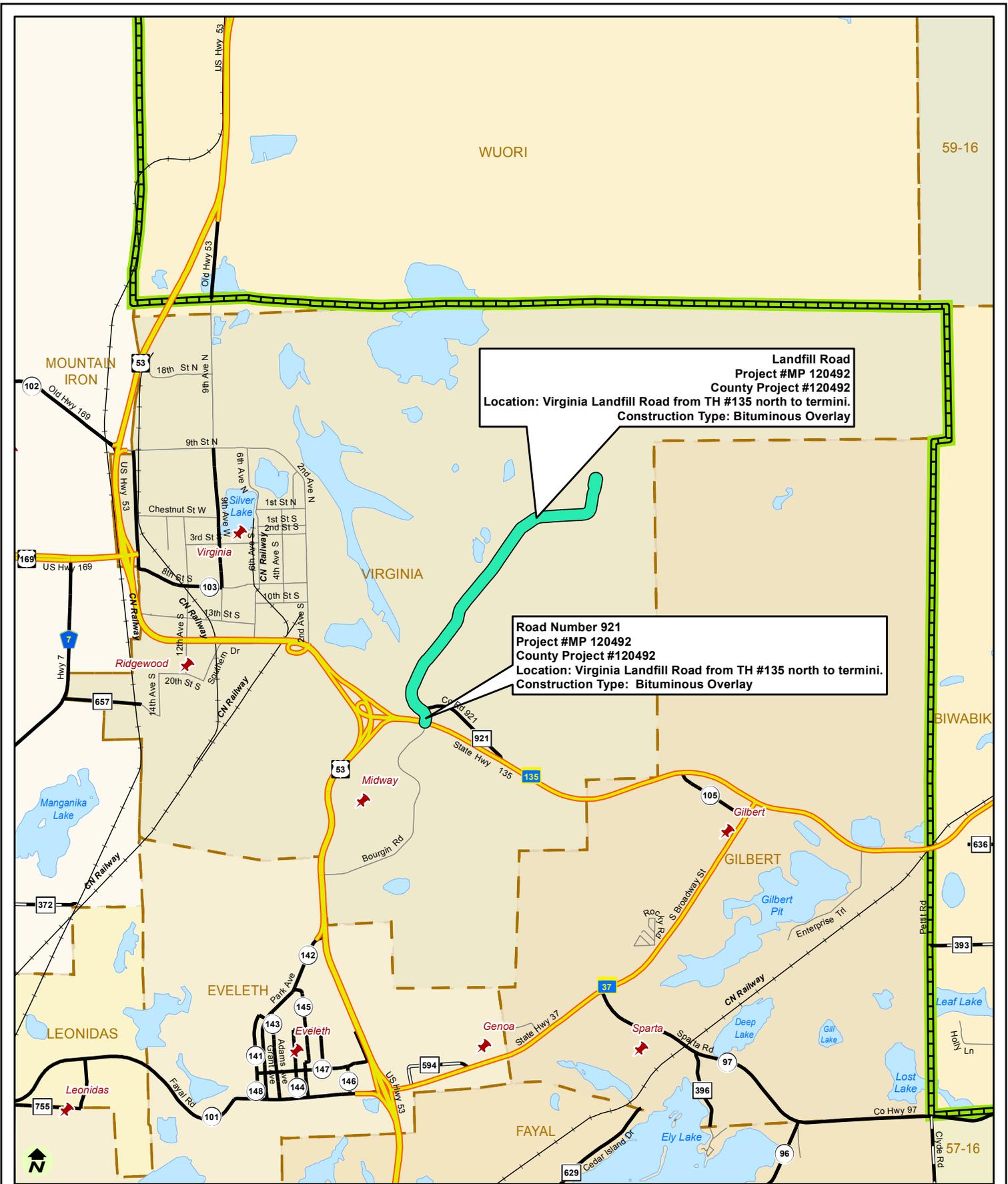


St. Louis County 2011 Road & Bridge Construction

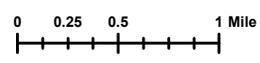


Map Components

	Interstate Highway		Commissioner District
	Reclaim & Overlay		U.S./State Highway
	Bituminous Overlay		Paved County Road
			Gravel County Road
			Railroad
			Township
			City/Town
			Lake



St. Louis County 2011 Road & Bridge Construction



Map Components			
	Interstate Highway		Commissioner District
	U.S./State Highway		Township
	Paved County Road		City/Town
	Gravel County Road		Lake
	Railroad		

BOARD LETTER NO. 11 - 75

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Service Agreement with the Sixth
Judicial District and Contract with
CourtView Justice Systems for
Court Integration Interfaces

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To improve regional criminal justice agency cooperation and communication.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a service agreement with the State of Minnesota, Sixth Judicial District, and a contract with CourtView Justice Systems to develop a Notice Confirmation Delivery System for information that travels between the Minnesota Court Information System (MNCIS) and North East Minnesota Enforcement and Safety Information System (NEMESIS).

BACKGROUND:

There are about 40,000 State Court MNCIS orders and directives each year that are forwarded to law enforcement and prosecutorial agencies. Timeliness, accuracy, and effectiveness are essential in this information exchange. Failure to maintain real time data sharing can result in potential liability.

The implementation of electronic confirmation of receipt of data between MNCIS and NEMESIS, which includes DAMION (Prosecutor Information System), SHIELD (Law Enforcement Information System), and JMS (Jail Management Systems), will insure that all agencies have the most current information regarding warrants, protection orders, etc. so they can respond appropriately.

CourtView Justice Systems has been instrumental in the development of NEMESIS and has provided a quotation for this project and will allow a discount of \$11,000 if the contract is signed and accepted by March 25, 2011. The total price of the contract,

including the discount, is \$74,500. The State of Minnesota, Sixth Judicial District, has agreed to reimburse St. Louis County for the total cost of the CourtView Justice Systems Contract.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a service agreement with the State of Minnesota, Sixth Judicial District, and a contract with CourtView Justice Systems for the development of a Notice Confirmation Delivery interface between the MNCIS system and the various agencies within NEMESIS, to be accounted for in Fund 150, Agency 150001, Project Code 60201005, and that the NEMESIS expenditure and revenue budgets be increased in the amount of \$74,500.

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BY COMMISSIONER _____

WHEREAS, data shared between the Courts, Law Enforcement, Prosecutors, and Jails must be accurate and timely; and

WHEREAS, the implementation of an electronic confirmation of receipt of such data will ensure the data was successfully distributed; and

WHEREAS, CourtView Justice Systems can develop a Notice Confirmation Delivery system between the Minnesota Court Information System (MNCIS) and North East Minnesota Enforcement and Safety Information System (NEMESIS); and

WHEREAS, the State of Minnesota, Sixth Judicial District, desires to enter into a service agreement with St. Louis County for the development of such system and agrees to reimburse St. Louis County for the cost of the CourtView Justice Systems contract.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a service agreement with the State of Minnesota, Sixth Judicial District, and a contract with CourtView Justice Systems, for the development and implementation of the Notice Confirmation Delivery system.

RESOLVED FURTHER, the project will be accounted for in Fund 150, Agency 150001, Project Code 60201005, and that the NEMESIS expenditure and revenue budgets will be increased \$74,500.

BOARD LETTER NO. 11 - 74

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 9

BOARD AGENDA NO.

DATE: March 1, 2011 **RE:** Purchase of Desktop Computers
for Computer Aided Dispatching

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To effect cost efficiency in the services provided to the public.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of 25 desktop computers for computer aided dispatching.

BACKGROUND:

The St. Louis County Sheriff's Office is requesting authorization to purchase 25 Citon desktop computers to replace aging workstations currently in service in St. Louis, Carlton, Pine, Lake, and Cook counties. In order to obtain quantity pricing and ensure continuity across the entire emergency dispatch system, this joint purchase proposal was developed.

Fifteen of the 25 units will be housed in the St. Louis County Emergency Dispatch Center. The other counties have agreed to reimburse St. Louis County for the remaining ten units. The total cost of the purchase is \$38,982.66. The county's portion of the purchase, in the amount of \$23,389.60, will be paid from Enhanced 911 Fund, Fund 179, Agency 179001. The St. Louis County Information Technology Department has approved the units.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase agreement with Citon Corporation for 25 desktop computers for emergency dispatch, to be distributed among St. Louis, Carlton, Pine, Lake, and Cook counties.

BY COMMISSIONER _____

WHEREAS, St. Louis County, along with Carlton, Pine, Lake, and Cook counties, operate emergency dispatch centers; and

WHEREAS, the computer equipment in these centers is aging and needs to be replaced; and

WHEREAS, a joint purchase of 25 new desktop computers for the dispatch centers will ensure system compatibility as well as being cost effective; and

WHEREAS, fifteen of the 25 computers will be housed in the St. Louis County Emergency Dispatch Center; and

WHEREAS, the counties of Carlton, Pine, Lake, and Cook have agreed to reimburse St. Louis County for the remaining units.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of 25 desktop computers from Citon Corporation, at the state contract price of \$36,475, plus Minnesota state sales tax in the amount of \$2,507.66, for a total of \$38,982.66.

RESOLVED FURTHER, that the county's portion of the purchase in the amount of \$21,885, plus Minnesota state sales tax in the amount of \$1,504.60, for a total of \$23,389.60, will be paid from Enhanced 911 Fund, Fund 179, Agency 179001.

BOARD LETTER NO. 11 - 73

FINANCE & BUDGET COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Approval of CDBG Funding for
Neighborhood Revitalization
Program – City of Ely

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden
Planning and Community Development Director

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to approve \$57,000 of Community Development Block Grant Neighborhood Revitalization Program set-aside funding for the demolition of the vacant and substandard old water treatment plant in Ely.

BACKGROUND INFORMATION:

St. Louis County developed a Neighborhood Revitalization Program to assist communities address the slum and blight conditions degrading their neighborhoods. The City of Ely completed construction of a new water treatment plant in 1989. At that time the old water plant was abandoned. The abandoned plant is in very poor condition and considered blight. All windows and doors are broken and boarded to keep out trespassers and the building has no potential reuse.

The abandoned water plant is located next to Semer's Park. Due to the close proximity to the city beach, it poses a serious safety hazard. Removing the building will allow for additional park space and future water treatment plant needs.

The estimated project cost for demolition of the building is \$200,000. The City of Ely will use Ely Utilities Commission reserves as applicant funds in the amount of \$15,000 and Iron Range Resources has provided \$128,000 for the demolition project. The St. Louis County CDBG citizen advisory committee has reviewed the request and recommends funding the City of Ely's demolition initiative.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize \$57,000 to the Ely Neighborhood Revitalization Program, payable from CDBG Program Fund 260.

BY COMMISSIONER _____

WHEREAS, the City of Ely is requesting \$57,000 in Community Development Block Grant (CDBG) funding to undertake community revitalization; and

WHEREAS, the city is requesting CDBG funds to serve as leverage for both community and Iron Range Resources Demolition Program resources; and

WHEREAS, funding is available through the FY 2010 CDBG Neighborhood Revitalization Program set-aside approved by the County Board; and

WHEREAS, the CDBG citizen advisory physical improvement subcommittee has reviewed the requests and recommends funding for the project.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board approves the \$57,000 in FY 2010 CDBG funds for the City of Ely; and

RESOLVED FURTHER, that the County Planning and Community Development Director and County Attorney are authorized to execute the funding agreement payable from CDBG Fund 260.

BOARD LETTER NO. 11 - 72

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Approval of CDBG Funding for
Neighborhood Revitalization
Program – City of Winton

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden
Planning and Community Development Director

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to approve \$50,000 of Community Development Block Grant (CDBG) Neighborhood Revitalization Program set-aside funding for the demolition of the vacant and substandard old Winton Hospital site in Winton.

BACKGROUND INFORMATION:

St. Louis County developed a Neighborhood Revitalization Program to assist communities address the slum and blight conditions degrading their neighborhoods. The City of Winton owns 26 lots where the old Winton Hospital site is located. The city would like to develop the area to accommodate future housing units. The potential large scale projects slated for the east range will likely result in an increase in housing demands. In order to develop the project site, the existing foundation of the old Winton Hospital must be removed and the city's recycling center needs to be relocated. The St. Louis County CDBG citizen advisory committee has reviewed the request and recommends funding the City of Winton's demolition initiative. The estimated cost of the project is as follows, with Winton contributing \$12,000 toward the demolition project:

Building foundation removal	\$50,000
Relocation of recycling center	7,000
Miscellaneous/contingency	<u>5,000</u>
	\$62,000

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize \$50,000 for the Winton Neighborhood Revitalization Program, payable from CDBG Program Fund 260.

BY COMMISSIONER _____

WHEREAS, the City of Winton is requesting \$50,000 in Community Development Block Grant (CDBG) funding to undertake community revitalization addressing blight; and

WHEREAS, funding is available through the FY 2010 CDBG Neighborhood Revitalization Program set-aside approved by the County Board; and

WHEREAS, the CDBG citizen advisory physical improvement subcommittee has reviewed the requests and recommends funding for the project.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board approves \$50,000 in FY 2010 CDBG funds for the City of Winton; and

RESOLVED FURTHER, that the County Planning and Community Development Director and County Attorney are authorized to execute the funding agreement payable from CDBG Fund 260.

BOARD LETTER NO. 11 - 71

FINANCE & BUDGET COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Approval of CDBG Funding for
Community Planning
Assistance – City of Chisholm

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden
Planning and Community Development Director

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to approve \$20,000 in Community Development Block Grant (CDBG) Planning and Administration funds for Community Planning Assistance Grants to the City of Chisholm.

BACKGROUND INFORMATION:

In 2009, the Planning and Community Development Department established a Community Planning Assistance Program with the goal of fostering the creation or update of comprehensive community plans in CDBG eligible cities. With new or updated plans in place, cities can better prioritize community development initiatives and CDBG funding requests. It also provides framework for development and redevelopment projects.

The City of Chisholm has submitted a request for CDBG funds for a planning project to complete an extensive update to an existing comprehensive plan last updated in 2003. At that time, special attention was given to the Central Iron Range Initiative, with the communities of Chisholm and Hibbing and the Town of Balkan, participating in the planning effort. Chisholm will update its comprehensive plan, with a special emphasis now on implementation and utilization of the plan within the city and the necessity of periodic updates.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize funding agreements with the City of Chisholm for the Community Planning Assistance Program in the amount of

\$20,000, payable from CDBG Program Fund 260, Agency 260999, Grant 26002, Grant Year 2010.

BY COMMISSIONER _____

WHEREAS, the City of Chisholm is requesting \$20,000 in Community Development Block Grant (CDBG) funding to undertake community planning efforts; and

WHEREAS, funding is available through CDBG planning and administration funds.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board approves CDBG planning and administration funds in the amount of \$20,000 for the City of Chisholm; and

RESOLVED FURTHER, that the County Planning and Community Development Director and County Attorney are authorized to execute the funding agreements payable from CDBG Fund 260, Agency 260999, Grant 26002, Grant Year 2010.

BOARD LETTER NO. 11 - 70

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: March 1, 2011 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

2/18/2011
2:16:24PM

Abatements Submitted for Approval by the St. Louis County Board
on 3/8/2011

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
330 10 4580	0 13697	RAHKOLA, JOHN	R	Embarrass		PENALTY & INTEREST	2010	18.96

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and any amendments approved by the County Attorney with Lake County whereby Lake County will pay the appropriate local share items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97037, Striping 2011. The funds received from Lake County will be receipted into Fund 200, Agency 207001, Rev. 551508.

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and any amendments approved by the County Attorney with the City of Babbitt whereby the city will pay the appropriate local share items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97037, Striping 2011. The funds received from the City of Babbitt will be receipted into Fund 200, Agency 207001, Rev. 551518.

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and any amendments approved by the County Attorney with the City of Eveleth whereby the city will pay the appropriate local share items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97037, Striping 2011. The funds received from the City of Eveleth will be receipted into Fund 200, Agency 207001, Rev. 551519.

BOARD LETTER NO. 11 - 68

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Contract with Liesch
Environmental Consultants and
Engineers

FROM: Kevin Z. Gray
County Administrator

Ted Troolin
Environmental Services Director

RELATED DEPARTMENT GOAL:

To pursue efficient, effective and economical waste management programs to enhance services to residents and businesses.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with Liesch Environmental Consultants and Engineers for design and hydrogeologic evaluation services for the expansion of the county's Hibbing Demolition Landfill.

BACKGROUND:

St. Louis County operates a comprehensive waste management system that includes collection, recycling and re-use opportunities and landfilling of construction and demolition waste collected at ten of the Environmental Service Department's sites.

When the county's demolition landfill in Hibbing reached its capacity in July of 2010, the department explored other options for managing this waste stream within and outside of the county boundaries. These options included the following:

- Incorporating all demolition waste into the county's Municipal Solid Waste landfill.
- Using other demolition landfills in the area. (These included the Waste Management facility in Canyon and the Itasca County demolition landfill.)
- Submitting a permit for the expansion of the current demolition landfill in Hibbing.

During a six-month evaluation period, the Department encountered several issues when implementing the first two options including poor compaction, scheduling conflicts, potential fire hazards and overall costs associated with the incorporation of demolition waste into the Regional Landfill. Additionally, increased transportation costs, tip fees, and potential liability issues were the main concerns for shipping waste to other area demolition landfills. The third option will evaluate the expansion of the current Hibbing Demolition Landfill. The Department has received three proposals for assistance in the design and hydrogeologic evaluation for the potential expansion, as follows:

Liesch and Associates, Minneapolis, MN	\$32,168
R.W. Beck, St. Paul, MN	\$37,786
Barr Engineering, Hibbing, MN	\$76,000

The options and recommendations were discussed at the January 31, 2011 Solid Waste Sub-committee meeting.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Liesch Environmental Consultants and Engineers, Minneapolis, MN, in the amount of \$32,168 to provide engineering and hydrogeologic services to pursue the potential expansion of the Hibbing Demolition Landfill, payable from Fund 600, Agency 605001.

BY COMMISSIONER _____

WHEREAS, the county operates a construction and demolition materials management program to provide equitable disposal of waste stream for its residents; and

WHEREAS, the county owns an existing demolition landfill in Hibbing and there is adequate space for the potential expansion of this facility; and

WHEREAS, the county wishes to evaluate the expansion of the current Hibbing Demolition Landfill; and

WHEREAS, the lowest responsible quote for this project was received by Liesch Environmental Consultants and Engineers, Minneapolis, MN in the amount of \$32,168; and

WHEREAS, the Solid Waste Subcommittee discussed and approved this project at its January 31, 2011 meeting.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes an agreement with Liesch Environmental Consultants and Engineers, Minneapolis, MN, to assist with the permit submission process to the Minnesota Pollution Control Agency for the potential expansion of the Hibbing Demolition Landfill in the amount of \$32,168, payable from Fund 600, Agency 605001.

BOARD LETTER NO. 11 – 67

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: March 1, 2011

RE: Repurchase of State Tax
Forfeited Lands - Glas and
Rodenwald

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the applications to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The properties to be repurchased forfeited to the State of Minnesota on November 30, 2010. The repurchase deadline for these non-homestead properties is November 29, 2011. Carol Glas of Proctor, MN and Robert Rodenwald of Duluth, MN have made application to repurchase the properties and are eligible to repurchase the properties.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase requests of Carol Glas of Proctor, MN and Robert Rodenwald of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Carol Glas, Proctor, MN

Parcel Code	185-50-210
Taxes and Assessments	\$10,013.90
Service Fees	\$114.00
Deed Tax	\$32.32
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$10,231.22

Robert Rodenwald, Duluth, MN

Parcel Code	10-1180-2600
Taxes and Assessments	\$5,793.83
Service Fees	\$114.00
Deed Tax	\$18.41
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$5,997.24

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments with penalties, costs, and interest; and

WHEREAS, the applicants, Carol Glas of Proctor, MN, and Robert Rodenwald of Duluth, MN, have applied to repurchase state tax forfeited land; and

WHEREAS, the applicants were the owners of record at the time of forfeiture and are eligible to repurchase the properties; and

WHEREAS, approving the repurchases will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the repurchase application by Carol Glas of Proctor, MN on file in County Board File No. ____, subject to payments including total taxes and assessments of \$10,013.90, service fee of \$114, deed tax of \$32.32, deed fee of \$25, and recording fee of \$46; for a total of \$10,231.22, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, that the St. Louis County Board approves the repurchase application by Robert Rodenwald of Duluth, MN on file in County Board File No. ____, subject to payments including total taxes and assessments of \$5,793.83, service fee of \$114, deed tax of \$18.41, deed fee of \$25 and recording fee of \$46; for a total of \$5,997.24, to be deposited into Fund 240 (Forfeited Tax Fund).

Name/Contract Number	Legal Description	Parcel Code	Taxes and Assessments	Service Fee	Deed Tax	Deed Fee	Recording Fee	Total Consideration
Carol Glas 117 5 th Street Proctor, MN 55810 C22110001	CITY OF PROCTOR LOT:0017 BLOCK:001 SECOND ADDITION TO PROCTORKNOTT	185-50-210	\$10,013.90	\$114.00	\$32.32	\$25.00	\$46.00	\$10,231.22

Name/Contract Number	Legal Description	Parcel Code	Taxes and Assessments	Service Fee	Deed Tax	Deed Fee	Recording Fee	Total Consideration
Robert Rodenwald 1221 E 3 rd St Duluth, MN 55805 C22110005	CITY OF DULUTH E 2 OF LOT: 442 BLOCK: 116 DULUTH PROPER SECOND DIVISION	10-1180-2600	\$5,793.83	\$114.00	\$18.41	\$25.00	\$46.00	\$5,997.24



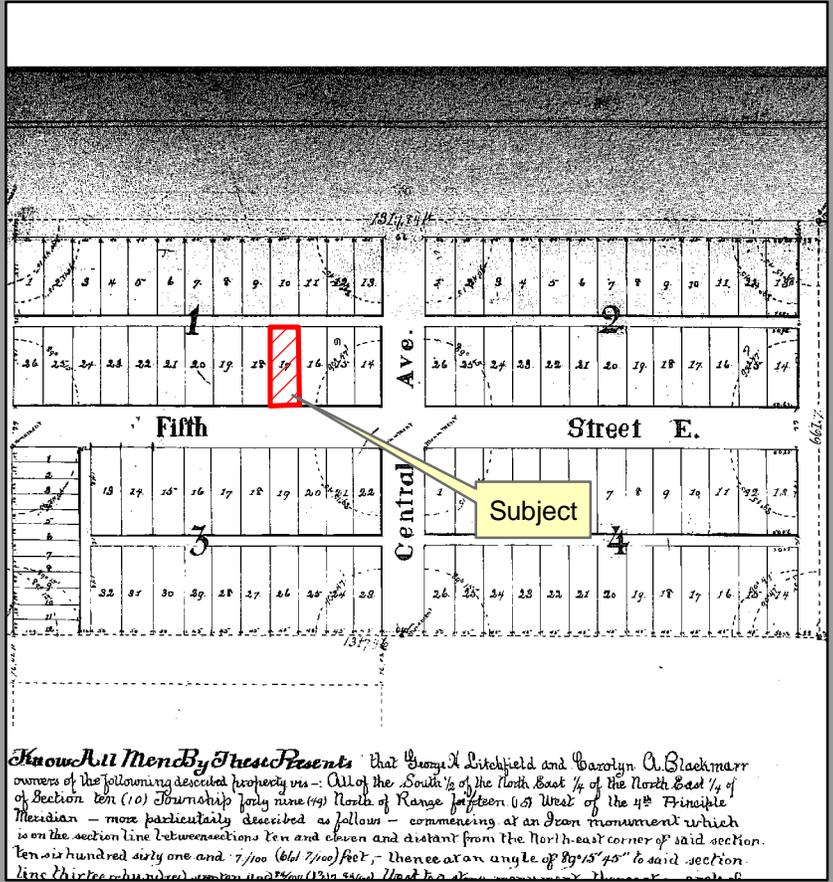
St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : CITY OF PROCTOR
LOT: 0017 BLOCK:001
SECOND ADDITION TO PROCTORKNOTT

Parcel Code : 185-0050-00210

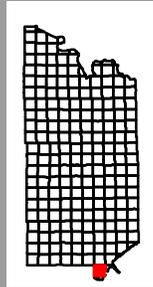
LDKEY : 70914



City of Proctor Sec: 10 Twp: 49 Rng: 15

Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

February 22, 2011



2003 NAIP Photo



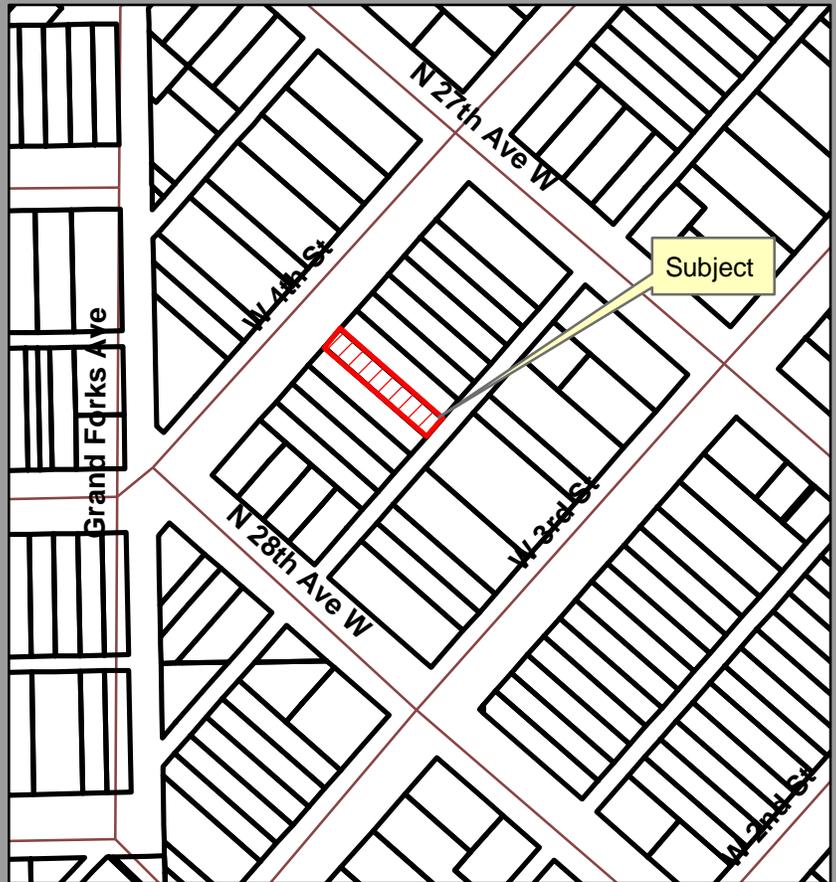
**St. Louis County Land Department
Tax Forfeited Land Sales**

Repurchase of property

Legal : CITY OF DULUTH
E 1/2 of LOT 442, BLOCK 116

Parcel Code : 010-1180-02600

LDKEY : 70961

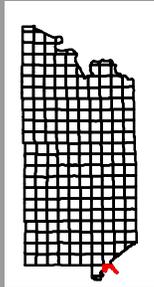


City of Duluth

Sec: 5 Twp: 49 Rng: 14

Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**

March 1, 2011



BOARD LETTER NO. 11 – 66

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: March 1, 2011

RE: CY 2011 Forensic
Psychological Services

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be safe, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of forensic psychological services from the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic.

BACKGROUND:

Services provided under this agreement will include psychological evaluations for children in need of protection and services, delinquency proceedings, permanency planning and termination of parental rights hearings. Children receiving services will have their mental health treatment needs addressed and the judicial system will be better able to determine the parents' ability to safely and effectively parent the children. The assessments will be conducted under the direction of a licensed psychologist.

The Public Health and Human Services Department wishes to obtain a variety of forensic psychology services on a fixed cost basis of \$650 per evaluation for up to 100 forensic evaluations which may be needed at any time during calendar year (CY) 2011. This agreement will pay for only that portion of any psychological evaluation that is primarily forensic in nature and not payable by health insurance, including commercial health plans, Prepaid Medical Assistance Program or Medical Assistance. All funds received from third party reimbursement will be credited to the county resulting in a reduction in the total amount billed to the county by the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize professional service agreements with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for the period January 1, 2011 through December 31, 2011 at a cost of \$650 per evaluation for up to 100 forensic evaluations

during CY 2011 (\$65,000 maximum). The agreement is payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services).

BY COMMISSIONER _____

WHEREAS, St. Louis County has Child Protection and Intervention and Prevention Programs; and

WHEREAS, the St. Louis County Department of Public Health and Human Services (PHHS) wishes to contract with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic to provide forensic psychological services on behalf of the county; and

WHEREAS, PHHS wishes to ensure children in need of protection and services will have their mental health needs addressed and recommendations presented for delinquency proceedings and permanency planning and termination of parental rights hearings; and

WHEREAS, the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic are able and willing to provide these services.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes professional service agreements with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for forensic psychological services for the period January 1, 2011 through December 31, 2011, at a cost of \$650 per evaluation for up to 100 forensic evaluations during calendar year 2011 (\$65,000 maximum). The agreement is payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services).

BOARD LETTER NO. 11 - 77

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2011

RE: 2010 Land Department
Proceeds Apportionment

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Robert Krepps
Land Department Director

RELATED DEPARTMENT GOALS:

To exercise responsible stewardship of county resources and make budget recommendations to the County Board. To ensure that relevant state statutes and County Board policies are implemented appropriately.

ACTION REQUESTED:

The St. Louis County Board is requested to apportion the 2010 net proceeds of Land Department operations.

BACKGROUND:

The Land Department operates on revenue generated by sales of land, timber stumpage, gravel, peat, and lease fees from recreational cabin sites. Any revenue over and above expenses is distributed by the County Board to various funds and local jurisdictions as provided by Minn. Stat. § 282.08 and further clarified in Minnesota Law 2002, Chapter 390 Sec 39, Subd 2 and 3. According to statute, the County Board may annually, by resolution, apportion the balance.

The amount apportioned to school districts, townships, or cities is directly related to both Land Department net proceeds and where the revenue was generated. Each school district and township or city receives an apportionment equal to the percentage of revenues generated within the taxing district boundaries, contingent on the net proceeds of the Land Department operations.

In these challenging economic times when key local industries such as timber and real estate have been impacted, Land Department revenues have also been affected. For 2010, the Land Department had net proceeds of \$3,202,567.72. Because the Auditor will continue to recognize 2010 revenue that is collected within the first 60 days of 2011, the total net proceeds may change slightly. If these numbers change before the 60 day deadline to recognize 2010 revenue, a replacement resolution with updated amounts

will be supplied. The following chart shows how the relevant Minnesota Statutes are applied to determine the apportionment:

Minnesota Statutes, section 282.08 clause (4) and Minnesota Law (2002), Chapter 390, Sec 39		
Net Proceeds for Land Department Operations		\$3,202,567.72
No more than 30% of the balance is to be used for timber development on tax-forfeited land and dedicated memorial forests to be expended under the supervision of the county board on projects approved by the commissioner of natural resources.	Administration recommends that this 30% be retained in Fund 290 for these purposes. The Fund has been utilized to meet the pre-determined apportionment the last two years, resulting in an insufficient fund balance to ensure solvency of the fund, i.e. one year of department business operations.	\$960,770.31
No more than 20 percent of the balance is to be used for the following purposes:	Administration recommends that 10% of the balance be elected for these purposes and that it be applied as follows:	\$320,256.78
(1) Acquisition and maintenance of county parks and recreation areas (see MN Statute 398.31-398.36)	50% of the 10% elected be used to offset levy support budgeted for land use planning programs (109002) including planning staff time and investment for the GIS land records portal. The savings in 109002 resulting from this apportionment will be added to the General Fund for the fund balance assigned for future unallotments.	\$160,128.39
(2) Land use planning programs being carried on in the county	50% of the 10% elected be used to begin to cover the deficit in the Forest Recreation Account within the Forest Resources Fund that has been used for expenditures over the past number of years. There is a current deficit of \$487,855.29. Using a portion of the 2010 apportionment will begin to correct this deficit and fund previous purchases.	\$160,128.39
(3) No more than \$4 per capita of the county's population on the promotion of tourist, agricultural and economic development		
Any balance must be apportioned as follows: 40% county 40% school district 20% town or city	Administration recommends that the 40% for the county general fund be placed into the General Fund. It will then be added to the General Fund for the fund balance assigned for future unallotments.	\$768,616.25 \$768,616.25 \$384,308.13
Total Apportioned		\$3,202,567.72

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached resolution apportioning the 2010 Land Department proceeds according to relevant statutes as detailed above.

BY COMMISSIONER _____

WHEREAS, the St. Louis County Land Department generates revenue by sales of land, timber stumpage, gravel, peat and lease fees from recreational cabin sites; and

WHEREAS, there are net proceeds available from this revenue generated, after the allowable expenditures of the Land Department in carrying out its activities;

WHEREAS, Minn. Stat. § 282.08 specifies the apportionment formula the county is to use in determining the allowable use and transfer of these remaining funds (net proceeds), which in 2010 are \$3,202,567.72; and

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the following apportionment of the \$3,202,567.72 of net proceeds:

Net Proceeds of the Forfeited Tax Sale Fund	\$3,202,567.72	Accounting Detail
30% (Minnesota Law (2002), Chapter 390 Sec 39, Subd 2) to Fund 290 – Agency 290001 Memorial Forest Management	\$960,770.31	290-290001
10% (Minnesota Law (2002), Chapter 390 Sec 39, Subd 3) to Fund 100-109002 (Land Use Planning) to offset levy funding, with the offset going to General Fund Fund Balance Assigned for Future Unallotment;	\$160,128.39	100-109002
and to fund 290-290002 (Forest Rec Agency within the Forest Resources Fund) to begin to pay back current deficit from previous funding commitments	\$160,128.39	290-290002
40% St. Louis County General Fund for the Fund Balance Assigned for Future Unallotment	\$768,616.25	100-100001
40% Schools Fund	\$768,616.25	910
20% Cities and Towns Fund	\$384,308.13	908
Total	\$3,202,567.72	