



# Saint Louis County

## REPORT OF CHILD MALTREATMENT

DATE OF REPORT: \_\_\_\_\_

### I. CHILD – IDENTIFYING INFORMATION:

NAME \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
NAME \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
NAME \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
HOME ADDRESS \_\_\_\_\_  
\_\_\_\_\_ PHONE \_\_\_\_\_

### PARENT OR GUARDIAN:

MOTHER \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_ PHONE \_\_\_\_\_

FATHER \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_ PHONE \_\_\_\_\_

### II. PERSON BELIEVED RESPONSIBLE FOR ABUSE/NEGLECT:

NAME \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_ AGE/DOB \_\_\_\_\_  
ADDRESS \_\_\_\_\_

### III. NATURE AND EXTENT OF ABUSE OR NEGLECT:

### IV. NAME AND ADDRESS OR REPORTER:

NAME \_\_\_\_\_  
PLEASE PRINT

ADDRESS \_\_\_\_\_  
\_\_\_\_\_ PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Mail to: INITIAL INTERVENTION UNIT  
St. Louis County Health & Human Services  
Government Services Center  
320 W. 2<sup>nd</sup> Street, Room 104  
Duluth, MN 55802-1495  
Phone: 218-726-2012 Fax: 218-725-5118

Minnesota Statute 626.556 Reporting of Maltreatment of Minors

Subd. 3. **Persons mandated to report.**

(a) A person who knows or has reason to believe a child is being neglected or physically or sexually abused, as defined in subdivision 2, or has been neglected or physically or sexually abused within the preceding three years, shall immediately report the information to the local welfare agency, agency responsible for assessing or investigating the report, police department, or the county sheriff if the person is:

(1) a professional or professional's delegate who is engaged in the practice of the healing arts, social services, hospital administration, psychological or psychiatric treatment, child care, education, correctional supervision, probation and correctional services, or law enforcement; or

(2) employed as a member of the clergy and received the information while engaged in ministerial duties, provided that a member of the clergy is not required by this subdivision to report information that is otherwise privileged under section 595.02, subdivision 1, paragraph (c).

Subd. 7. **Report.**

(a) An oral report shall be made immediately by telephone or otherwise. An oral report made by a person required under subdivision 3 to report shall be followed within 72 hours, exclusive of weekends and holidays, by a report in writing to the appropriate police department, the county sheriff, the agency responsible for assessing or investigating the report, or the local welfare agency, unless the appropriate agency has informed the reporter that the oral information does not constitute a report under subdivision 10. The local welfare agency shall determine if the report is accepted for an assessment or investigation as soon as possible but in no event longer than 24 hours after the report is received. Any report shall be of sufficient content to identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.