**ST. LOUIS COUNTY PUBLIC WORKS DEPARTMENT**
**PRIVATE DRIVEWAY SNOWPLOW APPLICATION AND AGREEMENT**

****Filing Fee $46**
**OR**
**Senior Discount (65 yrs. or older) $23**
***Late Fee $25**

**SECTION, TOWNSHIP, RANGE:** _____
**LENGTH OF DRIVEWAY:** _____
**PLOW ADDRESS:** _____

**APPLICANT:** _____
**ADDRESS:** _____
_____
_____

**TELEPHONE:** (H) _____ (W) _____

**MAINT DIST NO:** _____
**GARAGE:** _____
**ROAD NO:** _____
**PATROL:** _____

FOR OFFICE USE ONLY:
DATE _____
CHECK _____MO_____CASH_____
RECEIPT NO _____
FILING FEE _____
DEPOSIT _____
RCD BY_____ CHECKED BY _____

**RATE SCHEDULE:**

A - 1/4 mile or less per season - $290.00
B - Over 1/4 to 1/2 mile per season - $395.00
C - Over 1/2 to 3/4 mile per season - $510.00
D - Over 3/4 to 1.0 mile per season - $610.00
E - Over 1 to 1 1/4 mile per season - $985.00
F - Over 1 1/4 to 1 1/2 mile per season - $1,100.00
G - Over 1 1/2 to 1 3/4 mile per season - $1,210.00
H - Over 1 3/4 mile to 2 miles per season - $1,300.00
I - Over 2 to 2 1/4 miles per season - $1,685.00
J - Over 2 1/4 to 2 1/2 miles per season - $1,790.00
K - Over 2 1/2 to 2 3/4 miles per season - $1,895.00
L - Over 2 3/4 to 3 miles per season - $2,000.00
M - Over 3 to 3 1/4 miles per season - $2,380.00
N - Over 3 1/4 to 3 1/2 miles per season - $2,490.00
O - Over 3 1/2 to 3 3/4 miles per season - $2,600.00
P - Over 3 3/4 to 4 miles per season - $2,700.00
Q - Over 4 to 4 1/4 miles per season - $3,080.00
R - Over 4 1/4 to 4 1/2 miles per season - $3,180.00
S - Over 4 1/2 to 4 3/4 miles per season - $3,290.00
T - Over 4 3/4 to 5 miles per season - $3,390.00
U - Over 5 miles - $3,775.00
X - Pay Filing Fee Only

AMOUNT TO SEND IN WITH COMPLETED APPLICATION WILL BE:

Appropriate amount from the rate schedule **PLUS** the filing fee** (see above for filing fee).

**PLEASE PAY BY CHECK** OR **MONEY ORDER ONLY. WE CANNOT ACCEPT CASH.**

The above-named applicant hereby requests that the designated private driveway located on the above-described tract of land be plowed by the St. Louis County Public Works Department for the **2012 / 2013** winter season subject to the following conditions and provisions:

I. GENERAL PROVISIONS

1. **No county snow-removal equipment shall be used on private driveways until all public roadways are clear of snow.** DRIVEWAYS WILL BE PLOWED ONLY AT THE DISCRETION OF THE PUBLIC WORKS DEPARTMENT. **St. Louis County will not plow private driveways once Spring Road Restrictions are in place.**
2. Applications for plow service must be received by October 1st of said winter season and must be accompanied by payment in full (see RATES section below).
3. Non-owner applications (rental property or other non-owner occupant) MUST be signed by both the renter and the property owner.
4. Private driveways will not be plowed until there is a minimum accumulation of four (4") inches of snow.
5. St. Louis County will not accept any applications for snowplowing services once there is 4 or more inches of snow on the ground.
6. County shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God. County agrees to give notice as soon as possible to the applicant of the inability to perform.

II. SPECIAL PROVISIONS REGARDING SNOWPLOWING

1. Driveway must have a reasonably smooth driving surface and surface width must be a *minimum of 15 feet*.
2. Driveway must be clear of obstructions *at least 12.5 feet* on either side of its centerline (must have a 25 foot clear zone).
3. A turnaround area will be a minimum of 30'x 60' and free of obstacles to allow ample room to turn the plow unit.
4. Gates or barricades must be open to allow unimpeded ingress and egress of plow units.
5. Road gradients and curves must allow snowplow units easy maneuvering and safe passage.
6. Driveway length will be verified at the time of inspection.
7. This application will be rejected if in the opinion of the inspector from Public Works the above requirements are not met.
8. If there is a change in circumstances during the snowplowing season which in the opinion of the snowplow operator that makes plowing the driveway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the applicant will be notified of the change in circumstance and given reasonable time, not to exceed two (2) weeks to return the driveway to compliance.

III. RATES

1. Regular plowing rates shall be a flat rate charge in accordance with the rate schedule above.
2. The appropriate fee will be paid in full at the time a person makes application for private driveway plowing services. Payment in full consists of a check or money order payable to **"St. Louis County Auditor"** for the total amount from the rate schedule PLUS the NON-REFUNDABLE filing fee PLUS the late fee if applicable (see #3 below). One check or money order for all fees is preferable.
3. There will be a late fee* (see above for late fee) added for applications received by the Public Works Department after October 1st.
4. If the private driveway snowplowing application is rejected, the applicable fee from the rate schedule will be refunded to the applicant. The filing fee and late fee, if applicable, will not be refunded.
5. NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT.
6. No portion of the fee payment will be refunded once the application has been accepted.
7. Exceptional circumstances that require special equipment shall be charged at the rental rate of the equipment and the operator's time.

8. Except for the filing fee, no charges will be made for town halls, fire halls, community halls, and public cemeteries.

I hereby declare that I am the owner or occupant of the above-described property and take full responsibility for all snowplowing charges. Further, I hereby WAIVE ANY AND ALL CLAIMS FOR DAMAGES TO MY PROPERTY, BOTH REAL AND PERSONAL, WHICH MAY BE CAUSED BY THE COUNTY OF ST. LOUIS, ITS EQUIPMENT, OR ITS EMPLOYEES WHILE SNOWPLOWING.

FURTHER, IN CONSIDERATION OF THIS AGREEMENT AND OTHER GOOD AND VALUABLE CONSIDERATION, I AGREE TO INDEMNIFY ST. LOUIS COUNTY FROM ANY AND ALL LOSSES OR DAMAGES ST. LOUIS COUNTY MAY SUFFER AS A RESULT OF CLAIMS OR JUDGMENTS AGAINST IT FROM ALL PERSONS WHATSOEVER ARISING OUT OF THE DESIGNATED SNOWPLOWING SERVICES. I acknowledge that we have read and understand this entire agreement.

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Date Applicant's Signature

I certify that I am the non-occupant owner of the above-described property. I have read this agreement and therby give my permission to permit the applicant/occupant to enter into this agreement.

Date Applicant's Signature

St. Louis County, having inspected and approved the above-described private driveway, hereby agrees to provide snowplowing as agreed upon for the applicant subject to their terms and provisions above defined. Failure of the applicant to meet any of the provisions above described shall be considered a breach of this agreement and grounds for immediate termination of services by St. Louis County. St. Louis County reserves the right to cancel this agreement should it be determined that the driveway is unsafe for equipment or employees.

Foreman District Superintendent

RETURN APPLICATIONS TO THE COUNTY PUBLIC WORKS DEPARTMENT OFFICE IN THE DISTRICT IN WHICH YOU LIVE. DISTRICT AND GARAGE ARE DESIGNATED ON PREPRINTED FORMS ON THE FRONT SIDE IN THE UPPER RIGHT AREA. IF YOU DO NOT KNOW YOUR DISTRICT, PLEASE CALL 625-3830. THE OFFICES ARE LOCATED AT THE FOLLOWING ADDRESSES:

4TH DISTRICT ELY GARAGE
Superintendent St. Louis County Garage
2210 E. Sheridan St. Suite 2
Ely, MN 55731
(218) 365-2380

4TH DISTRICT LINDEN GROVE GARAGE
Superintendent St. Louis County Garage
11193 Highway 1
Cook, MN 55723
(218) 666-5261

5TH DISTRICT PIKE LAKE GARAGE
Superintendent St. Louis County Garage
4787 Midway Road
Duluth, MN 55811
(218) 625-3801

5TH DISTRICT JEAN DULUTH GARAGE
Superintendent St. Louis County Garage
5595 Jean Duluth Rd.
Duluth, MN 55803
(218) 525-7000

6TH DISTRICT VIRGINIA GARAGE
Superintendent St. Louis County Garage
7823 State Highway 135 East
Virginia, MN 55792
(218) 742-9800

7TH DISTRICT HIBBING GARAGE
Superintendent St. Louis County Garage
1425 E. 23rd St.
Hibbing, MN 55746
(218) 262-0150

OR:

St. Louis County Public Works Department
4787 Midway Road
Duluth, MN 55811
(218) 625-3830