



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

February 17, 2015
Immediately following the Board Meeting, which begins at 9:30 A.M.
Chisholm City Hall, 316 West Lake Street, Chisholm, MN

Directions: Highway 53 to MN 169 Exit in Virginia, proceed west onto MN 169 toward Chisholm. Turn right/north onto 4th Avenue SE, travel approximately .5 mile and turn left/west on Lake Street, proceed approximately .5 mile, City Hall is on the right.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of February 10, 2015

Health & Human Services Committee, Commissioner Boyle, Chair

1. Pilot to Embed a Social Worker within the Duluth Police Department [15-60]
2. Myers-Wilkins Accountable Communities for Health Grant [15-61]

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

3. Utility Easement across State Tax Forfeited Land to Lake Country Power (Northland Township) [15-62]
4. Access Easement across State Tax Forfeited Land in the Plat of Little Birch Lake (Unorganized Township 61-14) [15-63]
5. Access Easement across State Tax Forfeited Land to Roger W. Larson, David F. Vincent and Louis C. Collyard, as Tenants in Common (Unorganized Township 55-21) [15-64]

Public Works & Transportation Committee, Commissioner Raukar, Chair

6. Agreements with Carlton County and City of Duluth for Seal Coat, Fog Seal and Chip Seal Projects [15-65]

Finance & Budget Committee, Commissioner Nelson, Chair

7. Abatement List for Board Approval [15-66]
8. Purchase of Service Contract with Advocates for Family Peace [15-67]

Public Safety & Corrections Committee, Commissioner Dahlberg, Chair

9. Tower Space Leases at Various ARMER Communications Sites [15-68]
10. Contract Amendment with MEnD for Medical and Mental Health Care Services at the Jail [15-69]
11. Contract with CHUM for Jail Chaplaincy Services [15-70]

TIME SPECIFIC PRESENTATION:

11:00 A.M. Accelerating Transportation Sales Tax Projects – Jim Foldesi, Public Works Director/Highway Engineer

ESTABLISHMENT OF PUBLIC HEARINGS:**Finance & Budget Committee, Commissioner Nelson, Chair**

1. Establish Public Hearings on the Capital Improvement Plan and on the Intent to Issue Capital Improvement Bonds to Accelerate Transportation Sales Tax Projects (Tuesday, March 24, 2015, 9:45 a.m., Comet Theater, Cook, MN) *[15-71]*

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner Raukar, Chair

1. **Award of Bids: Overlay Project on CSAH 24 (Beatty Township) and Tied Projects on CSAH 68, CR 913 and UT 8169 (Unorganized Township 60-18, Sandy and French Townships) [15-72]**
 - A. Resolution awarding an overlay project on CSAH 24 in Beatty Township to KGM Contractors, Inc., of Angora, MN, for their low bid of \$917,030.39.
 - B. Resolution awarding tied reclaim and overlay projects in Unorganized Township 60-18 and Sandy and French Townships to KGM Contractors, Inc., of Angora, MN, for their low bid of \$1,417,686.54.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

March 3, 2015 **St. Louis County Courthouse, Duluth, MN**
March 10, 2015 **St. Louis County Courthouse, Duluth, MN**
March 24, 2015 **Comet Theater, 102 South River Street, Cook, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 10, 2015

Location: Solway Town Hall, Saginaw, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, Raukar, and Chair Stauber

Absent: None

Convened: Chair Stauber called the meeting to order at 10:51 a.m.

CONSENT AGENDA

Nelson/Raukar moved to approve the consent agenda. Chair Stauber noted that there were replacement resolutions for Item #2, Access Easement across State Forfeited Land to Jeff Coombe (Vermilion Lake Township) [15-45] and for Item #3, Access Easement across State Forfeited Land to in the Plat of Linwood (Unorganized Township 56-14) [15-46]. The motion passed. (7-0)

- Minutes of February 3, 2015
- Family Homeless Prevention and Assistance Program Grant Application [15-44]
- Access Easement across State Tax Forfeited Land to Jeff Coombe (Vermilion Lake Township) [15-45]
- Access Easement across State Tax Forfeited Land in the Plat of Linwood (Unorganized Township 56-14) [15-46]
- Withdrawal of State Tax Forfeited Land from Memorial Forest Status [15-47]
- Reclassification of State Tax Forfeited Lands to Non-Conservation [15-48]
- Acquisition of Right of Way – Replacement of County Bridge 867 (Leiding Township) [15-49]
- Agreement with SRF Consulting Group for Design Services – Bridge 286 on CSAH 21 (Unorganized Township 61-13) [15-50]
- Agreement with SRF Consulting Group for Design Services – Bridge 883 on CR 442 (Lavell Township) [15-51]
- Purchase of Cherwell IT Service Management Software [15-52]
- Establish a Public Hearing to Consider Tax Abatement for Hermantown Market Place Project - Hermantown (9:40 a.m., Tuesday, March 10, 2015, St. Louis County Courthouse, Duluth, MN) [15-53]
- Establish a Public Hearing to Consider Amending the 2015 Fee Schedule (9:40 a.m., Tuesday, March 3, 2015, St. Louis County Courthouse, Duluth, MN) [15-58]

At 10:54 a.m. representatives from the Arrowhead Regional Health and Wellness Center Steering Committee, the YMCA and the City of Hermantown spoke to the Board regarding the Arrowhead Regional Health and Wellness Center project.

A recess was taken from 11:56 a.m. to 12:14 p.m.

REGULAR AGENDA

Central Management & Intergovernmental Committee

Jewell/Nelson moved to ratify the 2015-2016 Civil Service Basic contract and authorize the appropriate county officials to execute the Collective Bargaining Unit Agreement [15-54]. St. Louis County Human Resources Director Jim Gottschald discussed the two-tier health plan. Assistant Human Resources Director Melissa Honkola discussed timeliness of the bargaining process. The motion passed. (7-0)

Jewell/Raukar moved to ratify the 2015-2016 Merit System Basic contract and authorize the appropriate county officials to execute the Collective Bargaining Unit Agreement [15-55]. The motion passed. (7-0)

Jewell/Boyle moved to authorize the appropriate county officials to execute Amendment No. 2 to the Memorandum of Understanding between the State of Minnesota Judicial Branch and St. Louis County. The St. Louis County Board authorizes a 2015 lease to the State of Minnesota Judicial Branch for 1,787 square feet of office space, at the 2015 rate of \$15.11 per square foot in the County Courthouse, Duluth, MN. [15-56]. Commissioner Stauber stepped out of the meeting from 12:37 p.m. to 12:39 p.m. The motion passed. (7-0)

Jewell/Boyle moved that the St. Louis County Board hereby supports special legislative authority to provide certain adjacent property owners the “first right of refusal” at appraised value for the sale of thirty-six (36) conforming state tax forfeited lots located in the Park Point neighborhood of Duluth, MN. The County Board affirms that the “first right of refusal” for the purchase of certain conforming tax forfeited lots in Park Point, as provided in County Board Resolution No. 14-597, cannot be offered to adjacent residents without special legislative authority from the 2015 Minnesota State Legislature, and that all thirty-six (36) parcels will also be sold at public auction, should such legislation fail to be enacted. [15-57]. Commissioner Dahlberg stepped out of the meeting from 12:56 p.m. to 12:57 p.m. After further discussion, the motion passed without recommendation. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson discussed the 4th quarter investment activity and recognized the work of St. Louis County Auditor Don Dicklich and the Auditor’s Department for maximizing interest earnings.

St. Louis County Deputy Administrator Linnea Mirsch said that St. Louis County subsidizes approximately \$1,180,000 to provide facilities for court purposes.

Chair Stauber asked St. Louis County Administration to include the Hermantown Market Place proposed tax abatement as a discussion item to the March 3, 2015 Committee of the Whole meeting.

Commissioner Raukar said St. Louis County employees held their bonspiel on February 7, 2015 in Hibbing. Duluth defeated Hibbing, so next year’s bonspiel will be held in Hibbing.

Commissioner Jewell commented on Commissioner Raukar representing St. Louis County at a highway-funding forum held yesterday by U.S Representative Rick Nolan.

St. Louis County Attorney Mark Rubin discussed a situation involving the death of a Native American and the requested release of the body to the Mille Lac Band of Ojibwe. Attorney Rubin stated that the St. Louis County Attorney's Office was asked to assist with the situation and the body was turned over to the family early Monday morning.

Commissioner Nelson commented on the diligence of the St. Louis County Attorney's Office.

Commissioner Boyle said that future the job description for medical examiner should include ethnic and religious training.

At 1:53 p.m., Raukar/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 15 - 60

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Pilot to Embed a Social Worker
within the Duluth Police
Department

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, able to care for themselves and their families, and live as independently as possible.

ACTION REQUESTED:

The St. Louis County Board is requested to increase the staffing complement of the Public Health and Human Services Department by 1.0 FTE social worker to pilot a model of embedding a social worker within law enforcement to better respond to individuals with mental illness.

BACKGROUND:

The St. Louis County Public Health and Human Services (PHHS) Department serves as the mental health authority for the county and partners with many private and public agencies to provide a continuum of services to those suffering from mental illness.

PHHS has been collaborating with the Duluth Police Department (DPD) and has identified a pilot project of embedding a social worker within the DPD to improve system response to police calls where the issue is an individual with mental illness. In 2014, two of three Duluth homicides involved severe mental illness. In addition, there is a concerning national trend where interactions between the mentally ill and police result in disproportionately more use of force. Local jails have become the mental illness institutions of the past.

The DPD wants to be part of the solution and has been training officers on how to recognize the signs of mental illness and de-escalate situations. However, social workers specializing in mental illness can be of great assistance by either accompanying an officer on calls or following up with the individual and family after the police response. There has been an increase in suddenly acute cases that have no history with PHHS as there is a requirement of a diagnosis of serious and persistent mental illness to receive ongoing case management services from counties. The goals of the pilot are an improved police response, decrease in police calls related to mental illness, decrease in criminal charges,

less jail admissions, less emergency room admissions, stabilized housing situations and less homelessness.

In addition, this pilot would position PHHS to respond to legislation that is being proposed this session that would provide grants to counties for the purpose of diversion from jail and reintegration (out of jail) planning for those suffering from mental illness. The experience of this pilot would provide very useful information as to what works and what doesn't as far as diversion from jail. The pilot, if successful, would also provide a model that could work with other municipal police departments or the County Sheriff's Office.

RECOMMENDATION:

It is recommended that the St. Louis County Board increase the staffing complement of the Public Health and Human Services Department by 1.0 FTE social worker to pilot a model of embedding a social worker within law enforcement to better respond to individuals with mental illness. The PHHS department proposes to use Prevention and Innovation fund balance to fund this pilot. The cost for the program for the remainder of 2015 (March 1 – December 31) is \$75,000. The Duluth Police Department will provide work space alongside DPD staff as well as a computer.

BOARD LETTER NO. 15 - 61

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Myers-Wilkins Accountable
Communities for Health Grant

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOALS:

Our community will make healthy life choices. Children will live free from abuse and neglect and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to accept Accountable Communities for Health grant dollars from Generations Health Care Initiative, and increase the staffing complement of Public Health and Human Services (PHHS) by 2.0 FTEs consisting of a Public Health Nurse and a Community Health Worker to fulfill the grant requirements.

BACKGROUND:

Generations Health Care Initiative applied for and received approximately \$370,000 from the Minnesota Department of Health to implement an Accountable Community for Health project. The Myers-Wilkins Accountable Community for Health project was selected through a competitive process as one of twelve State Innovation Model grant recipients. The project is supported through collaboration between Generations Health Care Initiative, St. Louis County PHHS, Essentia Health-Duluth, St. Luke's Hospital, The Duluth School District, the Myers-Wilkins Community School Collaborative, the Human Development Center, Lake Superior Community Health Center, and the University of MN-Duluth.

Generations Health Care Initiative, as the grant recipient, will contract with PHHS for an amount up to \$195,337 and these funds will be used to hire the Public Health Nurse and the Community Health Worker. The time period of the grant is from January 2015 through December 2016.

The project will create a Community Care Team model to serve the Myers-Wilkins Elementary School student population and families. PHHS has been requested to participate in this care team through a Public Health Nurse, who will perform family health needs assessments, and a Community Health Worker, who will assist families in the coordination of health care, social services, and community resources.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services (PHHS) Department to accept an Accountable Communities for Health grant of up to \$195,337 from Generations Health Care Initiative. In addition, the County Board is requested to increase the staffing complement of PHHS by 2.0 FTEs consisting of a Public Health Nurse and a Community Health Worker to fulfill the grant requirements. The funds will be receipted into Revenue Fund 230, 233999-545149-23326-99999999-2015.

Myers-Wilkins Accountable Communities for Health Grant

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Health has made State Innovation Model grant funds available for Accountable Community for Health projects to improve the health of at-risk communities; and

WHEREAS, Generations Health Care Initiative has received a grant to implement an Accountable Community for Health model to create a Community Care Team model to serve the Myers-Wilkins Elementary School student population and families and the Public Health and Human Services Department has been requested to participate in this care team through a Public Health Nurse, who will perform family health needs assessments, and a Community Health Worker, who will assist families in the coordination of health care, social services, and community resources; and

WHEREAS, Generations Health Care Initiative, as the grant recipient, would contract with PHHS for an amount up to \$195,337 and these funds will be used to hire the Public Health Nurse and the Community Health Worker;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with Generations Health Care Initiative to accept an Accountable Communities for Health grant of up to \$195,337 for the grant period of January 2015 through December 2016;

RESOLVED FURTHER, The County Board increases the staffing complement of Public Health and Human Services by 2.0 FTEs consisting of a Public Health Nurse and a Community Health Worker to fulfill the grant requirements for the Myers-Wilkins Accountable Community for Health grant with the understanding that if the grant funding is no longer available the positions are eliminated.

Budget references:

Revenue: 230-233999-545149-23326-99999999-2015

Expenses: 230-233999-610100-23326-99999999-2015
230-233999-629900-23326-99999999-2015

Reset Form

Print Form

GRANT APPROVAL FORM

GRANT NAME: Account Comm for Health GRANT AMOUNT: \$195,337

GRANTOR: MDH/Generations Health Care MATCH AMOUNT: 0

FUND: 230 AGENCY: 233999 GRANT: 23326 GRANT YEAR: 2015

AGENCY NAME: PHHS

CONTACT PERSON: Amy Westbrook PHONE: 725-5267

GRANT PERIOD: BEGIN DATE: 01/01/2015 END DATE: 12/31/2016

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 87661

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?
YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

County Administrator

[Signature] Date: 2-11-15
[Signature] Date: 2/12/15

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?
YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

County Administrator

Date: _____
Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 15 - 62

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: February 17, 2015 **RE:** Utility Easement across State
Tax Forfeited Land to Lake
Country Power (Northland
Township)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a utility easement across state tax forfeited land in Sections 11 and 23, Northland Township.

BACKGROUND:

Lake Country Power is requesting a utility easement across state tax forfeited land to reconstruct an existing overhead electric distribution line. The width of the easement is 50 feet, and the total length is 6,600 feet, with a total area of 7.6 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board grant a utility easement across state tax forfeited land in Northland Township to Lake Country Power for the amount of \$6,688 land use fee, \$100 administration fee, and \$46 recording fee; for a total of \$6,834 to be deposited into Fund 240 (Forfeited Tax Fund).

**Utility Easement across State Tax Forfeited Land to Lake Country Power
(Northland Township)**

BY COMMISSIONER _____

WHEREAS, Lake Country Power has requested a utility easement across state tax forfeited land in Northland Township to reconstruct and maintain an electric distribution line; and

WHEREAS, Exercising the easement will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 authorizes the County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant a utility easement to Lake Country Power over, under and across state tax forfeited lands in Northland Township as described in County Board File No. _____.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$6,688 land use fee, \$100 administration fee, and \$46 recording fee; for a total of \$6,834 to be deposited into Fund 240 (Forfeited Tax Fund).

**Utility Easement across State Tax Forfeited Land to Lake Country Power
(Northland Township)**

That part of the Southwest Quarter of the Southwest Quarter, Section 11, Township 53, Range 17, St. Louis County, Minnesota, described as follows:

Beginning at the point of intersection of the north line of said Southwest Quarter of the Southwest Quarter with the easterly right of way line of U.S. Highway No. 53; thence easterly, along said north line of the Southwest Quarter of the Southwest Quarter, a distance of 50 feet, more or less, to the intersection with a line 50.00 feet east of and parallel with said easterly right of way line; thence southerly, along last said parallel line, a distance of 1320 feet, more or less, to the south line of said Southwest Quarter of the Southwest Quarter; thence westerly, along last described south line, a distance of 50 feet, more or less, to said easterly right of way line; thence northerly, along last said easterly right of way line, a distance of 1320 feet, more or less, to said point of beginning.

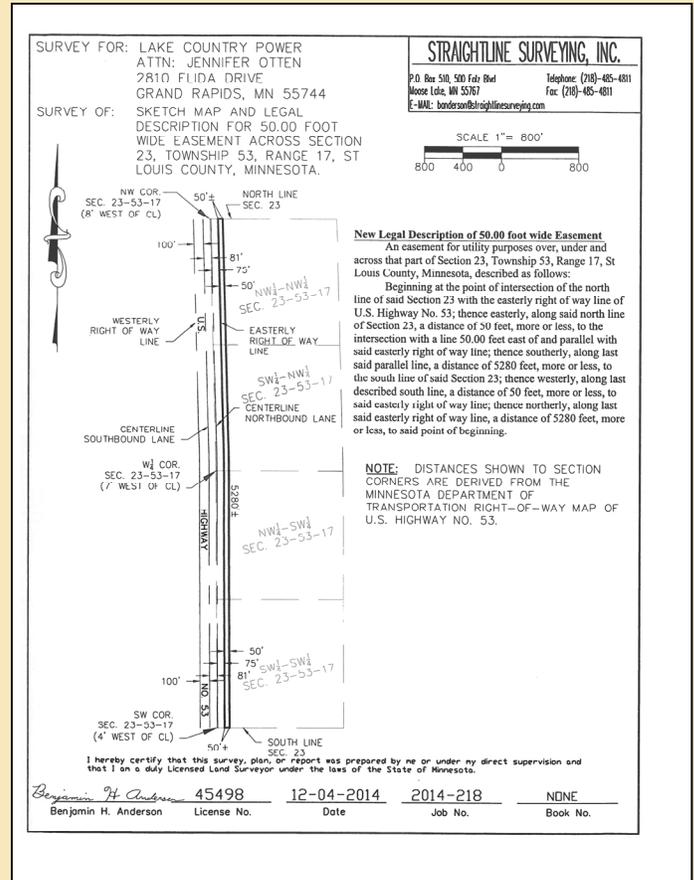
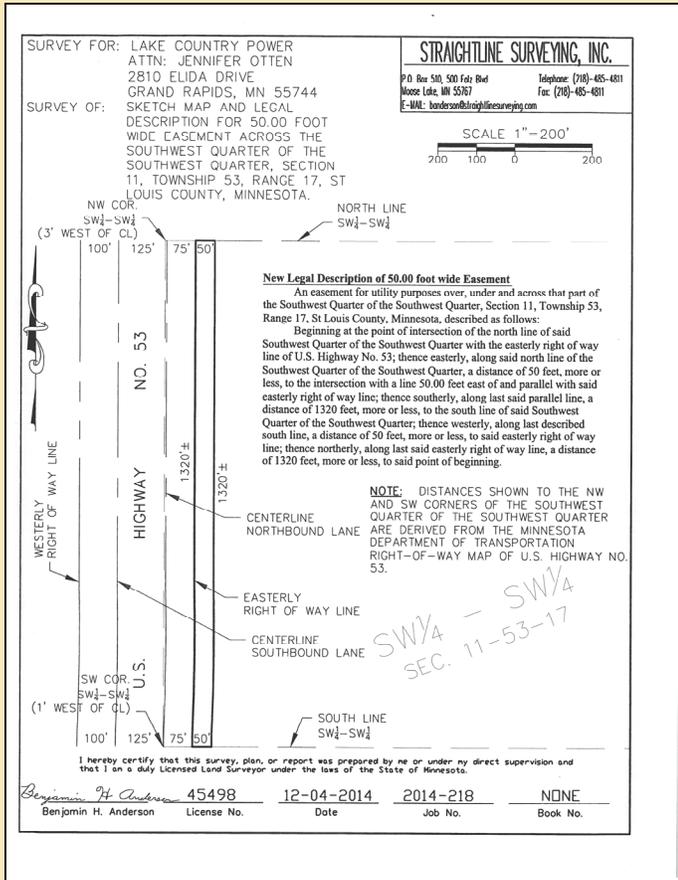
AND

That part of Section 23, Township 53, Range 17, St. Louis County, Minnesota, described as follows:

Beginning at the point of intersection of the north line of said Section 23 with the easterly right of way line of U.S. Highway No. 53; thence easterly, along said north line of Section 23, a distance of 50 feet, more or less, to the intersection with a line 50.00 feet east of and parallel with said easterly right of way line; thence southerly, along last said parallel line, a distance of 5280 feet, more or less, to the south line of said Section 23; thence westerly, along last described south line, a distance of 50 feet, more or less, to said easterly right of way line; thence northerly, along last said easterly right of way line, a distance of 5280 feet, more or less, to said point of beginning.



St. Louis County Land & Minerals Department Tax Forfeited Easements

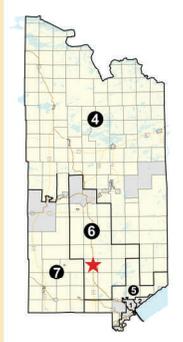


Affects parcels 490-0010-01560 and 490-0010-03480

6th Commissioner District

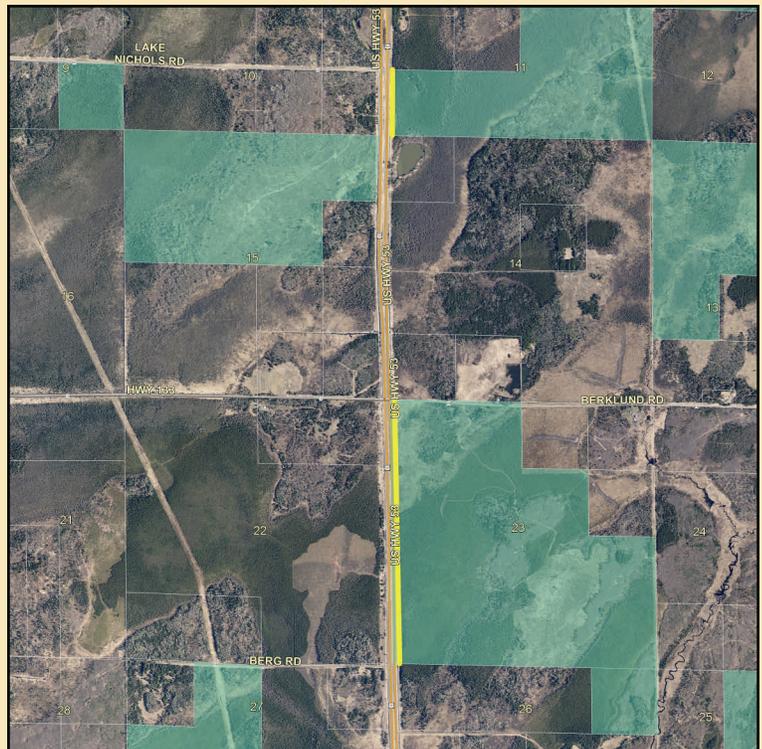
- State Tax Forfeited
- Easement
- Project location

St. Louis County Minnesota



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County Land and Minerals Department



BOARD LETTER NO. 15 - 63

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: February 17, 2015 **RE:** Access Easement across State
Tax Forfeited Land in the Plat of
Little Birch Lake (Unorganized
Township 61 - 14)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an access easement across state tax forfeited land within the Plat of Little Birch Lake (Unorganized Township 61-14).

BACKGROUND:

The subdivision Plat of Little Birch Lake was created pursuant to Minnesota Session Laws, 2012, Chapter 236, Section 28, which authorizes St. Louis County to sell tax forfeited shoreland parcels currently under lease, and directs that the parcels be surveyed, appraised and offered for sale to the current lease holders.

Access to the plat is via a forest management road from County Road 797 (Hayland Road North). An easement is required to provide access to lots 4 through 11 via the existing driveway. The easement is 33 feet wide and 2,874 feet long for a total area of 2.2 acres.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the imposing of an access easement across state tax forfeited land within the Plat of Little Birch Lake Unorganized Township 61-14.

**Easement across State Tax Forfeited Land within the Plat of Little Birch Lake
(Unorganized Township 61 - 14)**

BY COMMISSIONER _____

WHEREAS, Buyers of lots in the Plat of Little Birch Lake must cross state tax forfeited land located in Unorganized Township 61-14; and

WHEREAS, There are no reasonable alternatives to obtain access to the property;
and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 and Minn. Stat. § 507.47 authorizes the County Auditor to impose easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to impose an easement to access lots in the Plat of Little Birch Lake (Unorganized Township 61-14) across state tax forfeited lands as described in County Board File No. _____.

**Easement across State Tax Forfeited Land within the Plat of Little Birch Lake
(Unorganized Township 61-14)**

A 33.00 feet wide easement for ingress and egress over and across portions of Lots 4-10 Block 1 of the plat of Little Birch Lake located in Section 30, Township 61 North, Range 14 West of the Fourth Principal Meridian, St. Louis County, Minnesota, the centerline of which is described as follows:

Commencing at the Southwest corner of said Lot 4 and assigning a bearing of North 18 degrees 09 minutes 49 seconds East to the westerly line of said Lot 4; thence North 18 degrees 09 minutes 49 seconds East along said westerly line, a distance of 82.24 feet to the Point of Beginning of said centerline;

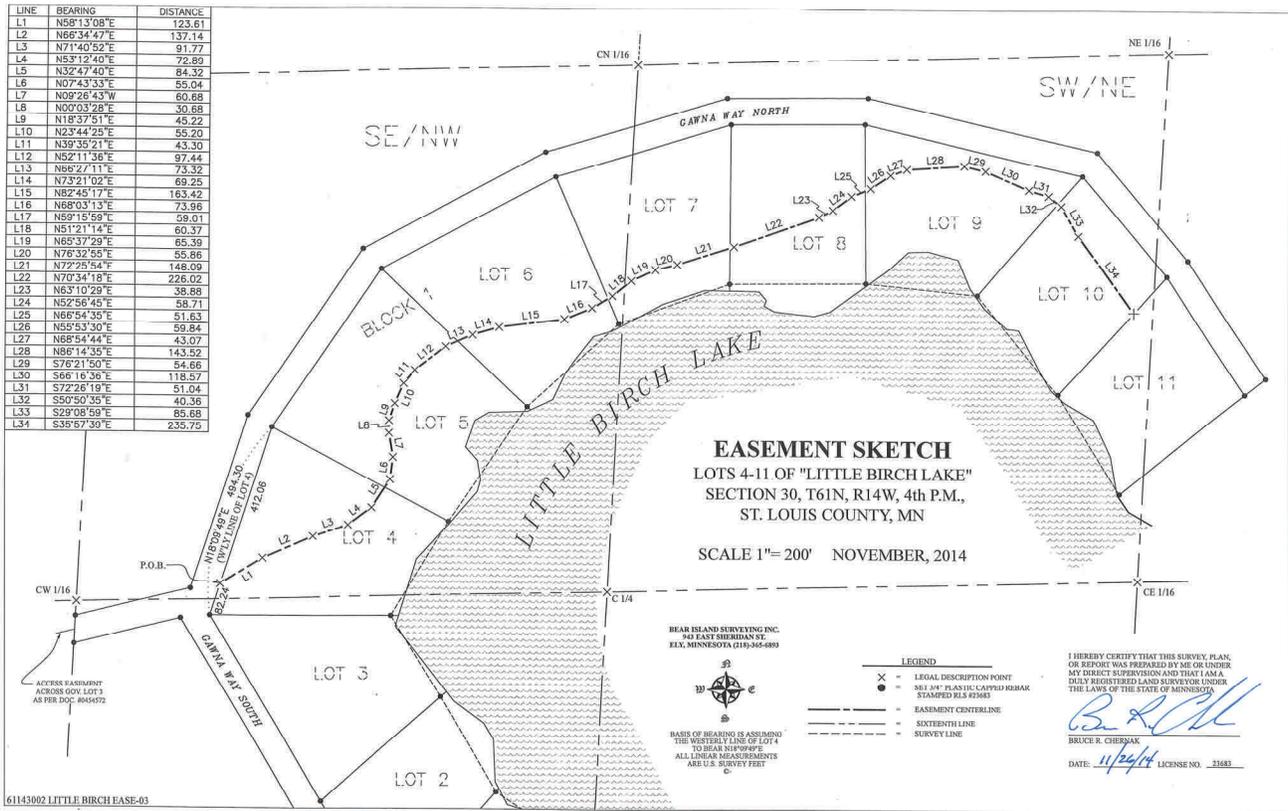
Thence North 58 degrees 13 minutes 08 seconds East, a distance of 123.61 feet;
thence North 66 degrees 34 minutes 47 seconds East, a distance of 137.14 feet;
thence North 71 degrees 40 minutes 52 seconds East, a distance of 91.77 feet;
thence North 53 degrees 12 minutes 40 seconds East, a distance of 72.89 feet;
thence North 32 degrees 47 minutes 40 seconds East, a distance of 84.32 feet;
thence North 07 degrees 43 minutes 33 seconds East, a distance of 55.04 feet;
thence North 09 degrees 26 minutes 43 seconds West, a distance of 60.68 feet;
thence North 00 degrees 03 minutes 28 seconds East, a distance of 30.68 feet;
thence North 18 degrees 37 minutes 51 seconds East, a distance of 45.22 feet;
thence North 23 degrees 44 minutes 25 seconds East, a distance of 55.20 feet;
thence North 39 degrees 35 minutes 21 seconds East, a distance of 43.30 feet;
thence North 52 degrees 11 minutes 36 seconds East, a distance of 97.44 feet;
thence North 66 degrees 27 minutes 11 seconds East, a distance of 73.32 feet;
thence North 73 degrees 21 minutes 02 seconds East, a distance of 69.25 feet;
thence North 82 degrees 45 minutes 17 seconds East, a distance of 163.42 feet;
thence North 68 degrees 03 minutes 13 seconds East, a distance of 73.96 feet;
thence North 59 degrees 15 minutes 59 seconds East, a distance of 59.01 feet;
thence North 51 degrees 21 minutes 14 seconds East, a distance of 60.37 feet;
thence North 65 degrees 37 minutes 29 seconds East, a distance of 65.39 feet;
thence North 76 degrees 32 minutes 55 seconds East, a distance of 55.86 feet;
thence North 72 degrees 25 minutes 54 seconds East, a distance of 148.09 feet;
thence North 70 degrees 34 minutes 18 seconds East, a distance of 226.02 feet;
thence North 63 degrees 10 minutes 29 seconds East, a distance of 38.88 feet;
thence North 52 degrees 56 minutes 45 seconds East, a distance of 58.71 feet;
thence North 66 degrees 54 minutes 35 seconds East, a distance of 51.63 feet;
thence North 55 degrees 53 minutes 30 seconds East, a distance of 59.84 feet;
thence North 68 degrees 54 minutes 44 seconds East, a distance of 43.07 feet;
thence North 86 degrees 14 minutes 35 seconds East, a distance of 143.52 feet;
thence South 76 degrees 21 minutes 50 seconds East, a distance of 54.66 feet;
thence South 66 degrees 16 minutes 36 seconds East, a distance of 118.57 feet;
thence South 72 degrees 26 minutes 19 seconds East, a distance of 51.04 feet;
thence South 50 degrees 50 minutes 35 seconds East, a distance of 40.36 feet;
thence South 29 degrees 08 minutes 59 seconds East, a distance of 85.68 feet;
thence South 35 degrees 57 minutes 39 seconds East, a distance of 235.75 feet
to the line common to Lots 10 and 11, Block 1 and there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate at the line common to said Lots 10 and 11.



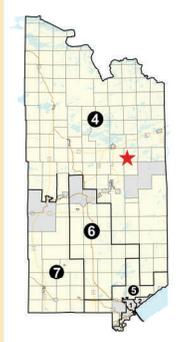
St. Louis County Land & Minerals Department Tax Forfeited Easements

LINE	BEARING	DISTANCE
L1	N58°13'08"E	123.61
L2	N65°34'47"E	137.14
L3	N71°40'52"E	91.77
L4	N53°12'40"E	72.89
L5	N32°47'40"E	84.32
L6	N07°43'33"E	55.04
L7	N09°26'43"W	60.68
L8	N00°03'28"E	30.68
L9	N18°37'51"E	45.22
L10	N23°44'25"E	55.20
L11	N38°35'21"E	43.30
L12	N52°11'36"E	97.44
L13	N66°27'11"E	73.32
L14	N73°21'02"E	69.25
L15	N82°45'17"E	163.42
L16	N68°03'13"E	73.96
L17	N89°15'59"E	59.01
L18	N51°21'14"E	60.37
L19	N65°37'29"E	65.39
L20	N76°32'55"E	55.86
L21	N72°25'54"E	148.09
L22	N70°34'18"E	226.02
L23	N65°10'29"E	38.89
L24	N52°56'45"E	58.71
L25	N66°54'35"E	51.63
L26	N59°53'30"E	59.84
L27	N68°54'44"E	43.07
L28	N86°14'35"E	143.52
L29	S76°21'50"E	54.66
L30	S66°16'36"E	118.57
L31	S72°28'19"E	51.04
L32	S50°50'35"E	40.36
L33	S29°08'59"E	85.68
L34	S35°57'39"E	235.75

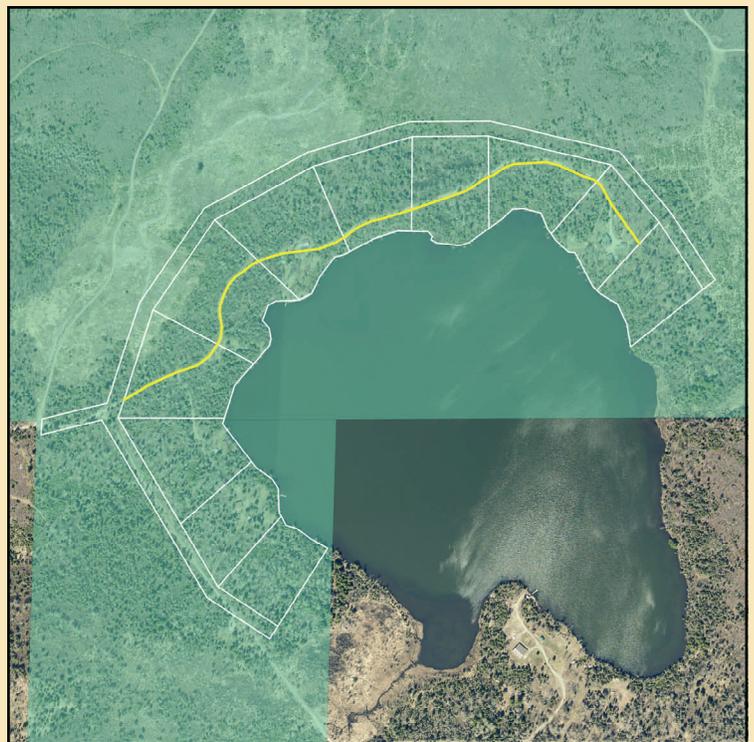


4th Commissioner District

- State Tax Forfeited
- Easement
- Project location



**St. Louis County
Minnesota**



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**St. Louis County
Land and Minerals
Department**



BOARD LETTER NO. 15 - 64

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Access Easement across State Tax Forfeited Land to Roger W. Larson, David F. Vincent and Louis C. Collyard as Tenants in Common (Unorganized Township 55-21)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive easement to Roger W. Larson, David F. Vincent and Louis C. Collyard as tenants in common to cross state tax forfeited land in Sections 6 and 7 of Unorganized Township 55-21.

BACKGROUND:

Roger W. Larson, David F. Vincent and Louis C. Collyard, as tenants in common, are requesting an easement for access to private property. The easement is located on an existing logging road and is 33 feet wide and 4,050 feet long. The total area encumbered by the easement is 3.1 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board grant a non-exclusive access easement across state tax forfeited land described in County Board File No. _____ to Roger W. Larson, David F. Vincent and Louis C. Collyard, as tenants in common, for the amount of \$2,163 land use fee, \$50 administration fee and \$46 recording fee; for a total of \$2,259, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement across State Tax Forfeited Land to
Roger W. Larson, David F. Vincent and Louis C. Collyard, as Tenants in Common
(Unorganized Township 55-21)**

BY COMMISSIONER _____

WHEREAS, Roger W. Larson, David F. Vincent and Louis C. Collyard, as tenants in common, have requested an access easement across state tax forfeited land located in Unorganized Township 55-21; and

WHEREAS, There are no reasonable alternatives to obtain access to the property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant a non-exclusive access easement to Roger W. Larson, David F. Vincent and Louis C. Collyard, as tenants in common, across state tax forfeited lands described in County Board File No. _____.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$2,163 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$2,259, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement across State Tax Forfeited Land to
Roger W. Larson, David F. Vincent and Louis C. Collyard, as Tenants in Common
(Unorganized Township 55-21)**

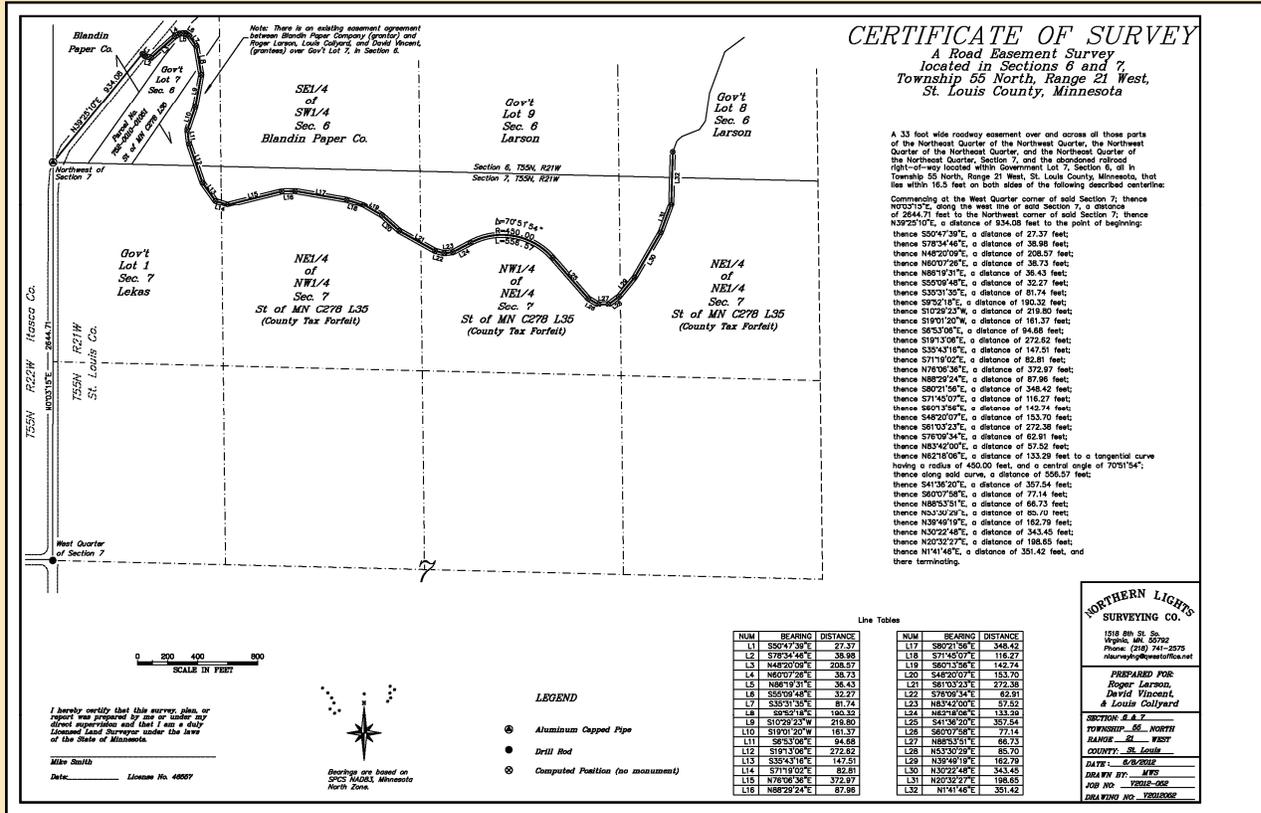
A 33 foot wide roadway easement over and across all those parts of the Northeast Quarter of the Northwest Quarter, the Northwest Quarter of the Northeast Quarter, and the Northeast Quarter of the Northeast Quarter, Section 7, and the abandoned railroad right-of-way located within Government Lot 7, Section 6, all in Township 55 North, Range 21 West, St. Louis County, Minnesota, that lies within 16.5 feet on both sides of the following described centerline:

Commencing at the West Quarter corner of said Section 7; thence North 0 degrees 03 minutes 15 seconds East, along the west line of said Section 7, a distance of 2644.71 feet to the Northwest corner of said Section 7; thence North 39 degrees 25 minutes 10 seconds East, a distance of 934.08 feet to the point of beginning:

thence South 50 degrees 47 minutes 39 seconds East, a distance of 27.37 feet;
thence South 78 degrees 34 minutes 46 seconds East, a distance of 38.98 feet;
thence North 48 degrees 20 minutes 09 seconds East, a distance of 208.57 feet;
thence North 60 degrees 07 minutes 26 seconds East, a distance of 38.73 feet;
thence North 86 degrees 19 minutes 31 seconds East, a distance of 36.43 feet;
thence South 55 degrees 09 minutes 48 seconds East, a distance of 32.27 feet;
thence South 35 degrees 31 minutes 35 seconds East, a distance of 81.74 feet;
thence South 9 degrees 52 minutes 18 seconds East, a distance of 190.32 feet;
thence South 10 degrees 29 minutes 23 seconds West, a distance of 219.80 feet;
thence South 19 degrees 01 minutes 20 seconds West, a distance of 161.37, feet;
thence South 6 degrees 53 minutes 06 seconds East, a distance of 94.68 feet;
thence South 19 degrees 13 minutes 06 seconds East, a distance of 272.62 feet;
thence South 35 degrees 43 minutes 16 seconds East, a distance of 147.51 feet;
thence South 71 degrees 19 minutes 02 seconds East, a distance of 82.81 feet;
thence North 76 degrees 06 minutes 36 seconds East, a distance of 372.97 feet;
thence North 88 degrees 29 minutes 24 seconds East, a distance of 87.96 feet;
thence South 80 degrees 21 minutes 56 seconds East, a distance of 348.42 feet;
thence South 71 degrees 45 minutes 07 seconds East, a distance of 116.27 feet;
thence South 60 degrees 13 minutes 56 seconds East, a distance of 142.74 feet;
thence South 48 degrees 20 minutes 07 seconds East, a distance of 153.70 feet;
thence South 61 degrees 03 minutes 23 seconds East, a distance of 272.38 feet;
thence South 76 degrees 09 minutes 34 seconds East, a distance of 62.91 feet;
thence North 83 degrees 42 minutes 00 seconds East, a distance of 57.52 feet;
thence North 62 degrees 18 minutes 06 seconds East, a distance of 133.29 feet to a tangential curve having a radius of 450.00 feet, and a central angle of 70 degrees 51 minutes 54 seconds; thence along said curve, a distance of 556.57 feet;
thence South 41 degrees 36 minutes 20 seconds East, a distance of 357.54 feet;
thence South 60 degrees 07 minutes 58 seconds East, a distance of 77.14 feet;
thence North 88 degrees 53 minutes 51 seconds East, a distance of 66.73 feet;
thence North 53 degrees 30 minutes 29 seconds East, a distance of 85.70 feet;
thence North 39 degrees 49 minutes 19 seconds East, a distance of 162.79 feet;
thence North 30 degrees 22 minutes 48 seconds East, a distance of 343.45 feet;
thence North 20 degrees 32 minutes 27 seconds East, a distance of 198.65 feet;
thence North 1 degrees 41 minutes 46 seconds East, a distance of 351.42 feet, and there terminating.



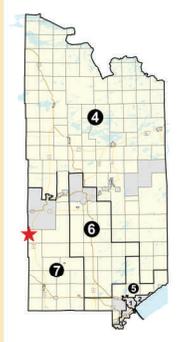
St. Louis County Land & Minerals Department Tax Forfeited Easements



Affects parcels 752-0010-01051, 752-0010-01060 and 752-0010-01100

7th Commissioner District

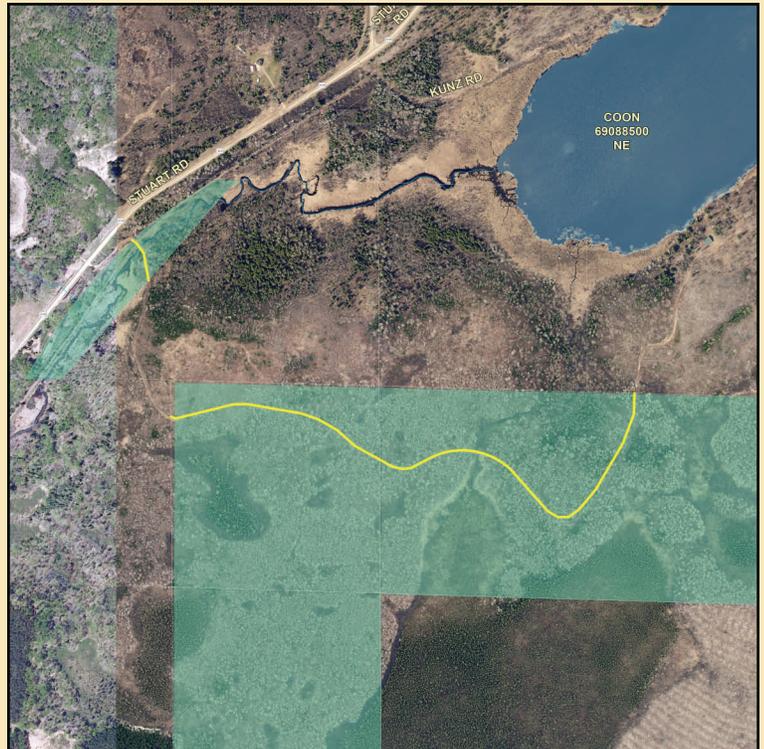
- State Tax Forfeited
- Easement
- Project location



St. Louis County Minnesota

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St. Louis County Land and Minerals Department



Agreement with Carlton County for Seal Coat and Fog Seal Projects

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with Carlton County where Carlton County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-246052(Low), Seal Coat and Fog Seal 2015, with the funds to be receipted into Fund 220, Agency 220345, Object 551506.

Agreement with City of Duluth for Chip Seal Projects

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Duluth where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-246198 Chip Seal 2015, with the funds to be receipted into Fund 220, Agency 220347, Object 551501.

BOARD LETTER NO. 15 - 66

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: February 17, 2015 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

Abatements Submitted for Approval by the St. Louis County Board
on 3/3/2015

<u>PARCEL CODE</u>	<u>AUD.NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
570 22 134	0 15425	ASSEMBLY OF GOD	R	White	Tom Carlson	EXEMPT	2014	293.26
465 10 4340	0 15426	COUNTY AUDITOR	R	Morse	County Auditor	CANCEL FORFEITURE	2013	
10 9010 330	0 15427	COUNTY AUDITOR	R	City of Duluth	County Auditor	CANCEL FORFEITURE	2014	
10 790 3920	0 15428	HALVORSON, MICHELLE	R	City of Duluth	County Auditor	PENALTY & INTEREST	2014	368.51
10 1380 2390	0 15429	HERNANADEZ, JENNIFER	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	389.42
290 10 2900	0 15430	STATE OF MN	R	Cherry	Tim Marolt	EXEMPT	2014	318.70
290 10 2920	0 15431	STATE OF MN	R	Cherry	Tim Marolt	EXEMPT	2014	402.48
10 400 475	0 15432	TALAGO, JAMES	R	City of Duluth	Frank Carver	HOMESTEAD	2014	364.58
10 3830 19630	0 15433	ZLONIS, NICHOLAS	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	386.40

BOARD LETTER NO. 15 - 67

FINANCE & BUDGET COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: February 10, 2014

RE: Purchase of Service Contract with
Advocates for Family Peace

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide effective, efficient government. To enhance public safety by supporting victims of domestic violence.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a purchase of service contract with Advocates for Family Peace for calendar year 2015.

BACKGROUND:

St. Louis County has used the services of Advocates for Family Peace for the Range area. Advocates for Family Peace serves victims of domestic violence and their children through advocacy, housing, batterers intervention program for men and fathers, supervised visitation and exchange, and parent education. The need for these services still exists and the current contract expired on December 31, 2014.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase of service contract with Advocates for Family Peace for domestic violence related services for an annual amount not to exceed \$35,000. Funding is available in the County Attorney's budget, Fund 100, Agency 113002, Object 629900.

Purchase of Service Contract with Advocates for Family Peace

BY COMMISSIONER _____

WHEREAS, Advocates for Family Peace provides services that are considered critical to victims of domestic violence; and

WHEREAS, The need for these services still exists, and it is the best interest of the citizens of St. Louis County to renew the current contract at a rate of \$35,000 annually;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Advocates for Family Peace for domestic violence related services from January 1, 2015 to December 31, 2015, at an annual cost not to exceed \$35,000, payable from Fund 100, Agency 113002, Object 629900.

BOARD LETTER NO. 15 - 68

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Tower Space Leases at Various
ARMER Communications Sites

FROM: Kevin Z. Gray
County Administrator

Ross Litman
County Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a ten-year agreement with the State of Minnesota for the county to use space at Erie Hill, Line Lake, Sax, Crane, and Molde ARMER Communications sites for the fire and Emergency Medical Services (EMS) VHF paging system.

BACKGROUND:

St. Louis County and the State of Minnesota entered into an agreement to build Allied Radio Matrix for Emergency Response (ARMER) Radio system and towers in St. Louis County for use by all public safety entities. St. Louis County owns a VHF voice paging system to alert all fire and EMS responders to calls from the 911 Public Safety Answering Point (PSAP). These sites are needed to enhance the coverage of the fire and EMS paging system. The state is willing to lease excess space at Erie Hill, Line Lake, Sax, Crane and Molde sites to St. Louis County for \$500 per site per year for electricity. The county will be responsible for maintaining its own equipment in accordance with the language of the agreement. The state will maintain the communication site and tower at no additional cost to St. Louis County.

RECOMMENDATION:

It is recommended that St. Louis County Board authorize ten-year use agreements with the State of Minnesota for space at the Erie Hill, Line Lake, Sax, Crane, and Molde ARMER Communications sites, authorize the appropriate county officials to sign contracts with the State of Minnesota, and authorize the Sheriff or designee to execute amendments to the agreement based on changes on the contract's equipment list. Funding for the agreement will be paid from Fund 100, Agency 136001, Object 634200 Radio Maintenance.

Tower Space Leases at Various ARMER Communication Sites

BY COMMISSIONER _____

WHEREAS, The State of Minnesota and St. Louis County have agreed to build and operate a public safety communications system called Allied Radio Matrix for Emergency Response (ARMER); and

WHEREAS, The State of Minnesota has determined that the ARMER communications sites at Erie Hill, Line Lake, Sax, Crane and Molde have excess capacity and space; and

WHEREAS, The State of Minnesota is willing and able to provide space on the towers; and

WHEREAS, St. Louis County is in need of space on these towers for its fire and Emergency Medical Service paging system;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a ten-year agreement with the State of Minnesota for the use of space at Erie Hill, Line Lake, Sax, Crane, and Molde Towers for \$500 per year/per site for electricity, for a total of \$2,500 per year, payable from Fund 100, Agency 136001, Object 634200 Radio Maintenance;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 15 - 69

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 10

BOARD AGENDA NO.

DATE: February 17, 2015 **RE:** Contract Amendment with MEnD
for Medical and Mental Health
Care Services at the Jail

FROM: Kevin Z. Gray
County Administrator

Ross Litman
County Sheriff

RELATED DEPARTMENT GOAL:

To provide quality and cost effective medical services at the county jail.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with MEnD Correctional Care, LLC (MEnD) for medical and mental health care services at the St. Louis County Jail in Duluth, MN.

BACKGROUND:

On August 14, 2012, the St. Louis County Board approved Resolution No. 12-467 to allow a contract with MEnD Correctional Care, LLC (MEnD). In September 2012, MEnD started providing health care for inmates at the county jail. The amount of the MEnD contract in 2015 for medical services is \$580,096 with a 2% increase for each year thereafter. Recently, MEnD has begun providing mental health services for inmates in addition to medical services under a separate contract in the amount of \$12,000 with a 2% increase for each consecutive year.

The Sheriff and Jail Administrator are recommending an amended contract with MEnD Correctional Care, LLC which would combine medical and mental health care services into one contract. This contract will be automatically renewed for one year terms thereafter unless either party provides the other with 90 days written notice.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an amended contract with MEnD Correctional Care, LLC for medical and mental health care services at the county jail. The contract fees shall be payable from Fund 100, Agency 137002, Object 626400.

**Contract Amendment with MEnD for Medical and Mental Health Care
Services at the Jail**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board authorized contract with MEnD Correctional Care, LLC for inmate health care services in 2012; and

WHEREAS, MEnD currently provide mental health services to inmates under a separate contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an amended contract with MEnD Correctional Care, LLC to provide medical and mental health services at the county jail for a 2015 cost of \$580,096 for medical services and \$12,000 for mental health services with an automatic 2% increase for each year thereafter, payable from Fund 100, Agency 137002, Object 626400;

RESOLVED FURTHER, This contract will be automatically renewed for one year terms thereafter unless either party provides the other with 90 days written notice.

BOARD LETTER NO. 15 - 70

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 11

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Contract with CHUM for Jail
Chaplaincy Services

FROM: Kevin Z. Gray
County Administrator

Ross Litman
County Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a professional services agreement with Churches United in Ministry (CHUM) for chaplaincy services at the county jail in Duluth, MN.

BACKGROUND:

St. Louis County worked with CHUM in 2014 to provide the chaplaincy program in accordance to Minn. Stat. § 2911.3100 subd. 2a. CHUM provides chaplains 24 hours per week. The St. Louis County jail wishes to continue this service by providing funding in the amount of \$19,200 per year. The contract will run from January 1, 2015 to December 31, 2016.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Churches United in Ministry for chaplaincy services in the county jail, payable from Fund 100, Agency 137002, Object 629900.

**REPLACEMENT RESOLUTION
BL 15-70 – Consent No. 11**

Contract with CHUM for Jail Chaplaincy Services

BY COMMISSIONER _____

WHEREAS, Minn Stat. §2911.3100 requires St. Louis County to provide religious services at the county jail; and

WHEREAS, The Churches United in Ministry (CHUM) has the ability to assist St. Louis County in providing these state-mandated religious services.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign a contract with Churches United in Ministry (CHUM) for chaplaincy services in the county jail for the period of January 1, 2015 through December 31, 2016 in the amount of \$19,200 per year, for a total of \$38,400, payable from Fund 100, Agency 137002, Object 629900.

BOARD LETTER NO. 15 - 71

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Establish Public Hearings on an Amendment to the Capital Improvement Plan and on the Intent to Issue Capital Improvement Bonds to Accelerate Transportation Sales Tax Projects

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide for effective, efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to establish public hearings on an Amendment to the Capital Improvement Plan and Intent to Issue Capital Improvement Bonds.

BACKGROUND:

The St. Louis County Board is authorized under Minn. Stat. § 373.40, Subdivision 3, to adopt a five year capital improvement plan and prepare annual amendments. The plan must set forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and sources of revenues to pay for the improvement. The process, as outlined in the statute, is as follows:

1. A public hearing is held to allow public input into the capital improvement plan.
2. The Board of Commissioners considers approval of the capital improvement plan after the public hearing.

The county has amended its Capital Improvement Plan to include the improvements to roads and bridges throughout the county as set forth in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan. The proposed 2015-2019 Capital Improvement Plan will be provided to commissioners in electronic format for your review.

Further, the Board is considering the issuance of capital improvement bonds in an amount not to exceed \$40,000,000 for the purpose of accelerating funding for the road and bridge improvements identified in the Transportation Improvement Plan.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing at 9:40a.m. on Tuesday, March 24, 2015 at the Comet Theater, 102 South River Street, Cook, MN, for the purpose of obtaining input from the general public on the 2015–2019 Amendment to the Capital Improvement Plan and Intent to Issue Capital Improvement Bonds.

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
ST. LOUIS COUNTY, MINNESOTA, CALLING FOR PUBLIC HEARINGS
ON AN AMENDMENT TO THE CAPITAL IMPROVEMENT PLAN
AND ON THE INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS
UNDER MINNESOTA STATUTES, SECTION 373.40**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Under and pursuant to Minnesota Statutes, Section 373.40, the Board has previously approved a Capital Improvement Plan with annual amendments, including the years 2014 through 2018 (the "Plan").

Section 2. The Board has proposed an amendment to the Plan for the years 2015 through 2019 (the "Amendment"). Included within the Amendment are the proposed improvements to roads and bridges throughout the County as set forth in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, with estimated costs of approximately \$642,000,000.

Section 3. Further, the Board is considering the issuance of capital improvement bonds under Minnesota Statutes, Section 373.40 and Chapter 475 in an amount not to exceed \$40,000,000 (the "Bonds") for the purpose of providing funds for the following capital improvements under the Plan, as amended by the Amendment:

■ Road and Bridge Improvements – a portion of the road and bridge improvements identified in the "St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014," which is a part of the County's Capital Improvement Plan, as amended (the "Project").

Section 4. The Board shall hold public hearings at 9:40 a.m. on Tuesday, March 24, 2015, at the Comet Theater in Cook, Minnesota, to provide an opportunity for residents to express their views on the Amendment and on the issuance of the Bonds for the Project.

Section 5. The County Auditor shall publish a notice of public hearings on the capital improvement plan and on the intent to issue the Bonds in substantially the form attached hereto as Exhibit A on a date which is not less than 14 days nor more than 28 days before the hearing in the official newspaper of the County.

Adopted: March 3, 2015.

EXHIBIT A

NOTICE OF PUBLIC HEARINGS ON THE ANNUAL AMENDMENT TO THE
CAPITAL IMPROVEMENT PLAN AND ON THE INTENT TO ISSUE
CAPITAL IMPROVEMENT BONDS BY ST. LOUIS COUNTY, MINNESOTA,
UNDER MINNESOTA STATUTES, SECTION 373.40

Notice is hereby given that the Board of County Commissioners of St. Louis County, Minnesota will conduct public hearings on Tuesday, March 24, 2015, at 9:40 a.m. in the Comet Theater, located in Cook, Minnesota, to provide an opportunity for the public to express their views concerning (i) the County's Capital Improvement Plan for the years 2015 through 2019; and (ii) the County's intent to issue general obligation bonds in an amount not to exceed \$40,000,000 (the "Bonds"), pursuant to the Capital Improvement Plan as amended and approved by the Board of County Commissioners.

The proceeds of the Bonds shall be used by the County to construct the following improvements, and to pay costs of issuance of and capitalized interest, if any, on the Bonds:

- Road and Bridge Improvements – a portion of the road and bridge improvements identified in the "St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014," which is a part of the County's Capital Improvement Plan, as amended.

The Bonds and the interest thereon shall constitute general obligations of the County secured by the full faith and credit of the County. All persons interested may appear and be heard at the time and place set forth above.

BY ORDER OF THE BOARD OF COMMISSIONERS
OF ST. LOUIS COUNTY, MINNESOTA

Donald Dicklich, County Auditor

BOARD LETTER NO. 15 - 72

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 17, 2015

RE: Award of Bids: Overlay Project on CSAH 24 (Beatty Township) and Tied Projects on CSAH 68, CR 913 and UT 8169 (Unorganized Township 60-18, Sandy and French Townships)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to award for projects on County State Aid Highway (CSAH) 24 in Beatty Township, CSAH 68, County Road (CR) 913 and Unorganized Township Road (UT) 8169/Milroy Road in Unorganized Township 60-18, Sandy and French Townships.

BACKGROUND:

County staff is authorized under County Board Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for the following projects:

- Mill, reclaim and overlay project on CSAH 24 in Beatty Township funded with St. Louis County Local funds;
- Tied reclaim and overlay projects on CSAH 68 in Unorganized Township 60-18, CR 913 and UT 8169/Milroy Road in Sandy Township and French Township, funded with St. Louis County State Aid, Unorganized Township funds and Transportation Sales Tax funds.

Bids were received by the St. Louis County Public Works Department on February 12, 2015, for the projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

1. **Project:** CP 0024-216058
Location: On CSAH 24, between CR 431 (Vermilion Lake Road) and TR 4517 (Rapps Road), length 3.54 miles
Traffic: 385
PQI: 2.1
Construction: Mill, Reclamation, Bituminous Surface, Aggregate Base, and Recycled Shouldering
Funding: Fund 200, Agency 203341, Object 652800
Anticipated Start Date: June 22, 2015
Anticipated Completion Date: July 31, 2015
Engineer's Estimate: \$1,148,810.78

BIDS:

KGM Contractors, Inc., Angora, MN	\$ 917,030.39 (-\$231,780.39, -20.18%)
Ulland Brothers, Inc., Cloquet, MN	\$1,034,814.96
Hawkinson Construction Co., Inc., Grand Rapids, MN	\$1,036,970.31

2. **Project:** CP 0068-153312, SAP 069-668-005 (Low); CP 0913-238447 TST; CP 8169-142843
Location: Combined Project

A.) CP 0068-153312, SAP 069-668-005 (Low) CSAH 68 from CSAH 106 to 1,150' E of CR 616, Length 3.56 miles
Traffic: 358
PQI: 2.8
Construction: Aggregate Base, Reclamation, Shoulder Base Aggregate, Milling, Bituminous Under Sealing, and Bituminous Surface
Funding: Fund 220, Agency 220339, Object 652700

B.) CP 0913-238447 TST Tied CR 913 from CR 915 to End of Bituminous, Length 1.54 miles
Traffic: 443
PQI: 1.9
Construction: Reclamation, Bituminous Surface, and Aggregate Shouldering
Funding: Fund 204, Agency 204002, Object 652806

C.) CP 8169-142843 Tied – UT 8169 (Milroy Road) from CSAH 68 to End, Length 0.72 miles
Traffic: 187
PQI: 1.8
Construction: Reclamation, Aggregate Base, Bituminous Surface and Aggregate Shouldering
Funding: Fund 210, Agency 210054, Object 652800
Anticipated Start Date: May 25, 2015
Anticipated Completion Date: July 17, 2015
Engineer's Estimate: \$1,664,489.16

BIDS:

KGM Contractors, Inc., Angora, MN	\$1,417,686.54 (-\$246,802.62, -14.83%)
Hawkinson Construction Co., Inc., Grand Rapids, MN	\$1,596,734.61
Ulland Brothers, Inc., Cloquet, MN	\$1,667,505.67
Mesabi Bituminous, Inc., Gilbert, MN	\$1,737,401.44

RECOMMENDATION:

It is recommended that the St. Louis County Board award the projects to low bidders as follows:

CP 0024-216058 to KGM Contractors, Inc., of Angora, MN, in the amount of \$917,030.39 payable from Fund 200, Agency 203341, Object 652800.

CP 0068-153312, SAP 069-668-005 (Low), CP 0913-238447 TST (Tied), CP 8169-142843 (Tied) to KGM Contractors, Inc., of Angora, MN, in the amount of \$876,652.58 payable from Fund 220, Agency 220339, Object 652700; \$372,193.06 payable from Fund 204, Agency 204002, Object 652806; and \$168,840.90, payable from Fund 210, Agency 210054, Object 652800.

Award of Bids: Overlay Project on CSAH 24 (Beatty Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

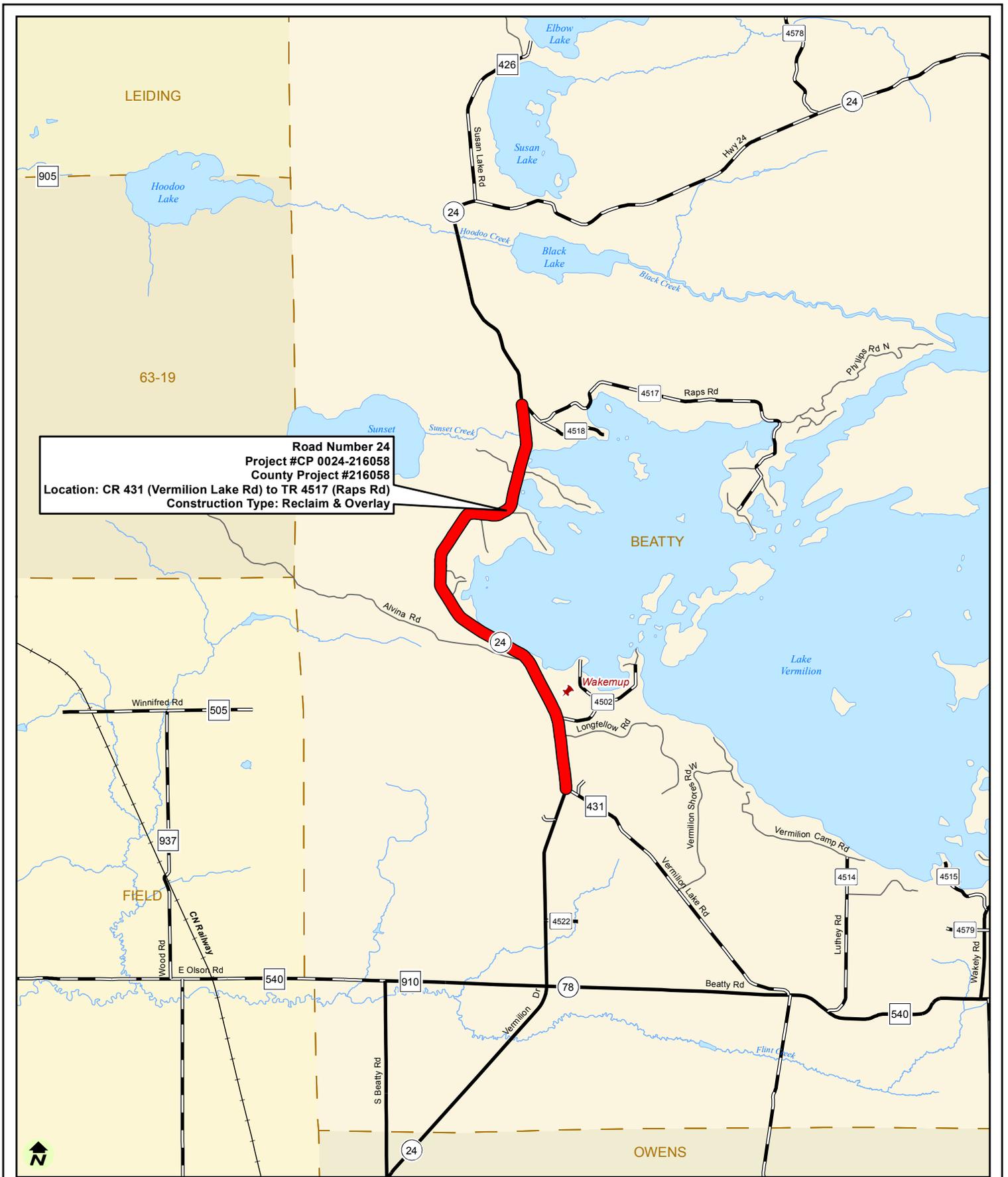
CP 0024-216058 located on CSAH 24 between CR 431 (Vermilion Lake Road) and TR 4517 (Rapps Road), length 3.54 miles

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 12, 2015, and the low responsible bid determined;

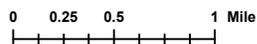
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy 53 Angora, MN 55703	\$917,030.39

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project, payable from Fund 200, Agency 203341, Object 652800.



St. Louis County 2015 Road & Bridge Construction



Map Components	
2015 Road & Bridge Construction	County Road - Paved
Reclaim & Overlay	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

**Tied Projects on CSAH 68, CR 913 and UT 8169 (Unorganized Township 60-18,
Sandy and French Townships)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied projects:

CP 0068-153312, SAP 069-668-005 (Low) CSAH 68 from CSAH 106 to 1,150' E of CR 616, Length 3.56 miles
CP 0913-238447 TST Tied CR 913 from CR 915 to End of Bituminous, Length 1.54 miles
CP 8169-142843 Tied UT 8169 (Milroy Road) from CSAH 68 to End, Length 0.72 miles

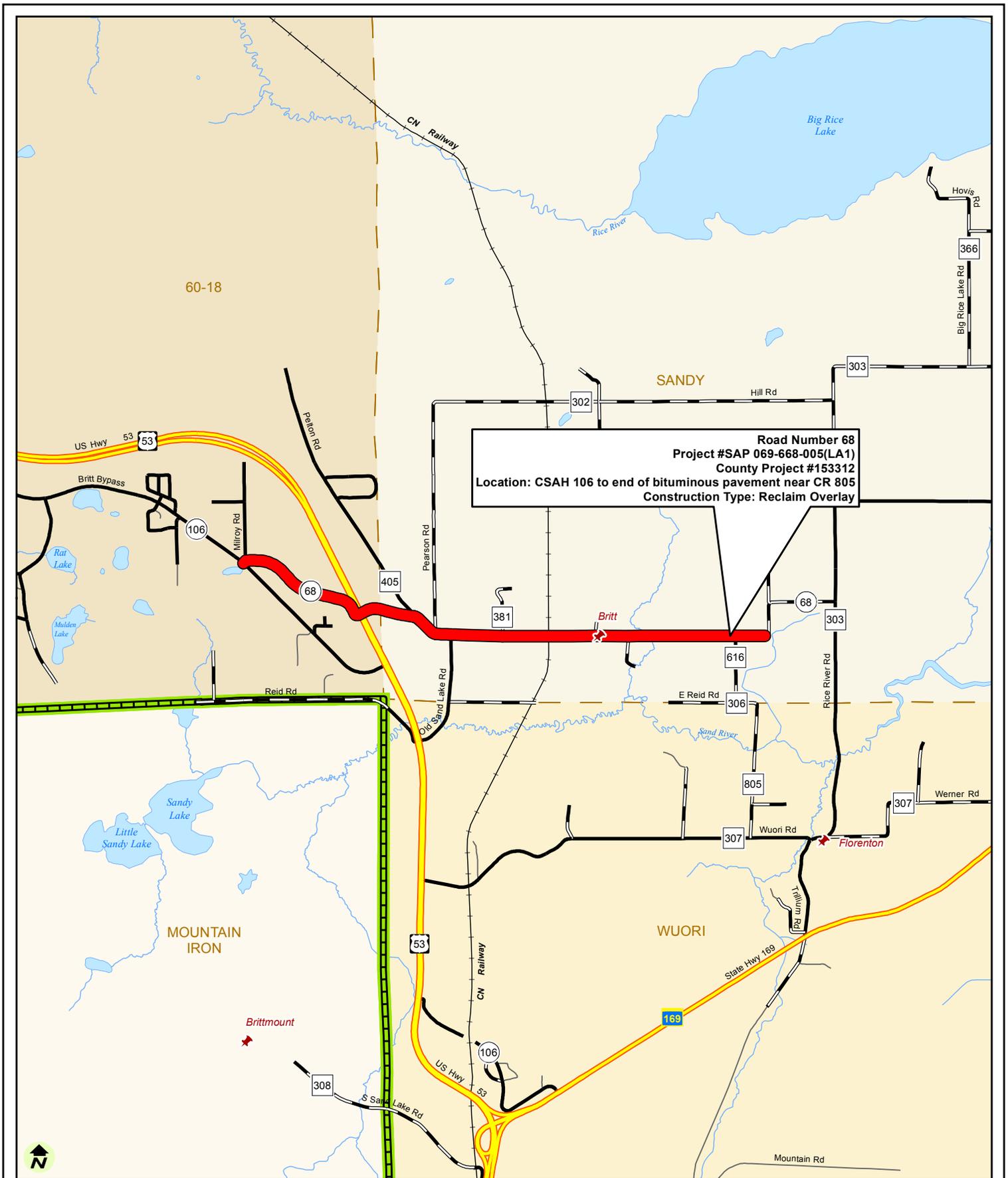
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 12, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above projects to the low bidder.

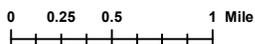
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy 53 Angora, MN 55703	\$1,417,686.54

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed projects payable from:

CP 0068-153312, SAP 069-668-005 (Low)	Fund 220, Agency 220339, Object 652700	\$876,652.58
CP 0913-238447 TST (Tied)	Fund 204, Agency 204002, Object 652806	\$372,193.06
CP 8169-142843 (Tied)	Fund 210, Agency 210054, Object 652800	\$168,840.90

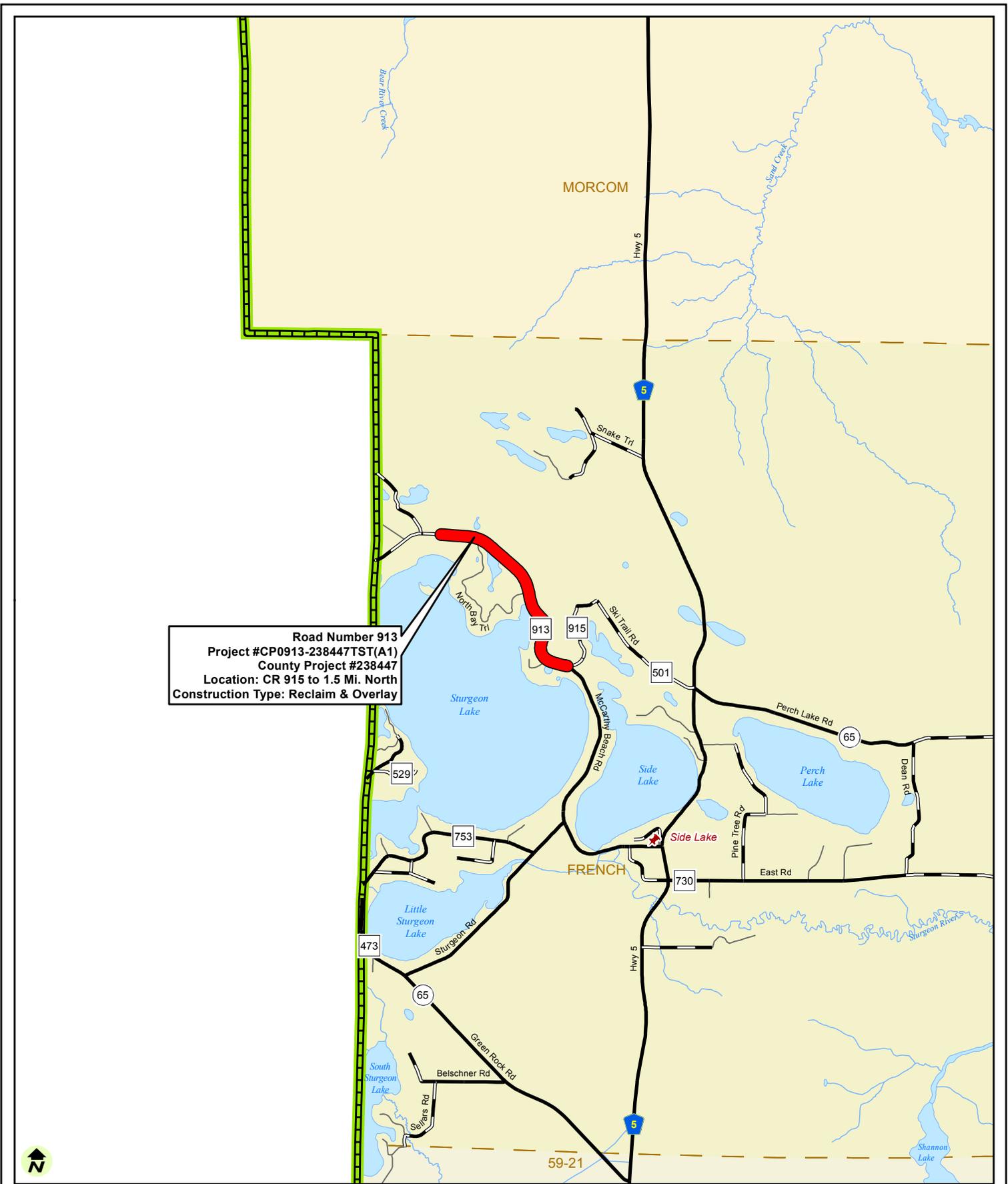


St. Louis County 2015 Road & Bridge Construction



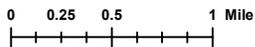
Map Components

- | | | |
|---------------------------------|------------------------|-------------------|
| 2015 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | River/Stream |
| Commissioner District | | |

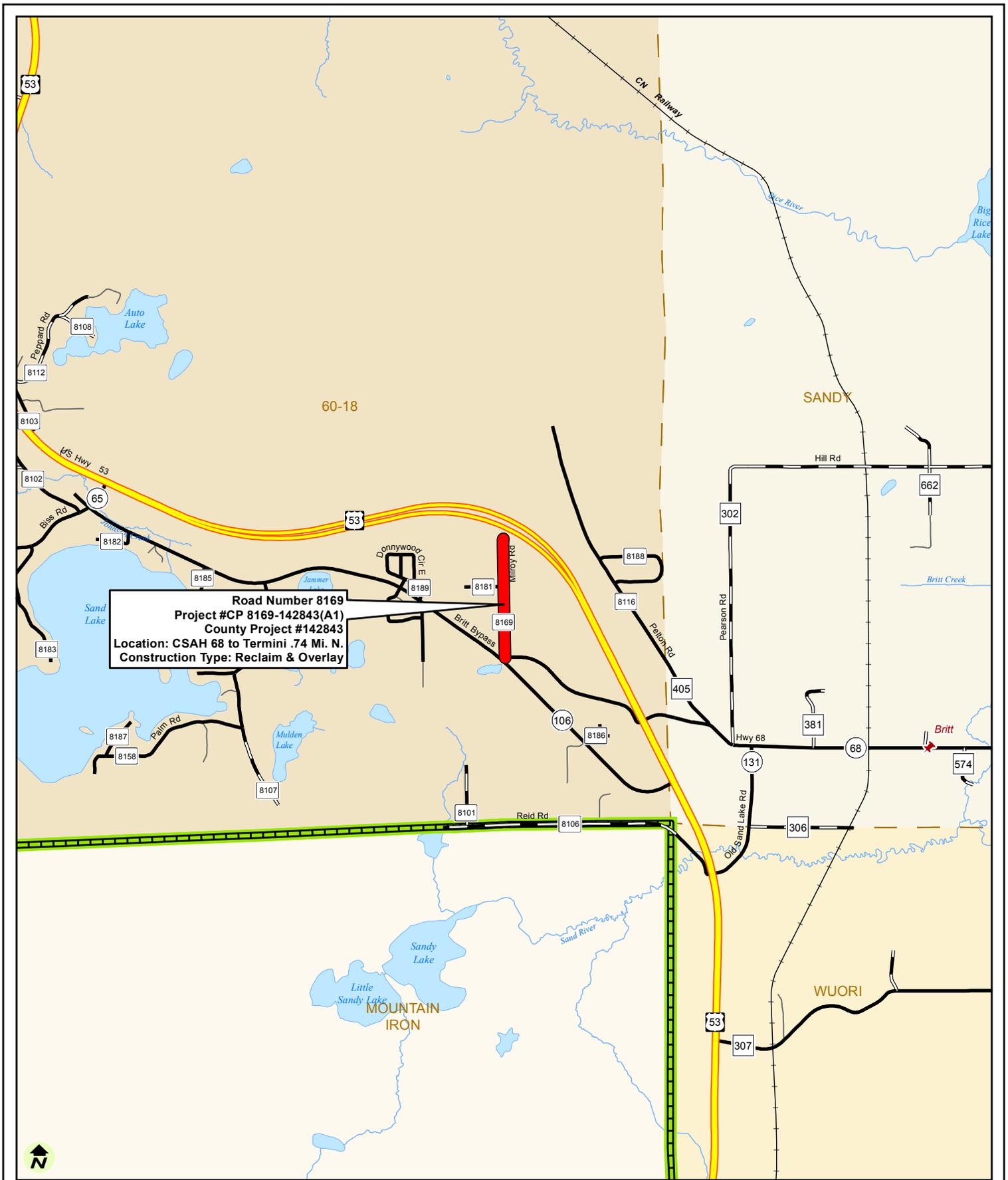


Road Number 913
Project #CP0913-238447TST(A1)
County Project #238447
Location: CR 915 to 1.5 Mi. North
Construction Type: Reclaim & Overlay

St. Louis County 2015 Road & Bridge Construction

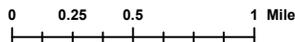


Map Components	
2015 Road & Bridge Construction	
Reclaim & Overlay	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 8169
Project #CP 8169-142843(A1)
County Project #142843
Location: CSAH 68 to Termini .74 Mi. N.
Construction Type: Reclaim & Overlay

St. Louis County 2015 Road & Bridge Construction



Map Components	
2015 Road & Bridge Construction	County Road - Paved
Reclaim & Overlay	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream