

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**September 27, 2011**

**Ely Recreation Center, Ely, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

RESOLUTIONS FOR APPROVAL:

**Minutes of September 6, 2011.**

**Minutes of September 13, 2011.**

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

1. Designate a portion of Unorganized Town Road 8197 (Sheep Ranch Road) located in Section 15, Township 67 North, Range 20 West, as part of the unorganized township road system.
2. Authorize acquisition of necessary land and temporary right of way easements across lands located in the SE ¼, Section 16, Township 51 North, Range 17 West, for County Project 98840, bridge replacement and road reconstruction of County State Aid Highway 7 (Industrial Road) in Industrial Township.

**Finance & Budget Committee – Commissioner Nelson, Chair**

3. Abatement list for Board approval.
4. Authorize county officials to amend a contract with Meyer Group Architects, Duluth, Minnesota, in the additional amount of \$14,877 for a contract total of \$38,437 for additional design, specifications, and project management services for the Duluth Government Services Center First Floor Remodeling Project.
5. Claims and accounts for August, 2011.

**Central Management & Intergovernmental Committee – Commissioner Raukar, Chair**

6. Workers' compensation report dated September 9, 2011.

**Public Safety & Corrections Committee – Commissioner Sweeney, Chair**

7. Authorize a Joint Powers Agreement with the 6<sup>th</sup> Judicial District Court for the purpose of conducting criminal histories on name change applicants.

**Official Proceedings of the County Board  
of Commissioners**

**BY COMMISSIONER \_\_\_\_\_**

RESOLVED, that the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 6, 2011, are hereby approved.

**Official Proceedings of the County Board  
of Commissioners**

**BY COMMISSIONER** \_\_\_\_\_

RESOLVED, that the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 13, 2011, are hereby approved.

**Designation of Sheep Range Road – Unorganized  
Township Road 8197**

**BY COMMISSIONER** \_\_\_\_\_

WHEREAS, the St. Louis County Board designated on official system of unorganized township roads by Resolution No. 71-637, dated October 26, 1971; and

WHEREAS, the location of Unorganized Town Road 8002, also known as the Sheep Ranch Road, was described as being in Sections 19, 20, 21, and 22 of Township 67 North, Range 20 West; and

WHEREAS, Unorganized Town Road 8002, also known as the Sheep Ranch Road, was re-designated as Unorganized Town Road 8197 by Resolution No. 09-491 dated November 3, 2009; and

WHEREAS, at the time of its original designation through the present day Unorganized Town Road 8002, known now as Unorganized Town Road 8197, was also located in Section 15, Township 67 North, Range 20 West.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board establishes the location of Unorganized Town Road 8197 to include the portion of road located in Section 15, Township 67 North, Range 20 West, the centerline of which is described as follows: Commencing at the east  $\frac{1}{4}$  corner of Section 15, Township 67 North, Range 20 West, thence Southerly along the east line of said section, on an assumed bearing of South 01 degrees 26 minutes 05 Seconds West, a distance of 2169.11 feet to the point of beginning of the centerline to be described; thence North 42 degrees 25 minutes 14 seconds West a distance of 1020.236 feet; thence South 63 degrees 04 minutes 28 seconds West a distance of 2270.99 feet to the approximate south line of said section there terminating.

**Acquisition of Right of Way - County Project 98840**

**BY COMMISSIONER** \_\_\_\_\_

WHEREAS, the St. Louis County Public Works Department plans to replace County Bridge No. 808 and to reconstruct approximately 1800 feet of the adjacent County State Aid Highway 7 (Industrial Road) located approximately 1.6 miles west of State Aid Highway 33 in Industrial Township (T51N-R17W); and

WHEREAS, these improvements consist of bridge replacement and realignment, widening and reconstruction of the roadway as determined necessary for the safety and convenience of the public; and

WHEREAS, in addition to the existing highway right of way, additional land is required for this construction (together with temporary construction easements).

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the acquisition of the necessary land and temporary easements for this project, payable from Fund 200, Agency 203001, Objects 636500 and 636600.

RESOLVED FURTHER, that the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across State of Minnesota Trust lands located in the Southeast Quarter of Section 16, Township 51 North, Range 17 West of the Fourth Principal Meridian, more or less over the course of the existing County State Aid Highway 7. A complete description of the easement area will be provided to the State of Minnesota when the survey of same is completed, prior to formal easement application.

**Abatement List for Board Approval**

**BY COMMISSIONER** \_\_\_\_\_

**RESOLVED**, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

**Duluth GSC First Floor Remodeling Project – Architectural,  
Engineering and Design Services Amendment**

**BY COMMISSIONER** \_\_\_\_\_

WHEREAS, as part of the St. Louis County master space plan, the county purchased the Government Services Center (GSC) from the State of Minnesota in 2002; and

WHEREAS, there presently is vacant office space in the GSC affording the opportunity to begin a phased approach to implementing the master space plan; and

WHEREAS, the GSC first floor remodeling project included centralized intake for Public Health & Human Services, secure interview rooms, shared reception spaces, HVAC upgrades, security upgrades/improvements, and general remodeling upgrades to meet current building codes and improve departmental operational efficiency and security needs; and

WHEREAS, Meyer Group Architects' supplemental agreement for the project was in the amount of \$23,560, and additional services for remodeling the Initial Intervention Unit, unaccounted for printing costs, and project schedule delays required an additional \$14,877, resulting in a total professional service agreement of \$38,437.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the appropriate county officials to amend a contract with Meyer Group Architects, Duluth, Minnesota in the amount of \$14,877 for a contract total of \$38,437, for the additional design, specifications, and project management services for the first floor remodeling of the Government Services Center in Duluth, payable from Fund 400, Agency 400006.

**Claims and Accounts for August, 2011****BY COMMISSIONER \_\_\_\_\_**

RESOLVED, that the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 59197, are hereby approved and the County Auditor shall issue checks in the following amounts:

**AUGUST 2011**

100	General Fund	\$5,364,016.25
149	Personnel Service Fund	557.00
150	Sheriff's Nemesis Fund Group	11,687.73
160	MN Trail Assistance	10,478.96
167	Attorney's Forfeitures	5,079.71
168	Sheriff's State Forfeitures	2,202.44
169	Attorney Trust Accounts-VW	353.63
170	Boundary Waters-Forfeiture	999.00
173	Emergency Shelter Grant	32,910.16
179	Enhanced 9-1-1	15,282.17
180	Law Library	38,906.38
183	City/County Communication	2,030.19
184	Extension Service	43,942.50
200	Public Works	4,409,287.60
210	Road Maint – Unorg Townships	59,278.56
220	State Road Aid	4,449,275.59
230	Public Health & Human Services	5,953,691.20
240	Forfeited Tax	411,368.65
250	St. Louis County HRA	154,050.00
260	CDBG Grant	75,885.91
261	CDBG Program Income	2,805.98
270	Home Grant	26,448.45
290	Forest Resources	40,414.30
400	County Facility	128,606.06
405	Public Works Building Const	7,289.00
407	Public Works Equipment	35.94
437	2008A Capital Equipment Note	293,624.00
438	2008B Capital Improvement Bond	232,973.26
439	2010A Capital Improvement Bond	249,729.75
600	Environmental Services	510,917.91
616	On-Site Waste Water Division	35,052.63
640	Plat Books	11,872.50
705	Postage Office Supplies	28,957.37
715	County Garage	176,666.02

720	Property Casualty Liability	189,036.99
730	Workers Compensation	188,834.72
770	Retired Employees Health Ins	296.70
825	Taconite Relief/Other	30,438.00
826	Taconite Production Tax	5,775,846.00
900	State of Minnesota	1,348,590.32
902	Courts	248,322.49
908	Cities and Towns Taxes	76,116.37
909	Tax Refunds	72,910.27
910	School Districts Taxes	157,370.22
925	Arrowhead Regional Corrections	1,765,869.72
955	Community Health Board	270,183.53
985	Collective Local Collaborative	35,631.89
989	Regional Railroad Authority	217,743.89
994	Sheriff Forfeits/Evidence	121.05
995	Region 3 Adult Mental Health I	265,819.00
998	MPL-DUL Train Alliance	<u>23,579.87</u>
		<b>\$33,453,387.83</b>

**Workers' Compensation Report**

**BY COMMISSIONER** \_\_\_\_\_

**RESOLVED**, that the workers' compensation report of claims by employees for work-related injuries, dated September 9, 2011, on file in the office of the County Auditor, identified as County Board File No. 59188, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Joint Powers Agreement - State of Minnesota  
Acting through the 6<sup>th</sup> Judicial District Court**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the State of Minnesota acting through the 6<sup>th</sup> Judicial District Court, occasionally requests the Sheriff's Office to conduct criminal histories on name change applicants, pursuant to Minnesota Stat. § 259.11(b); and

WHEREAS, the Federal Bureau of Investigations Criminal Justice Information System Security Policy requires the Sheriff's Office and the 6<sup>th</sup> Judicial District Court to have an agreement in place to perform this service; and

WHEREAS, the St. Louis County Sheriff's Office wishes to continue this service for the Court.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Sheriff to enter into a Joint Powers Agreement with the 6<sup>th</sup> Judicial District Court for the purpose of conducting criminal histories on name change applicants, and authorizes the appropriate county officials to sign any associated agreement documents.