



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

July 24, 2012

Immediately following the Board Meeting, which begins at 9:30 A.M.
Floodwood City Hall, 111 W. 8th Avenue, Floodwood, MN

Directions: From South, take U.S. Highway 2 into Floodwood. Turn right onto Minnesota Highway 73 (Elm Street). Take the second left onto West 8th Avenue (County Road 71), City Hall is on the right.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of July 10, 2012

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

1. Temporary June 2012 Flood Relief Program Extension [12-295]
2. Award of Bid: Low Resolution Inventory for 2012-2015 [12-296]
3. State Tax Forfeited Land Use Lease – Proctor Independent School District No. 704 [12-297]
4. Cancellation of Contracts for Repurchase of State Tax Forfeited Lands - Johnson, Nilsson [12-298]
5. Cancellation of Contract for Purchase of State Tax Forfeited Land – Koch [12-299]
6. Private Sale of State Tax Forfeited Land – Ollila [12-300]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

7. Professional Services Agreement with the City of Duluth for Shared Grant Coordinator Position [12-301]

TIME SPECIFIC PRESENTATION:

11:00 A.M. Association of Minnesota Counties Update – Jeff Spartz, AMC Executive Director

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Award of Bids – Reclaim and Overlay in Mt. Iron, GRIP Project in Various Townships, Culverts in Gnesen and Ault Townships, and Excavation in Kugler Township [12-302]**
Resolutions awarding bids to low bidders for public works projects included in the 2012 construction program.
2. **Award of Bids - Paving Projects on CSAH 90 (Duluth) and CSAH 16 (Morse Township) [12-303]**
The call for bids is scheduled for July 19, 2012. The bid results and resolutions for consideration will be presented at the July 24, 2012 Committee of the Whole meeting.
3. **Award of Bids – Reclaim and Overlay Project for Storm Related Damage on CR 293 (Lakewood Township) [12-304]**
The call for bids is scheduled for July 23, 2012. The bid results and a resolution for consideration will be presented at the July 24, 2012 Committee of the Whole meeting.

4. **Professional Services Agreement for Fourth District Maintenance Facilities Study [12-305]**
Resolution authorizing a professional services agreement with Oertel Architects, Ltd, St. Paul, Minnesota, to conduct a Fourth Maintenance District facilities study.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Construction Services Agreement for Roof Replacement – County Jail, Duluth [12-306]**
Resolution authorizing an agreement with Thelen Heating and Roofing, Inc., Brainerd, Minnesota, for roof replacement at the St. Louis County Jail in Duluth.
2. **Purchase High Resolution Aerial Photography [12-307]**
Resolution authorizing a contract with Pictometry International Corporation, Rochester, New York, for the purchase of oblique and orthogonal aerial photography.

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

1. **Designate Greenwood and Ancillary Cemeteries as “Inactive and Historical” [12-308]**
Resolution to designate publicly owned cemeteries on county property as “Inactive and Historical,” and to prohibit future grave marking at the sites.
2. **Optional Long Term Disability Coverage through National Insurance Services [12-309]**
Resolution to authorize a professional services contract with National Insurance Services for optional long term disability insurance for county employees.
3. **Support for Cloquet Valley Internet Initiative Broadband Network Feasibility Study [12-310]**
Resolution to forgive a loan made to Lake County and transfer the obligation to repay the loan to the Cloquet Valley Internet Initiative should additional funding become available for development of a broadband network in the region represented by the Initiative.
4. **Assistant County Attorney Unit Bargaining Agreement – 2010/2011 [12-311]**
Resolution approving the 2010/2011 Assistant County Attorney Unit Bargaining Agreement.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

Because there is no Board meeting scheduled on July 31, the County Board may reconvene to address these agenda items. The next County Board/Committee of the Whole meeting will be held on August 7, 2012, Courthouse, Duluth.

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

August 7, 2012 **Commissioners’ Conference Room, Courthouse, Duluth, MN**
August 14, 2012 **Mesabi Station, 111 Station 44 Road, Eveleth, MN**
September 4, 2012 **Commissioners’ Conference Room, Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, July 10, 2012

Location: County Board Conference Room, Duluth Courthouse

Present: Commissioners Jewell, Dahlberg, Sweeney, Forsman, O’Neil, Raukar and Chair Nelson

Absent: None

Convened: Chair Nelson called the meeting to order at 10:35 a.m.

CONSENT AGENDA

Raukar/Forsman moved to approve the consent agenda. (7-0)

- Minutes of July 3, 2012
- Special Sale to the State of Minnesota – Department of Transportation
- Easement Request for Enbridge Energy Limited Partnership – Arrowhead Township
- Repurchase of State Tax Forfeited Land – Rose
- Cancellation of Contract for Purchase of State Tax Forfeited Lands – Bennett
- Agreement with LHB Corp for Design Services – Bridge 24 on CSAH 37/Jean Duluth Road (Lakewood Township)
- Agreement with LHB Corp for Design Services – Bridge 17 on CR 290/Old North Shore Road (Duluth Township)
- Abatement List for Board Approval
- Radio Communications Facility Lease Agreement

Commissioner Nelson commented that he may bring action forward to the Board regarding the issue of irresponsible citizens who owe delinquent taxes who are continuing to purchase additional County tax forfeited land. Commissioner Nelson explained that the County requires that real estate taxes need to be paid to receive liquor and cigarette licenses and the same should be true for those who are purchasing tax forfeited lands. Commissioner Nelson notified the Board that the Iron Range Veterans Memorial statue was going to be picked up on July 23rd in Oklahoma and would be delivered to the City of Virginia on July 25th. Commissioner Nelson then thanked St. Louis County for their understanding of the County’s need to divert road crews to provide assistance for those areas affected by the flood and that other areas of the County may not be receiving the road maintenance they may otherwise be used to.

Commissioner Forsman thanked Chair Nelson for all of his hard work in regards to the Verteran’s Memorial and raised his concerns over the number of tax forfeited businesses in the City of Ely.

Commissioner Sweeney discussed the importance of getting information to small businesses and individuals about payment plans and other financial options before they get too far behind on their property taxes. Commissioner Sweeney also urged citizens to contact ‘211’ for information on flood assistance as well as contacting the Northland Foundation to apply for grants for small

businesses affected by the flood. Commissioner Sweeney also reminded citizens about the South St. Louis County Fair and its activities throughout the week.

Auditor Dicklich commented that there were payment plans for available for small businesses but that the legislature had limited the taxable value of those businesses eligible to \$500,000 in market value.

Commissioner O'Neil discussed his recent work on foreclosure-related materials and explained that he had been in discussions with Bob Krepps from the Land Department and Auditor Don Dicklich regarding the options available to send information to those owing delinquent taxes sooner. Commissioner O'Neil commented that he had attended the local Bridge Festival benefit for the flood victims and thanked all of the musicians and local organizations for their efforts. Commissioner O'Neil also indicated that there would be a local telethon on July 12, 2012, on WDSE television to help raise money for flood aid.

Commissioner Dahlberg remarked about Senator Klobachar's visit to the Lake Superior Zoo and that many long-term decisions will need to be made about the zoo's future and the safety of the animals. Commissioner Dahlberg also indicated that the Morgan Park entrance is an issue and that a petition will be created. He also assured citizens that the work on Haines Road and 40th Ave. West in Duluth is being addressed and that further details would be forthcoming. Commissioner Dahlberg also stated that he had attended a fundraiser at Bridgeman's on behalf of the Fond du Lac community. Commissioner Dahlberg then indicated that erosion problems in a number of areas are a more serious problem than many realize.

Commissioner Jewell remarked about his attendance at the local Bridge Festival and the success of the event. Commissioner Jewell also made comment on the problems caused by erosion and that recovering from the flood was going to be a long-term event. Commissioner Jewell also made note of the efforts of volunteers who had been working on the hiking trails in Gooseberry.

Administrator Gray stated that there would be a celebration for the 120th birthday of the The Depot and that it is the 90th anniversary of the St. Louis County Historical Society. Administrator Gray said that FEMA was beginning to conduct their individual assessments of properties for property tax relief and then thanked the Public Works Department for all of their hard work minimizing the road closures throughout St. Louis County.

At 11:21 a.m., Raukar/Dahlberg moved to adjourn. (7-0)

Keith Nelson, Chair of the County Board

Brandon Larson, Clerk of County Board

BOARD LETTER NO. 12 - 295

ENVIRONMENTAL & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Temporary June 2012 Flood
Relief Program Extension

FROM: Kevin Z. Gray
County Administrator

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To ensure the policy direction set by the St. Louis County Board is implemented in an effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Environmental Services Department to continue to accept flood-related debris free of charge at its Brookston Transfer Station through July 31, 2012.

BACKGROUND:

On June 26, 2012, the St. Louis County Board authorized the Environmental Services Department to waive tipping fees for flood-related waste at its Brookston, Aurora, and Hibbing Transfer Stations and Cotton, Lavell, Makinen, and Meadowlands Canister Sites through Friday, June 29, 2012, with two possible one-week extensions at the discretion of the Environmental Services Director. The Board also directed the department to track all flood-related expenses and related waived tipping fees in order to facilitate future requests for reimbursement of costs to state and federal agencies.

The department accepted flood related debris at the above identified sites through July 14, 2012. For the most part, no more debris is coming in to the sites. However, flood clean up continues for some residents in the Brookston and Floodwood areas.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Environmental Services Department to waive tipping fees for flood-related waste at its Brookston Transfer Station through Tuesday, July 31, 2012.

Temporary June 2012 Flood Relief Program Extension

BY COMMISSIONER _____

WHEREAS, significant rainfall on June 19 – 23 created emergency conditions involving flooding and related damages to private and public infrastructure; and

WHEREAS, St. Louis County, through its Environmental Services Department, operates a network of waste collection sites including sites in the flood affected area; and

WHEREAS, St. Louis County can assist residents currently challenged with responding to flood impacts by providing free disposal of flood damaged property.

NOW, THEREFORE, BE IT RESOLVED, that the Environmental Services Department is directed to waive tipping fees for flood-related waste at its Brookston Transfer Station through Tuesday, July 31, 2012.

BOARD LETTER NO. 12 - 296

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Award of Bid: Low Resolution
Inventory for 2012-2015

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENTAL GOAL:

To maintain and improve forest health.

ACTION REQUESTED:

The St. Louis County Board is requested to award a three year contract for Low Resolution Inventory.

BACKGROUND:

The Land and Minerals Department's principle long term goal is to improve the total stand age structure of the forest resource on the tax forfeited land base. Salvaging at-risk wood, putting unproductive sites into a healthy state, and meeting all the other tasks traditional to the forestry profession drives day-to-day activities. But this improvement cannot be achieved without an active inventory program. An up-to-date inventory program also meets certification requirements under Sustainable Forestry Initiative/International Organization for Standardization (SFI/ISO).

The Low Resolution Inventory (LRI) is a mature tree inventory geared to minimal data-collection. There are two principal pieces of information targeted by the LRI: a species/size/age sampling for modeling allowable cut and a species percent composition list by stand.

The LRI is composed of two phases. The initial phase is intended to achieve a complete, consistent and up-to-date inventory database. This phase is budgeted to assure a three year completion and will provide a solid base for the second phase: a continuous in-house forest inventory on a ten year rotation.

The Land and Minerals Department budget includes funding for an LRI inventory for September 4, 2012 through December 25, 2015. This bid was advertised through

DemandStar with three (3) bids received on June 7, 2012 from:

Chandler Johnson (Fairmont, MN)	\$ 711,322.00
Bravo Forestry and Land Management (Minneapolis, MN)	\$1,041,150.70
Mutch's Forestry Service (Grand Rapids, MN)	\$1,113,780.50

RECOMMENDATION:

It is recommended that the St. Louis County Board award the contract for a Low Resolution Inventory to Chandler Johnson at the low bid of \$711,322 for September 4, 2012 through December 25, 2015, and authorize the appropriate county officials to enter into a contract with Chandler Johnson, subject to approval by the County Attorney, payable from Fund 290, Agency 290001 (Forest Resources Fund).

Award of Bid: Low Resolution Inventory for 2012-2015

BY COMMISSIONER _____

WHEREAS, the Land and Minerals Department's principle long term goal is to improve the total stand age structure of the forest resource on the tax forfeited land base; and

WHEREAS, a Low Resolution Inventory is necessary to provide a mature tree inventory geared to minimal data-collection about species size, age, allowable cut, and species percent composition by stand; and

WHEREAS, the St. Louis County Purchasing Division solicited bids for a three year Low Resolution Inventory contract for September 4, 2012 through December 25, 2015; and

WHEREAS, Chandler Johnson submitted the low bid in the amount of \$711,322 for the contract.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a contract with Chandler Johnson of Fairmont, MN, in accordance with the specifications of Bid No: 4961-1, payable from Fund 290, Agency 290001 (Forest Resources Fund), subject to approval by the County Attorney.

BOARD LETTER NO. 12 - 297

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** State Tax Forfeited Land Use
Lease – Proctor Independent
School District No. 704

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a land use lease with Proctor Independent School District (ISD 704) for a school forest.

BACKGROUND:

ISD 704 wishes to lease state tax forfeited land for a school forest to be developed in a manner consistent with Minn. Stat. § 89.41 and the existing Bay View School Forest. The St. Louis County Board approved the conveyance of 22 acres of state tax forfeited land to ISD No. 704 for the establishment of the Bay View School Forest in 2008. The School District has requested an additional 67 acres to complete the school forest; however, recent changes to Minn. Stat. §282.01 have complicated the school forest conveyance process. The Department of Natural Resources Forestry Education Coordinator is working on a long term solution to this problem. In the short term, ISD 704 wishes to lease the land for the Bay View School Forest.

ISD No. 704 will use the tax forfeited land as an outdoor classroom for educational, recreational, and resource management purposes.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Auditor to enter into a lease agreement with ISD 704 for a school forest located on state tax forfeited land.

State Tax Forfeited Land Use Lease – Proctor Independent School District No. 704

BY COMMISSIONER _____

WHEREAS, Minn. Stat. §282.04, Subd. 1(d) authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations or organized subdivisions of the state for temporary uses at such prices and under such terms as the County Board may prescribe; and

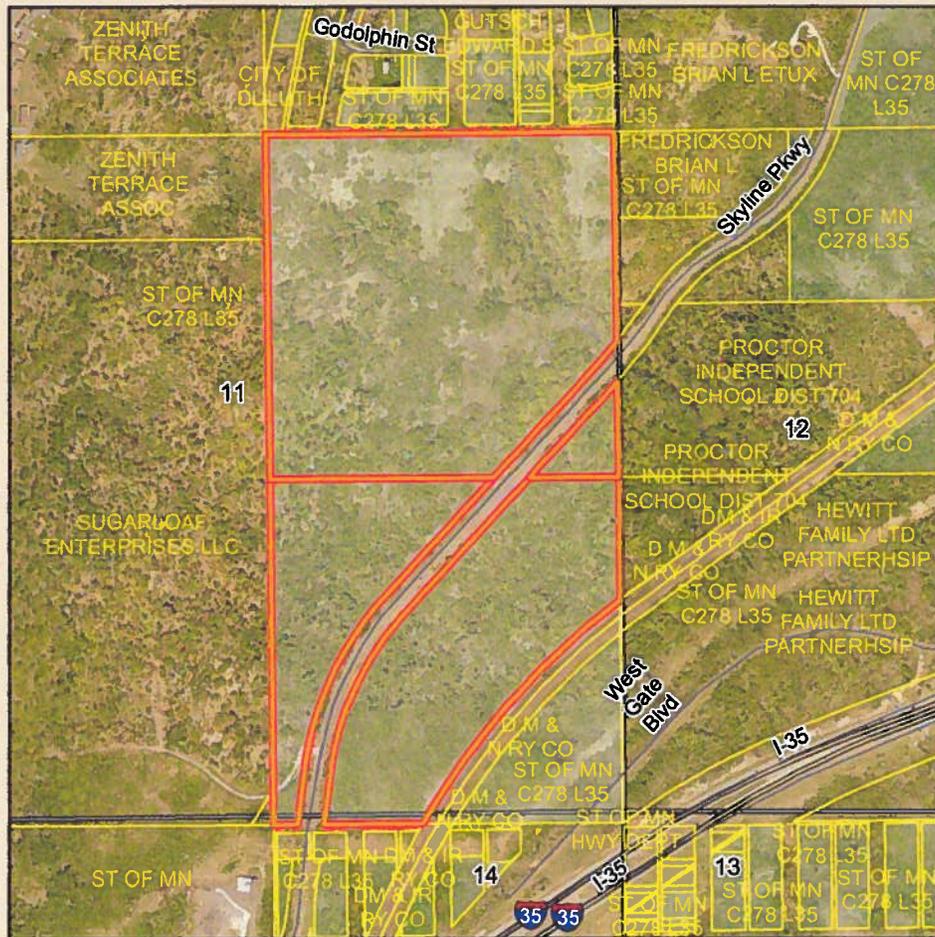
WHEREAS, Proctor Independent School District No. 704 has requested to lease state tax forfeited land described below for the purpose of a school forest to be developed in a manner consistent with Minn. Stat. § 89.41 and the existing Bay View School Forest:

NE1/4 OF SE1/4 EX 1 65/100 ACRES FOR BLVD
SECTION 11, T49N, R15W

SE1/4 OF SE1/4 LYING NWLY OF RY RT OF WAY
EX 3 18/100 ACRES FOR BLVD
SECTION 11, T49N, R15W

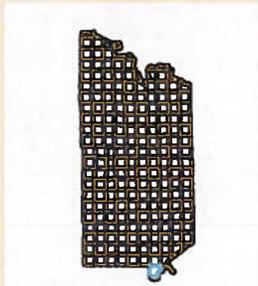
WHEREAS, the Land and Minerals Department has reviewed the request and recommends a lease fee not to exceed \$250 per year for a ten year term to pay for administration costs, should they occur.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described above to Proctor Independent School District No. 704 for a school forest under the terms and conditions described here and more specifically set forth in the lease agreement.



Third Commissioner District

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

NE1/4 OF SE1/4 EX 1 65/100 ACRES FOR BLVD SECTION 11, T49N, R15W

SE1/4 OF SE1/4 LYING NWLY OF RY RT OF WAY EX 3 18/100 ACRES FOR BLVD SECTION 11, T49N, R15W

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St. Louis County Land and Minerals Department



BOARD LETTER NO. 12 - 298

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Cancellation of Contracts for
Repurchase of State Tax
Forfeited Lands - Johnson,
Nilsson

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel contracts for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to state tax forfeited land contracts which have been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreements have defaulted due to the purchasers' failure to pay the required installments and/or taxes and/or failure to provide proof of insurance. The purchasers: Terry and Mary Johnson of Aurora, MN; and Leslie A. Nilsson of Mt. Iron, MN; have been served with Notice of Cancellation of Contract by civil process and/or publication but have failed to cure the defaults.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of these contracts and authorize the disposal of abandoned personal property that may remain on the sites.

Terry and Mary Johnson, Aurora, MN

Legal Description	CITY OF VIRGINIA LOT: 0019 BLOCK: 005 VIRGINIA/RAINY LAKE COS ADDN TO VIRGINIA Parcel Code: 090-0160-00830 C22080333
Purchase Price	\$8,637.55
Principal Amount Remaining	\$6,219.04
Date of Last Payment	10/20/2010
Installment Payments Not Made	\$777.38
Subsequent Del Taxes and Fees	\$1,971.91
Amount Needed to Cure Default	\$2,749.29
Insurance	Failure to provide insurance

Leslie A. Nilsson, Mt. Iron, MN

Legal Description	CITY OF MT. IRON NLY 62 FT OF LOT 10, BLOCK 7 MERRITTS 1ST ADDITION TO MOUNTAIN IRON Parcel Code: 175-0020-00865 C22110021
Purchase Price	\$2,958.92
Principal Amount Remaining	\$2,663.03
Date of Last Payment	3/9/2011
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$66.59
Amount Needed to Cure Default	\$66.59
Insurance	Failure to provide insurance

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Johnson

BY COMMISSIONER _____

WHEREAS, the contract with Terry and Mary Johnson of Aurora, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:
CITY OF VIRGINIA
LOT: 0019 BLOCK: 005
VIRGINIA/RAINY LAKE COS ADDN TO VIRGINIA
Parcel Code: 090-0160-00830
C22080333

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



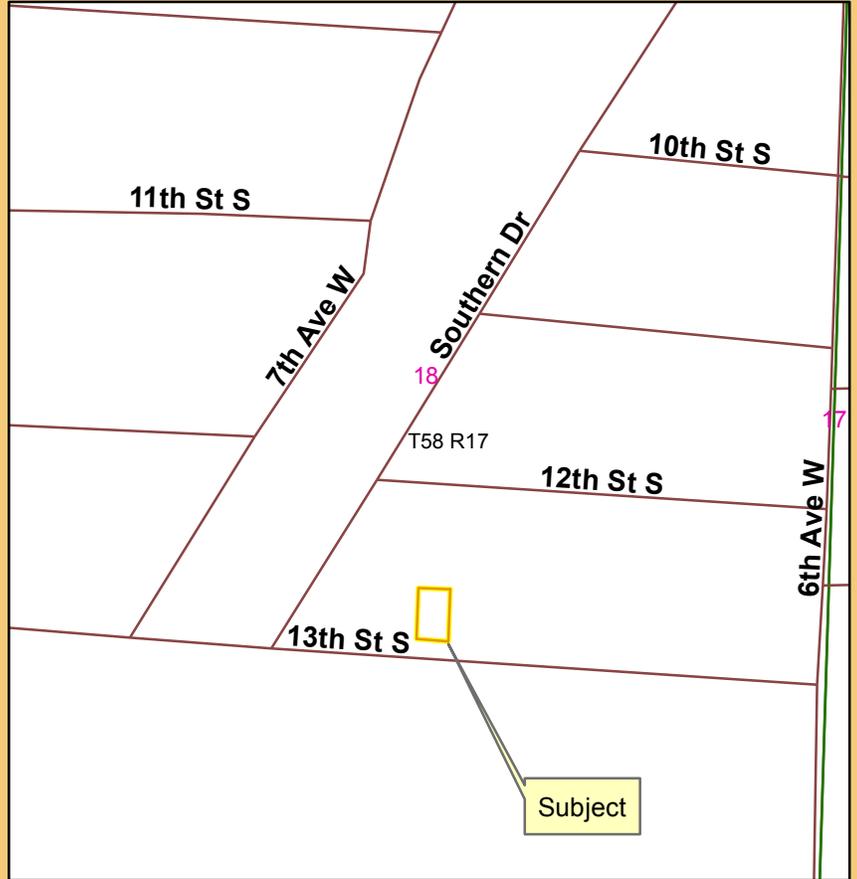
St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF VIRGINIA
LOT: 0019 BLOCK:005
VIRGINIA/RAINY LAKE COS ADDN TO
VIRGINIA

Parcel Code : 090-0160-00830

LDKEY : 62532

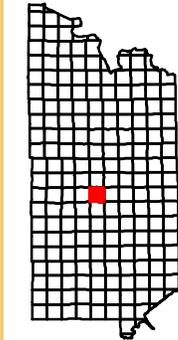


City of Virginia

Sec: 18 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

May 2012



Cancellation of Contract for Repurchase of State Tax Forfeited Land - Nilsson

BY COMMISSIONER _____

WHEREAS, the contract with Leslie A. Nilsson of Mt. Iron, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF MT. IRON

NLY 62 FT OF LOT 10, BLOCK 7

MERRITTS 1ST ADDITION TO MOUNTAIN IRON

Parcel Code: 175-0020-00865

C22110021

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owner of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

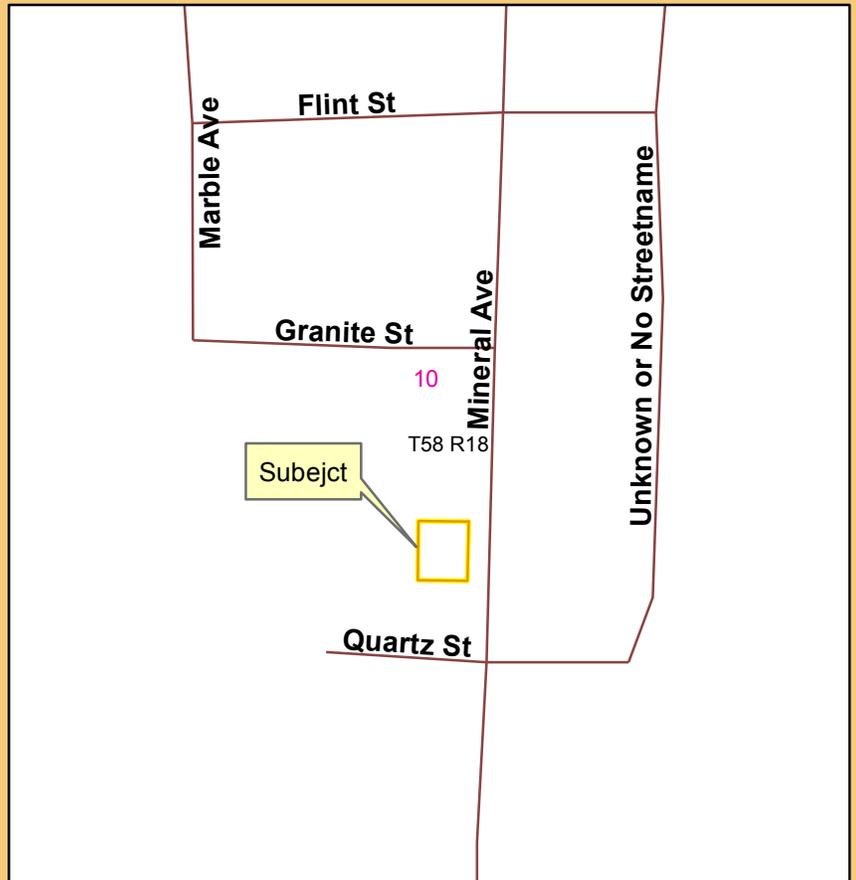
Cancellation of Contract

Legal : CITY OF MT IRON
NLY 62 FT OF LOT 10 BLOCK 7
MERRITTS 1ST ADDITION TO
MOUNTAIN IRON

Parcel Code : 175-0020-00865

LDKEY : 71033

Address: 5681 Mineral Ave
Mt Iron, MN 55768

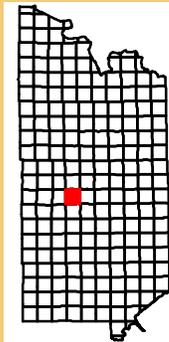


City of Mt Iron

Sec: 10 Twp: 58 Rng: 18

Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

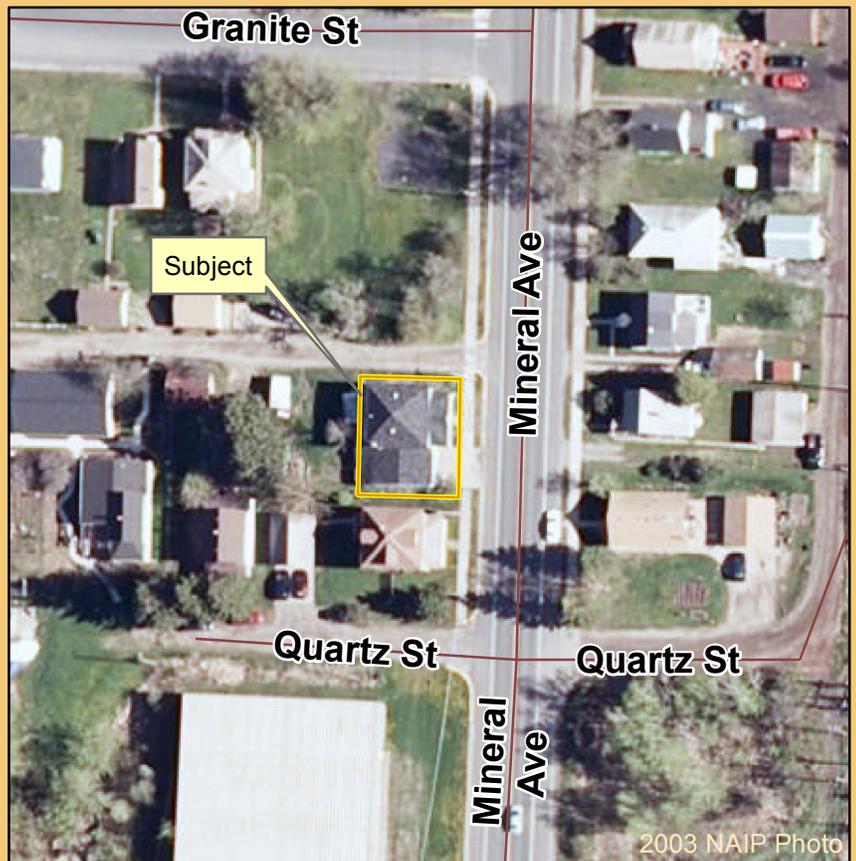


St. Louis County, Minnesota

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St. Louis County
Land Department

July 2012



BOARD LETTER NO. 12 - 299

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Cancellation of Contract for
Purchase of State Tax
Forfeited Land - Koch

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchaser's failure to pay the required installments. The purchaser, Robert Koch of Carlton, MN, has been served with Notice of Cancellation of Contract by publication but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Robert Koch, Carlton, MN

Legal Description	TOWN OF FLOODWOOD ALL THAT PART OR STRIP LYING N OF SAVANAH RIVER ABOUT 3 TO 4 AC OF SE 1/4 OF NE 1/4 Sec 7 Twp 51 Rge 20 Parcel Code: 360-0010-01150 C22090184
Purchase Price	\$5,800.00
Principal Amount Remaining	\$4,718.00
Date of Last Payment	2/18/2010
Installment Payments Not Made	\$943.60
Subsequent Del Taxes and Fees	\$1,088.04
Amount Needed to Cure Default	\$2,031.64
Insurance	N/A

Cancellation of Contract for Purchase of State Tax Forfeited Land - Koch

BY COMMISSIONER _____

WHEREAS, the contract with Robert Koch of Carlton, MN, for the purchase of state tax forfeited land is in default for nonpayment installments; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:
TOWN OF FLOODWOOD
ALL THAT PART OR STRIP LYING N OF SAVANAH RIVER ABOUT 3 TO 4 AC
OF SE 1/4 OF NE 1/4
SEC 7 TWP 51 RGE 20
Parcel Code: 360-0010-01150
C22090184

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owner of the property will be notified by posting of property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

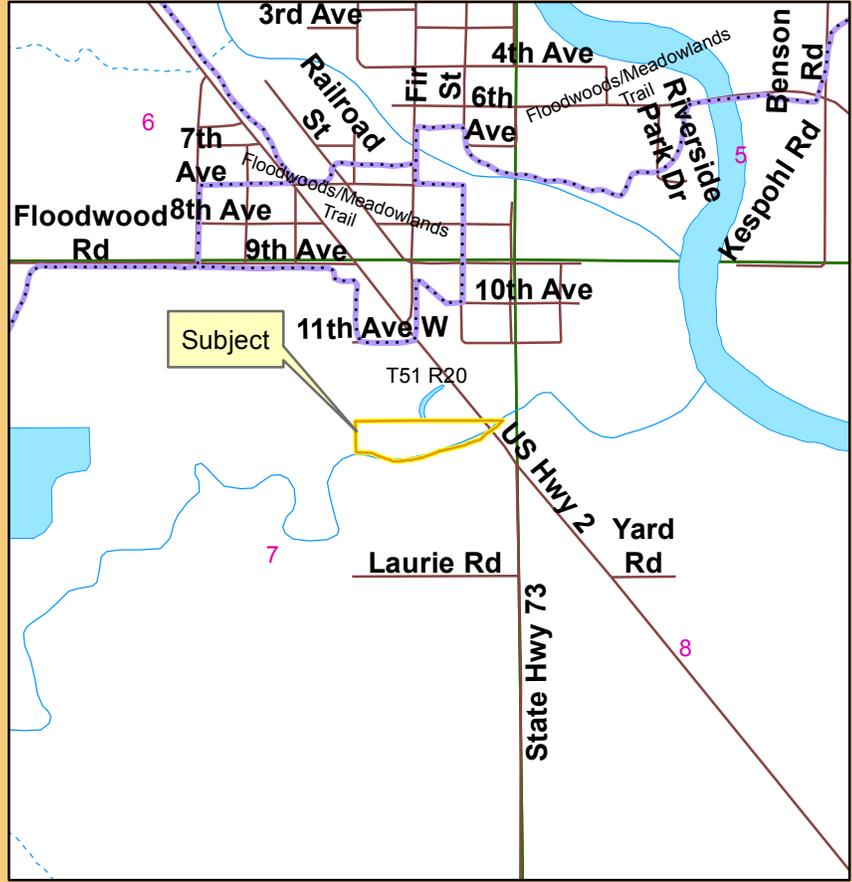
Cancellation of Contract

Legal : TOWN OF FLOODWOOD
ALL THAT PART OR STRIP LYING N OF
SAVANAH RIVER ABOUT 3 TO 4 AC OF
SE 1/4 OF NE 1/4. Sec 7 Twp 51 Rge 20

Parcel Code : 360-0010-01150

Acres: 3.50

LDKEY : 40957



Town of Floodwood Sec: 7 Twp: 51 Rng: 20

Commissioner District # 7

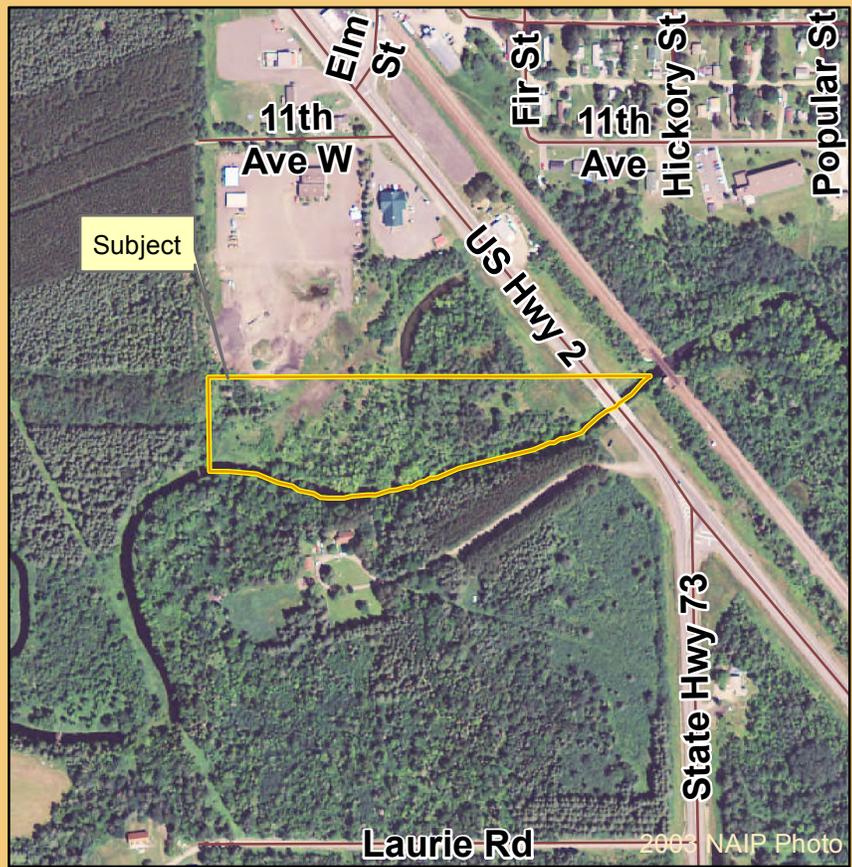
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

July 2012



2007 NAIP Photo

Private Sale of State Tax Forfeited Land - Ollila

BY COMMISSIONER _____

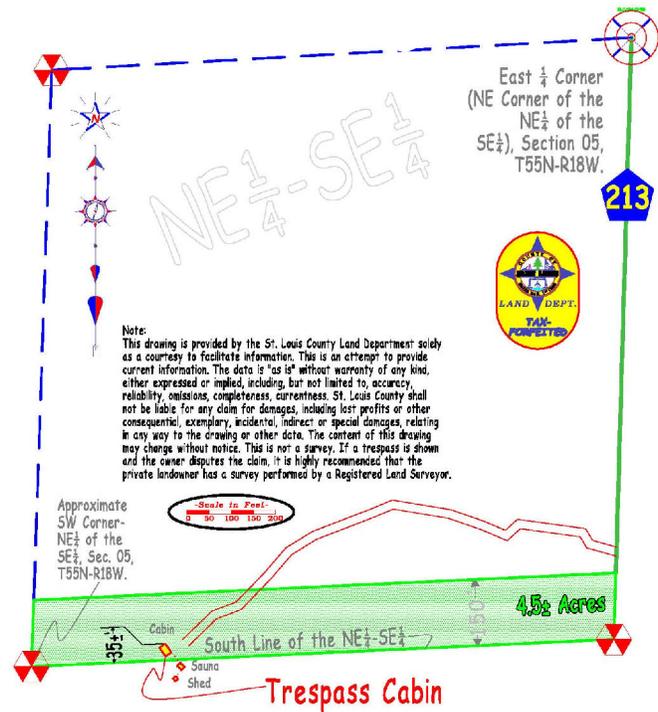
WHEREAS, pursuant to Laws of Minnesota 2011, Chapter 3, Section 31, St. Louis County may sell by private sale the following described state tax forfeited parcel:

The South 150 feet of the Northeast Quarter of the Southeast Quarter
Section 5, Township 55 North, Range 18 West
Parcel Code 435-0020-01021

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of state tax forfeited land described above to Eugene Ollila for an appraised value of \$5,460, appraisal fee of \$500, 3% assurance fee of \$163.80, deed fee of \$25, deed tax of \$18.02, and recording fee of \$46; for a total of \$6,212.82, to be deposited in Fund 240 (Forfeited Tax Fund).



The South 150 feet of the Northeast Quarter of the Southeast Quarter, Section 5, Township 55 North, Range 18 West, Parcel Code 435-0020-01021

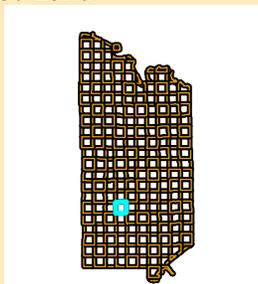


Proposed trespass remedy - land sale of: The south 150.0 feet of the NE 1/4 of the SE 1/4 of Section 5, township 55 North, Range 18 West of the Fourth Principal Meridian, St. Louis County, MN. This parcel contains 4.5 acres.

C:\General\Cadd\Draw\Townships\Town 55\5518.gcd -- 09/11/2009 -- 01:46 PM -- Scale 1 : 2040 000000

Sixth Commissioner District

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land and Minerals
Department**



BOARD LETTER NO. 12 – 301

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 7

BOARD AGENDA NO.

DATE: July 24, 2012

**RE: Professional Services
Agreement with the City of
Duluth for Shared Grant
Coordinator Position**

**FROM: Kevin Z. Gray
County Administrator**

**Ross Litman
Sheriff**

RELATED DEPARTMENT GOAL:

To provide cost effective services.

ACTION REQUESTED:

The St. Louis County Board is requested to renew a Professional Services Agreement with the City of Duluth for the shared Duluth Police/Sheriff's Office Grant Coordinator position.

BACKGROUND:

The St. Louis County Sheriff's Office and Duluth Police Department have shared the services of a joint Public Safety Grant Coordinator since January 1, 2009. Although the position is hired by the City of Duluth, it is used by both agencies to obtain grants and funding sources, facilitate grant-related project planning, grant application, and grant time lines.

Since the time that the position was filled, the Grant Coordinator has been involved with numerous grants on behalf of the Sheriff's Office and Duluth Police, including Operation Stone Garden, American Recovery and Reinvestment Act Port Security, Toward Zero Death, 2008-2012 Department of Homeland Security Port Security Grants, the In-Car Camera Grant, Alcohol Compliance, 2009-2012 Justice Assistance Grants, Lake Superior Drug & Violent Crime Task Force, and Community Oriented Policing Services (COPS) Grants. The ability to share this position with the City of Duluth has been fiscally prudent and has opened opportunities for both agencies as funding and grants sources are discovered.

The annual share of the Grant Coordinator position has increased from \$30,000 to \$34,587.50 for the Sheriff's Office. The proposed term of the agreement is from January 1, 2012 through December 31, 2012.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Professional Services Agreement with the City of Duluth for the shared Grant Coordinator position for the term January 1, 2012 through December 31, 2012, with the county's portion in the amount of \$34,587.50, to be accounted for in Fund 100, Agency 129003, Object 629900.

**Professional Services Agreement with the City of Duluth
For Shared Grant Coordinator Position**

BY COMMISSIONER _____

WHEREAS, the St. Louis County Sheriff and Duluth Police Chief have successfully used the services of a shared Grant Coordinator as a cost-effective means to research, apply for, and manage public safety grants; and

WHEREAS, the Sheriff and Duluth Police Chief would like to renew the Professional Services Agreement for the Grant Coordinator for the term of January 1, 2012, to December 31, 2012.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes renewal of the Professional Services Agreement for the shared Duluth Police/Sheriff's Office Grant Coordinator position for the term January 1, 2012 through December 31, 2012, with funding for the county's portion in the amount of \$34,587.50 to be accounted for in Fund 100, Agency 129003, Object 629900.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 12 – 302

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 24, 2012

RE: Award of Bids – Reclaim and Overlay in Mt. Iron, GRIP Project in Various Townships, Culverts in Gnesen and Ault Townships, and Excavation in Kugler Township

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of bids to low bidders for a reclaim and overlay project in Mt. Iron; Gravel Road Investment Program Project (GRIP) in Floodwood, Arrowhead, Fredenberg and Solway Townships; culvert replacement in Gnesen and Ault Township; excavation project in Kugler Township.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for: Construction projects on CSAH 7 in Mt. Iron, MN; a Gravel Road Investment Program project in southern St. Louis County townships; two tied culvert replacement projects in Gnesen and Ault Townships; and a common excavation and rock excavation project in Kugler Township.

A call for bids was received by the St. Louis County Public Works Department on July 12, 2012, for the following projects in accordance with the plans and specifications on file in the Office of the County Highway Engineer:

- | | | | |
|----------------------|--|-------------|-----|
| Project: | SP 69-607-045, CP 9310 | | |
| Location: | CSAH 7 from CSAH 101 to TH 169 in Mt. Iron, MN, length 4.50 mi. | | |
| Traffic: | 5,915 | PQI: | 1.8 |
| Construction: | Mill Bituminous Surface, Bituminous Pavement Reclamation, Bituminous Surface and Shoulders | | |

Funding: Fund 220, Agency 220227, Object 652700
Anticipated Start Date: August 13, 2012
Anticipated Completion Date: October 6, 2012
Engineer's Estimate: \$2,598,873.00

BIDS:

KGM Contractors, Inc. Angora, MN	\$1,867,853.61 (-\$731,019.39, -28.13%)
Northland Constructors of Duluth, LLC Duluth, MN	\$1,993,889.27
Knife River Materials Bemidji, MN	\$2,210,715.95

2. **Project:** WO 148960, CP 148960
Location: A.) CSAH 8 from CR 965 to CSAH 5, Floodwood and Arrowhead Townships
B.) CR 294 (West Pioneer Road) from CSAH 48 (Lavaque Road) to CSAH 43, Fredenberg Township
C.) CR 859 (Caribou Lake Road) from CSAH 6 (Maple Grove Road) to TH 194, Solway Township
D.) CR 890 (Rose Road) from CR 223 (Munger Shaw Road) to CR 859 (Caribou Lake Road), combined length 9.92 mi., Solway Township
- Traffic:** N.A. **PQI:** N.A.
Construction: Gravel Road Investment Program South St. Louis County
Funding: Fund 200, Agency 203261, Object 652805
Anticipated Start Date: August 13, 2012
Anticipated Completion Date: October 16, 2012
Engineer's Estimate: \$599,569.75

BIDS:

KGM Contractors, Inc. Angora, MN	\$663,041.99 (+\$63,472.24, +10.59%)
Northland Constructors of Duluth, LLC Duluth, MN	\$755,270.10
Ulland Brothers, Inc. Cloquet, MN	\$823,614.70

3. **Project:** MP 44-154917(Low), CP 154917, and MP 55-145550, CP 145550
Location: Combined Project
A.) MP 44-154917(Low), CSAH 44 (Normanna Road) from CSAH 34 (Howard Gnesen Road) to CSAH 37 (Jean Duluth Road), in Gnesen Township, length 3.02 mi.
Traffic: 923 **PQI:** 2.1
Construction: Culvert Replacement and Bituminous Patches
Funding: Fund 200, Agency 203270, Object 652800
B.) MP 55-145550(Tied) CSAH 55 (Two Harbors-Brimson Rd) from CSAH 44 to Lake County border in Ault Township, length 2.48 mi.
Traffic: 424 **PQI:** 1.8

Construction: Culvert Replacement and Bituminous Patches
Funding: Fund 200, Agency 203271, Object 652800
Anticipated Start Date: August 8, 2012
Anticipated Completion Date: September 29, 2012
Combined Engineer's Estimate: \$495,987.50

BIDS:

Ulland Brothers, Inc. Cloquet, MN	\$514,000.00 (+\$18,012.50, +3.63%)
KGM Contractors, Inc. Angora, MN	\$517,239.00
Utility Systems of America, Inc. Eveleth, MN	\$542,278.10

4. **Project:** MP 409-155964, CP 155964
Location: CR 409 (Rivers Road) from 950' No. of CR 411 to 1,500' No. of CR 411 in Kugler Township, length 0.10 mi.
Traffic: <25 **PQI:** N.A.
Construction: Common and Rock Excavation and Hauling to Designated Site
Funding: Fund 200, Agency 203272, Object 652800
Anticipated Start Date: August 1, 2012
Anticipated Completion Date: September 7, 2012
Engineer's Estimate: \$ 130,005.00

BIDS:

Hoover Construction Co. Virginia, MN	\$ 91,890.00 (-\$38,115.00, -29.32%)
KGM Contractors, Inc. Angora, MN	\$117,140.75

RECOMMENDATION:

It is recommended the board award the bids as follows:

SP 69-607-045, CP 9310 to KGM Contractors, Inc. of Angora, MN in the amount of \$1,867,853.61, payable from Fund 220, Agency 220227, Object 652700;

WO 148960, CP 148960 to KGM Contractors, Inc. of Angora, MN in the amount of \$663,041.99, payable from Fund 200, Agency 203261, Object 652805 and Object 652800;

Combined Project MP 44-154917, CP 154917(Low) and MP 55-145550, CP 145550 to Ulland Brothers, Inc. of Cloquet, MN in the amount of \$514,000.00, payable from Fund 200, Agency 203270, Object 652800 and from Fund 200, Agency 203271, Object 652800;

MP 409-155964, CP 155964 to Hoover Construction Co. of Virginia, MN in the amount of \$91,890.00, payable from Fund 200, Agency 203272, Object 652800.

Award of Bid – CP 9310 Reclaim and Overlay CSAH 7 – Mt. Iron, MN

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

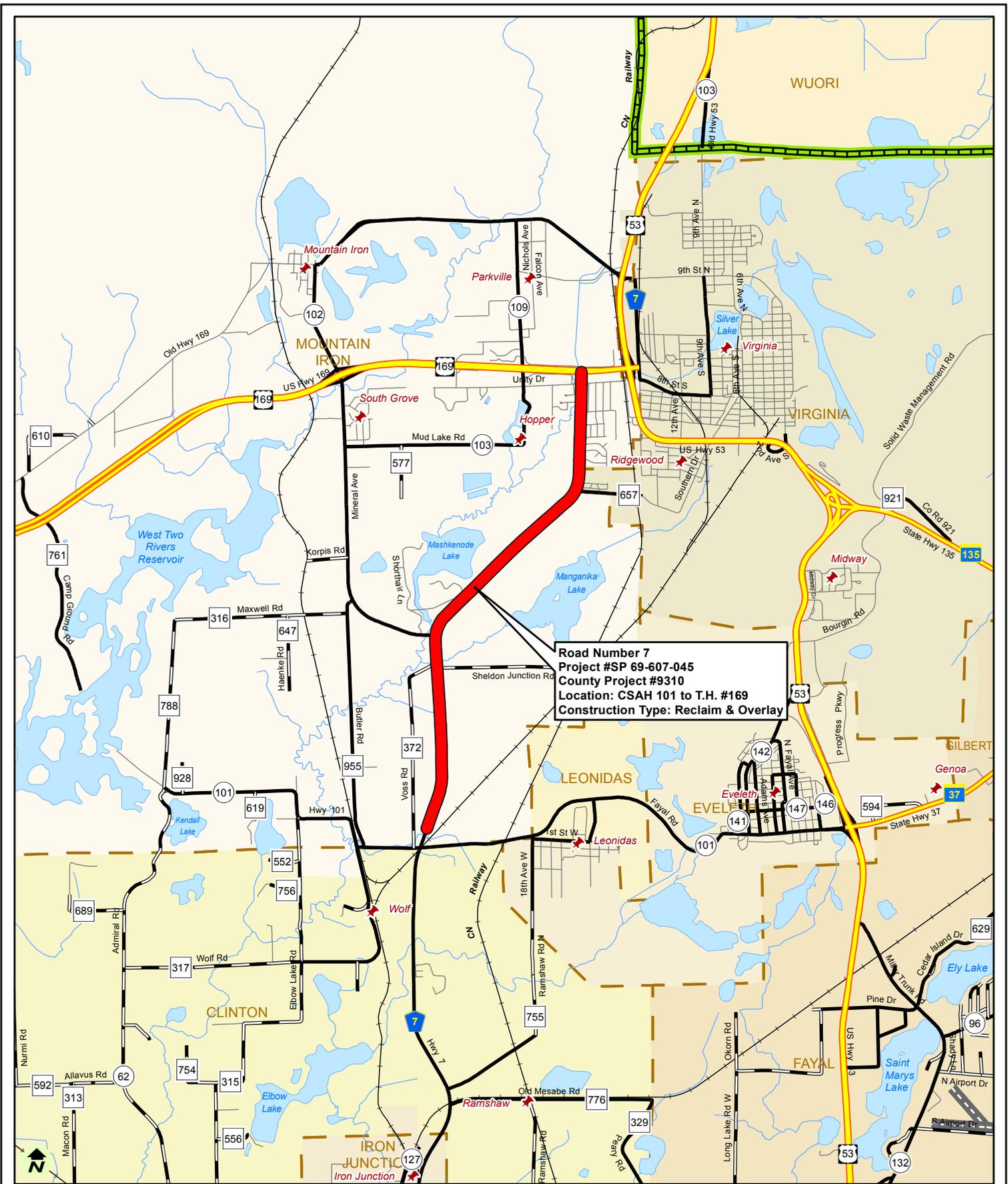
SP 69-607-045, CP 9310 located on CSAH 7 from CSAH 101 to TH 169 in Mt. Iron, MN.

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN on July 12, 2012 and KGM Contractors, Inc., Angora, MN provided the low responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above combined project to the low bidder.

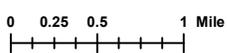
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Highway 53 Angora, MN 55703	\$1,867,853.61

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220227, Object 652700.



Road Number 7
Project #SP 69-607-045
County Project #9310
Location: CSAH 101 to T.H. #169
Construction Type: Reclaim & Overlay

St. Louis County 2012 Road & Bridge Construction



Map Components

- | | |
|----------------------|-----------------------|
| County Road - Paved | Township Boundary |
| Reclaim & Overlay | City/Town |
| County Road - Gravel | Lake |
| Interstate Highway | River/Stream |
| U.S./State Highway | Commissioner District |
| Railroad | |

Award of Bid – Gravel Road Improvement Project South

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

MP 148960 Gravel Road Improvement Project (GRIP), South located on A.) CSAH 8 from CR 965 to CSAH 5, Floodwood and Arrowhead Townships B.) CR 294 (West Pioneer Road) from CSAH 48 (Lavaque Road) to CSAH 43, Fredenberg Township C.) CR 859 (Caribou Lake Road) from CSAH 6 (Maple Grove Road) to TH 194, Solway Township D.) CR 890 (Rose Road) from CR 223 (Munger Shaw Road) to CR 859 (Caribou Lake Road), combined length 9.92 mi., Solway Township.

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN on July 12, 2012, and the KGM Contractors, Inc., Angora, MN provided the low responsible bid.

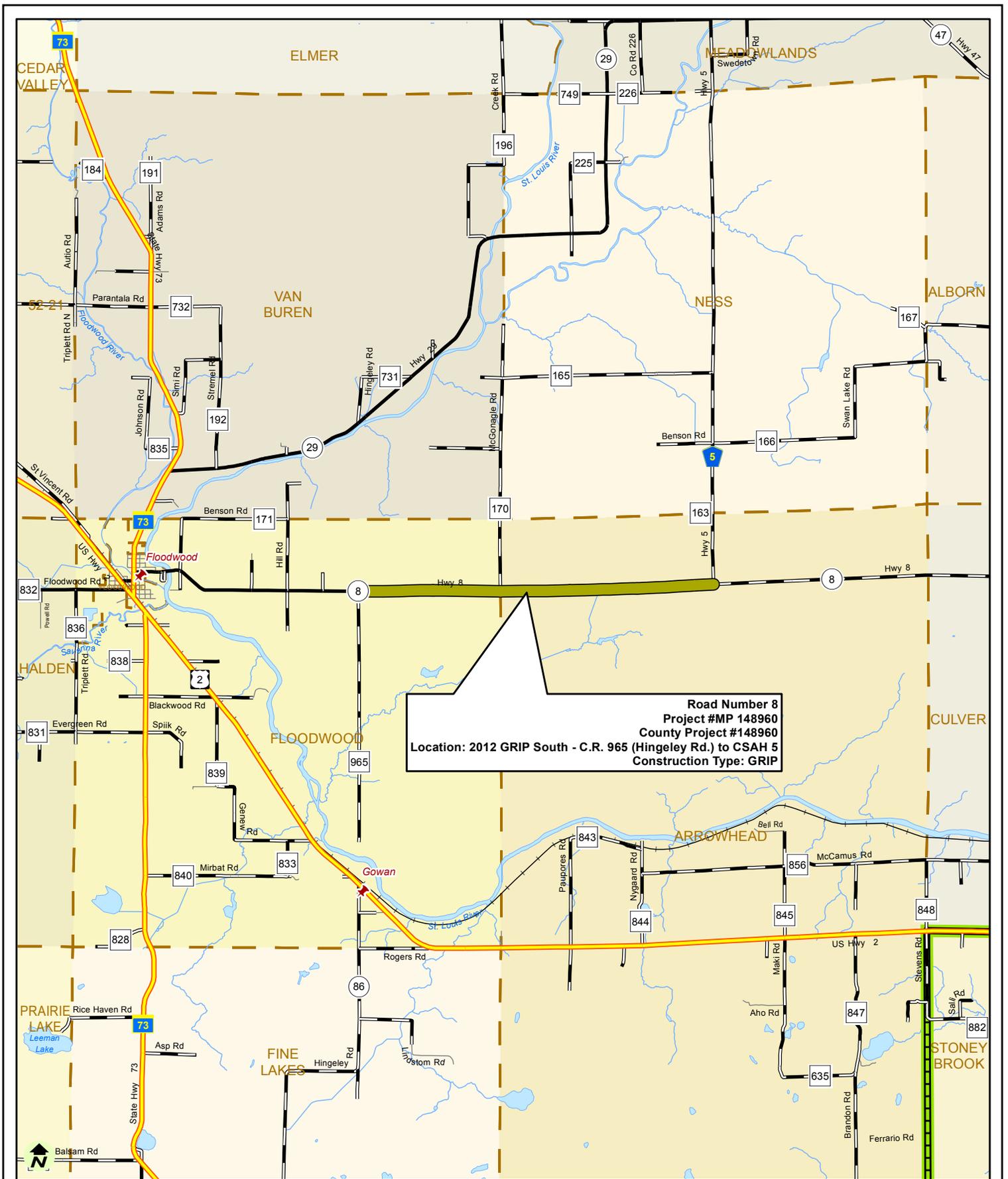
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	P.O. Box 7 Angora, MN 55703	\$663,041.99

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Construction Funds: Fund 200, Agency 203261, Object 652800 \$367,161.19

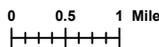
GRIP Funds: Fund 200, Agency 203261, Object 652805 \$295,880.80

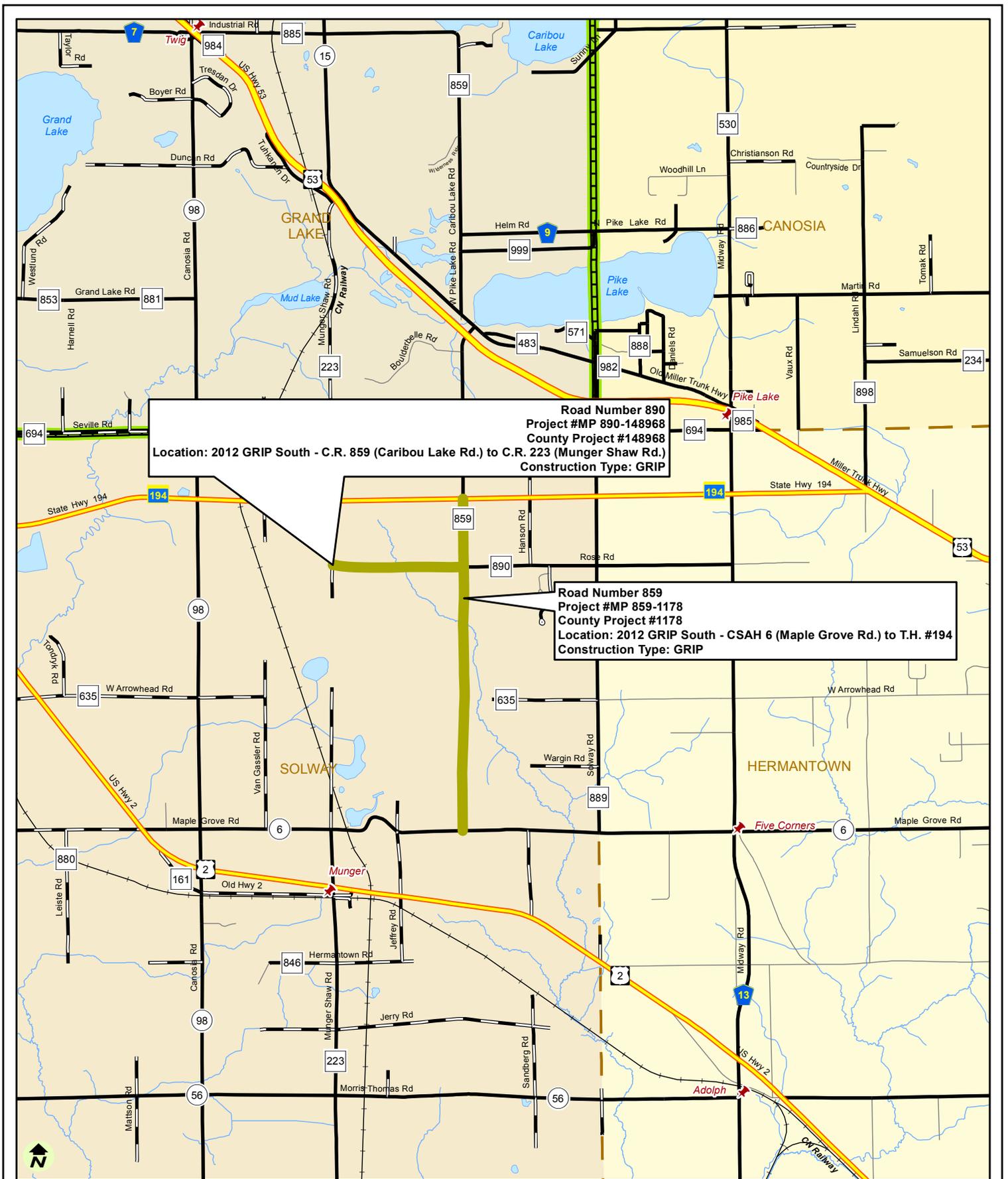


St. Louis County 2012 Road & Bridge Construction

Map Components

- 2012 Gravel Road Investment Program (GRIP)
- Interstate Highway
- U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Railroad
- Commissioner District
- Township Boundary
- City/Town
- Lake
- River/Stream

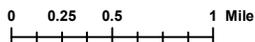




St. Louis County 2012 Road & Bridge Construction

Map Components

- 2012 Gravel Road Investment Program (GRIP)
- Interstate Highway
- U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Railroad
- Commissioner District
- Township Boundary
- City/Town
- Lake
- River/Stream



**Award of Bid – Culvert Replacement and Bituminous Patches –
CSAH 44 and CSAH 55 (Gnesen and Ault Townships)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following combined project:

MP 44-154917(low), CP 154917 located on CSAH 44 (Normanna Road) from CSAH 34 (Howard Gnesen Road) to CSAH 37 (Jean Duluth Road), in Gnesen Township and;

MP 55-145550, CP 145550 located on CSAH 55 (Two Harbors-Brimson Rd) from CSAH 44 to Lake County border in Ault Township.

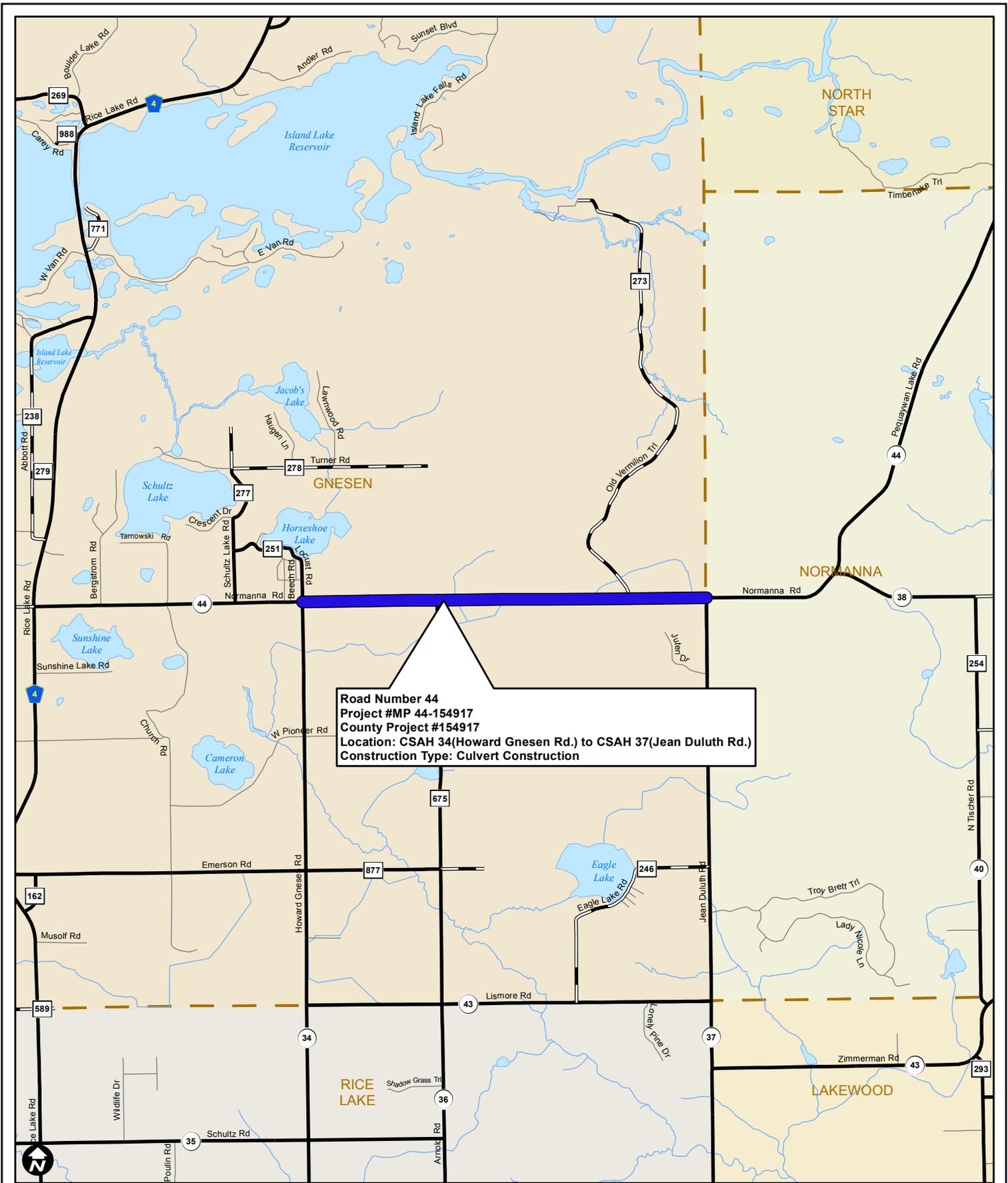
WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN on July 12, 2012 and Ulland Brothers, Inc., Cloquet, MN provided the low responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above combined project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	P.O. Box 340 Cloquet, MN 55720	\$514,000.00

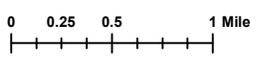
RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed combined project payable from:

MP 44-154917: Fund 200, Agency 203270, Object 652800	\$253,000.00
MP 55-145550: Fund 200, Agency 203271, Object 652800	\$261,000.00

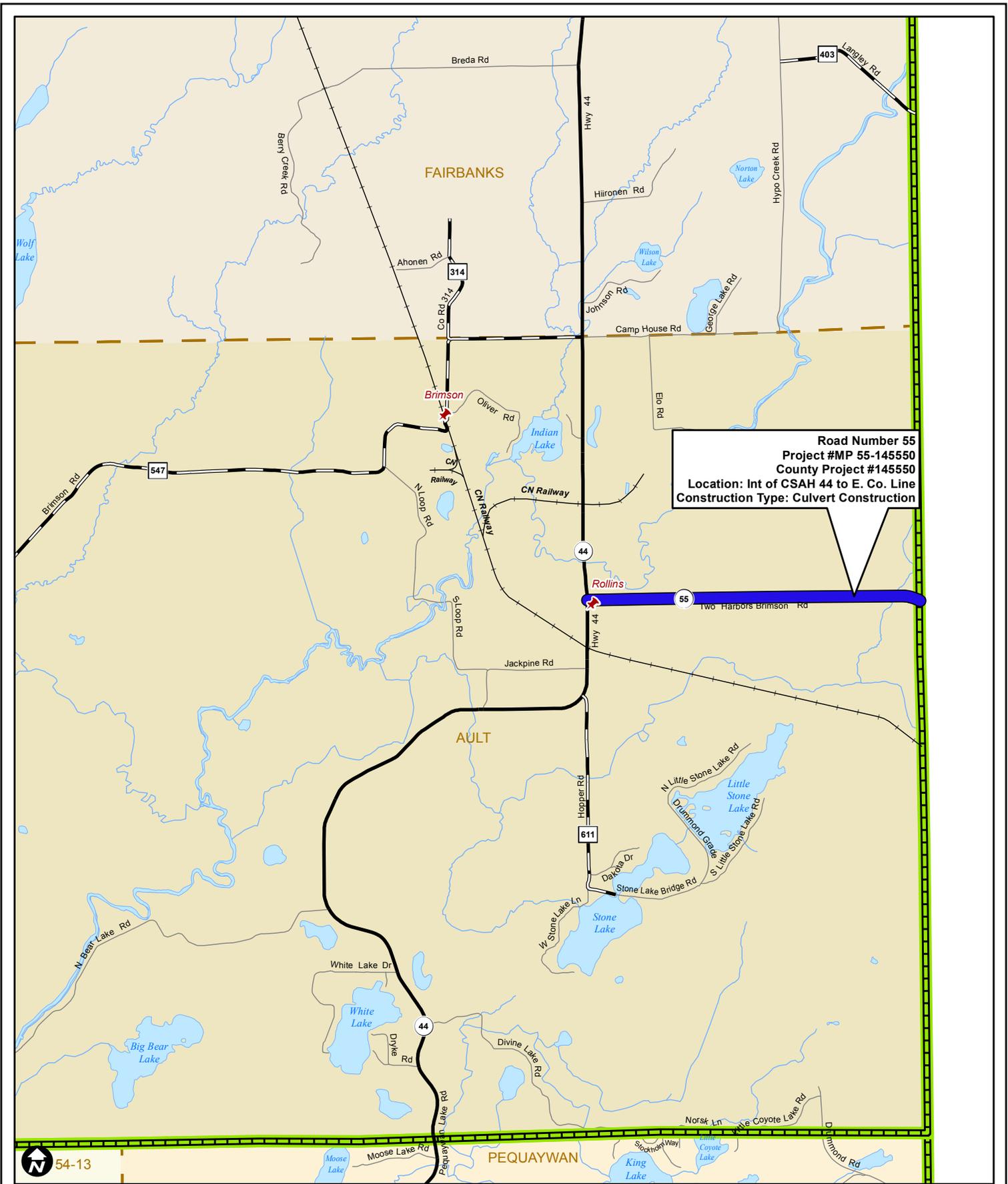


Road Number 44
Project #MP 44-154917
County Project #154917
Location: CSAH 34(Howard Gnesen Rd.) to CSAH 37(Jean Duluth Rd.)
Construction Type: Culvert Construction

St. Louis County 2012 Road & Bridge Construction

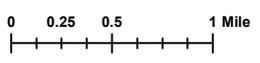


Map Components	
2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Culvert Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 55
Project #MP 55-145550
County Project #145550
Location: Int of CSAH 44 to E. Co. Line
Construction Type: Culvert Construction

St. Louis County 2012 Road & Bridge Construction



Map Components	
2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Culvert Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Award of Bids - Excavation Project (Kugler Township)

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

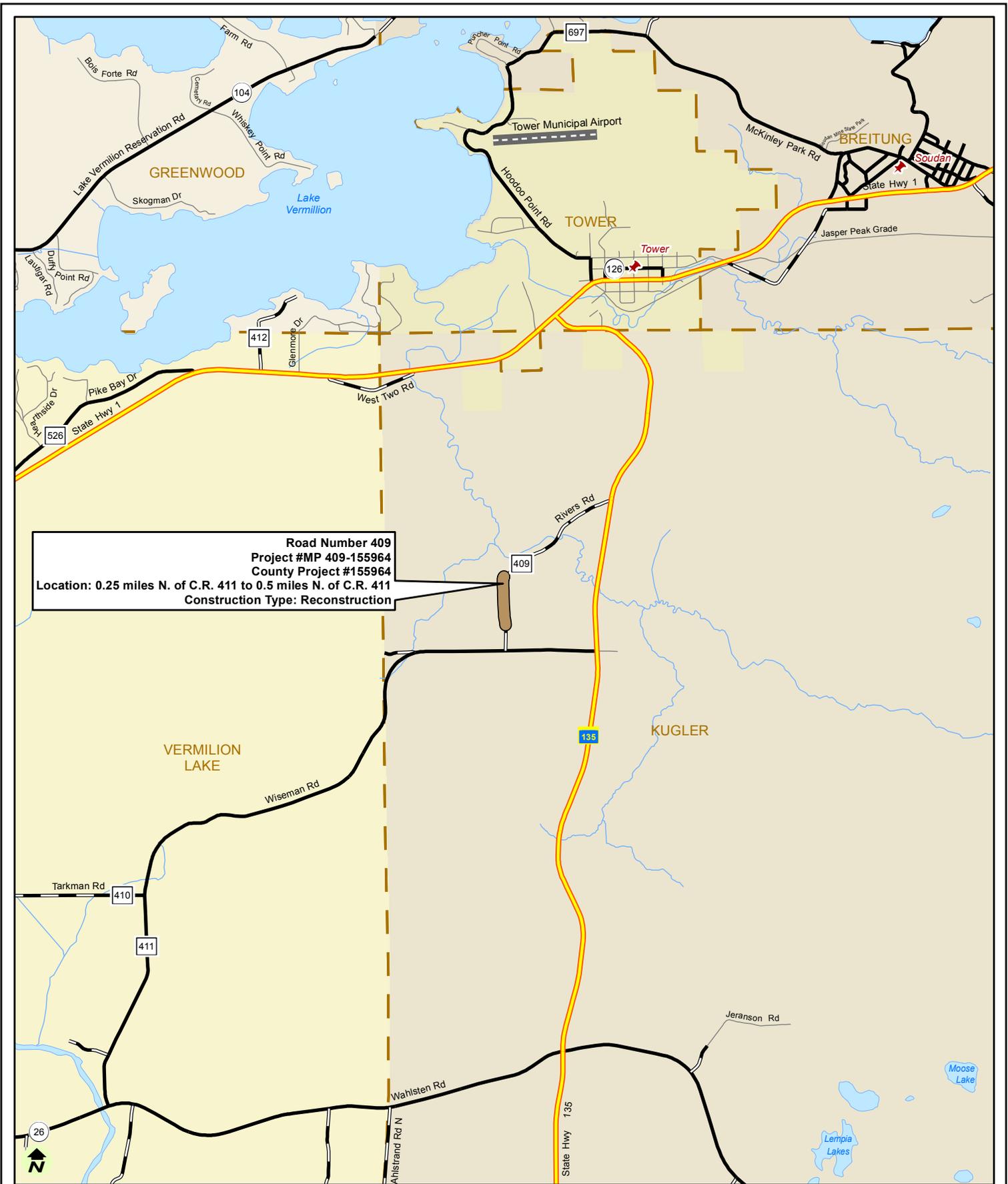
MP 409-155964, CP 155964 located on CR 409 (Rivers Road) from 950' No. of CR 411 to 1,500' No. of CR 411 in Kugler Township.

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN on July 12, 2012 and Hoover Construction Co., Virginia, MN provided the low responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above combined project to the lowest bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hoover Construction Co.	P.O. Box 1007 302 S. Hoover Rd. Virginia, MN 55792	\$91,890.00

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203272, Object 652800.

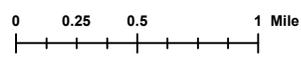


Road Number 409
Project #MP 409-155964
County Project #155964
Location: 0.25 miles N. of C.R. 411 to 0.5 miles N. of C.R. 411
Construction Type: Reconstruction

St. Louis County 2012 Road & Bridge Construction

Map Components

County Road - Paved	County Road - Gravel	Township Boundary
Reconstruction	Railroad	City/Town
Interstate Highway	Commissioner District	Lake
U.S./State Highway		River/Stream

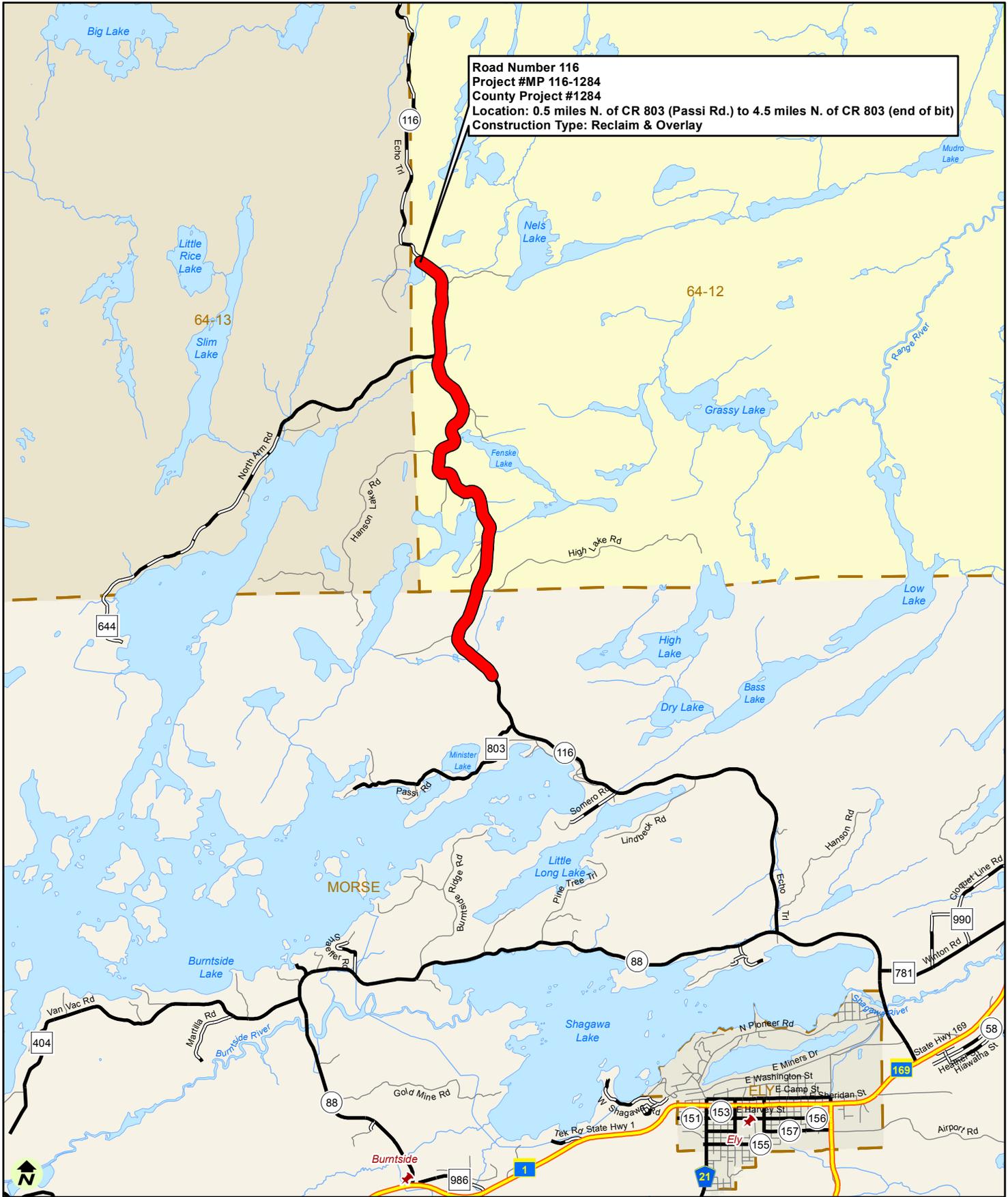


2. **Project:** MP 116-1284, CP 1284
Location: CSAH 116 (Echo Tr.) from 0.6 mi. N. of CR 803 to 1.0 mi. N. of CR 644 north of Ely, MN, length 4.79 mi.
Traffic: 220 **PQI:** 1.3
Construction: Culvert Replacement, Bituminous Pavement Reclamation, Aggregate Base, Aggregate Base Stabilization, Bituminous Surface and Aggregate Shoulders
Funding: Fund 200, Agency 203102, Object 652800
Anticipated Start Date: August 13, 2012
Anticipated Completion Date: October 5, 2012
Engineer's Estimate: To be provided after bid opened

RECOMMENDATION:

A call for bids is scheduled for July 19, 2012. The bid results and resolutions for consideration will be presented at the July 24, 2012 Committee of the Whole meeting.

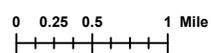
Road Number 116
Project #MP 116-1284
County Project #1284
Location: 0.5 miles N. of CR 803 (Passi Rd.) to 4.5 miles N. of CR 803 (end of bit)
Construction Type: Reclaim & Overlay



St. Louis County 2012 Road & Bridge Construction

Map Components

- | | | |
|---------------------------------|-----------------------|-------------------|
| 2012 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim & Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Railroad | Lake |
| U.S./State Highway | Commissioner District | River/Stream |



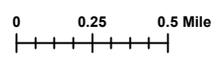


Road Number 90
Project #MP 90-144630
County Project #144630
Location: Int. of CSAH 90 (Arlington Ave. and TH 194 (Central Ent.))
Construction Type: Traffic Signals

St. Louis County 2012 Road & Bridge Construction

Map Components

2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Traffic Signals	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	River/Stream
	Commissioner District	



BOARD LETTER NO. 12 - 304

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Award of Bids – Reclaim and Overlay Project for Storm Related Damage on CR 293 (Lakewood Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an award of bids for a reclaim and overlay project for storm related damage on CR 293 in Lakewood Township

BACKGROUND:

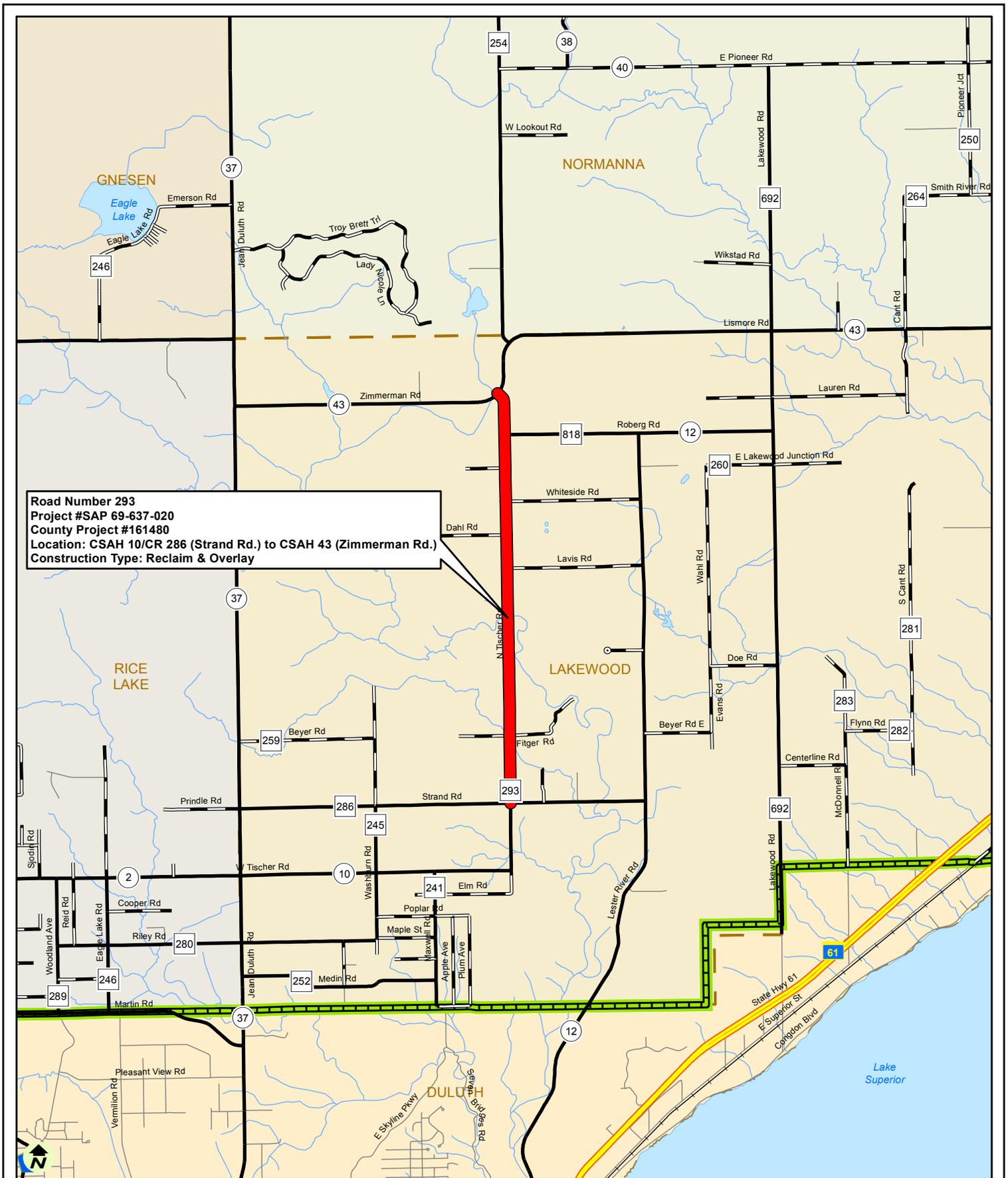
County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a reclaim and overlay project in Lakewood Township, funded with State Aid Disaster funds. The project is related to the June 2012 Storm Event and CR 293 is to be used as a detour for CSAH 37, Jean Duluth Road.

A call for bids is to be received by the St. Louis County Public Works Department on July 23, 2012, for the following projects in accordance with the plans and specifications on file in the Office of the County Highway Engineer:

- 1. Project:** SAP 69-030-023(low)/SAP 69-637-020, CP 161480
Location: CR 293 (North Tischer Road) from CSAH 10/CR 286 (Strand Road) to CSAH 43 (Zimmerman Road), length 3.05 mi.
Traffic: 570 **PQI:** 0.3
Construction: Bituminous Pavement Reclamation, Aggregate Base, Bituminous Surface, and Aggregate Shoulders
Funding: Fund 225, Agency 161480, Object 652706
Anticipated Start Date: July 30, 2012
Anticipated Completion Date: August 24, 2012
Engineer's Estimate: To be provided after bid opened

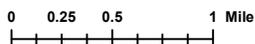
RECOMMENDATION:

The call for bids is scheduled for July 23, 2012. The bid results and a resolution for consideration will be presented at the July 24, 2012 Committee of the Whole meeting.



Road Number 293
Project #SAP 69-637-020
County Project #161480
Location: CSAH 10/CR 286 (Strand Rd.) to CSAH 43 (Zimmerman Rd.)
Construction Type: Reclaim & Overlay

St. Louis County 2012 Road & Bridge Construction



Map Components

- | | | |
|---------------------------------|-----------------------|-------------------|
| 2012 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim & Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Railroad | Lake |
| U.S./State Highway | Commissioner District | River/Stream |

**Professional Services Agreement – Fourth
Maintenance District Facilities Study**

BY COMMISSIONER: _____

WHEREAS, the Public Works and Planning and Community Development Departments budgeted for an overall study of county maintenance facilities in the Fourth Maintenance District, as well as economic development analysis for potential redevelopment of vacant or underused sites in the district; and

WHEREAS, Oertel Architects, Ltd., St. Paul, Minnesota, is qualified to provide these services.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute the professional service agreement and any amendments approved by the County Attorney's Office with Oertel Architects, Ltd., St. Paul, Minnesota, in the amount of \$76,004 for the Public Works Fourth Maintenance District facilities study, payable as follows: \$51,004 payable from Fund 405, Agency 405055, Object 629900, and \$25,000 payable from Economic Development Funds, Fund 178, Object 311200.

BOARD LETTER NO. 12 - 306

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 24, 2012

RE: Construction Services Agreement
for Roof Replacement – County
Jail, Duluth

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To perform deferred building maintenance, to bring facilities up to current building and life safety codes, to extend life cycle of facilities, and to increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a construction services agreement for roof replacement at the St. Louis County Jail in Duluth.

BACKGROUND:

The St. Louis County Jail in Duluth was constructed in 1985 and still has the original roof. The roof has been repaired every year for the past several years and has reached its maximum life cycle. The replacement roof will include white rubber membrane, a fully adhered covering which will lower the utility costs through cooler roof surface temperatures in the summer, and eliminating snow melting in the winter. The architect's estimate for this project is approximately \$400,000.

The Purchasing Division solicited bids for project construction services for the County Jail roof replacement which were opened on July 12, 2012 with the following results:

Thelen Heating and Roofing, Inc. - Brainerd, MN	\$434,000
A. W. Kuettel & Sons, Inc. - Duluth, MN	\$439,843
Jamar Company - Duluth, MN	\$483,900
Commercial Roofing - Barnum, MN	\$493,155

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Thelen Heating and Roofing, Inc., Brainerd, Minnesota, in an amount of \$434,000 for the Duluth Jail roof replacement project, payable from Fund 402, Agency 402005, Depreciation.

Construction Services Agreement for Roof Replacement – County Jail, Duluth

BY COMMISSIONER _____

WHEREAS, the St. Louis County Jail in Duluth was constructed in 1995 and still has the original roof; and

WHEREAS, the roof is experiencing water infiltration and has reached the end of its life cycle; and

WHEREAS, St. Louis County Purchasing solicited bids for project construction services for the roof replacement, and Thelen Heating and Roofing, Incorporated of Brainerd, Minnesota, supplied the low qualified bid in an amount of \$434,000.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Thelen Heating and Roofing, Incorporated, Brainerd, Minnesota, in an amount of \$434,000 for the Duluth Jail roof replacement project, payable from Fund 402, Agency 402005, Depreciation.

BOARD LETTER NO. 12 - 307

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: July 24, 2012

RE: Purchase High Resolution
Aerial Photography

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOAL:

Provide quality data to policy makers, staff and the public in an accessible format.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract with Pictometry International Corporation for the acquisition of new oblique and orthogonal aerial photography.

BACKGROUND:

Aerial photography has become a significant source of information for many St. Louis County departments, particularly those that use Geographic Information Systems (GIS.) Aerial photography aids in business operations as the user can better visualize what exists on the ground than with traditional basemaps. St. Louis County has used aerial photography for a wide range of purposes, including 911 and public safety, land and forest management, property valuation and assessment, road construction projects, and land use planning.

Pictometry International Corporation, Rochester, New York, offers a patented product with characteristics unique to the aerial photography industry. Traditional aerial photo products depict the earth from an "orthogonal" perspective, or from directly above. Pictometry uses a system that captures orthogonal images, but also captures "oblique" images, or images captured from an angle of approximately 45 degrees. These oblique images, along with Pictometry's technology products, allow for viewing at multiple angles that reveals many details about the landscape, structures, and other features that would be very difficult to determine from traditional orthogonal aerial photography. With increased reliance on GIS by departments, this high resolution imagery will be put to extensive use.

The flight for the first capture of aerial photos will be scheduled for spring of 2013, with initial viewing technology implemented prior to the flight. The amount of this contract is \$392,006 plus applicable sales tax of \$26,950.41. Payment extends over three years. The contract will allow the county to opt for a second capture of photos after three years for \$533,510 plus applicable sales tax. The first capture will be paid from the Technology Fund 100, Agency 121002.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Pictometry International Corporation, Rochester, New York, for 2013 aerial photography and related technologies, for an amount of \$392,006 plus applicable sales tax for the first capture of photos and the option for a second capture of photos. Payment to Pictometry will be made in installments beginning with a down payment of \$41,453.61 due at contract signing, with the remaining balance due on a schedule beginning with the 2013 flight and anniversaries of the imagery delivery in 2014 and 2015.

Purchase High Resolution Aerial Photography

BY COMMISSIONER _____

WHEREAS, St. Louis County makes extensive use of aerial photography for business operations using Geographical Information Systems (GIS); and

WHEREAS, St. Louis County is in need of an updated high resolution aerial photography product, to assist with business operations; and

WHEREAS, St. Louis County has identified Pictometry International Corporation as a sole provider of an applicable oblique and orthogonal air photography product and related technologies.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes a contract with Pictometry International Corporation, Rochester, New York, for 2013 oblique and orthogonal aerial photography and related technologies, in an amount of \$392,006.00 plus \$26,950.41 in sales tax for the first capture of photos and the option for a second capture of photos in three years.

RESOLVED FURTHER, that the purchase shall be made from the Planning/GIS Fund 100, Agency 109003 and that \$418,956.41 be transferred from the Recorder's equipment/technology fund balance 100-311014 to Technology Fund, Fund 100, Agency 121002 and then transferred to Planning/GIS, Fund 100, Agency 109003.

BOARD LETTER NO. 12 - 308

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Designation of Greenwood and
Ancillary Cemeteries as
"Inactive and Historical"

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To manage county owned property in an efficient and cost effective manner; to ensure availability for appropriate designated public use.

ACTION REQUESTED:

The St. Louis County Board is requested to designate the Greenwood and its ancillary cemeteries located on the grounds of the county's Duluth Public Safety Campus as "Inactive and Historical."

BACKGROUND INFORMATION:

St. Louis County owns three cemetery sites located on the Public Safety Campus. The campus was historically the site of the St. Louis County Poor Farm and Almshouse whose name changed over time to the Cook Poor Farm, the Cook Home, and, finally, Chris Jensen Health & Rehabilitation Center. The cemeteries (labeled pauper cemeteries) were used from 1891-1947 to bury Almshouse residents and county residents without means for other burial options. The largest of the sites is called Greenwood Cemetery where the last burial took place in July 1947. The two smaller sites are on Arlington and Rice Lake Roads respectively. An elevated monument was installed in the Greenwood Cemetery in 1984 to memorialize and pay respects to those buried in the cemeteries.

In 2002, Property Management conducted an investigation with the University of Minnesota-Duluth Library Archives staff, a licensed surveyor, the Minnesota Historical Society, and others with institutional memories of the site history to identify the exact cemetery locations and boundaries, and identify those people buried at there. There are

approximately 5,000 unmarked graves and others with numbered concrete plugs. The official list of burials was found to be very inaccurate.

In 2010 the county was approached by local genealogists who began to check records to correct the burial list. They worked with the University of Minnesota-Duluth Library Archives staff and original records to verify names and dates. After a thorough investigation, including cross checking names against county death records, an accurate list has been compiled of those buried at the cemeteries. Burials from 1891 to 1910 were not assigned grave numbers. The results of this study confirmed there are unmarked graves, and the grave numbering system does not match names assigned to other graves. There has been and will continue to be confusion over the number of burials, the identifying numbers assigned to the grave sites, duplicate grave numbers, unmarked graves, and burials of unnamed individuals.

Property Management will receive the genealogist's new, accurate list of known names. The new list and boundary maps of the cemetery sites will be available in Property Management offices, at the Public Safety Campus, and the St. Louis County Courthouse in Duluth. The information will be linked to the county web page and the Duluth Public Library's web page. Property Management will ensure there is a permanent receptacle/container for flowers and other memorial offerings installed at the Greenwood Cemetery monument.

RECOMMENDATION:

It is recommended that the St. Louis County Board designate Greenwood and its ancillary cemeteries as "Inactive and Historical," and prohibit future upright or in ground grave marking as there is no means or methods to confirm a specific grave location or ability to link the name of a deceased person to a specific physical location within the cemeteries.

Designation of Greenwood and Ancillary Cemeteries as “Inactive and Historical”

BY COMMISSIONER _____

WHEREAS, St. Louis County owns three cemetery sites on the Public Safety Campus, historically known as the St. Louis County Poor Farm and Almshouse, and later as the Cook Poor Farm, the Cook Home, and Chris Jensen Health & Rehabilitation Center; and

WHEREAS, the cemeteries (labeled pauper cemeteries) were used from 1891-1947 to bury Almshouse residents and county residents without means for other burial options; and

WHEREAS, in 2002, Property Management conducted an investigation with the University of Minnesota Duluth Library Archives staff, a licensed surveyor, and the Minnesota Historical Society to identify the exact cemetery locations (boundaries), and identify those people buried at Greenwood and its ancillary cemeteries, and determined there are approximately 5,000 unmarked graves and others with numbered concrete plugs; and

WHEREAS, the list of burials was found to be very inaccurate, and a subsequent 2010 to 2012 investigation confirmed the inaccuracy of the burial records, causing continual confusion over the number of burials, the identifying numbers assigned to the grave sites, duplicate grave numbers, unmarked graves, and burials of unnamed individuals.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board designates the Greenwood Cemetery and its ancillary cemeteries as “Inactive and Historical,” and prohibits future upright or in ground grave marking at these sites.

RESOLVED FURTHER, that the Property Management Department will permanently house the accurate list of known names and boundary maps of the cemetery sites, and will also make this information available at the Public Safety Campus, the St. Louis County Courthouse in Duluth, and the information will also be linked to the county web page and the Duluth Public Library’s web page.

RESOLVED FURTHER, that Property Management will ensure there is a permanent receptacle/container for flowers and other memorial offerings located at the Greenwood Cemetery monument.

between October 1, 2012 and January 1, 2013 provided that the county achieves enrollment of 15% of eligible employees.

This optional long term disability and income protection coverage is of no cost to the county, is a benefit in terms of employee recruitment/retention and may also contribute to reduced costs to the self-insured workers compensation fund.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to execute an agreement for professional services and authorize employee payroll deductions for optional long term disability coverage through National Insurance Services.

Optional Long Term Disability Coverage through National Insurance Services

BY COMMISSIONER: _____

WHEREAS, St. Louis County does not presently offer an optional long term disability and income replacement insurance for employees to purchase; and

WHEREAS, the Human Resources Department and the Purchasing Division requested long term disability insurance proposals in April 2012 to evaluate carrier alternatives; and

WHEREAS, eleven competitive proposals were submitted and considered for the optional long term disability coverage; and

WHEREAS, a selection committee was established and recommended that the proposal submitted by National Insurance Services on behalf of Madison National Life offered the best overall value.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the appropriate county officials to execute an agreement for professional services and authorizes employee payroll deductions for optional long term disability coverage through National Insurance Services.

RESOLVED FURTHER, the County Board approves the schedule of fixed premium rates through December 31, 2014.

RESOLVED FURTHER, a special open-enrollment period will be conducted from September 4 – September 28, 2012 with an October 1, 2012 effective date and a second open enrollment during the November 2012 with an effective date of January 1, 2013.

RESOLVED FURTHER, that enrollment will be offered during the month of November of each year for the following plan year, subject to application approval, starting in November 2013.

SCHEDULE OF MONTHLY PREMIUMS THROUGH DECEMBER 31, 2014

NATIONAL INSURANCE SERVICES ON BEHALF OF

MADISON NATIONAL LIFE

AGE BAND

MONTHLY COST PER \$100 IN COVERAGE

To age 34	\$.277
35 – 39	\$.375
40 – 44	\$.505
45 – 49	\$.613
50 – 54	\$.710
55 – 59	\$.739
60 – 64	\$.758
65+	\$.594

BOARD LETTER NO. 12 - 310

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Support for Cloquet Valley
Internet Initiative Broadband
Network Feasibility Study

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide efficient and effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to forgive the \$20,000 loan made to Lake County to assist in that county's fiber optic broadband internet service initiative.

BACKGROUND:

By County Board Resolution No. 09-500, dated November 3, 2009, St. Louis County agreed to provide Lake County with \$20,000 for its fiber optic broadband project. On November 22, 2011, St. Louis County agreed to allow Lake County to use the \$20,000 owed to St. Louis County as a local match for the Cloquet Valley Intranet Initiative (CVII).

Lake County is requesting that the obligation to repay the loan be forgiven if it transfers the \$20,000 or any part thereof to the CVII. Additionally, the repayment responsibility will be transferred to the CVII, should additional funding become available to undertake development of a broadband network in the region represented by the CVII.

RECOMMENDATION:

The St. Louis County Board is requested to forgive the \$20,000 loan made to Lake County to assist in that county's fiber optic broadband internet service initiative. Should additional funding become available to undertake the development of a broadband network in the region represented by the CVII, the \$20,000 loan, transferred from Lake County to the CVII, shall be repaid to St. Louis County by CVII.

**Support for Cloquet Valley Internet Initiative Broadband
Network Feasibility Study**

BY COMMISSIONER_____

WHEREAS, by Resolution No 09-500, dated November 3, 2009, St. Louis County provided Lake County with a \$20,000 loan to assist in that county's fiber optic broadband internet service initiative; and

WHEREAS, by Resolution No. 627 dated November 22, 2011, St. Louis County agreed to allow Lake County to use up to the \$20,000 owed to St. Louis County for the purpose of providing a local match for the Cloquet Valley Internet Initiative.

NOW, THEREFORE, BE IT RESOLVED, should Lake County transfer the \$20,000 or any part thereof to the Cloquet Valley Internet Initiative, Lake County shall be relieved of any obligation to repay that amount to St. Louis County.

RESOLVED FURTHER, should additional funding become available to the Cloquet Valley Internet Initiative and/or its partners for development of a broadband network in the region represented by the Cloquet Valley Internet Initiative, the \$20,000 loan transferred from Lake County to the Cloquet Valley Initiative shall be repaid to St. Louis County by the Cloquet Valley Internet Initiative.

BOARD LETTER NO. 12 - 311

CENTRAL MANAGEMENT & INTERGOVERNMENTAL
COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: July 24, 2012 **RE:** Assistant County Attorney Unit
Bargaining Agreement–
2010/2011

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

To assist the county to meet and negotiate with employees in appropriate bargaining units and reduce the negotiations to a written agreement.

ACTION REQUESTED:

It is requested that the St. Louis County Board ratify the arbitration award and authorize execution of the 2010/2011 collective bargaining agreement with the Assistant County Attorney Unit, which is represented by the American Federation of State, County and Municipal Employees (AFSCME) union.

BACKGROUND:

The county's labor agreement with the Assistant County Attorney's unit expired on December 31, 2009. St. Louis County and AFSCME were unable to reach agreement on terms of a new collective bargaining agreement. Following mediation, the parties submitted their disputes to the State of Minnesota Bureau of Mediation Services for interest arbitration. The agreement is effective January 1, 2010 to December 31, 2011.

The 2010/2011 collective bargaining agreement includes no cost of living increases for 2010 and 2011. Between negotiations and the arbitration award the agreement contains language that: (1) limits the monthly plan subscriber payment to \$37.72 effective April 2010 through the duration of the contract and thereafter until a new amount is negotiated; (2) deletes the requirement for participation in the current self insured health and dental plans as of the date of retirement in order to receive the benefits of the Post-Retirement Health Care Savings Plan; (3) defines eligibility requirements for holidays, personal leave, vacation and sick leave; (4) grants prorated vacation and sick leave accruals for employees who are paid less than 75 hours per pay period (replaces language that stated employees will accrue no vacation or sick leave if they have 18.75

or more hours of no pay per pay period); (5) provides that a seniority list be established; (6) allows a sabbatical leave to be less than one year in duration and (7) clarifies that the time off (up to two days per year) for employees who work extraordinary hours due to unique workload demands is subject to scheduling approval of the Department Head.

The agreement also contains a revised group insurance plan article which contains a uniform procedure for prorating benefits for part-time employees and more completely defines eligibility requirements for the health, life, and dental benefits.

RECOMMENDATION:

It is recommended that the St. Louis County Board ratify the 2010/2011 Assistant County Attorney Unit arbitration award and authorize the necessary county officials to execute a written agreement consistent the arbitration award and negotiations.

Assistant County Attorney Unit Bargaining Agreement– 2010/2011

BY COMMISSIONER _____

RESOLVED, that the arbitration award for the 2010/2011 Assistant County Attorney's Unit is ratified and the appropriate county officials are authorized to execute the Bargaining Unit Agreement, a copy of which is on file in County Board File No.

_____.