



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

June 12, 2012

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of June 5, 2012

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

1. Special Sale to the City of Virginia [12-241]

Public Works & Transportation Committee – Commissioner Forsman, Chair

2. Acquisition of Right of Way for CSAH 146 and 147 Reconstruction (Eveleth) [12-242]
3. Award of 2012 One-Ton Vehicle Purchases [12-243]

Finance & Budget Committee – Commissioner Raukar, Chair

4. Abatement List for Board Approval [12-244]
5. Execute 2011 and 2012 Contracts – CDBG, HOME and ESG Entitlement Grants [12-245]
6. Sale of Surplus Fee Land – Section 11, T61N, R19W (Alango Township) [12-246]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

7. Radio Communications Facility Lease Agreement [12-247]
8. NEMESIS Consulting Services [12-248]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee – Commissioner Raukar, Chair

9. Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Gnesen Township (9:40 a.m., Tuesday, July 10, 2012, St. Louis County Courthouse, Duluth, MN) [12-249]

TIME SPECIFIC PRESENTATION:

11:00 A.M. Arrowhead Regional Corrections Bonding Proposal - Kay Arola, Executive Director

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Award of Bids – Bridge Project on CSAH 61 (Duluth Township) [12-250]**
The call for bids is scheduled for June 7, 2012. Bid results and resolutions for consideration will be provided at the June 12, 2012 Committee of the Whole meeting.

Finance & Budget Committee – Commissioner Raukar, Chair

- 1. Amend JOBZ Subzone Boundaries – City of Duluth [12-251]**
Resolution authorizing the amendment of boundaries of the Duluth JOBZ subzones.

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

- 1. Civil Service Commission Vacancy Advertisement [12-252]**
Resolution authorizing the County Auditor to advertise and accept applications for a vacancy on the Civil Service Commission.
- 2. Appointment of Election Judges for Unorganized Townships, and Absentee, UOCAVA and Mail Ballot Boards [12-253]**
Resolution appointing election judges for unorganized townships, absentee voting, UOCAVA, Mail Ballot Boards, and designating polling places.
- 3. Appointments to Arrowhead Library System Board of Directors [12-254]**
Resolution appointing Teresa Dawson, Patrick Layman, and Marjorie McPeak to the new Arrowhead Library System Board of Directors.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

June 26, 2012	Semer’s Park Pavilion, Ely, MN
July 3, 2012	Commissioners’ Conference Room, Courthouse, Duluth, MN
July 10, 2012	Commissioners’ Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, June 5, 2012

Location: County Commissioner Conference Room, Duluth Courthouse
Present: Commissioners Jewell, O'Neil, Dahlberg, Sweeney and Raukar
Absent: Commissioners Forsman and Nelson
Convened: Chair Nelson called the meeting to order at 10:24 a.m.

CONSENT AGENDA

O'Neil/Jewell moved to approve the consent agenda. Commissioner Sweeney noted the public hearing on June 26, 2012. (5-0)

- Minutes of May 22, 2012
- Final Plat Approval – Bowers Addition to Rollick Creek (Crane Lake)
- Amend Ordinance 27, Comprehensive Land Use Plan, and Zoning Ordinance No. 46
- Cancellation of Contract for Purchase of State Tax Forfeited Lands and City of Duluth Lands – Co-Development, LLC c/o Terry Hauer
- Modify Terms of Third One-Year Extension on St. Louis County Timber Contract – Douglas Hustad Logging, Inc.
- Request for Easements across State Tax Forfeited Land – Lincoln Park Middle School
- Reclassification of State Tax Forfeited Lands to Non-Conservation
- Special Sale to Duluth Economic and Development Authority (DEDA)
- Authorization to Apply for Local SSTS Fix-up Grant Funding
- Agreement with MnDOT for Compensation for Detour – State Project No. 3801-18 near Babbitt, MN
- Extension of County Road 611/Stone Lake Bridge Road (Ault Township)
- Cleaning Services – Northland Office Center, Virginia, MN
- Fund Balance Transfer and Expenditure for ARMER Related Equipment
- Authorization to Expend the 2011 Homeland Security Grant for End User Radios
- Authorization to Expend the 2011 State Homeland Security Grant for End User Radios
- Authorization to Expend Funds for End User Radios
- Establish Public Hearing to Consider Tax Abatement and Loan Guarantee – AAR Aircraft Services, Inc. (9:40 a.m., Tuesday, June 26, 2012, Semer's Park Pavilion, Ely, MN)

REGULAR AGENDA

Raukar/O'Neil moved to award a contract for an overlay project in Waasa Township to Ulland Brothers Inc., Cloquet, MN, on their low bid of \$3,291,472.58 (15.30% below the engineers estimate). (5-0)

Raukar/Jewell moved to award a contract for rumble strips and edgeline striping in various locations throughout the county, to AAA Striping Service Co., St. Michael, MN, on their low bid of \$935,204.07 (-1.72 % below the engineers estimate). (5-0)

Raukar/O'Neil moved to authorize a change order to the professional service contract with Architectural Resources, Inc., Hibbing, MN, for \$63,070. Administrator Kevin Gray said the original request was under the preliminary design, however when architects went in, the scope was larger than previously estimated. In response to a question from Commissioner Dahlberg, Administrator Gray said this does not affect the project the board previously approved; it is only for additional architectural services needed. After further discussion, the motion passed. (5-0)

Jewell/Sweeney moved to approve a request to hire a Law Librarian. Administrator Gray said Commissioner Sweeney serves as the Chair of the Law Library Board and made the request for this to come before the board. Commissioner Sweeney said the position is currently being staffed by a temporary agency, however for the past 37 years this has been a county-staffed position. Commissioner Sweeney said state statutes allow the county to staff this position, adding that the Law Library provides a service to citizens and potentially helps them reduce attorney expenses. Don Erickson, with the Fryberger Law Firm and the Duluth Bar, and past member of the Law Library Board said the cost of the position is paid through court fees and no county funds are expended. Commissioner Dahlberg suggested participants with the Volunteer Attorney Program volunteer time in the law library. Commissioner Sweeney said the current need is for a law librarian and the other partnerships, such as laws students, Legal Aid, etc., can come later, noting this is the only Tier 3 Law Library in northern Minnesota. After lengthy discussion, the board recessed from 11:16 a.m. to 11:21 a.m. Vice Chair Sweeney said discussion on the Law Librarian position will continue following the time-specific presentation.

At 11:21 a.m., a time specific presentation began on the Arrowhead Library System merger with North Country Library Cooperative. Arrowhead Library System Executive Director Jim Weikum said under the new system, each county will have one appointment, except St. Louis County will have three appointments. In response to commissioner questions, Executive Director Weikum said members of the North Country Library Cooperative include school districts, hospital libraries and an assortment of libraries including 29 public libraries. Executive Director Weikum said appointments could include a combination of a county commissioner and citizen appointments; it is at the pleasure of the board. Commissioner Raukar said Director Weikum and his team have made great strides with the Arrowhead Library System. Commissioner O'Neil said libraries are particularly important during difficult economic times. After further discussion, the motion passed. (5-0)

County Attorney Mark Rubin continued discussions on the law librarian position. County Attorney Rubin said a meeting was scheduled in June 2011 to review law library resources and structure, which they have been doing for the past year. County Attorney Rubin said a new agreement is needed, as well as a new job description and issues such as supervision of the position need to be addressed. In response to a question from Commissioner Jewell, County Attorney Rubin said the past this position has been supervised by the County Attorney. Commissioner Sweeney said the reason for the review was to look at the agreement, not to decide whether to continue employing a law librarian. Commissioner Sweeney said the only decision that the board needs to make today is whether to hire a law librarian, reiterating the other partnerships can come later. After further discussion, Administrator Gray suggested withdrawing the motion and giving administration a directive to present a recommendation at the August 7, 2012 meeting, and the makers agreed.

At 12:21 p.m., Commissioner Dahlberg left the meeting.

Jewell/Raukar moved to approve a resolution in opposition to House of Representative Bill 1505 (H.R. 1505). The National Security and Federal Land Protection Act. Intergovernmental Relations Director John Ungaro distributed a handout on the proposed bill. Director Ungaro said this was originally for states bordering Mexico, and H.R. 1505 expands to the Canadian border, noting in St. Louis County we share two parks with Canada and the bill as written is not ready. After further discussion, the motion passed. (4-0)

Jewell/O'Neil moved to approve the 2012 Minnesota State Auditor Performance Program Report. Administrator Gray said the county met the criteria for the various performance measures outlined in the report and will receive \$25,000. The motion passed (4-0)

At 12:36 p.m., Raukar/O'Neil moved to adjourn. (4-0)

Peg Sweeney, Vice Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 12 - 241

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: June 12, 2012 **RE:** Special Sale to the City of Virginia

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the City of Virginia on behalf of Northern St. Louis County Habitat for Humanity.

BACKGROUND:

This property forfeited to the State of Minnesota on November 30, 2010 and is considered a blighted property. The City of Virginia will raze this building, making it suitable for redevelopment. Northern St. Louis County Habitat for Humanity has difficulty finding suitable lots for building within the city of Virginia. There are several assessments that may be reinstated on this parcel, including sump pump, delinquent utilities, and street overlay assessments, some of which have the potential of being waived. Estimated market value of the land is \$4,500 and the building (to be torn down) is \$17,300 for 2012. The Land Department has spent \$900 for an asbestos investigation on this property.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the City of Virginia for the price of \$1,400 plus the following fees: 3% assurance fee of \$42, deed fee of \$25, deed tax of \$4.62, recording fee of \$46, asbestos investigation charge of \$900; for a total of \$2,417.62, to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to the City of Virginia

BY COMMISSIONER _____

WHEREAS, the City of Virginia has requested to purchase the following described state tax forfeited land on behalf of Habitat for Humanity for the purpose of redevelopment:

Legal: LOT 5 AND N 21 FT OF LOT 6, Block 11, Virginia

City: Virginia

Parcel Code: 090-0010-01470

Acres: 0.12

LDKEY: 71012

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, this parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, this parcel of land has been classified as non-conservation land pursuant to Minnesota Statutes Section 282.01.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of the state tax forfeited land, as described, to the City of Virginia for the price of \$1,400 plus the following fees: 3% assurance fee of \$42, deed fee of \$25, deed tax of \$4.62, recording fee of \$46, asbestos investigation charge of \$900; for a total of \$2,417.62, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, that the St. Louis County Auditor shall offer for sale at public auction the state tax forfeited land described here if the City of Virginia does not purchase the land by July 31, 2012.

CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

ENGINEERING DEPARTMENT

(218) 748-7500

May 15, 2012

Karen Ziesler
St. Louis County Land and Minerals
320 W 2nd Street
GSC 607
Duluth MN 557802

Re: Parcel Code No. 090-0010-01470

Dear Ms. Ziesler:

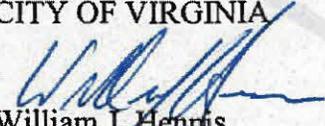
The City of Virginia understands that the County is the owner of the parcel of land located at 312 5th Avenue North, Virginia MN (Parcel Code 090-0010-01470) as a tax-forfeited property.

The City of Virginia has been contacted by the local Habitat for Humanity on creating a partnership to place a Habitat for Humanity house at this location.

We ask that the County assist us in this partnership by conveying this land to the City as soon as possible. The City will then proceed with demolition of the existing structure on this parcel. After demolition, the City would then convey the land to Habitat for Humanity for their use. As our construction season in Minnesota is short, we ask for your help in expediting this process.

Please contact me at (218)748-7500 at your earliest convenience so that we may discuss the matter further.

Sincerely,
CITY OF VIRGINIA


William J. Hennis
Lead Engineer

WJH:bns

cc John Tourville, City Operations Director
Keith Nelson, County Commissioner

RECEIVED

MAY 17 2012

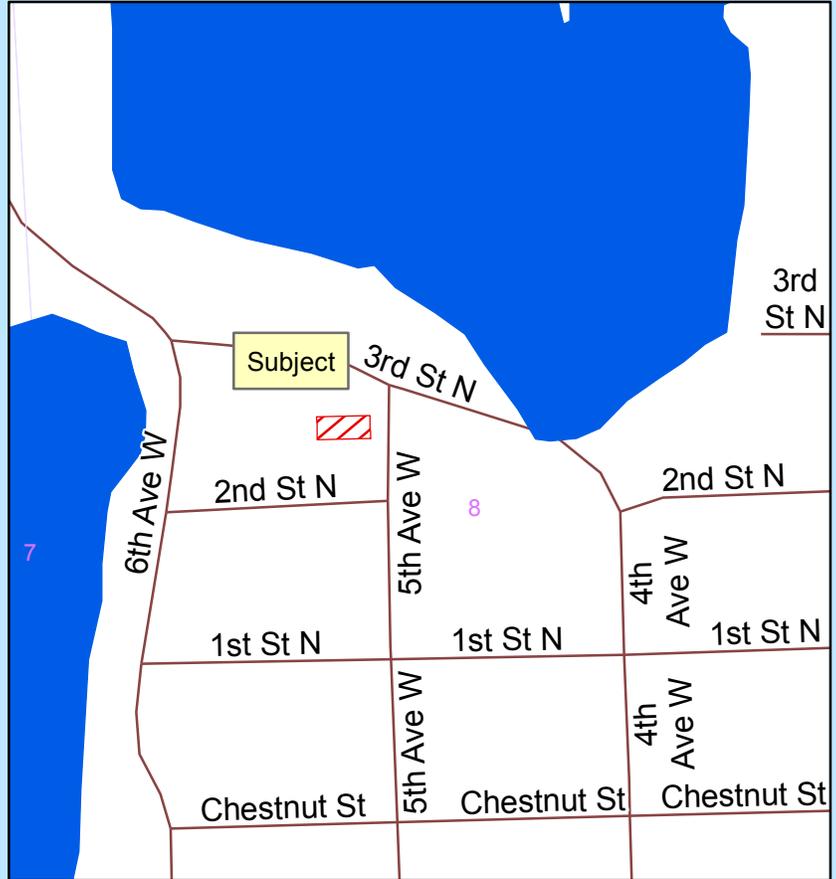
LAND COMMISSIONER



St. Louis County Land Department Tax Forfeited Land Sales

Land Sale Parcel

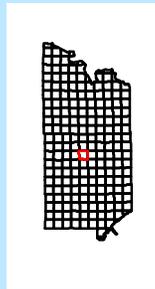
Legal: LOT 5 AND N 21 FT OF LOT 6,
Block 11, Virgia
City: Virginia
Parcel Code: 90-10-1470
Acres 0.12
LDKEY: 71012



City of Virginia-Plat of Virginia

Commissioner District #6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

May 8, 2012



2003 NAIP Photo

Acquisition of Right of Way CSAH 146 and CSAH 147 (Eveleth)

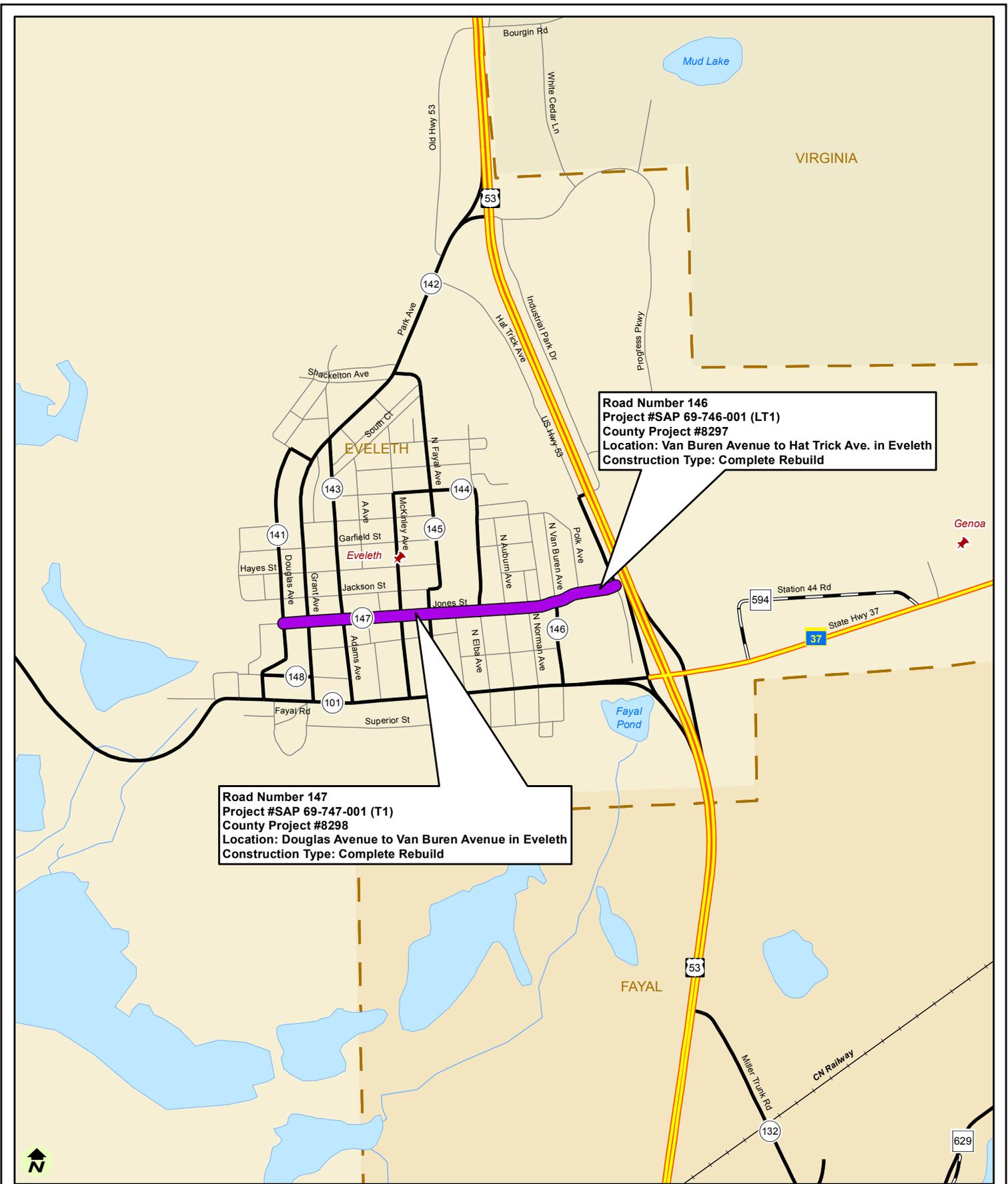
BY COMMISSIONER _____

WHEREAS, the St. Louis County Public Works Department plans to reconstruct 1.03 miles of County State Aid Highways 146 and 147 (Jones Street) from Douglas Avenue easterly to Hat Trick Avenue within the city of Eveleth, County Projects 8297 and 8298, State Aid Projects 069-746-001 and 069-747-001; and

WHEREAS, these improvements consist of aggregate bases, replacement of drainage structures, curb, gutter, sidewalk, and bituminous surfacing as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, in addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements.

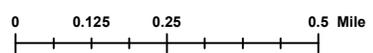
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.



Road Number 146
Project #SAP 69-746-001 (LT1)
County Project #8297
Location: Van Buren Avenue to Hat Trick Ave. in Eveleth
Construction Type: Complete Rebuild

Road Number 147
Project #SAP 69-747-001 (T1)
County Project #8298
Location: Douglas Avenue to Van Buren Avenue in Eveleth
Construction Type: Complete Rebuild

St. Louis County 2013 Road & Bridge Construction



Map Components	
2013 Road & Bridge Construction	County Road - Paved
Complete Rebuild	County Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 12 - 243

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: June 12, 2012 **RE:** Award of 2012 One-Ton Vehicle Purchases

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To enhance public safety in St. Louis County, provide a safe and well maintained highway and bridge system, and perform public services.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of three (3) 2012 one-ton vehicles.

BACKGROUND:

The Public Works Department has requested three (3) one-ton pickup trucks. The Purchasing Division issued a Request for Quotes (RFQ) for three (3) one-ton pickup trucks, which closed on May 25, 2012. The following information indicates the quantity and type of vehicles requested and their delivery location:

Quantity	Description	Delivery Location
2	10,000 GVWR Full Size Crew Cab PU, 8'	Division 6 Virginia
1	10,000 GVWR Full Size Crew Cab PU, 8'	Division 5 Duluth

Two quotes were received and compared with prices available on the State of Minnesota Contract. The Purchasing Division recommends the purchases be made from Midway Ford of Roseville, MN. The low quote meeting specifications on the three (3) fleet vehicles total \$69,698.46 plus 6.5 % state sales tax on motor vehicles of \$4,530.49, for a total purchase price of \$74,228.95. The delivered prices for three (3) 10,000 GVWR crew cab pickup trucks, 2 wheel drive with long box for the Public Works Department in Duluth and Virginia, are indicated below with the recommendation in bold.

Midway Ford (Roseville, MN)	Duluth (x1) F-350 XL	Extended \$23,232.82	Virginia (x2) \$23,232.82	Extended \$23,232.82	Total \$46,465.64
Ranger GM (Hibbing, MN)	Chevy 3500 1 Ton	\$26,874.00	\$26,874.00	\$26,874.00	\$53,748.00

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of three (3) 2012 one-ton pickup trucks from Midway Ford, Roseville, MN, in accordance with the quote specifications, including state sales tax, for a total amount of \$74,228.95, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

Award of 2012 One-Ton Vehicle Purchases

BY COMMISSIONER _____

WHEREAS the St. Louis County Public Works Department has need for one-ton vehicles; and

WHEREAS, the Purchasing Division issued a Request for Quotes (RFQ) for three (3) one-ton pickup trucks, which closed on May 25, 2012.

NOW THEREFORE BE IT RESOLVED, that the St. Louis County Board authorizes the purchase, in accordance with the specifications of Request for Quotes No. 4988-1, and State of Minnesota Contract Releases, three (3) 2012 one-ton pickups as follows:

1.0 One (1) 10,000 GVWR, full size, crew cab pickup, 2-wheel drive, pickup with long box, from Midway Ford, Roseville, MN, at the quoted price of \$23,232.82, each delivered to Duluth for a total of \$23,232.82, plus 6.5 % state sales tax of \$1,510.14 per unit, for a total purchase price of \$24,742.95, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

2.0 Two (2) 10,000 GVWR, full size, crew cab pickup, 2-wheel drive, pickup with long box, from Midway Ford, Roseville, MN, at their quoted price of \$23,232.82 each delivered to Virginia for a total of \$46,465.64, plus 6.5 % state sales tax of \$1,510.14 per unit, for a total purchase price of \$49,485.92 payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

BOARD LETTER NO. 12 - 244

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: June 12, 2012 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59401.

Abatements Submitted for Approval by the St. Louis County Board
on 6/26/2012

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 4570 3610	0 14398	ANDERSON, JOSHUA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	394.88
10 3470 1012	0 14399	AELLA, JOHN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	331.44
105 54 180	0 14401	BABBITT ECONOMIC DEV	R	Babbitt	Carolyn Mackai	EXEMPT	2012	222.04
15 80 238	0 14402	BANKS, LESLEY	R	Biwabik C.	Patrick Orent	HOMESTEAD	2012	246.10
10 100 70	0 14403	BATES, KRIS	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	351.14
355 10 4610	0 14404	BAUMANN, MARK	R	Fine Lakes	Donna House	CODE CHANGE	2012	110.74
140 70 1290	0 14400	BDC MANAGEMENT CO.	R	Hibbing	Bruce Sandberg	CODE CHANGE	2012	238.40
10 790 3510	0 14406	BROWN, STEPHANIE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	380.78
10 3030 1120	0 14409	CAMERON, NICHOLAS	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	263.32
10 3030 1120	0 14408	CAMERON, NICHOLAS	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	268.82
10 3030 1120	0 14407	CAMERON, NICHOLAS	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	379.36
10 2080 4675	0 14410	CIORLIERI LISA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	306.02
141 50 5911	0 14413	CITY OF KEEWATIN	R	Hibbing	Bruce Sandberg	EXEMPT	2010	437.04
141 50 5911	0 14412	CITY OF KEEWATIN	R	Hibbing	Bruce Sandberg	EXEMPT	2011	456.78
141 50 5911	0 14411	CITY OF KEEWATIN	R	Hibbing	Bruce Sandberg	EXEMPT	2012	514.14
10 3400 2550	0 14414	CONNOR, MYRON	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	424.50
420 30 1850	0 14415	CORRADI, MICHAEL	R	Lavell	Jan Jackson	HOMESTEAD	2012	546.78
10 3010 3780	0 14416	DANCKWART, HEATHER	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	410.38
40 150 10	0 14417	DAY, TRACY	R	Eveleth	Bob Kivela	HOMESTEAD	2012	784.20
713 100 660	0 14418	EGGERT, PATRICK	R	60-18	Dave Jarvela	HOMESTEAD	2012	614.38
10 2240 550	0 14419	ELIASON, MARK	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	313.08
10 1140 1250	0 14421	FRIESEN, ANNA	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	303.20
10 1140 1250	0 14420	FRIESEN, ANNA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	407.58
10 3070 420	0 14422	GAGNE, EVELYN	R	City of Duluth	Linda Brophy	HOMESTEAD	2012	338.48
10 2650 190	0 14423	GRAMS, KEVIN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	339.90
10 4510 6490	0 14424	GRANLEY, KIMBERLY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	369.48
10 790 6780	0 14425	GRESHOWAK, ANNA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	377.96
140 90 690	0 14426	HAITHCOCK, JOHN	R	Hibbing	Carol Waselk	HOMESTEAD	2012	811.68
10 2790 1150	0 14427	HUGHES, JEFFREY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	356.80
10 1850 1190	0 14428	JACKMAN, ROBERT	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	296.18
10 1250 330	0 14429	JAIL HOLDINGS LLC	R	City of Duluth	Terry Johnson	VALUATION	2012	5,564.60
10 790 700	0 14430	JEANETTA, KRISTEN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	389.22
290 10 1296	0 14431	JENSEN, WAYNE	R	Cherry	Jan Jackson	VALUATION	2012	67.78
387 10 3890	09256 14432	JOHANSEN, STUART	P	Greenwood	Ellen Trancheff	EXEMPT	2012	52.90

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	4700	310	0	14433	JOHNSON, RYAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	355.40
140	98	820	0	14434	JOHNSON, SUSAN	R	Hibbing	Bruce Sandberg	HOMESTEAD	2012	347.58
713	190	70	0	14435	KAMPA, RICHARD	R	60-18	Dave Jarvela	HOMESTEAD	2012	121.70
10	2660	2160	0	14436	KELLEHER, DENNS	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	397.68
530	10	2835	0	14437	KEPPELER, CALEB	R	Solway	Jan Jackson	HOMESTEAD	2012	173.54
530	10	3951	0	14438	KRUGER, KYLE	R	Solway	Jan Jackson	HOMESTEAD	2012	109.92
475	10	1260	0	14439	KUCZA, BRIAN	R	New Independence	Jan Jackson	VALUATION	2012	235.90
10	4570	3530	0	14440	LAFAVE, SUSAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	365.28
10	2690	940	0	14481	LAFLEUR, DEBBIE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	666.66
10	1820	445	0	14441	LAHTI, STUART	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	689.28
10	2710	2252	0	14442	LOCKWOOD, DERICK	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	396.28
10	3360	2980	0	14443	MAGOMOLLA, BETH	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	366.66
60	30	2940	0	14444	MALICH, FRANK	R	Gilbert	Cindy Okstad	CODE CHANGE	2012	897.60
90	60	1070	0	14405	MARDEN, BLAIR	R	Virginia	Rick Puhek	HOMESTEAD	2012	795.14
10	2223	120	0	14445	MEIRHOFF, DAVID	R	City of Duluth	Linda Brophy	HOMESTEAD	2012	63.46
40	80	710	0	14446	MELLESMOEN, JUDITH	R	Eveleth	Bob Kivela	HOMESTEAD	2012	604.74
142	80	2210	9872	14447	MESABI NATURAL STONE	P	Hoyt Lakes	Beth Sokoloski	PP CANCEL	2011	1,506.08
205	10	3640	0	14448	MILLER, TERRY	R	Alborn	Jan Jackson	VALUATION	2012	285.52
580	10	4660	9740	14449	MISS VALLEY MICRO	P	Wuori	Jan Jackson	PP CANCEL	2012	79.72
10	1460	5340	0	14450	MODEC-HALVERSON, CHR	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	340.76
10	620	2010	0	14451	MORIS, GERALYN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	322.90
757	10	1700	0	14452	NAKARI DOUGLAS	R	62-21	Patrick Orent	HOMESTEAD	2012	457.06
10	1010	250	0	14453	NIELSEN, RYAN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	382.88
20	50	1390	0	14454	OMAN, KYLE	R	Chisholm	Bob Wiinanen	HOMESTEAD	2012	432.80
10	2950	3220	0	14455	PEDERSON, STEPHEN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	325.44
10	3850	1450	0	14456	PETERSON, AVA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	772.14
10	3830	6205	0	14457	ROCK, LINDA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	386.68
10	500	3060	0	14458	SAIKI, MEREDITH	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	296.08
320	10	2785	0	14459	SANDERS, BILLIE JO	R	Ellsburg	Jan Jackson	HOMESTEAD	2012	622.92
10	2190	160	0	14460	SAVOY, DENNIS	R	City of Duluth	Linda Brophy	HOMESTEAD	2012	301.18
10	2790	260	0	14461	SCOTTSTON, JEFFREY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	343.28
10	2710	7302	0	14463	SECZKO, ALEX	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	243.88
10	2710	7302	0	14462	SECZKO, ALEX	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	311.42
10	3255	80	0	14464	SIEGFRIED, KAREN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	313.96
140	45	10	0	14465	SOUTHVIEW TERRACE	R	Hibbing	Bruce Sandberg	VALUATION	2012	659.26
40	80	880	0	14466	STATE OF MN	R	Eveleth	Bob Kivela	EXEMPT	2012	136.76

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
60	10	3850	0	14467	STATE OF MN	R	Gilbert	Cindy Okstad	EXEMPT	2012	444.98
305	10	1400	0	14468	STATE OF MN-DNR	R	Cotton	Andy Plesha	EXEMPT	2010	63.22
305	10	1400	0	14469	STATE OF MN-DNR	R	Cotton	Andy Plesha	EXEMPT	2011	63.98
305	10	1400	0	14470	STATE OF MN-DNR	R	Cotton	Andy Plesha	EXEMPT	2012	72.00
10	3850	6400	0	14471	TESLAW, MARY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	305.02
20	150	2970	0	14472	THOMPSON, REBECCA J	R	Chisholm	Bob Wiinanen	HOMESTEAD	2012	890.32
140	200	860	0	14473	TORGERSON, JESSICA	R	Hibbing	Bruce Sandberg	HOMESTEAD	2012	1,119.10
510	13	540	0	14474	VLAISAVLJEVICH ROBER	R	Portage	Jan Jackson	CODE CHANGE	2012	405.30
10	4430	1190	0	14475	WATERS, TRINIA	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	359.88
10	2110	4570	0	14476	WESTLUND, AARON	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	340.76
15	30	1170	0	14477	WIEDENHOFT, CHARLES	R	Biwabik C.	Patrick Orent	HOMESTEAD	2012	531.18
10	1480	8380	0	14478	WILLIAMS, MARK	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	850.00
10	803	70	0	14479	WILSON, LUCAS	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	324.16
10	1220	3570	0	14480	YUNG, CHOK HUIE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	359.88

BOARD LETTER NO. 12 - 245

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: June 12, 2012 **RE:** Execute 2011 and 2012
Contracts – CDBG, HOME and
ESG Entitlement Grants

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Planning and Community Development Director to execute the U.S. Department of Housing and Urban Development (HUD) grant agreements and all other necessary documents to accept the additional 2011 Emergency Solutions Grant (ESG) allocation and implement the FY 2012 Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) programs; and further to authorize the Planning and Community Development Director and a representative of the County Attorney to execute the agreements for all referenced 2012 CDBG and HOME projects.

BACKGROUND:

The U.S. Department of Housing and Urban Development has notified St. Louis County of \$60,203 in additional FY 2011 Emergency Solutions Grant program funding. HUD has also provided notice of the allocation of \$2,344,269 in FY 2012 HUD entitlement funds and the approval of the St. Louis County FY 2012 Action Plan of the 2010-2014 Consolidated Plan.

The 2012 Action Plan is the county's submission for HUD entitlement funding and was approved by Board Resolution No. 12-131 following a public hearing on March 13, 2012. The 2011 and 2012 Action Plans were amended by Board Resolution No. 12-268 to accommodate allocations under 2011 and 2012 ESG programs. The Action Plan provides a vision for housing and community development, describes the financial resources the county will use to address community needs, and sets goals, objectives, and benchmarks for measuring progress. The HUD FY 2011 additional allocation and FY 2012 allocations are as follows:

<u>PROGRAM</u>	<u>AMOUNT</u>	<u>AREA COVERED</u>
Emergency Solutions Grant (ESG) - Fund 173	\$ 60,203 FY 2011 \$ 190,582 FY 2012	St. Louis County (excluding Duluth)
Home Investment Partnerships Program (HOME) – Fund 270	\$ 440,324 FY 2012	St. Louis County (excluding Duluth), and Cook, Lake, Itasca, and Koochiching Counties
Community Development Block Grant (CDBG) - Fund 260	\$1,713,363 FY 2012	St. Louis County (excluding Duluth)
TOTAL AWARDS:	\$2,404,472	

CDBG – Total Funding Available for 2012

HUD 2012 Allocation	\$1,713,363
Program Income	\$ 25,000
Reprogrammed Funds	<u>77,000</u>
	\$1,815,363

CDBG contracts have been prepared for the following specific FY 2012 projects and will be payable from Fund 260.

2012 CDBG Program St. Louis County		
	Project	Amount
	Housing	
201201	AEOA Single Family Rehabilitation Program	300,000
201202	Meadowlands Manor Rental Rehab	25,000
201203	One Roof Community Housing Acquisition Rehabilitation	45,000
201204	North St. Louis County Habitat for Humanity Acquisition Rehabilitation	30,000
	Subtotal	400,000
	Economic Development	
201205	Northeast Entrepreneur Fund – Small Business Development Program	20,000
	Subtotal	20,000
	Physical Improvement	
201206	Babbitt – Infrastructure	115,000
201207	Breitung Township - Soudan Infrastructure	75,000
201208	Buhl – Infrastructure	35,000
201209	Chisholm – Infrastructure	100,000
201210	Cook – Infrastructure	60,523
201211	Ely – Infrastructure	120,000
201212	Eveleth – Infrastructure	200,000
201213	Hibbing PUC – Infrastructure	110,000
	Subtotal	815,523
	Public Service	
201214	AEOA - Homeless Shelter Operations	40,000
201215	AEOA - Homeless Youth Services	24,000
201216	Legal Aid of NE MN	32,000
201217	Range Transitional Housing	43,000
201218	Range Women's Advocates Children's Program	24,500
201219	Salvation Army - Melting Pot Meals Program	16,500
201220	Salvation Army - Virginia Supper Club	16,500
201221	Sexual Assault Program Youth Outreach	23,500
201222	SOAR Employment Services	25,000
	Subtotal	245,000
201223	St. Louis County Administration/Planning	334,840
	Subtotal	334,840
	Total FY 2012 CDBG Program	
	Housing	400,000
	Economic Development	20,000
	Physical Improvements	815,523
	Public Service	245,000
	Administration	334,840
	Subtotal – CDBG	1,815,363

HOME – Total Funding Available for 2012

HUD 2012 Allocation	\$440,324
Program Income	\$ 50,000
	\$490,324

The advisory committee of the Northeast Minnesota HOME Consortium met on March 16, 2012, and recommended funding to address priority housing activities identified in the Consolidated Plan in the five-county region. Following are the HOME allocations for housing development activities, payable from Fund 270:

2012 HOME Program - Northeast Minnesota HOME Consortium	
Project	Amount
AEOA Home Ownership Assistance Program	200,186
AEOA CHDO Operating	7,338
Kootasca Home Ownership Assistance	25,186
Kootasca CHDO Operating	7,338
Kootasca CHDO Set-Aside	60,280
One Roof Community Housing CHDO Set-Aside	78,440
One Roof Community Housing CHDO Operating	7,338
Cook County/Grand Marais EDA Home Ownership Assistance Program	60,186
St. Louis County Administration	44,032
Total – HOME	490,324

ESG – Total Funding Available for 2012

HUD 2011 Allocation	\$ 60,203
HUD 2012 Allocation	\$190,582

The Planning and Community Development Department along with the Public Health and Human Services Department will conduct a request for proposals to allocate the 2011 and 2012 ESG funding. The applications will be reviewed by staff and the Heading Home Leadership Council through the St. Louis County Homeless Continuum of Care process. A funding recommendation with specific agency projects and awards will be presented for County Board action at a future date. ESG funding supports essential services, homeless prevention activities, and emergency shelter and transitional housing operations, payable from Fund 173.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Planning and Community Development Director to execute the HUD grant agreements and all other necessary documents to accept the additional FY 2011 ESG allocation and implement the FY 2012 CDBG, HOME, and ESG programs; and further authorize the Planning and Community Development Director and a representative of the County Attorney to execute the agreements for all of the referenced 2012 HOME and CDBG projects.

**Execute 2011 and 2012 Contracts – CDBG, HOME and
ESG Entitlement Grants**

BY COMMISSIONER _____

WHEREAS, the U.S. Department of Housing and Urban Development has notified St. Louis County of the additional allocation of \$60,203 in FY 2011 ESG funding; and

WHEREAS, the FY 2012 Action Plan of the St. Louis County 2010-2014 Consolidated Plan was submitted on March 14, 2012 to the U.S. Department of Housing and Urban Development for the FY 2012 Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG), programs; and

WHEREAS, the FY 2011 AND 2012 Action Plan amendments were submitted on May 8, 2012, to the U.S. Department of Housing and Urban Development for the ESG programs; and

WHEREAS, the U.S. Department of Housing and Urban Development has approved the FY 2011 and 2012 Action Plans of the St. Louis County 2010-2014 Consolidated Plan and provided program allocations to St. Louis County of \$1,713,363 for the CDBG program, \$440,324 for the HOME program, \$60,203 for the 2011 ESG program, and \$190,582 for the 2012 ESG program; and

WHEREAS, the St. Louis County Board of Commissioners approved the CDBG Citizen Advisory Committee recommendation for FY 2012 Community Development Block Grant (CDBG) program awards by Board Resolution No. 12-131 on March 13, 2012; and

WHEREAS, the advisory committee for the Northeast Minnesota HOME Consortium recommends the award of \$490,324 in HOME funding for housing activities identified in the Consolidated Plan in the five-county region; and

WHEREAS, the Planning and Community Development and Public Health and Human Services Departments will conduct a request for proposals to allocate the 2011 and 2012 ESG funding. The applications will be reviewed by staff and the Heading Home Leadership Council through the St. Louis County Homeless Continuum of Care process. A funding recommendation with specific agency projects and awards will be presented for County Board action at a future date. ESG funding supports essential services, homeless prevention activities, and emergency shelter and transitional housing operations; and

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board accepts the FY 2011 additional and FY 2012 HUD grants and authorizes the St. Louis County Planning and Community Development Director to execute the grant agreements on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the program and complete the agreements between St. Louis County and the U.S. Department of Housing and Urban Development; and

RESOLVED FURTHER, grant funds will be allocated as follows:

\$ 1,713,363 CDBG Grant 2012 to Fund 260
 \$ 440,324 HOME Grant 2012 to Fund 270
 \$ 190,582 ESG Grant 2012 to Fund 173
 \$ 60,203 ESG Grant 2011 to Fund 173

RESOLVED FURTHER, the St. Louis County Board allocates FY 2012 projects from grants, program income and reprogrammed funds and authorizes the Planning and Community Development Director and a representative of the County Attorney to execute agreements for approved projects and that disbursements related to the CDBG subrecipient agreements be made from CDBG Fund 260, HOME agreements from HOME Fund 270 as follows and ESG funding recommendations to be brought before the County Board at a future date:

Agency – CDBG, Fund 260

2012 CDBG Program St. Louis County		
	Project	Amount
	Housing	
201201	AEOA Single Family Rehabilitation Program	300,000
201202	Meadowlands Manor Rental Rehab	25,000
201203	One Roof Community Housing Acquisition Rehabilitation	45,000
201204	North St. Louis County Habitat for Humanity Acquisition Rehabilitation	30,000
	Subtotal	400,000
	Economic Development	
201205	Northeast Entrepreneur Fund – Small Business Development Program	20,000
	Subtotal	20,000
	Physical Improvement	
201206	Babbitt – Infrastructure	115,000
201207	Breitung Township - Soudan Infrastructure	75,000
201208	Buhl – Infrastructure	35,000
201209	Chisholm – Infrastructure	100,000
201210	Cook – Infrastructure	60,523
201211	Ely – Infrastructure	120,000
201212	Eveleth – Infrastructure	200,000
201213	Hibbing PUC – Infrastructure	110,000
	Subtotal	815,523
	Public Service	
201214	AEOA - Homeless Shelter Operations	40,000
201215	AEOA - Homeless Youth Services	24,000
201216	Legal Aid of NE MN	32,000
201217	Range Transitional Housing	43,000
201218	Range Women's Advocates Children's Program	24,500
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201220	Salvation Army - Virginia Supper Club	16,500
201221	Sexual Assault Program Youth Outreach	23,500
201222	SOAR Employment Services	25,000
	Subtotal	245,000
201223	St. Louis County Administration/Planning	334,840
	Subtotal	334,840
	Total FY 2012 CDBG Program	
	Housing	400,000
	Economic Development	20,000
	Physical Improvements	815,523
	Public Service	245,000
	Administration	334,840
	Subtotal – CDBG	1,815,363

Agency – HOME Fund 270

2012 HOME Program - Northeast Minnesota HOME Consortium	
Project	Amount
AEOA Home Ownership Assistance Program	200,186
AEOA CHDO Operating	7,338
Kootasca Home Ownership Assistance	25,186
Kootasca CHDO Operating	7,338
Kootasca CHDO Set-Aside	60,280
One Roof Community Housing CHDO Set-Aside	78,440
One Roof Community Housing CHDO Operating	7,338
Cook County/Grand Marais EDA Home Ownership Assistance Program	60,186
St. Louis County Administration	44,032
Total – HOME	490,324

Agency-ESG Fund 173

2011 ESG Second Allocation and 2012 ESG Program - St. Louis County	
Project	Amount
To be determined	
Total - ESG	\$250,785

BOARD LETTER NO. 12 - 246

FINANCE & BUDGET COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: June 12, 2012

RE: Sale of Surplus Fee Land –
Section 11, T61N, R19W (Alango
Township)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso
Property Management Director

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of surplus fee owned land pursuant to the requirements and procedures of Minn. Stat. § 373.01, and establish the time for bid consideration.

BACKGROUND:

The Public Works Department acquired a parcel in Alango Township in 1970 for gravel pit purposes. The parcel has been reviewed by the Property Management Team and approved for disposal. The gravel pit does not contain suitable material for the Public Works Department and the parcel meets zoning requirements for a buildable lot. A review of assessed value and sales has determined a minimum bid amount of \$4,600 for this property.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Property Management Director to offer for sale this parcel of surplus county fee owned land and set the time for written bid consideration at 9:40 A.M. on Tuesday November 13, 2012, at the St. Louis County Board Meeting in the Duluth Courthouse.

Sale of Surplus Fee Land – Section 11, T61N, R19W (Alango Township)

BY COMMISSIONER _____

WHEREAS, the Property Management Team has approved the public sale of the following property, legally described as:

A part of the SE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 14, Township 61 North, Range 19 West described as a six acre tract lying in the Southeast corner of the above described tract described as follows: Beginning 33 feet West of the quarter corner common to Sections 13 and 14, Township 61 North, Range 19 West, running thence Westerly along the South boundary of said tract for 416 feet, thence run Northerly at right angles to the last described course for 624 feet, thence run Easterly at right angles to the last described course for 416 feet to the West right of way line of County Road No. 487, thence run Southerly concurrent with the West right of way line of said County Road to the point of beginning.

WHEREAS, a review of assessed value and sales has determined a minimum bid amount for this property to be \$4,600.

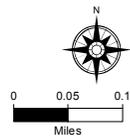
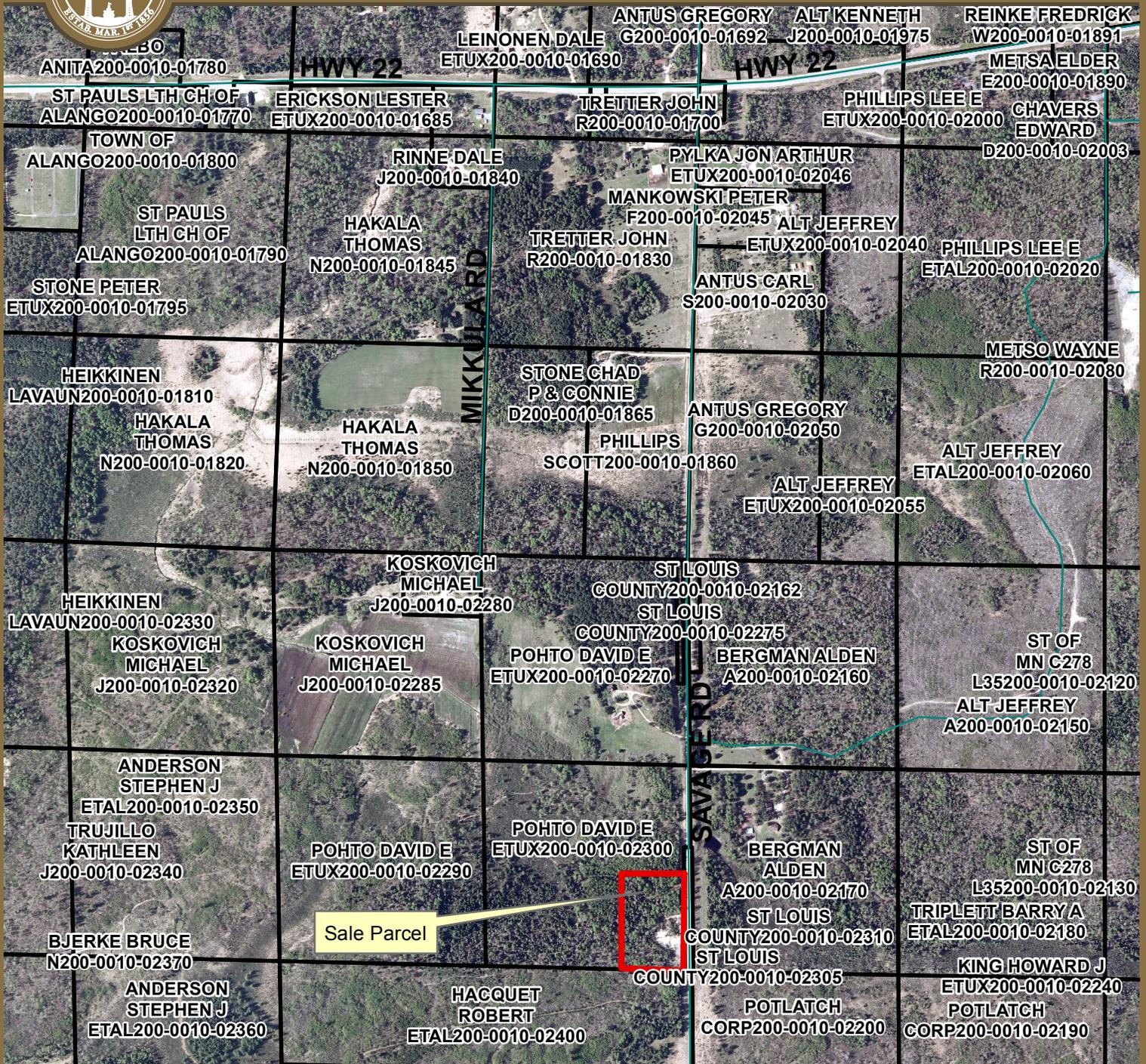
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes Property Management to advertise for written bids for the above described property, a parcel of land approximately six (6) acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01.

RESOLVED FURTHER, the Board establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, November 13, 2012, at the St. Louis County Courthouse, Duluth, Minnesota.



Proposed Fee Land Sale

Parcel 200-0010-02305 Pt of SE 1/4 of NE 1/4 Section 14, T61N, R19W



Prepared By: St. Louis County Property Management

Source: St. Louis County, Minnesota

Map Created: 3/12/2012

Disclaimer: This is a compilation of records as they appear in the St. Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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Parcel is Approximately 6.0 Acres with approximately 624 feet of frontage on Savage Road.

Parcel is zoned MUN-4 and meets zoning requirements.

Parcel is small borrow pit with some unsloped banks. Gravel pit has grown up with trees.

Radio Communications Facility Lease Agreement – Mirror Lake

BY COMMISSIONER _____

WHEREAS, the State of Minnesota has tower space available at its Mirror Lake Communications Facility; and

WHEREAS, St. Louis County is in need of communications space on the tower for its Fire/Emergency Medical Service and Sheriff radio systems.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a ten-year agreement with the State of Minnesota for St. Louis County to use available tower space at the Mirror Lake Communications Facility, at no cost to the county.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 12 - 248

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 8

BOARD AGENDA NO.

DATE: June 12, 2012

RE: NEMESIS Consulting Services

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To serve the citizens and the public safety community by providing a fast, effective emergency and non-emergency public safety communication systems.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with Angie VanDeHey, Advance! Training and Consulting, to provide system development and training services.

BACKGROUND:

Northeast Minnesota Enforcement and Safety Information System (NEMESIS) is a collection of shared computerized criminal justice information systems. NEMESIS started with the support of the St. Louis County Board and its four participating partner jurisdictions which include Duluth, Hermantown, Proctor, and the University of Minnesota-Duluth. Each of these organizations provided financial and in-kind support in conjunction with a grant from the State of Minnesota and the Federal Department of Justice. The partner group solicited the participation of other criminal justice agencies throughout the region. This effort has been very successful and the organization now has 26 subscribing agencies and six counties participating in NEMESIS.

A key component to the success of NEMESIS is the availability of progressive, comprehensive training so users can develop the skills to fully use the system. Ms. Angie VanDeHey is a Certified Data Base Administrator and is currently under contract to provide these training services, as well as provide system development and documentation services. The current contract expired June 30, 2012 and the NEMESIS partners have requested a new contract be implemented to continue the service through June 30, 2013. Ms. VanDeHey will continue to provide training to new and existing users, maintain and further develop the NEMESIS website, assist in developing document templates, forms, ad hoc reports, and other duties.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Angie VanDeHey, Advance! Training and Consulting, for the period July 1, 2012 through June 30, 2013, at the hourly rate of \$60, not to exceed \$70,000, payable from NEMESIS Subscriber fees - Fund 150, Agency 150001, Object 629900.

NEMESIS Consulting Services

BY COMMISSIONER _____

WHEREAS, the St. Louis County Board supports the sharing of criminal justice information and systems throughout the region and in sharing the costs of providing those systems among the subscribing agencies in the region; and

WHEREAS, the Northeast Minnesota Enforcement and Safety Information System (NEMESIS) continues to be developed and implemented in support of these efforts; and

WHEREAS, Ms. Angie VanDeHey, Advance! Training and Consulting, is able to provide the training and development services needed as the NEMESIS system evolves.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a contract with Angie VanDeHey, Advance! Training and Consulting, for the period July 1, 2012 through June 30, 2013 at the hourly rate of \$60, not to exceed \$70,000, payable from NEMESIS Subscriber fees - Fund 150, Agency 150001, Object 629900.

BOARD LETTER NO. 12 - 249

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: June 12, 2012

RE: Establish Public Hearing to
Consider Off-Sale Intoxicating
Liquor License (Gnesen Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider an off-sale intoxicating liquor license for an establishment in Gnesen Township.

BACKGROUND:

A. P. Inc., has made application for an Off-Sale Intoxicating Liquor License for the establishment known as A. P. Liquor, Gnesen Township. M.S. 340A.405, subdivision 2d, relating to the issuance of off-sale intoxicating liquor licenses provides that "No license may be issued under this subdivision unless a public hearing is held on the issuance of the license. Notice must be given to all interested parties and to any city located within three miles of the premises to be licensed. At the hearing the county board shall consider testimony and exhibits presented by interested parties and may base its decision to issue or deny a license upon the nature of the business to be conducted and its impact upon any municipality, and the character and reputation of the applicant, and the propriety of the location."

The County Liquor Licensing Committee considered and approved the application and recommends Board approval. This establishment is located in Area 3 and the annual license fee is \$500.00.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing on Tuesday, July 10 at 9:40 a.m. at the St. Louis County Courthouse, Duluth, Minnesota, to consider the off-sale intoxicating liquor license application for A.P. Inc., Gnesen Township.

**Establish Public Hearing to Consider Off-Sale Intoxicating
Liquor License (Gnesen Township)**

BY COMMISSIONER _____

RESOLVED, that a public hearing will be held at 9:40 A.M. on July 10, 2012, in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering an Off-Sale Intoxicating Liquor License for A. P. Inc. d/b/a A. P. Liquor, Gnesen Township.



Arrowhead Regional Corrections

June 5, 2012

Commissioner Kevin Adee, Koochiching County
 Commissioner Paul Bergman, Lake County
 Commissioner Marv Bodie, Carlton County
 Commissioner Dick Brenner, Carlton County
 Commissioner Thomas Clifford, Lake County
 Commissioner Chris Dahlberg, St. Louis County
 Donald Dicklich, St. Louis County Auditor
 Commissioner Robert Ecklund, Koochiching Cnty
 Commissioner Mike Forsman, St. Louis County
 Paul Gassert, Carlton County Auditor
 Dennis Genereau, Carlton County Administrator
 Commissioner Rick Goutermont, Lake County
 Kevin Gray, St. Louis County Administrator
 Commissioner Sue Hakes, Cook County
 Commissioner Janice Hall, Cook County
 Commissioner Michael Hanson, Koochiching Cty
 Matthew Huddleston, Lake County Administrator
 Teresa Jaksa, Koochiching County Coordinator
 Commissioner Frank Jewell, St. Louis County

Commissioner Jim Johnson, Cook County
 Commissioner Brad Jones, Lake County
 Commissioner Brian McBride, Koochiching Cnty
 Steve McMahan, Lake County Auditor
 Commissioner Bruce Martinson, Cook County
 Commissioner Keith Nelson, St. Louis County
 Commissioner Steve O'Neil, St. Louis County
 Commissioner Robert Olean, Carlton County
 Commissioner Wade Pavleck, Koochiching Cnty
 Robert Peterson, Koochiching County Auditor
 Commissioner Ted Pihlman, Carlton County
 Braidy Powers, Cook County Auditor
 Commissioner Tom Proulx, Carlton County
 Commissioner Steve Raukar, St. Louis County
 Janet Simonen, Cook County
 Commissioner Fritz Sobanja, Cook County
 Commissioner Rich Sve, Lake County
 Commissioner Peg Sweeney, St. Louis County

Dear Friends,

In May of 2012, the State of Minnesota awarded the Arrowhead Regional Corrections Joint Powers Board a grant in the amount of \$737,000 for asset preservation, improvements and betterments of a capital nature at the Northeast Regional Corrections Center (NERCC) facility. The grant application included a requirement that the entity applying match the state's funding. The projects included in the proposal are specified in the attached document but include replacing the wood fired boilers, new domestic hot water systems, exterior repairs, window replacements, ventilation improvements and improved energy efficiencies. NERCC is in dire need of these improvements. Many of these

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systems are past their life expectancy and the return on investment in energy savings will benefit ARC well into the future.

ARC has explored the possibility of asking St Louis County to host a bond for the costs of the project. St Louis County is considering providing this service and has assisted ARC in looking at the financing options available. Attached you will find two documents prepared by Public Financial Management based on the current market rates as of May 11, 2012. The documents show the estimated interest rates as well as the annual debt service on bonds issued in the amount of \$750,000. One document is for a 15 year term and the other for a 20 year term. The first payment is generally due approximately 1 year from the date of issuance.

Each county would be assessed their proportional share based on their utilization of NERCC and averaging that usage over the past five (5) years.

NERCC Days of Care ~ Five Year Average							
<u>County</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>5 Year Average</u>	<u>%</u>
Carlton	3,644	3,204	3,365	4,130	5,494	3,967	7.58%
Cook	400	627	617	1,013	1,034	738	1.41%
Koochiching	0	402	248	165	564	276	0.53%
Lake	688	1,074	1,668	979	1,122	1,106	2.11%
St. Louis	<u>50,022</u>	<u>46,947</u>	<u>47,990</u>	<u>47,116</u>	<u>39,336</u>	<u>46,282</u>	<u>88.38%</u>
Totals	54,754	52,254	53,888	53,403	47,550	52,370	100.00%

The challenging economic environment of the past decade has resulted in deferred maintenance of both NERCC and the Arrowhead Juvenile Center. As a result, in addition to the projects identified in the state appropriation grant, NERCC and the Arrowhead Juvenile Center have several other capital improvement projects that need to be addressed. These projects are itemized in the attached document but include installing a fire sprinkler system in the NERCC main building for fire code compliance; a new heating and cooling system for the NERCC Education building, slaughter house and pump house; remodeling the resident shower rooms; upgrading the interior and exterior lighting throughout NERCC for better energy efficiency; ventilating the NERCC residents' dorms and insulating some of the exterior walls at the Arrowhead Juvenile Center.

These additional asset preservation projects total approximately \$1,088,000. The ARC Joint Powers counties would be obligating approximately \$1,825,000 to complete all of the necessary improvements in addition to the state's appropriation of \$737,000. The projects completed would be a total capital investment in NERCC and AJC of approximately \$2,562,000.

Attached you will find two additional documents prepared by Public Financial Management based on the current market rates as of May 11, 2012. The documents show the estimated interest rates as well as the annual debt service on bonds issued in the amount of \$1,815,000. One document is for a 15 year term and the other for a 20 year term.

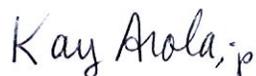
There are several compelling reasons to complete the identified projects at this time.

- To capitalize on the state bonding appropriation grant of \$737,000;
- Current market for financing options reflect favorable rates;
- Asset preservation is critically necessary and will need to be addressed in order to assure that the institutions continue to operate effectively and efficiently to serve the needs of public safety;
- Many of the current systems are beyond their life expectancy and inefficient;
- There are anticipated cost savings that will be generated by upgrading to more efficient systems creating a return on investment; and
- Health and safety issues will be addressed by complying with building codes.

Arrowhead Regional Corrections requests that each of the partner counties discuss the above detailed options. Any capital improvement will require each individual county board to pass a resolution obligating the county to the expenses and/or debt incurred to complete the projects.

If you have any questions, please contact me. I thank you for your thoughtful consideration of these critically important and necessary projects.

Sincerely,



Kay Arola
Executive Director

KA:jp

Attachment 1

Projects included in the state appropriation bond:

Main facility domestic hot water system replacement <i>(Currently hot water produced by running the boilers all year round.)</i>	\$ 80,000
Main facility heating hot water loop upgrades (low pressure steam to hot water)	\$120,000
Main facility wood fired boiler replacement <i>(Current boiler inefficient and beyond life expectancy)</i>	\$350,000
Main facility exterior repairs and upgrades (old section of NERCC main building)	\$125,000
Main facility exterior window and door replacement (old section of NERCC main building)	\$125,000
Main facility sanitation / plumbing fixture replacement	\$175,000
Main facility kitchen / food preparation area ventilation	\$ 55,000
Main facility ventilation and automatic controllers for common areas, offices, and resident areas (old section of NERCC main building)	\$ 80,000
Main facility automatic energy management and climate controllers for entire facility, including the new and old sections, common areas, offices, and resident areas	\$ 60,000
Relocation of the laundry equipment to the main building <i>(Currently laundry is located in an out building.)</i>	\$ 20,000
Main facility life safety / egress improvements include upgrades and changes to comply with current codes	\$100,000
Installation of temperature controls, thermal mass storage, and back up heating equipment for outlying buildings	\$ 18,000
Install a two stop elevator in the main facility (old section of NERCC main building) This would bring the facility into ADA compliance.	\$150,000
Total	\$1,458,000

Attachment 2

SOURCES AND USES OF FUNDS

St. Louis County, Minnesota
Proposed General Obligation Bonds - 15 Years
(Arrowhead Regional Corrections)
Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
Delivery Date 09/01/2012

Sources:

Bond Proceeds:	
Par Amount	750,000.00
Premium	21,267.65
	<hr/>
	771,267.65

Uses:

Project Fund Deposits:	
Project Fund	735,000.00
Cost of Issuance:	
Other Cost of Issuance	30,000.00
Delivery Date Expenses:	
Underwriter's Discount	5,250.00
Other Uses of Funds:	
Additional Proceeds	1,017.65
	<hr/>
	771,267.65

BOND DEBT SERVICE

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
 Delivery Date 09/01/2012

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2013			12,187.50	12,187.50	
12/01/2013	40,000	2.000%	8,125.00	48,125.00	60,312.50
06/01/2014			7,725.00	7,725.00	
12/01/2014	45,000	2.000%	7,725.00	52,725.00	60,450.00
06/01/2015			7,275.00	7,275.00	
12/01/2015	45,000	2.000%	7,275.00	52,275.00	59,550.00
06/01/2016			6,825.00	6,825.00	
12/01/2016	45,000	2.000%	6,825.00	51,825.00	58,650.00
06/01/2017			6,375.00	6,375.00	
12/01/2017	45,000	2.000%	6,375.00	51,375.00	57,750.00
06/01/2018			5,925.00	5,925.00	
12/01/2018	50,000	2.000%	5,925.00	55,925.00	61,850.00
06/01/2019			5,425.00	5,425.00	
12/01/2019	50,000	2.000%	5,425.00	55,425.00	60,850.00
06/01/2020			4,925.00	4,925.00	
12/01/2020	50,000	2.000%	4,925.00	54,925.00	59,850.00
06/01/2021			4,425.00	4,425.00	
12/01/2021	50,000	2.000%	4,425.00	54,425.00	58,850.00
06/01/2022			3,925.00	3,925.00	
12/01/2022	50,000	2.250%	3,925.00	53,925.00	57,850.00
06/01/2023			3,362.50	3,362.50	
12/01/2023	55,000	2.250%	3,362.50	58,362.50	61,725.00
06/01/2024			2,743.75	2,743.75	
12/01/2024	55,000	2.250%	2,743.75	57,743.75	60,487.50
06/01/2025			2,125.00	2,125.00	
12/01/2025	55,000	2.500%	2,125.00	57,125.00	59,250.00
06/01/2026			1,437.50	1,437.50	
12/01/2026	55,000	2.500%	1,437.50	56,437.50	57,875.00
06/01/2027			750.00	750.00	
12/01/2027	60,000	2.500%	750.00	60,750.00	61,500.00
	750,000		146,800.00	896,800.00	896,800.00

BOND PRICING

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Premium (-Discount)
Bond Component:							
	12/01/2013	40,000	2.000%	0.350%	102.055		822.00
	12/01/2014	45,000	2.000%	0.460%	103.442		1,548.90
	12/01/2015	45,000	2.000%	0.600%	104.498		2,024.10
	12/01/2016	45,000	2.000%	0.740%	105.261		2,367.45
	12/01/2017	45,000	2.000%	0.910%	105.575		2,508.75
	12/01/2018	50,000	2.000%	1.110%	105.358		2,679.00
	12/01/2019	50,000	2.000%	1.300%	104.827		2,413.50
	12/01/2020	50,000	2.000%	1.530%	103.628		1,814.00
	12/01/2021	50,000	2.000%	1.750%	102.125		1,062.50
	12/01/2022	50,000	2.250%	1.910%	103.150		1,575.00
	12/01/2023	55,000	2.250%	2.070%	101.653 C	2.084%	909.15
	12/01/2024	55,000	2.250%	2.200%	100.455 C	2.207%	250.25
	12/01/2025	55,000	2.500%	2.320%	101.631 C	2.356%	897.05
	12/01/2026	55,000	2.500%	2.420%	100.720 C	2.440%	396.00
	12/01/2027	60,000	2.500%	2.500%	100.000		
		750,000					21,267.65

Dated Date	09/01/2012	
Delivery Date	09/01/2012	
First Coupon	06/01/2013	
Par Amount	750,000.00	
Premium	21,267.65	
Production	771,267.65	102.835687%
Underwriter's Discount	(5,250.00)	(0.700000%)
Purchase Price	766,017.65	102.135687%
Accrued Interest		
Net Proceeds	766,017.65	

BOND SUMMARY STATISTICS

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date	09/01/2012
Delivery Date	09/01/2012
Last Maturity	12/01/2027
Arbitrage Yield	1.886509%
True Interest Cost (TIC)	1.974408%
Net Interest Cost (NIC)	2.009717%
All-In TIC	2.493048%
Average Coupon	2.255859%
Average Life (years)	8.677
Duration of Issue (years)	7.837
Par Amount	750,000.00
Bond Proceeds	771,267.65
Total Interest	146,800.00
Net Interest	130,782.35
Total Debt Service	896,800.00
Maximum Annual Debt Service	61,850.00
Average Annual Debt Service	58,806.56
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	7.000000
Total Underwriter's Discount	7.000000
Bid Price	102.135687

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	750,000.00	102.836	2.256%	8.677	546.80
	750,000.00			8.677	546.80

	TIC	All-In TIC	Arbitrage Yield
Par Value	750,000.00	750,000.00	750,000.00
+ Accrued Interest			
+ Premium (Discount)	21,267.65	21,267.65	21,267.65
- Underwriter's Discount	(5,250.00)	(5,250.00)	
- Cost of Issuance Expense		(30,000.00)	
- Other Amounts			
Target Value	766,017.65	736,017.65	771,267.65
Target Date	09/01/2012	09/01/2012	09/01/2012
Yield	1.974408%	2.493048%	1.886509%

SOURCES AND USES OF FUNDS

St. Louis County, Minnesota
Proposed General Obligation Bonds - 20 Years
(Arrowhead Regional Corrections)
Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
Delivery Date 09/01/2012

Sources:

Bond Proceeds:	
Par Amount	750,000.00
Premium	21,845.30
	<hr/>
	771,845.30

Uses:

Project Fund Deposits:	
Project Fund	735,000.00
Cost of Issuance:	
Other Cost of Issuance	30,000.00
Delivery Date Expenses:	
Underwriter's Discount	6,000.00
Other Uses of Funds:	
Additional Proceeds	845.30
	<hr/>
	771,845.30

BOND DEBT SERVICE

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 20 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
 Delivery Date 09/01/2012

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2013			13,666.88	13,666.88	
12/01/2013	25,000	2.000%	9,111.25	34,111.25	47,778.13
06/01/2014			8,861.25	8,861.25	
12/01/2014	30,000	2.000%	8,861.25	38,861.25	47,722.50
06/01/2015			8,561.25	8,561.25	
12/01/2015	30,000	2.000%	8,561.25	38,561.25	47,122.50
06/01/2016			8,261.25	8,261.25	
12/01/2016	35,000	2.000%	8,261.25	43,261.25	51,522.50
06/01/2017			7,911.25	7,911.25	
12/01/2017	35,000	2.000%	7,911.25	42,911.25	50,822.50
06/01/2018			7,561.25	7,561.25	
12/01/2018	35,000	2.000%	7,561.25	42,561.25	50,122.50
06/01/2019			7,211.25	7,211.25	
12/01/2019	35,000	2.000%	7,211.25	42,211.25	49,422.50
06/01/2020			6,861.25	6,861.25	
12/01/2020	35,000	2.000%	6,861.25	41,861.25	48,722.50
06/01/2021			6,511.25	6,511.25	
12/01/2021	35,000	2.000%	6,511.25	41,511.25	48,022.50
06/01/2022			6,161.25	6,161.25	
12/01/2022	35,000	2.250%	6,161.25	41,161.25	47,322.50
06/01/2023			5,767.50	5,767.50	
12/01/2023	40,000	2.250%	5,767.50	45,767.50	51,535.00
06/01/2024			5,317.50	5,317.50	
12/01/2024	40,000	2.250%	5,317.50	45,317.50	50,635.00
06/01/2025			4,867.50	4,867.50	
12/01/2025	40,000	2.500%	4,867.50	44,867.50	49,735.00
06/01/2026			4,367.50	4,367.50	
12/01/2026	40,000	2.500%	4,367.50	44,367.50	48,735.00
06/01/2027			3,867.50	3,867.50	
12/01/2027	40,000	2.500%	3,867.50	43,867.50	47,735.00
06/01/2028			3,367.50	3,367.50	
12/01/2028	40,000	3.000%	3,367.50	43,367.50	46,735.00
06/01/2029			2,767.50	2,767.50	
12/01/2029	45,000	3.000%	2,767.50	47,767.50	50,535.00
06/01/2030			2,092.50	2,092.50	
12/01/2030	45,000	3.000%	2,092.50	47,092.50	49,185.00
06/01/2031			1,417.50	1,417.50	
12/01/2031	45,000	3.150%	1,417.50	46,417.50	47,835.00
06/01/2032			708.75	708.75	
12/01/2032	45,000	3.150%	708.75	45,708.75	46,417.50
	750,000		227,663.13	977,663.13	977,663.13

BOND PRICING

St. Louis County, Minnesota
Proposed General Obligation Bonds - 20 Years
(Arrowhead Regional Corrections)
Based on Current Market Rates - May 11, 2012

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Premium (-Discount)
Bond Component:							
	12/01/2013	25,000	2.000%	0.350%	102.055		513.75
	12/01/2014	30,000	2.000%	0.460%	103.442		1,032.60
	12/01/2015	30,000	2.000%	0.600%	104.498		1,349.40
	12/01/2016	35,000	2.000%	0.740%	105.261		1,841.35
	12/01/2017	35,000	2.000%	0.910%	105.575		1,951.25
	12/01/2018	35,000	2.000%	1.110%	105.358		1,875.30
	12/01/2019	35,000	2.000%	1.300%	104.827		1,689.45
	12/01/2020	35,000	2.000%	1.530%	103.628		1,269.80
	12/01/2021	35,000	2.000%	1.750%	102.125		743.75
	12/01/2022	35,000	2.250%	1.910%	103.150		1,102.50
	12/01/2023	40,000	2.250%	2.070%	101.653 C	2.084%	661.20
	12/01/2024	40,000	2.250%	2.200%	100.455 C	2.207%	182.00
	12/01/2025	40,000	2.500%	2.320%	101.631 C	2.356%	652.40
	12/01/2026	40,000	2.500%	2.420%	100.720 C	2.440%	288.00
	12/01/2027	40,000	2.500%	2.500%	100.000		
	12/01/2028	40,000	3.000%	2.580%	103.759 C	2.712%	1,503.60
	12/01/2029	45,000	3.000%	2.660%	103.030 C	2.778%	1,363.50
	12/01/2030	45,000	3.000%	2.720%	102.487 C	2.824%	1,119.15
	12/01/2031	45,000	3.150%	2.780%	103.277 C	2.926%	1,474.65
	12/01/2032	45,000	3.150%	2.840%	102.737 C	2.969%	1,231.65
		750,000					21,845.30

Dated Date	09/01/2012	
Delivery Date	09/01/2012	
First Coupon	06/01/2013	
Par Amount	750,000.00	
Premium	21,845.30	
Production	771,845.30	102.912707%
Underwriter's Discount	(6,000.00)	(0.800000%)
Purchase Price	765,845.30	102.112707%
Accrued Interest		
Net Proceeds	765,845.30	

BOND SUMMARY STATISTICS

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 20 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date	09/01/2012
Delivery Date	09/01/2012
Last Maturity	12/01/2032
Arbitrage Yield	2.192117%
True Interest Cost (TIC)	2.392862%
Net Interest Cost (NIC)	2.449469%
All-In TIC	2.805660%
Average Coupon	2.632705%
Average Life (years)	11.530
Duration of Issue (years)	9.873
Par Amount	750,000.00
Bond Proceeds	771,845.30
Total Interest	227,663.13
Net Interest	211,817.83
Total Debt Service	977,663.13
Maximum Annual Debt Service	51,535.00
Average Annual Debt Service	48,279.66
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	8.000000
Total Underwriter's Discount	8.000000
Bid Price	102.112707

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	750,000.00	102.913	2.633%	11.530	587.15
	750,000.00			11.530	587.15

	TIC	All-In TIC	Arbitrage Yield
Par Value	750,000.00	750,000.00	750,000.00
+ Accrued Interest			
+ Premium (Discount)	21,845.30	21,845.30	21,845.30
- Underwriter's Discount	(6,000.00)	(6,000.00)	
- Cost of Issuance Expense		(30,000.00)	
- Other Amounts			
Target Value	765,845.30	735,845.30	771,845.30
Target Date	09/01/2012	09/01/2012	09/01/2012
Yield	2.392862%	2.805660%	2.192117%

Attachment 3

Arrowhead Regional Corrections

Building	PROJECT DESCRIPTION	Project Priority	Total ARC Project Cos
NERCC Main Facility	Install sprinkler system (fire sprinklers)	1	\$100,000
NERCC Main Facility	Add ventilation to resident rooms	2	\$250,000
All NERCC Buildings	Upgrade lighting and lighting control systems - interior and exterior (MN Power rebates - payback est. @ 4 years)	3	\$100,000
NERCC Main Facility	Remodel resident shower rooms	4	\$50,000
NERCC Education Bldg., Slaughter House, Pump House	Install heating systems, heat pumps for heating and cooling system, and stand alone heating system in Pump House	5	\$240,000
AJC	EFIS System and metal panel system at original building & new building addition	6	\$148,000
NERCC Main Facility	Relocate security center including security equipment upgrades and installation of A/C	7	\$145,000
NERCC Campus	Remove old fuel tanks	8	\$30,000
Creamery/Old House	Deconstruct old creamery and abandoned house structures	9	\$25,000
TOTAL			\$1,088,000

Attachment 4

SOURCES AND USES OF FUNDS

St. Louis County, Minnesota
Proposed General Obligation Bonds - 15 Years
(Arrowhead Regional Corrections)
Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
Delivery Date 09/01/2012

Sources:

Bond Proceeds:	
Par Amount	1,815,000.00
Premium	51,564.20
	<hr/>
	1,866,564.20
	<hr/> <hr/>

Uses:

Project Fund Deposits:	
Project Fund	1,800,000.00
Cost of Issuance:	
Other Cost of Issuance	50,000.00
Delivery Date Expenses:	
Underwriter's Discount	12,705.00
Other Uses of Funds:	
Additional Proceeds	3,859.20
	<hr/>
	1,866,564.20
	<hr/> <hr/>

BOND DEBT SERVICE

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
 Delivery Date 09/01/2012

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2013			29,503.13	29,503.13	
12/01/2013	95,000	2.000%	19,668.75	114,668.75	144,171.88
06/01/2014			18,718.75	18,718.75	
12/01/2014	105,000	2.000%	18,718.75	123,718.75	142,437.50
06/01/2015			17,668.75	17,668.75	
12/01/2015	110,000	2.000%	17,668.75	127,668.75	145,337.50
06/01/2016			16,568.75	16,568.75	
12/01/2016	110,000	2.000%	16,568.75	126,568.75	143,137.50
06/01/2017			15,468.75	15,468.75	
12/01/2017	115,000	2.000%	15,468.75	130,468.75	145,937.50
06/01/2018			14,318.75	14,318.75	
12/01/2018	115,000	2.000%	14,318.75	129,318.75	143,637.50
06/01/2019			13,168.75	13,168.75	
12/01/2019	120,000	2.000%	13,168.75	133,168.75	146,337.50
06/01/2020			11,968.75	11,968.75	
12/01/2020	120,000	2.000%	11,968.75	131,968.75	143,937.50
06/01/2021			10,768.75	10,768.75	
12/01/2021	125,000	2.000%	10,768.75	135,768.75	146,537.50
06/01/2022			9,518.75	9,518.75	
12/01/2022	125,000	2.250%	9,518.75	134,518.75	144,037.50
06/01/2023			8,112.50	8,112.50	
12/01/2023	130,000	2.250%	8,112.50	138,112.50	146,225.00
06/01/2024			6,650.00	6,650.00	
12/01/2024	130,000	2.250%	6,650.00	136,650.00	143,300.00
06/01/2025			5,187.50	5,187.50	
12/01/2025	135,000	2.500%	5,187.50	140,187.50	145,375.00
06/01/2026			3,500.00	3,500.00	
12/01/2026	140,000	2.500%	3,500.00	143,500.00	147,000.00
06/01/2027			1,750.00	1,750.00	
12/01/2027	140,000	2.500%	1,750.00	141,750.00	143,500.00
	1,815,000		355,909.38	2,170,909.38	2,170,909.38

BOND PRICING

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Premium (-Discount)
Bond Component:							
	12/01/2013	95,000	2.000%	0.350%	102.055		1,952.25
	12/01/2014	105,000	2.000%	0.460%	103.442		3,614.10
	12/01/2015	110,000	2.000%	0.600%	104.498		4,947.80
	12/01/2016	110,000	2.000%	0.740%	105.261		5,787.10
	12/01/2017	115,000	2.000%	0.910%	105.575		6,411.25
	12/01/2018	115,000	2.000%	1.110%	105.358		6,161.70
	12/01/2019	120,000	2.000%	1.300%	104.827		5,792.40
	12/01/2020	120,000	2.000%	1.530%	103.628		4,353.60
	12/01/2021	125,000	2.000%	1.750%	102.125		2,656.25
	12/01/2022	125,000	2.250%	1.910%	103.150		3,937.50
	12/01/2023	130,000	2.250%	2.070%	101.653 C	2.084%	2,148.90
	12/01/2024	130,000	2.250%	2.200%	100.455 C	2.207%	591.50
	12/01/2025	135,000	2.500%	2.320%	101.631 C	2.356%	2,201.85
	12/01/2026	140,000	2.500%	2.420%	100.720 C	2.440%	1,008.00
	12/01/2027	140,000	2.500%	2.500%	100.000		
		1,815,000					51,564.20

Dated Date	09/01/2012	
Delivery Date	09/01/2012	
First Coupon	06/01/2013	
Par Amount	1,815,000.00	
Premium	51,564.20	
Production	1,866,564.20	102.841003%
Underwriter's Discount	(12,705.00)	(0.700000%)
Purchase Price	1,853,859.20	102.141003%
Accrued Interest		
Net Proceeds	1,853,859.20	

BOND SUMMARY STATISTICS

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 15 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date	09/01/2012
Delivery Date	09/01/2012
Last Maturity	12/01/2027
Arbitrage Yield	1.886901%
True Interest Cost (TIC)	1.974658%
Net Interest Cost (NIC)	2.009986%
All-In TIC	2.328188%
Average Coupon	2.256340%
Average Life (years)	8.691
Duration of Issue (years)	7.850
Par Amount	1,815,000.00
Bond Proceeds	1,866,564.20
Total Interest	355,909.38
Net Interest	317,050.18
Total Debt Service	2,170,909.38
Maximum Annual Debt Service	147,000.00
Average Annual Debt Service	142,354.71
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	7.000000
Total Underwriter's Discount	7.000000
Bid Price	102.141003

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	1,815,000.00	102.841	2.256%	8.691	1,323.95
	1,815,000.00			8.691	1,323.95

	TIC	All-In TIC	Arbitrage Yield
Par Value	1,815,000.00	1,815,000.00	1,815,000.00
+ Accrued Interest			
+ Premium (Discount)	51,564.20	51,564.20	51,564.20
- Underwriter's Discount	(12,705.00)	(12,705.00)	
- Cost of Issuance Expense		(50,000.00)	
- Other Amounts			
Target Value	1,853,859.20	1,803,859.20	1,866,564.20
Target Date	09/01/2012	09/01/2012	09/01/2012
Yield	1.974658%	2.328188%	1.886901%

SOURCES AND USES OF FUNDS

St. Louis County, Minnesota
Proposed General Obligation Bonds - 20 Years
(Arrowhead Regional Corrections)
Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
Delivery Date 09/01/2012

Sources:

Bond Proceeds:	
Par Amount	1,815,000.00
Premium	52,655.80
	<hr/>
	1,867,655.80
	<hr/> <hr/>

Uses:

Project Fund Deposits:	
Project Fund	1,800,000.00
Cost of Issuance:	
Other Cost of Issuance	50,000.00
Delivery Date Expenses:	
Underwriter's Discount	14,520.00
Other Uses of Funds:	
Additional Proceeds	3,135.80
	<hr/>
	1,867,655.80
	<hr/> <hr/>

BOND DEBT SERVICE

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 20 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date 09/01/2012
 Delivery Date 09/01/2012

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2013			33,131.25	33,131.25	
12/01/2013	65,000	2.000%	22,087.50	87,087.50	120,218.75
06/01/2014			21,437.50	21,437.50	
12/01/2014	75,000	2.000%	21,437.50	96,437.50	117,875.00
06/01/2015			20,687.50	20,687.50	
12/01/2015	75,000	2.000%	20,687.50	95,687.50	116,375.00
06/01/2016			19,937.50	19,937.50	
12/01/2016	80,000	2.000%	19,937.50	99,937.50	119,875.00
06/01/2017			19,137.50	19,137.50	
12/01/2017	80,000	2.000%	19,137.50	99,137.50	118,275.00
06/01/2018			18,337.50	18,337.50	
12/01/2018	80,000	2.000%	18,337.50	98,337.50	116,675.00
06/01/2019			17,537.50	17,537.50	
12/01/2019	85,000	2.000%	17,537.50	102,537.50	120,075.00
06/01/2020			16,687.50	16,687.50	
12/01/2020	85,000	2.000%	16,687.50	101,687.50	118,375.00
06/01/2021			15,837.50	15,837.50	
12/01/2021	85,000	2.000%	15,837.50	100,837.50	116,675.00
06/01/2022			14,987.50	14,987.50	
12/01/2022	90,000	2.250%	14,987.50	104,987.50	119,975.00
06/01/2023			13,975.00	13,975.00	
12/01/2023	90,000	2.250%	13,975.00	103,975.00	117,950.00
06/01/2024			12,962.50	12,962.50	
12/01/2024	95,000	2.250%	12,962.50	107,962.50	120,925.00
06/01/2025			11,893.75	11,893.75	
12/01/2025	95,000	2.500%	11,893.75	106,893.75	118,787.50
06/01/2026			10,706.25	10,706.25	
12/01/2026	95,000	2.500%	10,706.25	105,706.25	116,412.50
06/01/2027			9,518.75	9,518.75	
12/01/2027	100,000	2.500%	9,518.75	109,518.75	119,037.50
06/01/2028			8,268.75	8,268.75	
12/01/2028	100,000	3.000%	8,268.75	108,268.75	116,537.50
06/01/2029			6,768.75	6,768.75	
12/01/2029	105,000	3.000%	6,768.75	111,768.75	118,537.50
06/01/2030			5,193.75	5,193.75	
12/01/2030	110,000	3.000%	5,193.75	115,193.75	120,387.50
06/01/2031			3,543.75	3,543.75	
12/01/2031	110,000	3.150%	3,543.75	113,543.75	117,087.50
06/01/2032			1,811.25	1,811.25	
12/01/2032	115,000	3.150%	1,811.25	116,811.25	118,622.50
	1,815,000		553,678.75	2,368,678.75	2,368,678.75

BOND PRICING

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 20 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Premium (-Discount)
Bond Component:							
	12/01/2013	65,000	2.000%	0.350%	102.055		1,335.75
	12/01/2014	75,000	2.000%	0.460%	103.442		2,581.50
	12/01/2015	75,000	2.000%	0.600%	104.498		3,373.50
	12/01/2016	80,000	2.000%	0.740%	105.261		4,208.80
	12/01/2017	80,000	2.000%	0.910%	105.575		4,460.00
	12/01/2018	80,000	2.000%	1.110%	105.358		4,286.40
	12/01/2019	85,000	2.000%	1.300%	104.827		4,102.95
	12/01/2020	85,000	2.000%	1.530%	103.628		3,083.80
	12/01/2021	85,000	2.000%	1.750%	102.125		1,806.25
	12/01/2022	90,000	2.250%	1.910%	103.150		2,835.00
	12/01/2023	90,000	2.250%	2.070%	101.653	2.084%	1,487.70
	12/01/2024	95,000	2.250%	2.200%	100.455	2.207%	432.25
	12/01/2025	95,000	2.500%	2.320%	101.631	2.356%	1,549.45
	12/01/2026	95,000	2.500%	2.420%	100.720	2.440%	684.00
	12/01/2027	100,000	2.500%	2.500%	100.000		
	12/01/2028	100,000	3.000%	2.580%	103.759	2.712%	3,759.00
	12/01/2029	105,000	3.000%	2.660%	103.030	2.778%	3,181.50
	12/01/2030	110,000	3.000%	2.720%	102.487	2.824%	2,735.70
	12/01/2031	110,000	3.150%	2.780%	103.277	2.926%	3,604.70
	12/01/2032	115,000	3.150%	2.840%	102.737	2.969%	3,147.55
		1,815,000					52,655.80

Dated Date	09/01/2012	
Delivery Date	09/01/2012	
First Coupon	06/01/2013	
Par Amount	1,815,000.00	
Premium	52,655.80	
Production	1,867,655.80	102.901146%
Underwriter's Discount	(14,520.00)	(0.800000%)
Purchase Price	1,853,135.80	102.101146%
Accrued Interest		
Net Proceeds	1,853,135.80	

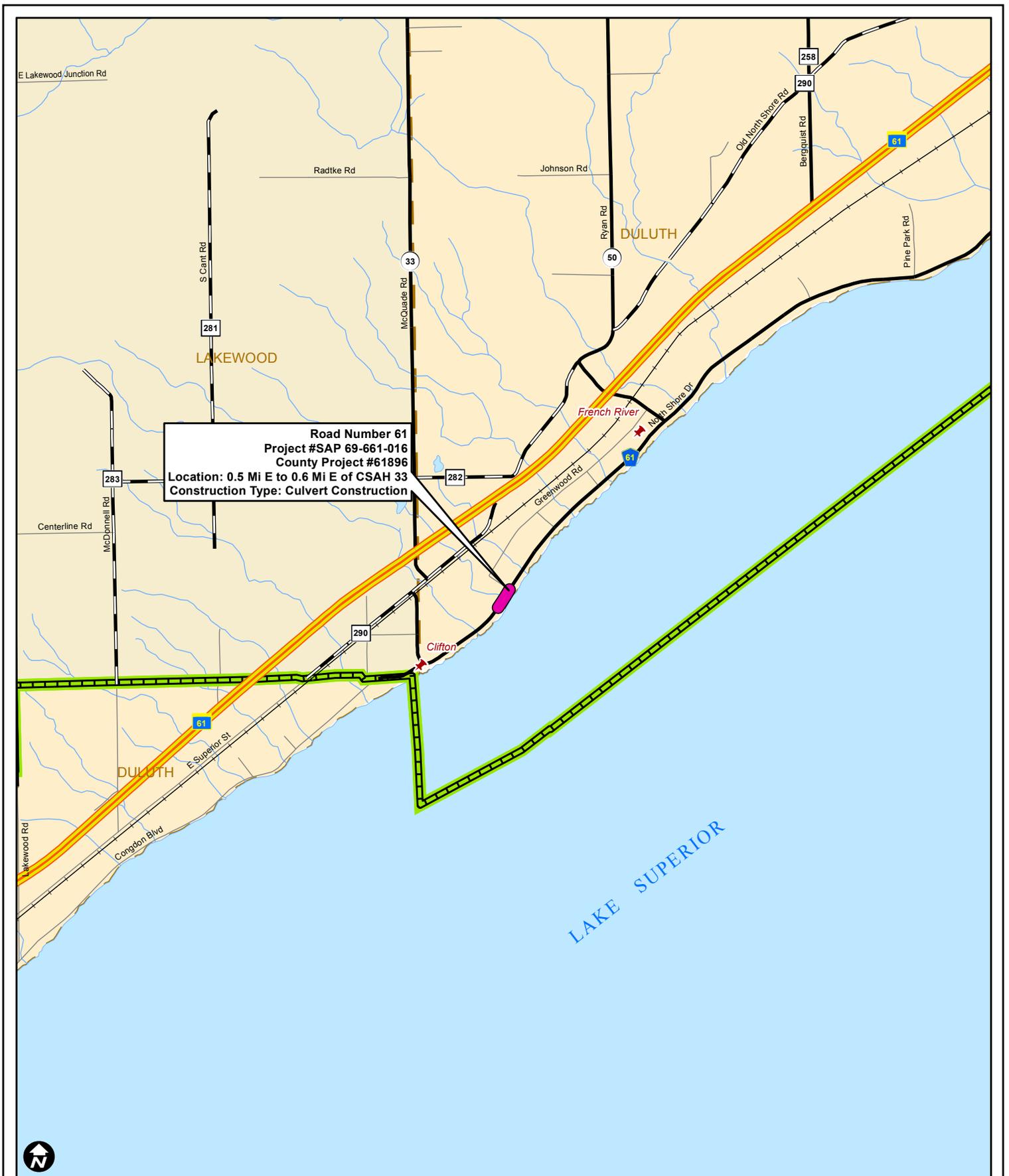
BOND SUMMARY STATISTICS

St. Louis County, Minnesota
 Proposed General Obligation Bonds - 20 Years
 (Arrowhead Regional Corrections)
 Based on Current Market Rates - May 11, 2012

Dated Date	09/01/2012
Delivery Date	09/01/2012
Last Maturity	12/01/2032
Arbitrage Yield	2.198336%
True Interest Cost (TIC)	2.400187%
Net Interest Cost (NIC)	2.456868%
All-In TIC	2.681608%
Average Coupon	2.638607%
Average Life (years)	11.561
Duration of Issue (years)	9.889
Par Amount	1,815,000.00
Bond Proceeds	1,867,655.80
Total Interest	553,678.75
Net Interest	515,542.95
Total Debt Service	2,368,678.75
Maximum Annual Debt Service	120,925.00
Average Annual Debt Service	116,971.79
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	8.000000
Total Underwriter's Discount	8.000000
Bid Price	102.101146

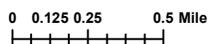
Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	1,815,000.00	102.901	2.639%	11.561	1,420.75
	1,815,000.00			11.561	1,420.75

	TIC	All-In TIC	Arbitrage Yield
Par Value	1,815,000.00	1,815,000.00	1,815,000.00
+ Accrued Interest			
+ Premium (Discount)	52,655.80	52,655.80	52,655.80
- Underwriter's Discount	(14,520.00)	(14,520.00)	
- Cost of Issuance Expense		(50,000.00)	
- Other Amounts			
Target Value	1,853,135.80	1,803,135.80	1,867,655.80
Target Date	09/01/2012	09/01/2012	09/01/2012
Yield	2.400187%	2.681608%	2.198336%



Road Number 61
Project #SAP 69-661-016
County Project #61896
Location: 0.5 Mi E to 0.6 Mi E of CSAH 33
Construction Type: Culvert Construction

St. Louis County 2012 Road & Bridge Construction



Map Components	
Culvert Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 12 - 251

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: June 12, 2012

RE: Amend JOBZ Subzone
Boundaries – City of Duluth

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOAL:

Assist communities in achieving housing, economic development and community development objectives.

ACTION REQUESTED:

The St. Louis County Board is requested to amend the Job Opportunity Building Zone (JOBZ) subzone boundaries in Duluth.

BACKGROUND:

In October 2003, the St. Louis County Board adopted Resolution No. 03-610, which supported the Northeast Minnesota Regional JOBZ Application to the Minnesota Department of Employment and Economic Development (DEED) for subzones throughout St. Louis County. The Board agreed to provide all of the local tax exemptions and credits required and provided for under the JOBZ Legislation. In December of 2003, Minnesota DEED approved the Northeast Minnesota Regional JOBZ Application for 4,031 acres within 46 subzones. The City of Duluth was approved for 351.12 acres within 11 subzones.

Duluth is requesting that the County Board approve a new amendment to the City of Duluth's JOBZ subzones by eliminating 27.1 acres in Atlas Cement and Canadian National Railroad Subzones #100 and #101 and creating a new Duluth Maintenance Facility, Subzone #100-2 of 27.1 acres. The purpose of the amendment is to assist AAR Aircraft Services, Inc. (AAR).

AAR has entered into a lease with the City of Duluth to expand their aircraft maintenance and repair operations (MRO) in the former Northwest Airlines (NWA) Maintenance facility. AAR is a leading provider of products and services to the aerospace, government and defense industries. The company was incorporated in 1955 and is headquartered in Wood Dale, Illinois.

The Duluth AAR facility will serve passenger airlines, cargo carriers, tier two suppliers and aircraft and engine manufacturers with maintenance and repair operations. AAR is the second largest independent provider of MRO services in North America.

AAR will be leasing the majority of the former NWA MRO facility at the Duluth Airport and will have the first right of refusal on any remaining square feet in the facility. AAR is committing to provide a minimum of 100 jobs by July, 2013, and 192 jobs by July, 2016. The total investment in the project including building, equipment, and training is approximately \$5 million.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the amendment of the boundaries of the Duluth JOBZ subzones. All tax exemptions and credits authorized under the state of Minnesota JOBZ legislation will apply to the new subzone.

Amend JOBZ Subzone Boundaries – City of Duluth

BY COMMISSIONER _____

WHEREAS, the St. Louis County Board approved the submittal of the Northeast Minnesota Regional Job Opportunity Building Zone (JOBZ) application for subzones throughout St. Louis County on October 7, 2003, Resolution No. 03-610; and

WHEREAS, the Minnesota Department of Employment and Economic Development approved the Northeast Minnesota Regional JOBZ application for 4,031 acres, including 351.12 acres in Duluth; and

WHEREAS, the City of Duluth wishes to amend the boundaries of its approved subzones by reallocating acreage to create a new subzone; and

WHEREAS, the JOBZ Program created in Minnesota Session Laws 2003, allows for the formation of tax free zones and for subzone boundaries to be amended with the approval of all taxing authorities.

NOW, THEREFORE, BE IT RESOLVED, that St. Louis County Board agrees to the proposed amendment to subzones within the city of Duluth as follows:

- Remove from the Canadian National Railroad JOBZ subzone #100.0, 25.6 acres (Parcel # 010-2746-01440 and -01330) and from the Atlas JOBZ Subzone #101.0, 1.5 acres (Parcel # 010-2746-1260) and
- Create the Maintenance Facility JOBZ subzone #100.2, 27.10 acres (Parcel # 010-2747-00050, -00080, and -00020)

RESOLVED FURTHER, that St. Louis County agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) Legislation and agrees to forego the tax benefits resulting from the local and state tax exemptions and credits provided under the Job Opportunity Building Zones (JOBZ) Legislation.



Exhibit A

Building Total: 189,000 Sq Ft
First Floor: 152,300 Sq Ft

Leased Property
1,180,316 Sq Ft

The City of Duluth has tried to ensure that the information contained in this map or electronic document is accurate. The City of Duluth makes no warranty or guarantee concerning the accuracy or reliability. This drawing data is neither a legally recorded map nor a survey and is not intended to be used as one. The drawing data is a compilation of records, information and data located in various City, County and State offices and other sources affecting the area shown and is to be used for reference purposes only. The City of Duluth shall not be liable for errors contained within the data provided or for any damages in connection with the use of this information contained within.

Duluth Maintenance Facility



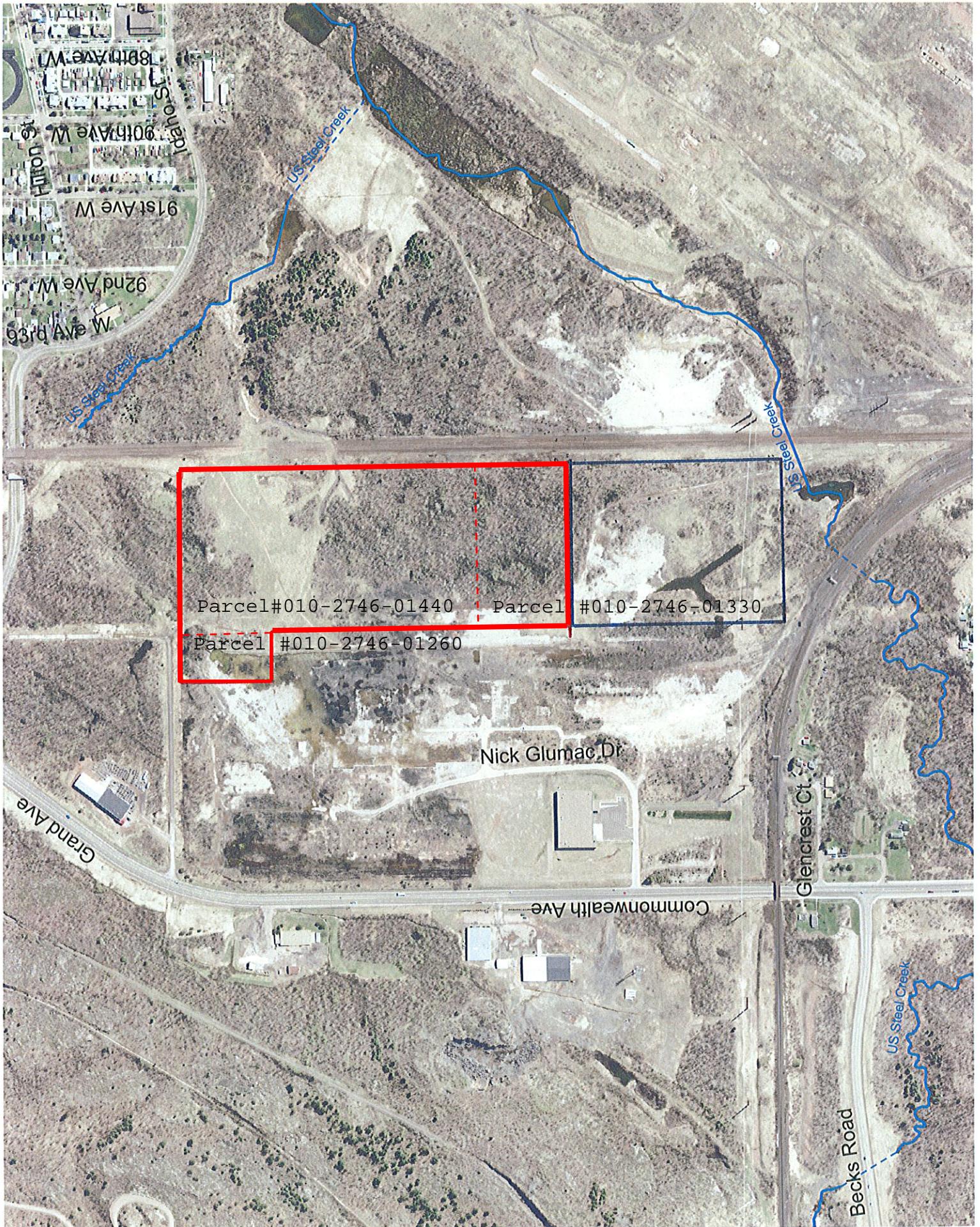
1 inch = 240 feet 1:2,880
 0 60 120 180 240 Feet

Photo Date: 2011
 Printed: 5/8/2012



EXHIBIT B: JOBZ Subzones 100.0 (CN) & Subzone 101.0 (Atlas)

(solid red line boundary indicates 27.1 acres for new subzone 100.2)



Civil Service Commission Vacancy Advertisement

BY COMMISSIONER _____

WHEREAS, the St. Louis County Board appoints citizens to serve on the Civil Service Commission; and

WHEREAS, the resignation of Ms. Julie Waltenburg has created a vacancy on this commission; and

WHEREAS, the Human Resources Department desires to fill this position.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to advertise and accept applications until July 20, 2012, for a vacancy on the Civil Service Commission.

BOARD LETTER NO. 12 - 253

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: June 12, 2012

RE: Appointment of Election Judges
for Unorganized Townships, and
Absentee, UOCAVA and Mail
Ballot Boards

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To maintain high election standards and public confidence in the election process in compliance with state and federal election laws.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint election clerks/judges to perform election judge duties and set compensation rates for election judges serving in designate polling places for precincts in the unorganized townships. The County Board is also requested to authorize appointment of elections judges for the County Absentee Ballot Board, Mail Ballot Board and Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board.

BACKGROUND:

The St. Louis County Board is the governing body for all unorganized townships within St. Louis County. As the governing body, it is responsible for appointing election judges, setting compensation rates and designating polling places for state and county elections in unorganized townships which are not voting by mail ballot. The County Board is also responsible for appointing election judges to process and tabulate votes from mail ballot precincts.

State legislation enacted in 2010 requires the County Board to appoint Absentee Ballot Board and UOCAVA Ballot Board members to accept, reject and count absentee ballots. The goal of the legislation is to bring uniformity to the absentee ballot process.

Minn. Stat. § 204B.31, sub. 1d, mandates that “election judges shall receive at least the prevailing Minnesota minimum wage for each hour spent carrying out their duties at the polling place and attending training sessions.” The statute also requires mileage reimbursement at the current county rate.

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint election judges for unorganized townships with polling places and those voting by mail, designate polling places and authorize the appointment of the following boards: Absentee Ballot, Mail Ballot and UOCAVA ballot. Compensation will be \$8.00 per hour - not including county staff- plus mileage of \$.555 per mile. Funding is included in the 2012 Auditor Election Budget (Fund 100, Agency 127001, Objects 635300 and 635500).

**Appointment of Election Judges for Unorganized Townships, and Absentee,
UOCAVA and Mail Ballot Boards**

BY COMMISSIONER: _____

RESOLVED, the following unorganized townships are designated by the St. Louis County Board as election precincts and the below listed eligible voters are appointed as clerks and/or election judges for the 2012 Primary and General Elections:

UNORGANIZED TOWNSHIP 57-16 (Unorganized Precinct 14)

Clerk/Head Judge – Jan Dzwonkowski, 6317 Heritage Trail, Gilbert, MN, 55741
Judge – Charlene Johnson, 6473 Heritage Trail, Gilbert, MN, 55741
Judge – Elaine Elmquist, 4273 McKinley Road, Gilbert, MN, 55741
Judge – Wanda Lerol, 4493 Lilac Rd, Gilbert, MN, 55741
Judge – Jeanette Ekund, 4477 Lost Lake Road, Gilbert, MN 55741
Polling Place - Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN, 55741

UNORGANIZED TOWNSHIP 60-18 (Unorganized Precinct 15)

Clerk/Head Judge – Barbara Harkonen, 9318 Goodell Road, Angora, MN, 55703
Judge – Carolyn Nordlinder, 9069 Whitetail Drive, Britt, MN, 55710
Judge – Susan Kolstad, 9204 Petola Road, Britt, MN, 55710
Judge – Mary Elaine Arola, 7354 Donnywood Road, Britt, MN, 55710
Judge – Mary Jean Eilertson, 7364 Highway 53, Britt, MN, 55710
Polling Place – Sand Lake Chapel, 9038 Biss Road, Britt, MN, 55710

UNORGANIZED TOWNSHIP 60-19 (Unorganized Precinct 16)

Clerk/Head Judge – Victoria Emmons, 9659 Folsom Road, Britt, MN, 55710
Judge – Diane Falstrom, 9705 Folsom Road, Britt, MN, 55710
Judge – Margaret Morgan, 9783 Dickinson Lane, Brit, MN 55710
Judge – Darlene Hodge, 8181 Carpenter, Angora, MN 55703
Judge – Cindy Morgan, 9790 Dickinson Lane, Britt, MN 55710
Polling Place – Evergreen Volunteer Fire Department, 10233 Hwy 65, Britt, MN, 55710

UNORGANIZED TOWNSHIP 56-16 (Unorganized Precinct 17)

Clerk/Head Judge – Evelyn Hermanson, 6468 Long Lake Road, Makinen, MN, 55763
Asst. Clerk/Head Judge – Lorraine Niskala, 6118 Long Lake Road, Makinen, MN, 55763
Judge – Sharon Wefel, 3722 Lost Lake Road, Gilbert, MN, 55741
Judge – Linda Verbonich, 6377 Long Lake Road, Makinen, MN 55763
Judge –Diane Langlee, 6022 Long Lake Road, Makinen, MN 55763
Polling Place – Makinen Community Center, Makinen, MN, 55763

RESOLVED FURTHER, the following eligible voters are appointed as election judges to process and tabulate votes in the Duluth Courthouse for unorganized townships voting by mail and/or to serve on the County Absentee Ballot Board, Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board and Mail Ballot Board:

Judge – Arlene Niskala, 5052 Alpine Drive, Hermantown, MN, 55811
Judge – Sharon Stenberg, 4042 Munger Shaw Road, Duluth, MN, 55810
Judge – Harla Lemmerman, 6316 Nashua Street, Duluth, MN, 55810
Judge – Linda Derass, 3554 Prindle Road, Duluth, MN 55803
Judge – Sheila Ballavance, 1215 East 8th Street, Duluth, MN, 55805
Judge – Lisa Hinnenkamp, 1404 104th Avenue West, Duluth, MN 55808
Judge – Corrina Maly, 6939 Highway 5, Floodwood, MN 55736
Judge – Catherine (Tina) Voce, 822 5th Avenue, Two Harbors, MN 55616
Judge – Daryl Wierbiniski, 1972 Holm Road, Two Harbors, MN 55616
Judge – William Wise, 3618 Allendale, Duluth, MN 55803
Judge/Staff – Lisa Sweet, 100 N. 5th Ave. W. #214, Duluth, MN 55802
Judge/Staff – Amy Gundersen, 100 N. 5th Ave. W. #214, Duluth, MN 55802
Judge/Staff – Christy Joice, 100 N. 5th Ave. W. #214, Duluth, MN 55802
Judge/Staff – Tucker Kiehn, 100 N. 5th Ave. W. #214, Duluth, MN 55802

RESOLVED FURTHER, the following eligible voters are appointed as election judges to serve on the County Absentee, UOCAVA and Mail Ballot Boards in the Virginia Auditor's Office, Northland Office Center, 307 1st Street South, Virginia, MN:

Judge/Staff – JoAnn Newman, 307 1st Street South, Virginia, MN 55792
Judge/Staff – Nancy Shusterich, 307 1st Street South, Virginia, MN 55792
Judge/Staff – Jason Raida, 307 1st Street South, Virginia, MN 55792
Judge/Staff – Jill Berg, 307 1st Street South, Virginia, MN 55792

RESOLVED FURTHER, the County Auditor and/or Clerk/Head Election Judge may make election judge appointments to fill vacancies should they occur.

RESOLVED FURTHER, compensation for 2012 election judge services - not including county staff - is established at \$8.00 per hour, and the current mileage reimbursement rate of \$.555 per mile. Funding will be from Auditor/Elections Fund 100, Agency 127001, Objects 635300 and 635500.

BOARD LETTER NO. 12 - 254

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: June 12, 2012 **RE:** **Appointments to Arrowhead
Library System Board of
Directors**

FROM: **Kevin Z. Gray
County Administrator**

RELATED DEPARTMENT GOAL:

To provide effective, efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to approve three (3) appointments to the newly constituted Arrowhead Library System (ALS) Board of Directors.

BACKGROUND:

On June 5, 2012, Jim Weikum, Executive Director of the Arrowhead Library System appeared before the County Board's Committee of the Whole to explain the recent merger of the Arrowhead Library System and the North Country Library Cooperative, and asked the County Board to approve the new contract agreement with participating counties. Part of that agreement requires that St. Louis County appoint three members to the ALS Board of Directors.

In his letter dated May 30, 2012 (attached), Mr. Weikum detailed the proposal for the new 13 member ALS Board and the representation of each member. St. Louis County is asked to fill three positions with terms expiring on December 31, 2012, December 31, 2013, and December 31, 2014. Current county appointees are Teresa Dawson, Patrick Layman, and Bette Mattson. Ms. Mattson has indicated that she is not seeking re-appointment. Commissioner Forsman has been approached by Marjorie McPeak, a former county representative to the ALS Board, who has asked to be considered for the open position.

Given the explanation provided by Mr. Weikum, and the wishes and term limitations of the current St. Louis County appointees, County Administration is recommending the

following appointments be made to the new ALS Board of Directors, with each term beginning on July 1, 2012:

Term Ending:

December 31, 2012	Teresa Dawson	(Duluth, MN)
December 31, 2013	Patrick Layman	(Aurora, MN)
December 31, 2014	Marjorie McPeak	(Tower, MN)

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the appointment of these individuals to new Arrowhead Library System Board of Directors.

Appointments to Arrowhead Library System Board of Directors

BY COMMISSIONER _____

WHEREAS, the recent merger of the Arrowhead Library System and the North Country Library Cooperative, has resulted in a new contract agreement with participating counties; and

WHEREAS, under the new operating agreement, as a participating member county, St. Louis County is required to appoint three (3) members to the ALS Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board appoints the following individuals to the specific terms of service on the Arrowhead Libraries System Board of Directors:

Term of Service

July 1, 2012 to December 31, 2012	Teresa Dawson	(Duluth, MN)
July 1, 2012 to December 31, 2013	Patrick Layman	(Aurora, MN)
July 1, 2012 to December 31, 2014	Majorie McPeak	(Tower, MN)



Arrowhead Library System

5528 Emerald Ave. • Mt. Iron, MN 55768-2069 • 218-741-3840 • www.arrowhead.lib.mn.us

May 30, 2012

Routed to:
Comms. _____ ✓
Admin. _____ ✓
Board File _____ ✓
Other _____

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SLC ADMIN

St. Louis County Board of Commissioners
c/o Gary Eckenberg, Deputy County Administrator
100 N. 5th Ave. W., Room 213
Duluth, MN 55802

Dear Board of Commissioners:

To date, each of the six county boards of commissioners (Carlton, Cook, Itasca, Koochiching, Lake, and Lake of the Woods) that have approved the resolution that enables ALS to adopt a new governing board structure are in various stages of making their appointments to the new "merged" ALS Board. The process for those counties is somewhat simpler than it will be for St. Louis County, as each of those counties will appoint **one** person to the new board. However, the new ALS-county agreement that the aforementioned resolution endorses calls for St. Louis County to have **three** appointments to the new 13-member board. The agreement calls for (at least) one of those three to be from Duluth. That stipulation already exists in the current agreement ALS has with St. Louis County, but I don't believe that it has ever been strictly interpreted to specifically mean a "resident of the City of Duluth." Any such interpretation would rest with the County Board.

As noted above, there are 13 total positions on the new ALS Board, with terms of office set to begin on July 1 of this year. Back in March, lots were drawn for each position's term of office to ensure that terms were staggered. The terms were 30 months, 18 months, and 6 months. It was deemed appropriate that St. Louis County would have a different initial term of office for each of its three appointees. Thus, one St. Louis County appointee will have an initial 6-month term of office from July 1, 2012 through December 31, 2012. The second St. Louis County appointee will have an initial 18-month term of office from July 1, 2012 through December 31, 2013. And the third St. Louis County appointee will have an initial 30-month term of office from July 1, 2012 through December 31, 2014. At the conclusion of each of those three terms, all ALS Board terms will be for three (3) years as called for in Minnesota Statute 134.09, Subd. 2. You will note that this process is also a transition into having ALS Board terms start on January 1 instead of July 1 as they have for decades. The new January 1 starting date for terms of office is intended to be more consistent with other county appointments.

Currently, St. Louis County has three appointees on the ALS Board: Teresa Dawson (Duluth), Patrick Layman (Aurora), and Bette Mattson (Iron). There is nothing preventing the County Board from re-appointing any of the three, although Ms. Mattson has

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informed me that she is not seeking re-appointment, and Ms. Dawson will complete her 9th consecutive year on the ALS Board (the statutory maximum) on June 30 of next year.

Additionally, there are currently five (5) individuals on the ALS Board that represent local library boards from St. Louis County: Jane Brissett (Duluth Library Board), Lori Hendrickson (Hibbing Library Board), Lois Ferguson (Eveleth Library Board), Louise Grams (Virginia Library Board), and Richard Niss (Babbitt Library Board). The County could tap any of them as well, although Mr. Niss has indicated he does not wish for re-appointment and Ms. Grams is also nearing her statutory maximum terms of office.

The current President of the ALS Board, Elizabeth Kelly is also a St. Louis County resident (Twig). She serves on the Board in the "At Large" position that is voted upon by all 29 local library boards across the 7-county ALS service area. Additionally, Marjorie McPeak has expressed interest in being appointed to the "new" ALS Board. Ms. McPeak (Tower) served as a St. Louis County appointee for 9 years, including three as President of the ALS Board. She also served for several years on the North Country Library Cooperative (NCLC) Board, the agency with which ALS is "merging."

Of course, the County is NOT restricted to current or former ALS Board members when making appointments for the "new" ALS Board. The next meeting is scheduled for Thursday, June 14 at 10:00 a.m. Where possible, we are inviting all appointed or elected members of the "new" ALS Board to the June 14 meeting to help make for a smoother July 1 transition.

Please let me know what additional information you might need. I look forward to meeting with the Board on Tuesday, June 5.

Sincerely,



Jim Weikum
Executive Director

JW:cc