

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 14, 2012

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Health & Human Services Committee – Commissioner O’Neil, Chair

1. Authorize an amendment to County Board Resolution No. 11-460 to correct the Northwood Children’s Services Diagnostic and Assessment Center Services rate from \$224.33 per day to \$229.94 per day for the period January 1, 2012, through December 31, 2012.
2. Authorize agreements with the Range Mental Health Center to provide mental health services for the period January 1, 2012, through December 31, 2012, for Children’s Mental Health-Targeted Case Management (MH-TCM) contract at \$688 per month per client (up to 10 cases per month), total contract not to exceed \$90,000; and Adult MH-TCM contract at \$354 per month per client (up to 56 cases per month), total contract not to exceed \$220,032.
3. Authorize agreements with the Human Development Center to provide mental health services for the period January 1, 2012, through December 31, 2012, for Children’s MH-TCM contract at \$510 per month per client, up to \$91,800; and Adult MH-TCM contract at \$364 per month per client, up to \$345,205.
4. Authorize purchase of service agreements with the Occupational Development Center, Inc., and Goodwill Industries Vocational Enterprises, Inc., for extended employment services for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,407 for each agreement for the period January 1, 2012, through December 31, 2012.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

5. Grant final approval to the plat of Stuntz Bay Road Addition located in Section 27, Township 62 North, Range 15 West (Breitung Township).
6. Grant final approval to Registered Land Survey Number 104 located in part of the South ½ of NW ¼, Section 28, Township 51 North, Range 13 West (Lakewood Township).

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7. Authorize a lease agreement with John and Suzanne McKinney, of Cloquet, Minnesota, for a parcel located on state tax forfeited land in Block 18, Hunter/Markells Grassy Point Addition to Duluth, for a period ending December 31, 2012, at an annual lease fee of \$2325 per year until special legislation is received to resolve the occupancy trespass.
8. Approve a requirement, as a condition to repurchase state tax forfeited land, that the entire repurchase price will be paid at the time of repurchase if the basic repurchase price and extra costs are less than \$1,500.
9. Reinstatement of contract to purchase state tax forfeited land by Mindy McFarland of Aurora, Minnesota, upon payment of \$678.
10. Reinstatement of contract to repurchase state tax forfeited land by David and Shannon McCray of Hibbing, Minnesota, upon payment of \$5,300.
11. Reinstatement of contract to repurchase state tax forfeited land by D & D Salvage of Eveleth, Minnesota, upon payment of \$5,173.25.
12. Recommend free conveyance of state tax forfeited land located in Section 24, Township 52 North, Range 18 West, to the Town of Alborn, for parking space for community center events, upon payment of \$572.65.

Public Works & Transportation Committee – Commissioner Forsman, Chair

13. Authorize an agreement with the City of Babbitt for installation and maintenance of blinker stop signs on County State Aid Highway (CSAH) 112, Central Boulevard in Babbitt, Minnesota, Project MP 112-149374, CP 149374.
14. Bid awarded to KGM Contractors, Inc., of Angora, Minnesota, on their low bid of \$603,817.40 for SAP 69-600-039, CP 111480, for grading, aggregate base, storm sewer, curb & gutter, sidewalk, reconditioning surface, recreational trail and bituminous surface on County Road 697 (McKinley Park Road) in Soudan, Minnesota.

Finance & Budget Committee – Commissioner Raukar, Chair

15. Approve sale of surplus fee land located in Section 16, Township 52 North, Range 15 West (Fredenberg Township) to Carl E. Ruhanen of Hermantown, Minnesota, for the bid amount of \$26,100 plus deed tax and recording fees.
16. Authorize a Letter of Understanding with the State Auditor's Office for the audit of the county's 2011 financial records.
17. Abatement list for Board approval.

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18. Approve a contract with TriMin Government Solutions, Roseville, Minnesota, in the amount of \$87,000 for an electronic recording (e-Recording) module for real estate documents.
19. Authorize a professional services agreement with Ayers Associates of Duluth, Minnesota, for design, bid documents and specifications, and project administration for roadway repairs at the Joint Public Safety Campus in an amount of \$33,000 with one-half of the cost (\$16,500) to be reimbursed to the county by the City of Duluth.
20. Establish a public hearing for March 13, 2012, at 9:40 a.m. at the Duluth Courthouse to receive citizen comments on the FY 2012 Action Plan of the 2010-2014 Consolidated Plan for Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funding.
21. Authorize a contract with Perkins & Will of Minneapolis, Minnesota, for consulting services for the Duluth Government Services Center (GSC) infrastructure replacement and general remodeling project scope and budget development in an amount of \$142,000, to be reimbursed by the associated bond sale proceeds.

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

22. Authorize a contract addendum with Lakeland Pathology, P.A., for Medical Examiner services for a three-year period of January 1, 2012, through December 31, 2014.

Amendment to County Board Resolution No. 11-640

BY COMMISSIONER _____

WHEREAS, on December 20, 2011, the St. Louis County Board adopted Resolution No. 11-640 establishing 2012 rates for a number of contracts for Children and Family Services, including a per diem rate of \$224.33 for Northwood Children’s Services Diagnostic and Assessment services; and

WHEREAS, Northwood Children’s Services has since notified the Public Health and Human Services Department of a clerical error and the application should have reflected a “Requested Rate” of \$229.94 per day.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board amends County Board Resolution No. 11-640 to change the Northwood Children’s Services Diagnostic and Assessment Center Services rate of \$224.33 per day to a rate of \$229.94 per day for the period January 1, 2012, through December 31, 2012.

BUDGET REFERENCE:

FUND	230	Social Services
AGENCY	232008	Children’s Services
EXPENSE OBJECT	601200	Out-Home Placement Costs
	601600	Children’s Mental Health Services

CY 2012 Mental Health Contracts with Range Mental Health

BY COMMISSIONER _____

WHEREAS, the Range Mental Health Center (RMHC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, the Department of Public Health and Human Services has contracted with RMHC to provide needed community mental health services in northern St. Louis County for many years; and

WHEREAS, county funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of northern St. Louis County.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorize the following agreements with the Range Mental Health Center for the period January 1, 2012, through December 31, 2012:

Children's MH-TCM contract (up to 10 cases per month) at \$688 per month per client; and other children's mental health services contract. Total contract for children's mental health services not to exceed \$90,000 per year, to be accounted for in Fund 230, Agency 232008, Object 601600.

Adult MH-TCM contract (up to 56 cases per month) at \$354 per month per client; and other adult mental health services contract. Total contract for adult mental health services not to exceed \$220,032 per year, to be accounted for in Fund 230, Agency 232006, Object 604400.

CY 2012 Mental Health Contracts with Human Development Center

BY COMMISSIONER _____

WHEREAS, the Human Development Center (HDC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, the Department of Public Health and Human Services has contracted with HDC to provide needed community mental health services in southern St. Louis County for many years; and

WHEREAS, county funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes two agreements with the Human Development Center for the period January 1, 2012, through December 31, 2012:

Children MH-TCM contract at \$510 per month per client; \$91,800 maximum, to be accounted for in Fund 230, Agency 232008, Object 601600.

Adult MH-TCM contract at \$364 per month per client; \$345,205 maximum, to be accounted for in Fund 230, Agency 232006, Object 604400.

**CY 2012 Employment Services Contracts
Serving Persons with Developmental Disabilities**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and

WHEREAS, the Department of Public Health and Human Services has contracted with Occupational Development Center, Inc., (ODC) and Goodwill Industries Vocational Enterprises, Inc., (GIVE) for over 30 years to provide extended employment services for persons with disabilities; and

WHEREAS, the Department wishes to renew these agreements.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Department of Public Health and Human Services to enter into purchase of service agreements with the Occupational Development Center, Inc., (ODC) and Goodwill Industries Vocational Enterprises, Inc., (GIVE) for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,407 for each agreement for the period January 1, 2012, through December 31, 2012, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

Final Plat Approval – Stuntz Bay Road Addition (Breitung)

BY COMMISSIONER _____

WHEREAS, the St. Louis County Planning Commission held a public hearing regarding the preliminary plat of Stuntz Bay Road Addition on November 19, 2009, and granted preliminary approval for the plat; and

WHEREAS, the final prints have been submitted and conform with the requirements set forth by the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to the plat of Stuntz Bay Road Addition, located in Section 27, Township 62 North, Range 15 West, Breitung Township.

Approval of Registered Land Survey Number 104 (Lakewood Township)

BY COMMISSIONER _____

WHEREAS, the Registrar of Titles is authorized to require Registered Land Survey Number 104 pursuant to Minn. Stat. § 508.47; and

WHEREAS, the County Surveyor and Examiner of Titles have approved Registered Land Survey Number 104; and

WHEREAS, the final prints have been submitted for filing.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to Registered Land Survey Number 104 located in Part of the South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of Section 28, Township 51 North, Range 13 West (Lakewood Township).

Entering into a State Tax Forfeited Land Lease Agreement - McKinney

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.04, Subd. 1(d), authorizes the county auditor, as directed by the county board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for temporary uses at such prices and under such terms as the county board may prescribe; and

WHEREAS, John and Suzanne McKinney, of Cloquet, MN, wish to enter into a Miscellaneous Lease (No. L05120002) for a portion of a car wash located on state tax forfeited land; and

WHEREAS, the Land and Minerals Department has reviewed the request and recommends an annual lease fee of \$2,325 per year until such time special legislation is received and the parcel can be conveyed to resolve an occupancy trespass.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land for a miscellaneous lease on property described as:

LOT P EX RY RT OF WAY INC PT OF VAC AVE ADJ & INC PT OF VAC ST,
Block 18, Hunter/Markells Grassy Point Addition to Duluth, St. Louis County,
Minnesota

to John and Suzanne McKinney, of Cloquet, MN, for a lease period ending December 31, 2012, with an annual lease fee of \$2,325, to be deposited into Fund 240 (Forfeited Tax Fund), and under the terms and conditions set forth in the lease agreement.

Repurchase of State Tax Forfeited Land by Contract for Deed

BY COMMISSIONER _____

WHEREAS, Minn. Stat § 282.241, Subd. 1, states that the county board may require, as a condition of repurchase, that the entire repurchase price be paid at the time of repurchase if it has good cause to believe that a repurchase installment payment plan for a particular parcel is unnecessary and not in the public interest; and

WHEREAS, a considerable amount of staff time is required to administer a repurchase installment contract; and

WHEREAS, the Land Commissioner believes that a repurchase installment plan is unnecessary if the basic repurchase price and extra costs are less than \$1,500, and recommends that the entire repurchase price be paid at the time of repurchase.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board shall require, as a condition of repurchase, that the entire repurchase price be paid at the time of repurchase if the basic repurchase price and extra costs are less than \$1,500.

Reinstatement of Contract for Purchase of State Tax Forfeited Land - McFarland

BY COMMISSIONER _____

WHEREAS, under the provisions of Minn. Stat. § 282.341, Subd. 1, a contract for deed to repurchase state tax forfeited land previously cancelled may be reinstated by the previous contract holder subject to payment of installments, taxes, assessments, penalties, costs, and interest; and

WHEREAS, less than 50 percent of the basic sale price was paid prior to cancellation; therefore, county board approval is required for reinstatement; and

WHEREAS, Mindy McFarland of Aurora, MN, has requested to reinstate Contract C22090079, having been cancelled on 10/11/2011, under new Contract C22110135 for property described as:

TOWN OF WHITE
WLY 300 FT OF NLY 360 FT OF LOT 2
SEC 34 TWP 58 RGE 15
Parcel Code: 570-0026-000282

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the reinstatement of Contract C22110135 by Mindy McFarland of Aurora, MN, in the amount \$678, to be deposited into Fund 240 (Forfeited Tax Fund).

Reinstatement of Contract for Repurchase of State Tax Forfeited Land - McCray

BY COMMISSIONER _____

WHEREAS, under the provisions of Minn. Stat. § 282.341, Subd. 1, a contract for deed to repurchase state tax forfeited land previously cancelled may be reinstated by the previous contract holder subject to payment of installments, taxes, assessments, penalties, costs, and interest; and

WHEREAS, less than 50 percent of the basic sale price was paid prior to cancellation; therefore, county board approval is required for reinstatement; and

WHEREAS, David and Shannon McCray of Hibbing, MN, have requested to reinstate Contract C22090191, having been cancelled on 6/14/2011, under new Contract C2212001 for property described as:

CITY OF HIBBING
ELY 50 FT OF NLY 120 FT
LOT 16 BLOCK 4
AVIATORS FIELD ADDITION TO HIBBING
Parcel Code: 140-0030-00860

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the reinstatement of Contract C2212001 by David and Shannon McCray of Hibbing, MN, in the amount \$5,300, to be deposited into Fund 240 (Forfeited Tax Fund).

**Reinstatement of Contracts for Repurchase of State Tax Forfeited Land -
D & D Salvage**

BY COMMISSIONER _____

WHEREAS, under the provisions of Minn. Stat. § 282.341, Subd. 1, a contract for deed to repurchase state tax forfeited land previously cancelled may be reinstated by the previous contract holder subject to payment of installments, taxes, assessments, penalties, costs, and interest; and

WHEREAS, less than 50 percent of the basic sale price was paid prior to cancellation; therefore, county board approval is required for reinstatement; and

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060245, having been cancelled on 7/5/2011, under new Contract C22110144 for property described as:

CITY OF EVELETH
TRACT 7 E 305 FT OF THAT PART OF NW 1/4
OF SE 1/4 LYING N OF THE MESABA RY R OF W
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00630

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060246, having been cancelled on 7/5/2011, under new Contract C22110138 for property described as:

CITY OF EVELETH
SW1/4 OF SE1/4 LYING N OF N R.O.W. OF
HWY #37
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00695

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060247, having been cancelled on 7/5/2011, under new Contract C22110139 for property described as:

CITY OF EVELETH
TRACT 9 W 200 FT OF E 705 FT OF THAT
PART OF NW 1/4 OF SE 1/4 LYING N OF THE
MESABA RY RT OF WAY
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00650

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060248, having been cancelled on 7/5/2011, under new Contract C22110140 for property described as:

CITY OF EVELETH
TRACT 10 W 200FT OF E 905 FT OF THAT
PART OF NW 1/4 OF SE 1/4 LYING N OF THE
MESABA RY RT OF WAY
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00660

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060249, having been cancelled on 7/5/2011, under new Contract C22110141 for property described as:

CITY OF EVELETH
TRACT 11 W 200FT OF E 1105 FT OF THAT
PART OF NW 1/4 OF SE 1/4 LYING N OF THE
MESABA RY RT OF WAY
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00670

WHEREAS, D & D Salvage of Eveleth, MN, has requested to reinstate Contract C22060250, having been cancelled on 7/5/2011, under new Contract C22110142 for property described as:

CITY OF EVELETH
TRACT 8 W 200 FT OF E 505 FT OF THAT
PART OF NW 1/4 OF SE 1/4 LYING N OF THE
MESABA RY RT OF WAY
SEC 33 TWP 58 RGE 17
Parcel Code: 040-0206-00640

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the reinstatement of Contracts C22110144, C22110138, C22110139, C22110140, C22110141, and C22110142 by D & D Salvage of Eveleth, MN, in the amount \$5,173.25, to be deposited into Fund 240 (Forfeited Tax Fund).

Request for Free Conveyance of State Tax Forfeited Land to the Town of Alborn

BY COMMISSIONER _____

WHEREAS, pursuant to Minn. Stat. § 282.01a, Subd. 1, upon recommendation of the county board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, the Town of Alborn has requested a free conveyance of state tax forfeited land for parking, legally described as:

TOWN OF ALBORN

PART OF E 1/2 OF SW 1/4 COMM AT THE INTERSECTION BETWEEN THE CENTER LINE OF THE SWAN LAKE RD WITH THE W LINE OF E 1/2 OF SW 1/4 RUNNING THENCE SELY 660 FT ALONG THE CENTER LINE OF SAID RD THENCE AT RIGHT ANGLES SWLY TO A LINE RUNNING FROM A PT ON THE E LINE OF E 1/2 OF SW 1/4 AND 150 FT S OF SAID CENTER LINE OF RD TO A PT ON THE W SIDE OF SE 1/4 OF SW 1/4 275 FT S OF NW COR FROM THIS PT AS PT OF BEG GO NELY TO THE CENTER OF SWAN LAKE RD THENCE SELY ALONG SAID CENTER LINE 125 FT THENCE SWLY AT RIGHT ANGLES TO ABOVE DESCRIBED LINE THENCE NWLY TO PT OF BEG, Twp 52N Rng 18W Sec 24
Parcel Code: 205-0010-04240
0.95 Acres
LDKEY: 62192

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the Town of Alborn for the authorized public use, upon payment of \$250 administrative fee, \$250 Department of Revenue fee, \$25 deed fee, \$1.65 deed tax, and \$46 recording fee; for a total of \$572.65, to be deposited into Fund 240 (Forfeited Tax Fund).

**Agreement with City of Babbitt for Blinker Stop Signs
on CSAH 112 – Central Boulevard**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney, with the City of Babbitt, MN, outlining responsibilities of the parties for the installation of blinker stop signs on CSAH 112 (Central Boulevard) under Project MP 112-149374, CP 149374. The funding for the project will be the responsibility of the City of Babbitt, including electrical power costs.

**Award of Bids – County Project 111480
McKinley Park Road (Soudan)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

SAP 69-600-039, CP 111480 located on CR 697 (McKinley Park Road) from TH 169 to 280' North of Soudan Mine State Park Road in Soudan, MN.

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN, at 10:00 a.m. on February 2, 2012, and the low responsible bidder determined.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	P.O. Box 7 Angora, MN 55703	\$603,817.40

RESOLVED FURTHER, that State Park Road Account funds in the amount of \$570,202.41 are reserved for this project. Any funding required in excess of State Park Road Account funds shall be transferred from Fund 200, Agency 203001, Object 652800 to Fund 220, Agency 220274, Object 590700.

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220274, Object 652700.

**Sale of Surplus Fee Land Section 16, T52N, R15W
(Fredenberg Township)**

BY COMMISSIONER_____

WHEREAS, the Property Management Team identified as surplus the following county fee owned land legally described as:

The South one-half of the Southeast one-quarter of the Northwest one-quarter of the Southeast one-quarter (S $\frac{1}{2}$ of SE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$) of Section Sixteen (16), Township Fifty-two (52) North, Range Fifteen (15) West, containing 5.00 acres, more or less.

And

The southerly thirty-three (33) feet of the North one-half of the Southeast one-quarter of Northwest one-quarter of the Southeast one-quarter (N $\frac{1}{2}$ of SE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$) of Section Sixteen (16), Township Fifty-two (52) North, Range Fifteen (15) West, containing 0.50 acres, more or less; and

WHEREAS, the county has received the minimum bid for the property of \$26,100 from Carl E. Ruhanen for said parcel.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Carl E. Ruhanen of Hermantown, MN, for the bid amount of \$26,100, payable to Fund 100, Agency 128014, Object 583100. Buyer is responsible for deed tax and recording fees.

**Letter of Understanding for 2011 Audit
by State Auditor's Office**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the required signatories to execute the Letter of Understanding which details the scope and basis of the 2011 proposed audit of St. Louis County by the State Auditor's Office.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59401.

**Contract for Development and Implementation
of Electronic Recording of Real Estate Documents**

BY COMMISSIONER _____

WHEREAS, electronic recording (e-Recording) of real estate documents streamlines service delivery and significantly reduces staff time to process a recorded transaction; and

WHEREAS, TriMin Government Solutions, a qualified vendor, has agreed to a contract to develop and implement an application to integrate electronic recording with the Recorder's existing system.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a contract with TriMin Government Solutions in the amount of \$87,000 for e-recording payable from Fund 100, Agency 121002, Object 629900.

**Professional Services Agreement for the Joint Public
Safety Campus Roadway Repairs**

BY COMMISSIONER _____

WHEREAS, St. Louis County and the City of Duluth entered into a 50 year lease for the construction of a joint law enforcement and public safety facility in October of 2009 located at 2030 Arlington Avenue in Duluth, Minnesota; and

WHEREAS, the 2009 lease document included provisions for reconstruction of the roadway serving the area upon completion of the building project; and

WHEREAS, the lease agreement states that the county shall initiate and implement the road repair project, with the city reimbursing the county for one half of all costs incurred; and

WHEREAS, Ayres Associates of Duluth, Minnesota, has performed surveying, topographical, and engineering services for the county at this site for other projects and was selected for this project based on familiarity with the site, background data already collected by Ayers, and competitive fee.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into a professional services agreement with Ayres Associates of Duluth, Minnesota, for the design, construction and bid documents, and project administration for the roadway improvement project for the Joint Public Safety Campus in Duluth, in an amount of \$33,000, payable from Fund 100, Agency 128015, with one-half of the cost (\$16,500) to be reimbursed to the county by the City of Duluth.

**Establish Public Hearing on the FY 2012 Action Plan
for CDBG, HOME and ESG Funding**

BY COMMISSIONER _____

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development programs: Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG); and

WHEREAS, the St. Louis County Board approved the 2010-2014 Consolidated Plan on March 2, 2010; and

WHEREAS, St. Louis County has prepared a draft FY 2012 Action Plan of the 2010-2014 Consolidated Plan required by HUD; and

WHEREAS, HUD requires that a public hearing be conducted to allow citizen input prior to submittal of these plans.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board will hold a public hearing on Tuesday, March 13, 2012, at 9:40 a.m., at the St. Louis County Courthouse in Duluth, Minnesota, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the FY 2012 Action Plan of the 2010-2014 Consolidated Plan.

**Project Scope and Budget Development Services –
GSC Duluth Second through Seventh Floor Remodeling**

BY COMMISSIONER _____

WHEREAS, the St. Louis County master space plan for the Duluth area offices has been in place since 1995 with the Government Services Center (GSC) being the primary site for consolidation of county provided services; and

WHEREAS, State of Minnesota tenants will be vacating the building no later than August 2012 and the next phase of the master space plan is to define the GSC infrastructure upgrade and general remodeling project scope and budget as the basis for accurate financing considerations and development of a structured program; and

WHEREAS, the Purchasing Division solicited Request for Proposals (RFPs) in December 2011, which were reviewed and interviews performed; and

WHEREAS, the consulting team that offered the county the best product/service at the best value was Perkins & Will of Minneapolis, Minnesota, Krech-Ojard & Associates of Duluth, Minnesota, and Gausman & Moore Engineers of Duluth, Minnesota, with Perkins & Will being the lead consultant, with 53% fees allotted for Duluth based firms.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into a contract with Perkins & Will of Minneapolis, Minnesota, for consulting services for the Duluth GSC infrastructure replacement and general remodeling project scope and budget development in an amount of \$142,000, payable from Fund 400, Agency 400006, to be reimbursed by the associated bond sale proceeds.

2012-2014 Medical Examiner Contract

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a contract addendum with Lakeland Pathology, P.A., for Medical Examiner services as defined in the original agreement and addenda, but reflecting updated costs for those services, payable from General Fund 100, Sheriff's Office, Medical Examiner (131001).