

AGENDA

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA



Tuesday, November 1, 2011, 9:30 A.M.

**County Board Room, Second Floor
St. Louis County Courthouse
100 N. 5th Avenue West
Duluth, Minnesota**

**STEVE O'NEIL, Chair
Second District**

**FRANK JEWELL
First District**

**CHRIS DAHLBERG
Third District**

**MIKE FORSMAN
Fourth District**

**PEG SWEENEY
Fifth District**

**KEITH NELSON, Vice-Chair
Sixth District**

**STEVE RAUKAR
Seventh District**

County Auditor
Don Dicklich

County Administrator
Kevin Gray

County Attorney
Mark Rubin

Clerk of the Board
Patricia Stolee

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter which does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.****

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

AGENDA
St. Louis County Board
November 1, 2011
Page 2

9:30 A.M. Pledge of Allegiance
Roll Call
*Recognition of Excellence in the Arts & Sciences – Commissioner Steve O’Neil,
Second District*

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS ON THE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

9:40 A.M. Pursuant to Resolution No. 405, adopted July 26, 2011, the St. Louis County Board is requested to consider bids received for the sale of surplus fee owned land (Biwabik Township) and authorize the sale of the land to the party submitting the highest bid. **{11-410}**

9:45 A.M. Pursuant to Resolution No. 406, adopted July 26, 2011, the St. Louis County Board is requested to consider bids received for the sale of surplus fee owned land (Section 14, Township 60 North, Range 19 West) and authorize the sale of the land to the party submitting the highest bid. **{11-411}**

CONSENT AGENDA

Approval of business submitted on the consent agenda.

REPORTS OF BOARDS AND COMMITTEES

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements. **{11-407}**

Public Works & Transportation Committee – Commissioner Forsman, Chair

2. Purchase of Automated Vehicle Location/Global Position System (AVL/GPS) equipment for the Public Works Department from Precise Mobile Resource Management of Burnsville, Minnesota, for the total amount of \$136,511.44. **[Without recommendation.] {11-398}**

BOARD LETTER NO. 11 - 398

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

NOVEMBER 1, 2011 BOARD AGENDA NO. 2

DATE: October 25, 2011 **RE:** Purchase of Automated
Vehicle Location/Global
Position System Equipment

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of Automated Vehicle Location/Global Position System (AVL/GPS) equipment.

BACKGROUND:

The Public Works Department's 2011 equipment budget includes the purchase of AVL/GPS equipment. This equipment is a continuation of the upgrading begun last year when calibrated controls were purchased. For the past three years Public Works has been purchasing trucks with the calibrated controls and AVL/GPS. By upgrading the rest of the fleet with this equipment, the department will be able to track quantity and location of material application. This will provide a cost savings through reductions in salt/sand usage. The purchase will complete the final step in the process of updating county plow trucks and graders with this technology. Precise Mobile Resource Management is the only company affiliated with Force America, the provider of all the county's present calibrated control equipment. Purchasing from Precise Mobile Resource Management will ensure a seamless efficient package that has already been proven to be effective.

The purchase of this equipment will cost \$127,730, plus Minnesota State sales tax of \$8,781.44, for a total cost of \$136,511.44, which is within that budgeted for the purchase.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize the purchase of AVL/GPS equipment from Precise Mobile Resource Management of Burnsville, Minnesota, in the amount of \$136,511.44, payable from Fund 407, Agency 407001, Object 651300.

**Purchase of Automated Vehicle Location/Global
Position System Equipment**

BY COMMISSIONER _____

WHEREAS, the Public Works Department equipment budget includes the purchase of Automated Vehicle Location/Global Position System (AVL/GPS) equipment, which has proven to be a cost savings through the reduction in salt /sand usage; and

WHEREAS, Precise Mobile Resource Management is the only company that is affiliated with Force America, the provider of all calibrated controls currently in use by the county, and purchasing from Precise Mobile Resource Management will ensure a seamless efficient package that has already been proven; and

WHEREAS, the purchase price from Precise Mobile Resource Management of \$127,730, plus \$8,781.44 State of Minnesota Sales tax, for a total of \$136,511.44 is within the amount budgeted for this purchase.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of AVL/GPS equipment from Precise Mobile Resource Management of Burnsville, Minnesota, in the amount of \$136,511.44, payable from Fund 437, Agency 437001, Object 665100.

BOARD LETTER NO. 11 – 407

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

NOVEMBER 1, 2011 BOARD AGENDA NO. 1

DATE: October 25, 2011 **RE:** 2012-13 VCA/MFIP Biennial
Service Agreements

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will live in the least restrictive living arrangement that meets their health and safety needs. Adults will be self sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

BACKGROUND:

The 2011 Minnesota Legislature created the VCA, a renamed and revised version of the former consolidated fund known as the Children and Community Services Act (CCSA) of 2003. The new law allows county boards to provide or arrange for services for vulnerable children and adults who experience dependency, abuse or neglect, and services for family members to support those individuals.

Another consolidated fund is the MFIP, the goal of which is to provide economic stability for low income families. To receive these consolidated funds, counties must submit Biennial Service Agreements explaining how they will spend consolidated money. The Public Health and Human Services Department (PHHS) has prepared these agreements for 2012-2013.

PHHS solicited public input on the content of the 2012-2013 Biennial Service Agreements for a 30-day period starting September 22, 2011. This process included newspapers advertisements and input solicited from the PHHS Advisory Committee, the county public web site, and the October 10 -11, 2011, PHHS Annual Conference. Because the Minnesota Department of Human Services (DHS) bulletin guidelines were published late, a three-week extension to the submission date was requested and approved by DHS in order to ensure time for interested parties to provide input. Both Biennial Service Agreements must be approved by the County Board and submitted to the DHS by November 5, 2011.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2012-2013 Vulnerable Children and Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

2012-13 VCA/MFIP Biennial Service Agreements

BY COMMISSIONER _____

WHEREAS, St. Louis County is required to submit a 2012-2013 Vulnerable Children & Adults Act (VCA) Biennial Service Agreement and a Minnesota Family Investment Program (MFIP) Biennial Service Agreement to the State of Minnesota explaining how it intends to spend VCA and MFIP Consolidated Funds; and

WHEREAS, the required 30-day public comment period on the 2012-2013 VCA/MFIP Biennial Service Agreements started September 22, 2011, with public input received during this 30-day period incorporated into the agreement; and

WHEREAS, County Board approval is required before submitting the 2012-2013 VCA/MFIP Biennial Service Agreements to the Minnesota Department of Human Services.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the content of the 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

Vulnerable Children and Adults Act (VCA)

Service Plan



Minnesota Department of **Human Services**

Type of Service plan

Individual county plan Multi-county plan

County name: St. Louis County	County names:
-------------------------------	---------------

Contact Information

Contact person:	Shelley Saukko
Title:	Deputy Director, Public Health & Human Services Department
Address:	320 W. Second Street, Duluth, MN 55802
Telephone:	218-726-2210
Email address:	saukkos@stlouiscountymn.gov

Part A: Needs and Priorities

State the type of needs that the county will be addressing for vulnerable children and adults who experience dependency, abuse or neglect using VCA funds?

Vulnerable children

St. Louis County Public Health and Human Services Department has for its goals: a) its children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement; b) parents will be emotionally and financially able to provide for their children; and c) adults will live in the least restrictive living arrangement that meets their health and safety needs.

Child Safety: There has been an increasing number of reports of child maltreatment resulting in more investigations, more agency involvement with at-risk families and more child out-of-home placements. There has been continued financial pressure to reduce services and capacity and a staffing pattern that is stretched thin to accomplish the child safety and family integrity goals. Our priorities are to respond to child safety in a timely manner, to maintain children in their homes whenever possible, to reunify families when safe to do so, and to work with community partners to cooperatively help St. Louis County be a safe place for children and families.

Child Permanency: Children entering adulthood from foster care and children that have been in out of home care continue to fare badly after reaching independence. Research has shown they are highly overrepresented in homeless numbers, in chemical dependency programs, mental health hospital units and in suicides. Our priorities are to move children to permanent homes on a timely basis—in order of preference: safe return to their families, transfer of custody to relatives, adoption into stable families, use of long term foster care only as a last resort.

Child Well-being: With faltering economy and cutback in funds to non-profit agencies, schools and other community programs, families are finding themselves with fewer resources for the well-being of their children. Families with children at risk for maltreatment or with special needs are finding it increasing difficult to access resources and ensure their children's physical and mental health are ensured. Our priorities are for children who have come to our door for Child Protection, Child Welfare or Children's Mental Health program assistance receive adequate physical and mental health assessments and access to appropriate resources. Also we have a priority for maintaining relationships between children in out-of-home care and their families.

Vulnerable adults

Adult Protection: In September of 2011, the agency established that it will proceed with implementation of a Multidisciplinary Adult Protection Teams for north and south St. Louis County. In addition, the respective teams will have a Crisis Incident Review Team that will review and assess safety involving reports of serious maltreatment in Adult Foster Homes in which the safety of residents, staff, or the community are concerned. The objective is to further facilitate responsive, informed, and collaborative community efforts to respond to adult protection situations, as well as inform longer term service planning.

Adult Protection: Continue to assess opportunities and establish related services for developing a best practice response for Adult protection – for both the intervention and for building supports for identified needs. A second Common Entry Point will be established in 2011/2012 in Virginia to better facilitate responses to service situations.

Services to Vulnerable Adult Populations: Support the least restrictive setting and promote quality of life enhancing options for persons with disabilities as they seek to live in the community. In addition, provide services to aging individuals to eliminate or postpone the placement in a nursing facility by assisting our residents in the community with services they need. A priority is to respond as quickly as possible to referrals we receive that indicate person is in an unsafe setting/situation. The objective is to respond as early as possible but never exceeding the limits set forth by DHS policies.

Part B: Strengths and Resources

A county has many strengths and resources to address the diverse social services needs of vulnerable children and adults. Briefly state what strengths and/or resources will be engaged (continued or implemented) to address the needs stated in Part A above?

Vulnerable children

Strengths for St. Louis County include a trained, high functioning staff physically located throughout the county. There is a good working partnership with local community partners, law enforcement, medicine, tribes, schools and colleges including regular meetings with key community partners to review service delivery and needs. There is a broad array of community based services to maintain children in their homes and multiple options for placement of children when necessary. There is an exceptionally strong working relationship between St. Louis County and Minnesota American Indian tribes. The agency has developed a specialized team to work with Native families and tribal authorities.

Some of the programs resulting from partnerships are the Northwood Children Services Aftercare Program and the Human Development Center Child Trauma Program. St. Louis County has worked with Little Sand Group Home to adjust programming and procedures to work more closely with St. Louis County in quicker reunification efforts. There also is a post-treatment foster care service developed between the two agencies for children needing specialized care.

St. Louis County has applied and been awarded funds to provide for Family Group Decision Making (FGDM) services. The grant was to a collaboration of St. Louis County, Fond du Lac Tribal Services and Carlton County Human Services. In addition St. Louis County has contracted with Lutheran Social Services to provide culturally competent FGDM services to African American families.

St. Louis County has been a regional leader in development of skills for Safety Organized Practices—a child protection practice that offers better results in children’s safety and reunification with their families. There is support and emphasis on effective case planning with regular unit and cross-unit consultations to improve client progress and improve social work practice.

Substance abuse continues to be a significant factor in the lives of vulnerable children. In Duluth there is a hospital based outpatient program available to teenagers. Mash-ka-wsen has a culturally based inpatient program open to adolescents. Fond du Lac Band of Ojibwe is starting an out-patient mental health program for American Indian adolescents.

Vulnerable adults

Adult Protection: Recent self-evaluation related initiatives within the county enhance the provision of adult protection services. Establishing adult protection as a high county priority.

Services to Vulnerable Populations:

Elderly: Strengths include:

- Alternative settings – presence of a full continuum of care from independence in the community, assisted or customized living, Adult foster care, Memory care and Nursing Facility. For elders in unsafe situations, placement is a resource option.
- Transportation services – volunteer transportation is a viable option because the county has a network of volunteer drivers who can be utilized to ensure the elder has access to needed medical care.
- County staff – knowledge, skills, and abilities of a well-trained, experienced and conscientious professional staff.

Disabilities: A broad range of available resources, including case management, day programs, transportation, residential services, and related supports, exist in St. Louis County. Knowledgeable county staff provide assessments and case management to facilitate access to services, and provide management of financial resources.

Part C: Measures and Performances

Access the link below to review the county's CY 2010 performance on VCA measures.

[CY 2010 Performance Summary on VCA Federal and State Measures](#)

Use the county's performance summary to complete the table and questions below. In the table, enter the county's performance on each of the measures and enter a "✓" if the standard was met, or an "✗" if the standard was not met in CY 2010. In the last two columns, set practical performance targets the county will work towards achieving in 2012 and 2013.

Federal and State Measures

Measures (abbreviated)	Standard (STD)	2010 State/County Performance			Anticipated Targets	
		State	County	STD Met? (✓ or ✗)	2012	2013
1. No repeat maltreatment w/in six mths.	≥ 94.6 %	✓ 95.1%	99.3%	✓	99%	99%
2. Re-entered foster care w/in 12 mths.	≤ 9.9 %	✗ 24.4%	26.4%	✗	18%	9.9%
3. Reunified w/in 12 mths.	≥ 75.2 %	✓ 84.5%	81.2%	✓	81%	81%
4. Adopted w/in 24 mths	≥ 36.6 %	✓ 48.2%	64.7%	✓	65%	65%
5. Two or fewer pl. settings w/in 12 mths.	≥ 86.0 %	✓ 86.8%	82.7%	✗	84%	86%
6. Health examination w/in 12 mths.	≥ 63.5%	✗ 56.4%	43.1%	✗	53%	64%

≥ = Greater than or equal to; ≤ = Less than or equal to; ✓ = Standard met; ✗ = Standard not met

For each measure for which the county did not meet the standard, identify the measure below and discuss what plans are in place to improve performance on the respective measure. Include what issues/barriers/challenges are hindering the county from meeting the standard, and what may need to be changed or be done differently to achieve the stated targets (add more boxes, if needed).

Measure #2: Re-entered foster care within 12 months	The agency has a strong focus on use of relative homes in place of foster care placements. There have been increased efforts to support families after reunification through development of two new programs: Northwood Children’s Services Aftercare Program and Human Development Center’s Intensive Trauma Program. All foster care placements are reviewed by a four level placement approval process that emphasizes least restrictive options first. There is a universal use of American Indian foster homes for American Indian children and a strong emphasis on using culturally and racially similar foster homes.
Measure #5: Two or fewer placement settings within 12 months	The efforts for # 2 apply to this measure as well. In addition there are foster care meetings held at least every quarter that include the foster parent, child, parent, social worker, licensor and other parties involved in the out of home placement plan to ensure the stability of the placement and help keep focus on efforts at reunification. A new procedure has been established to create and review safety plans for children in care, especially those with more extreme behaviors and needs.
Measure #6: Health examination within 12 months	Our staff have been quite diligent and complete with physical health assessments and attendance to physical health needs. For client mental health needs, staff have been identified and assigned the task of getting health screening completed in a timely fashion. With the joining of the Human Services and Public Health Departments, there continues to be an ability to more closely communicate and collaborate on client health issues. The agency has employed a psychologist that overlooks children’s mental health needs. He has special roles in Children’s Mental Health cases and in out of home placement cases. He is available for consult with any case that has mental health concerns. The agency is beginning a new effort of recording and reviewing placement plans using more recent and available technology.

Part D: Budget

Access the link below to review the county's CY 2012 allocation. Use the county's allocation to complete the budget table below.

[Vulnerable Children and Adults Act CY 2012 Allocation](#)

Fill in the proportion (percent) of the county's VCA allocation that will be budgeted for vulnerable children and adult services for CY 2012 and beyond. Because VCA funds are directed at vulnerable children and adults, only two budget line items are listed. Subsequently, the department will apply these proportions to the most currently available allocation data. If the county changes these proportions at any time, the department should be informed by sending an email to: paul.ramcharit@state.mn.us.

VCA budget	CY 2012 and beyond
Children services	75%
Adult services	25%
Total	100%

Part E: Certification and Assurances

Federal Certifications

The federal Office of Community Services (OCS) requires the following certifications for the use of federal Social Services Block Grant (SSBG) funds (CFDA # 93.667, federal award number 0901MNSOSR, 1001MNSOSR, 0601MNSOS2). Follow the links for a complete description of each certification. Checking these boxes certifies that the county complies with these requirements for the use of SSBG funds administered through the service plan and county sub-contracting process.

- Drug Free Workplace
http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/drug_free.html
- Environmental Tobacco Smoke
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/tobacoo.html>
- Lobbying
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/lobbying.html>
- Debarment, Suspension and Other Responsibility Matters**
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/debarment.html>

Public Input

Prior to submission, did the county facilitate a process for soliciting public input for at least 30 days on the contents of the agreement?

Yes No Was public input received/used? Yes No

Assurances

It is understood and agreed by the county board that funds granted pursuant to this service plan will be expended for the purposes outlined in Minn.Stat.§256M; that the Commissioner of the Minnesota Department of Human Services has the authority to review and monitor compliance with the service plan, and that documentation of compliance will be available for audit; and that the county shall make reasonable efforts to comply with all VCA requirements including documenting annual public input processes.

Service Plan Certification

Checking this box certifies that this service plan has been prepared as required and approved by the county board(s) under the provisions of [Minn. Stat. §256M](#). In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

Name (chair or designee)	Mailing address	County
Steve O’Neil, Board Chair	320 W. Second Street, Duluth, MN 55802	St. Louis County

Date of Certification:

Pending: 11/01/2011

2012-2013 County MFIP Biennial Service Agreement

January 1, 2012 – December 21, 2013



Minnesota Department of **Human Services**

Type of Biennial Service Agreement

Individual county agreement

Multi-county agreement

County name: St Louis County

County names:

Contact Information

Contact Information:

Contact person:	Shelley Saukko
Title:	Deputy Director, Public Health & Human Services Department
Address:	320 W Second Street, Duluth, MN 55802
Telephone:	218-726-2210
Email address:	saukkos@stlouiscountymn.gov

Part A: Statement of Needs

1. The Minnesota Legislature made significant budget cuts to the Consolidated Fund. What impact will this have on the provision of services?

With the extreme budget cuts to the Consolidated Fund, St. Louis County and its Employment Services Providers will have increasing challenges to meet the needs of the participants and in turn meet the targets that have been set for this program area. All of this comes of course with the impacts of the country's economic downturn affecting that portion of the population already struggling to become employed. Opportunities for sustainable employment will be reduced. We will be indeed in the position of having much less to serve many more – this turnip has been squeezed dry.

2. In reviewing current services, which ones, if any, will be eliminated or reduced as a result of the budget cuts?

There will be fewer resources – including supported work and transportation resources - to develop employment resources, caseloads will increase and attention to participants needs will be diminished. There may be staffing reductions, timeliness and accuracy may be negatively affected.

Part B: Strengths and Resources

1. Strengths and Resources Available

Describe the strengths and resources available in the county to address the needs of MFIP/DWP families.

Our Providers and St. Louis County have a long history of cooperation and collaboration on MFIP/DWP issues which results in close working relationship between staffs. Regularly scheduled provider meetings, joint staff meetings, MFIP joint orientations and overviews are some of the many joint meetings held together. This partnership continues with the co-location of the Office of Job Training, AEOA, Rehabilitation Services, Job Service, SSB, county, and private employment agencies in the local WorkForce Centers. Through the exchanges and cooperatives of the various staff, resources are integrated to meet the needs of MFIP participants. Specific resources also include:

- JARC Rural Rides Transportation Program
- Supported Work Activity
- Office Works Computer Training
- Mental Health and CD programs
- Employability Measure
- Chemical issues – Center for Alcohol & Drug Treatment, Lake Superior Treatment Center, Arrowhead Center
- Child Care issues – County Social Services, Child Care Resource and Referral, Bethany Crisis Nursery
- Education – MRC Duluth, Lake Superior College, Fond du Lac Tribal & Community College, Duluth Business University, Mesabi Range Community & Technical College, Hibbing Community College, Ordean Foundation (Scholarships/grants)
- Employment – Duluth Workforce Development, Minnesota Workforce Center, SOAR Career Solutions, Duluth@Work project, Northeast MN Office of Job Training, Arrowhead Economic Opportunity Agency, Occupational Development Center
- Housing – HRA, Life House/Renaissance House, private rental subsidies through

Thies and Telle, transitional housing <ul style="list-style-type: none"> • Mental Health – HDC, SMDC, St. Lukes, Arrowhead Psychological Clinic, Hibbing Fairview, other small clinics/practitioners • Support Services – DWD, NEMOJT, AEOA, Salvation Army, Life House, CHUM, ODC, CAD 	
---	--

2. Family Stabilization Services

a. Contact information

Name of FSS contact person:	See Provider List Below
Contact phone:	
Email:	

b. Service model

Review the county’s Family Stabilization Services (FSS) service model in the 2010-2011 Biennial Service Agreement before completing this section of the plan. Has the FSS service model changed?

No
 Yes If yes, complete the question below:

Describe, in detail, the service model used by the county to provide Family Stabilization Services (FFS), including how and by whom: (1) eligibility is determined and (2) cases are managed.

NA

3. County Staff Person Responsible for County Contract(s)

Provide the name, phone number, and email address of the county staff responsible for overseeing county employment services contracts.

Name of contact person:	Lisa King
Phone:	218-726-2153
Email address:	kingl@stlouiscountymn.gov

4. County Financial Assistance Contact Information

Provide the name, phone number, and email address of the financial assistance contact person for the county.

Name of contact person:	Janet Eichholz
Phone:	218-742-9525
Email address:	eichholzj@stlouiscountymn.gov

5. Provider Information

List the current employment services provider(s) and check the respective box to indicate which types of services are provided. Add more rows if needed.

Name and address	Contact person	Phone	Types of services provided (Check with an 'X')			
			MFIP ES	DWP ES	FSS	Disparity
AEOA	John Pettinari	218-749-2912	X	X	X	X
NEMOJT	Ray Garmaker	218-748-2271	X	X	X	
City of Duluth	Don Hoag	218-730-5241	X	X	X	
ODC	Clayton Liend	218-681-4949	X	X		
CAD	Angie Miller	218-726-1665	X	X	X	X

Part C: Outcomes and Measures

Access the links below and review the county's/tribe's Self-support Index (S-SI) and Temporary Assistance to Needy Families (TANF) Work Participation Rate (WPR) performance:

- [Performance data S-SI](#)
- [Performance data WPR](#)

All Counties

Complete the table and questions below with the county's/tribe's performance on each of the measures, and enter if standards were met/not met for April 2010 – March 2011. In the last two columns, set practical performance targets the county will work towards achieving in the 2012 and 2013 biennium.

Measure	Standard	Annualized Performance April 2010 – March 2011		Anticipated Targets	
		County Performance	Standard met?	2012	2013
S-SI	Within or above the range of expected performance on the annualized three - year S-SI	66.4%	yes	66%	66%
WPR	WPR of 39.8% (50% minus a CRC of 10.2%) or a 5 percentage point improvement from the previous year	39.5%	yes	40%	40%

For each measure for which the county/tribe met the standard, in the respective box below, provide a summary of successful strategies, including an overview of how well current practices are working to improve the county's/tribe's current performance. Include any new strategies the county/tribe will implement in the 2012-2013 biennium.

S-SI Performance Strategies

St. Louis County continues to work closely with its Providers. In addition to regular staff contact, the Monthly Provider/IM meeting is an opportunity to bring up issues and generate solutions before the issue becomes a problem. The Providers' Council meets on a quarterly basis to discuss strategies for services, including looking at report data to develop performance-based outcomes.

WPR Performance Strategies

Despite the high unemployment rate, we have continued our efforts to work with participants and employers to get participants to work or in work activities. We revisited our expectations and processes around school activities. We have participated in a three year Disparities Project aimed at supporting minority participants which has improved our disparities gap and also contributed to our WPR. WB has been an important factor in the WPR calculation.

Counties *below* the expected range of performance on the SS-I and/or with a WPR rate *below* 39.8 percent that *did not* achieve a 5 percent improvement from the previous year.

These counties will not receive the 2.5 percent performance bonus for the SS-I and/or the WPR unless they submit a performance improvement plan that is approved by the department. If the county is planning to submit a PIP for the SS-I and/or the WPR, access the links below for instructions on how to complete the form:

- [PIP instructions](#)
- [2012 PIP Form](#)

Performance data of subgroups on the S-SI and WPR over four alternate quarters covering July 2009 – March 2011 (July – September 2009, January–March 2010, July–September 2010 and January–March 2011) are provided below. Performance gaps were calculated when a county subgroup performance was five percentage points or more below the performance of whites. [Only county and subgroup caseloads of 30 or more were used for this measure] Click on the link below to review a summary of subgroup performance data for S-SI and WPR within the county.

[Two-year Performance Trend of Racial/Ethnic and Immigrant Sub-groups](#)

Counties with a performance gap in one or more subgroups

If the county has one or more subgroups with a performance gap in *both* the last quarter (Jan. –Mar. 2011), and the average of the four quarters, list the subgroup(s), providing the required data in the table, and respond to the questions that follow for each of the subgroup(s) listed.

1. Counties with a 5 percent gap in outcomes as shown on the WPR/SS-I between the non-white population and white population within the county will need to complete this section.

Population	WPR%	WPR#	WPR proposed change by % and #	SS-I %	SS-I #	SS-I proposed change by % and #	By what date will improvement occur
American Indian	NA	NA	NA	15.1%	6	4.5% 7	6/1/2013
African American	37.9	43	NA	7.4%	7	4.5% 8	6/1/2013

2. Identify at least three strategies and at least two action steps under each strategy that the county will use to reduce disparities in outcomes for each population identified in question 1. (Add additional tables if there are more than two non-white populations that have a disparity.)

Population	Strategy	Action Steps
American Indian	Develop Mentor Resource	Implement Disparities strategies from pilot project including mentors and funding resources
	Develop Employment Resources	Use WIB more effectively, Connect with community partners and employers
	Expand cultural understanding	Continue training opportunities, examine our employment patterns for cultural diversity

Population	Strategy	Action Steps
African American	Develop Mentor Resource	Implement Disparities strategies from pilot project including mentors and funding resources
	Develop Employment Resources	Use WIB more effectively, Connect with community partners and employers
	Expand cultural understanding	Continue training opportunities, examine our employment patterns for cultural diversity

3. How will the county monitor progress toward reduction in disparities on a semi-annual basis?

The Providers' Council will meet on a quarterly basis to review efforts including disparities reports.

4. What are the criteria for improvements other than a reduction in the disparities gap itself?

To have a long-term goal: Although we have a focused effort, the long range goal is for these strategies to become incorporated into our on-going service provision.

To be of value to our clients: If these services are valuable to the participants, we will be getting that feedback from them.

To be a culturally diverse/culturally informed service provider.

5. How will the county continue to engage community partners, particularly employers, with disparities efforts?

We have had past success with training efforts; we would like to develop- in conjunction with our community partners - a resource for employers that will create more cultural awareness.

Part D: Budget

Click on the link below to review the 2012 MFIP allocations:

[2012 MFIP Allocations](#)

In the last biennium, the department received federal stimulus funding from the American Recovery and Reinvestment Act of 2009 (ARRA) for short-term nonrecurring services. Counties were asked to revise their emergency services/crisis plans to include a wide variety of services that the funds can cover. Now that the stimulus funds have ended, the department requests that for those counties that did not send in a revised plan as of January 2011, email the current plan to Mayjoua Ly at mayjoua.ly@state.mn.us. The department maintains a file on each county’s emergency services/crisis plans in order to answer requests for information from internal and external sources.

Emergency services in counties with American Indian reservations

Briefly describe how the county consults with the tribes on county emergency services and policies governing all residents of the county.

Bois Forte and Fond du Lac authorities will be notified of the Emergency Services Fund policy for SLC. We continue to work closely with MCT.

In the budget table, indicate the amount and percentage for each item listed for the budget line items for calendar years 2012-2013. Also note:

- Total percent must equal 100.
- MFIP administration is capped at 7.5 percent unless the county is applying for an administrative cap waiver. To apply for the administrative cap waiver, respond to the questions that follow this budget page.
- If “other” is used, briefly state or describe the line item.

2012 MFIP	Budgeted Amount	Percent
Employment services (DWP)	\$388,000	9.6%
Employment services (MFIP)	\$2,021,907	50%
Emergency services	\$595,579	14.7%
Administration	\$502,328	12.4%
Income maintenance direct administration	\$350,000	8.7%
Other 1 (please state): Disparities	\$111,000	2.7%
Other 2 (please state): MFIP/DWP Trainers	\$75,000	1.9%
Total	\$4,043,814	100 %

2013 MFIP	Budgeted Amount	Percent
Employment services (DWP)	\$388,000	9.6%
Employment services (MFIP)	\$2,021,907	50%
Emergency services	\$595,579	14.7%
Administration	\$502,328	12.4%
Income maintenance direct administration	\$350,000	8.7%
Other 1 (please state): Disparities	\$111,000	2.7%
Other 2 (please state): MFIP/DWP Trainers	\$75,000	1.9%
Total	\$4,043,814	100 %

Administrative cap waiver (optional)

MFIP provisions allow counties to request a waiver of the MFIP administrative cap (currently 7.5 percent) for providing supported employment, unpaid work, or community work experience programs for a major segment of the county’s or tribe’s MFIP population.

Counties may request a waiver of the administrative cap when submitting their 2012-2013 service agreement by responding to the questions below.

Is the county requesting a waiver of the MFIP administrative cap for the 2012-2013 biennium?

- No. No other action needs to be taken.
- Yes. If yes, provide a concise response to the following three questions.

1. Describe the budget change (include any staff changes).

As we are now at the end of the Disparities Project and are implementing our disparities strategies in the next biennium, we will be using administrative time for this Implementation. In the second year of the biennium we will begin focusing on creating internal work opportunities for participants, which will require administrative planning and oversight.

2. Describe any new activities or services will be provided.

Expanded disparity mentors. Work experiences/opportunities within the county and Provider network.

3. Describe the targeted population and number of people expected to be served.

Targeted populations for the disparities expansion will be African American and American Indian participants. Work experience/opportunities will target all MFIP/DWP Populations. Total number to be served 75-100 participants.

Part E: Certifications and Assurances

PUBLIC INPUT

Prior to submission, did the county facilitate a process soliciting public input for at least 30 days on the contents of the agreement?

Yes No Was public input received/used? Yes No

ASSURANCES

It is understood and agreed by the county board that funds granted pursuant to this service agreement will be expended for the purposes outlined in Minn. Stat. §256J; that the commissioner of the Minnesota Department of Human Services (hereafter department) has the authority to review and monitor compliance with the service agreement, and that documentation of compliance will be available for audit; that the county shall make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the county agrees to operate MFIP in accordance with state law and guidance from the department.

SERVICE AGREEMENT CERTIFICATION

Checking this box certifies that this 2012-2013 MFIP Biennial Service Agreement has been prepared as required and approved by the county board(s) under the provisions of [Minn. Stat. §256J](#). In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

Name (chair or designee)	Mailing address	County
Steve O'Neil, Board Chair	320 W. Second Street, Duluth, MN 55802	St. Louis County

DATE OF CERTIFICATION

pending 11/01/2011

BOARD LETTER NO. 11 - 410

FINANCE & BUDGET COMMITTEE

NOVEMBER 1, 2011 BOARD AGENDA 9:40 A.M.

DATE: November 1, 2011 **RE:** Sale of Surplus Fee Land
Section 26, T58N, R16W
(Biwabik Township)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso
Property Management Director

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to consider bid(s) received for the sale of surplus fee owned land and authorize the sale to the party submitting the highest bid.

BACKGROUND:

The St. Louis County Board by Resolution No.11-405 dated July 26, 2011 set the time for bid consideration to be at 9:40 A.M. on Tuesday, November 1, 2011 for a parcel of surplus county fee land. The property was advertised according to the requirements of Minn. Stat. § 373.01, the minimum bid was set at \$6,400. Three bids were received.

- 1) Michael Kennedy, Oak Forest, IL. \$6,400
- 2) Keith Koller, Biwabik, MN \$6,800
- 3) Duane M. Salo and Lilly A. Salo, Townline Rd, Eveleth, MN \$7,300

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of surplus fee owned county land to Duane M. Salo and Lilly A. Salo and authorize the appropriate county officials to execute and deliver a quit claim deed for the property for the bid amount of \$7,300. Buyers are also responsible for deed tax and recording fees.

**Sale of Surplus Fee Land Section 26, T58N, R16W
(Biwabik Township)**

BY COMMISSIONER_____

WHEREAS, the county's Property Acquisition Team identified the following property as surplus county fee owned land legally described as follows:

All that part of the Southeast Quarter of the Northwest Quarter (SE $\frac{1}{4}$ of NW $\frac{1}{4}$), Section 26, Township 58 North of Range 16 West of the Fourth Principal Meridian lying westerly of the center line of County Highway No. 4 and Southerly of the following described line: Commencing at the Southeast corner of said SE $\frac{1}{4}$ of NW $\frac{1}{4}$; thence Northerly along the East line thereof 165 feet to the point of beginning of the line to be described; thence Westerly parallel with the South line of said SE $\frac{1}{4}$ of NW $\frac{1}{4}$ to intersect with the West line of said SE $\frac{1}{4}$ of NW $\frac{1}{4}$ and there ending.

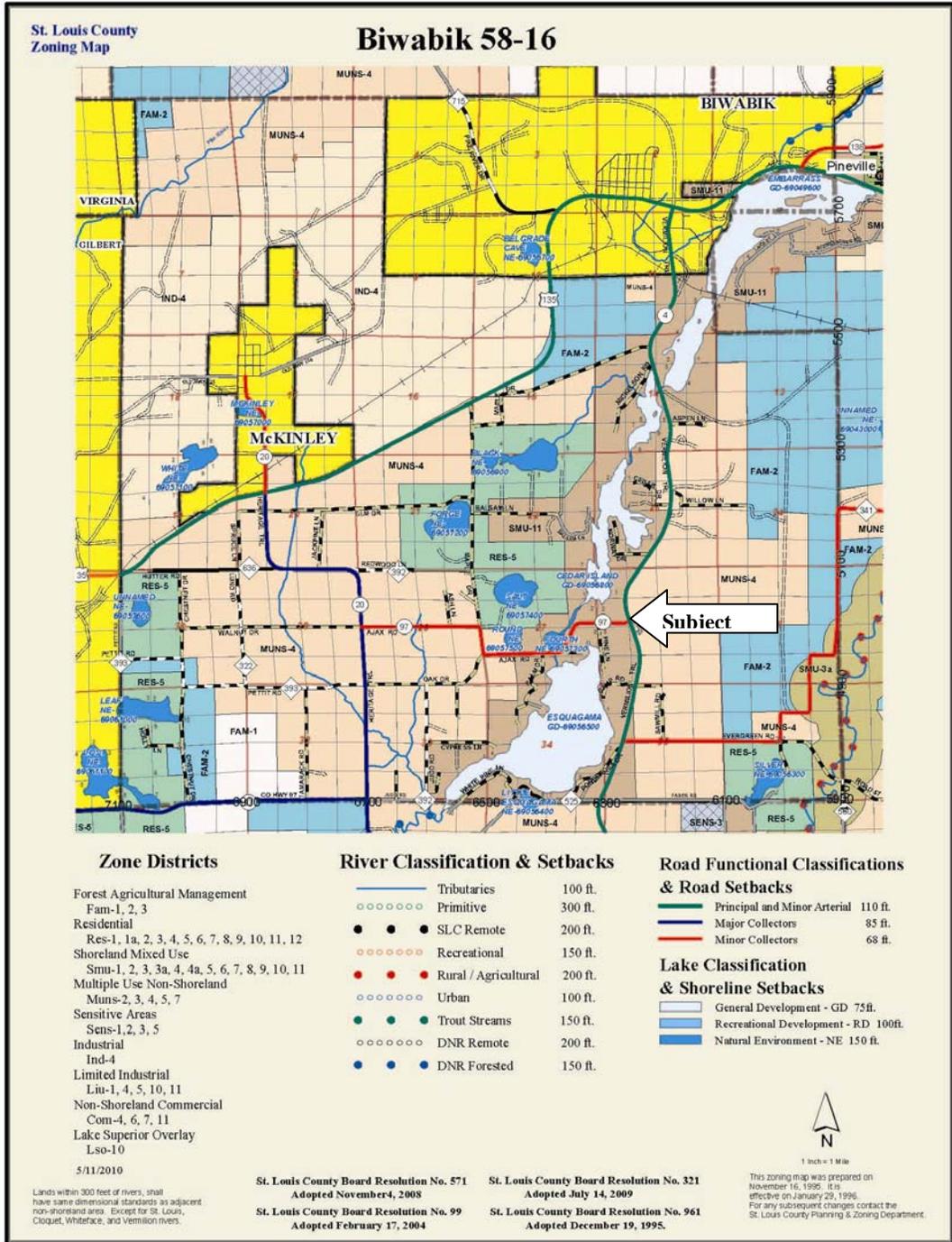
And

Lots 17 and 18, TRANAAS ACRES

WHEREAS, the property was advertised for sale and bids were received, with Duane M. Salo and Lilly A. Salo submitting the high bid of \$7,300 for said parcel.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed, conveying the above listed property to Duane M. Salo and Lilly A. Salo of Eveleth, MN, for the bid amount of \$7,300, payable to Fund 100, Agency 128014, Object 583100. Buyers are also responsible for deed tax and recording fees.

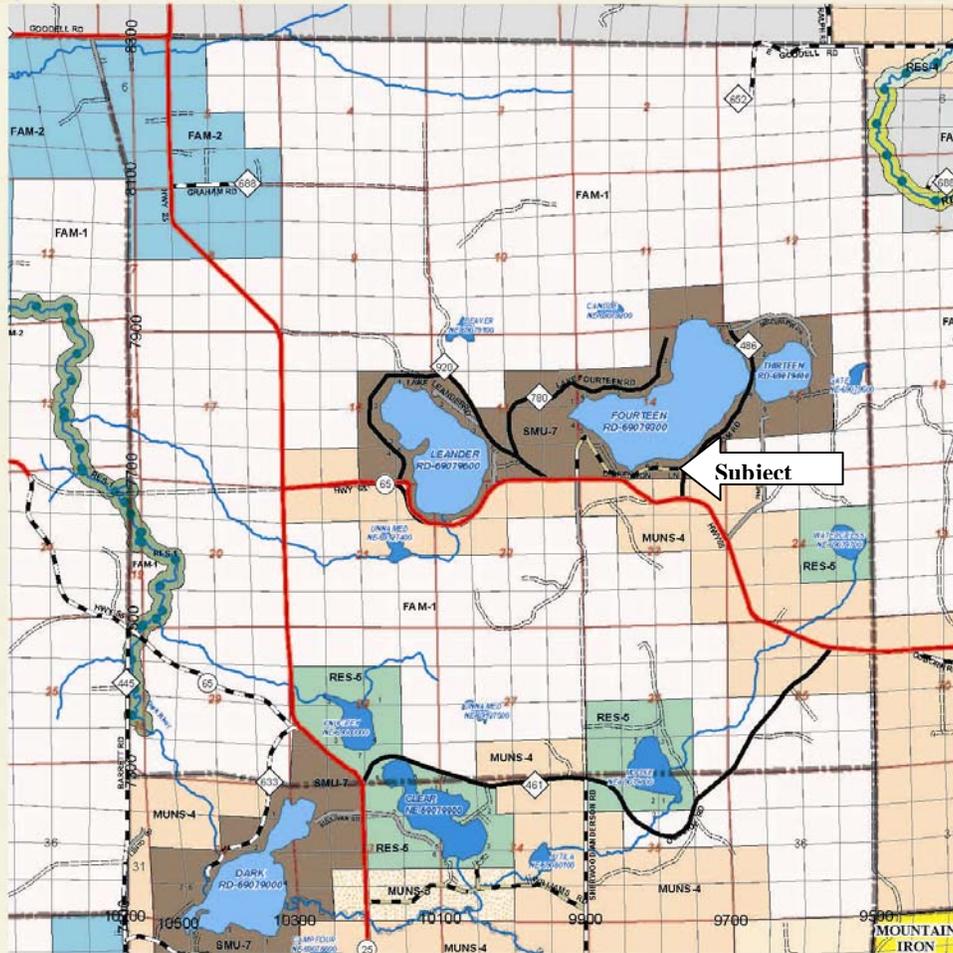
Sale of County Fee Land
Section 26, T58N, R16W
Parcels 260-0055-00180, 260-0055-00170
260-0014-00787, 260-0014-00789
1.15 Acres
Biwabik Township



Sale of County Fee Land
Section 14, T60N, R19W
Parcel 725-0030-001700.73 Acres

St. Louis County
Zoning Map

Unorganized 60-19 & Great Scott 60-19



Zone Districts

- Forest Agricultural Management
- Fam-1, 2, 3
- Residential
- Res-1, 1a, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
- Shoreland Mixed Use
- Smu-1, 2, 3, 3a, 4, 4a, 5, 6, 7, 8, 9, 10, 11
- Multiple Use Non-Shoreland
- Muns-2, 3, 4, 5, 7
- Sensitive Areas
- Sens-1, 2, 3, 5
- Industrial
- Ind-4
- Limited Industrial
- Liu-1, 4, 5, 10, 11
- Non-Shoreland Commercial
- Com-4, 6, 7, 11
- Lake Superior Overlay
- Lso-10

6/29/2006
Lands within 300 feet of rivers, shall have same dimensional standards as adjacent non-shoreland area. Except for St. Louis, Cloquet, Whiteface, and Vermilion rivers.

River Classification & Setbacks

- ○ ○ ○ ○ Primitive 300 ft.
- ● ● SLC Remote 200 ft.
- ○ ○ ○ ○ Recreational 150 ft.
- ● ● Rural / Agricultural 200 ft.
- ○ ○ ○ ○ Urban 100 ft.
- ● ● Trout Streams 150 ft.
- ○ ○ ○ ○ DNR Remote 200 ft.
- ● ● DNR Forested 150 ft.
- Tributaries 100 ft.

Lake Classification & Shoreline Setbacks

- General Development - GD 75ft.
- Recreational Development - RD 100ft.
- Natural Environment - NE 150 ft.

Road Functional Classifications & Road Setbacks

- Principal and Minor Arterial 110 ft.
- Major Collectors 85 ft.
- Minor Collectors 68 ft.

St. Louis County Board Resolution No. 197
Adopted April 6, 2004
St. Louis County Board Resolution No. 961
Adopted December 19, 1995.



1 inch = 1 Mile

This zoning map was prepared on November 16, 1995. It is effective on January 29, 1996. For any subsequent changes contact the St. Louis County Planning & Zoning Department.