

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

August 9, 2011

Mountain Iron City Council Chambers, Mountain Iron, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes from July 26, 2011

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. Authorize an agreement with Lutheran Social Service in the amount of \$30,000 for the provision of Family Group Decision Making to African American families.

Environment & Natural Resources Committee – Commissioner Jewell, Chair

2. Repurchase application by Ely Lodge #288 AF & AM of Ely, MN, approved subject to a total payment of \$41,385.40, to be deposited into Fund 240 (Forfeited Tax Fund).
3. Repurchase application by Ernest J. and Brenda Zelinka of Stacy, MN, approved subject to a total payment of \$10,996.25, to be deposited into Fund 240 (Forfeited Tax Fund).
4. Cancellation of contract to repurchase state tax forfeited land by Harold and Deborah Spence of Hermantown, MN, approved; and further, authorize the County Auditor to dispose of abandoned personal property from the described parcel.

Public Works & Transportation Committee – Commissioner Forsman, Chair

5. Authorize the purchase of two (2) John Deere 644K wheel loaders from Nortrax Inc., of Duluth, MN, for the State of Minnesota contract “with trade-in” price of \$325,887.53 which includes State of Minnesota sales tax.
6. Authorize the purchase and installation of a Fuel Management System by Fuel Master, of Tallahassee, FL, at several Public Works facilities for the National Joint Purchasing Alliance (NJPA) contract price of \$144,957.08, which includes State of Minnesota sale tax.
7. Accept low quotes for bridge projects:
 - a. **Cretex Concrete Products, Inc.**, Maple Grove, MN, for concrete culverts on County State Aid Highway (CSAH) 83 in Lavell Township, MP 83-61894, County Project 61894, in the amount of **\$57,088.35**.

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- b. **Contech Construction Products**, Alexandria, MN, for metal culverts on County Road 267 in Alden Township, MP 267-78113, County Project 78113, in the amount of **\$65,500**.

Finance & Budget Committee – Commissioner Nelson, Chair

8. Approve purchase of services agreements with six (6) Iron Range school districts participating in the Iron Range Youth in Action program (IRYA) for IRYA school advisors, and approve the transfer of up to \$6,000 from the County Extension Service fund balance for services provided during the 2010-2011 school year.
9. Abatement List for Board approval.
10. Authorization to sell/serve outside the designated serving area of the County Liquor license approved for Kristina Carl d/b/a Saginaw Grand Lake Station, Solway Township, for August 19, August 20, and September 17, 2011.
11. Application by Vermilion River Tavern, Inc., d/b/a Vermilion River Tavern, Inc, Portage Township, to add a 9 hold golf course to the designated serving area of their Combination On/Off-Sale and Sunday On-Sale intoxicating liquor licenses.

Central Management & Intergovernmental Committee – Commissioner Raukar, Chair

12. Authorize contracts with Blue Cross Blue Shield of Minnesota for group health plan administrative services in 2012 at a rate of \$29.84 per contract per month and a stop-loss insurance fee of \$5.52 per contract per month, with a rate guarantee for the 2013-2016 plan years.
13. Workers' Compensation report dated July 29, 2011.

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

14. Authorize a contract with RadioIP, of Longueuil, Quebec, Canada, to provide upgrades and licenses for the mobile data network system for the North East Minnesota Enforcement and Safety Information System (NEMESIS) region.
15. Authorize the Sheriff's Office to transfer ownership of a decommissioned 1997 30-foot Gulfstream mobile communications travel trailer at no cost to the Hermantown Volunteer Fire Department.

**Official Proceedings of the County Board
of Commissioners**

BY COMMISSIONER _____

RESOLVED, that the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 26, 2011, are hereby approved.

**Agreement for Provision of Family Group Decision Making
to African American Families**

BY COMMISSIONER _____

WHEREAS, the Public Health and Human Services Department (PHHS) continues to explore ways to decrease the number of children in out-of-home placement; and

WHEREAS, PHHS has used Family Group Decision Making as an effective tool to engage families and prevent out-of-home placements, with a focus on American Indian families; and

WHEREAS, the Department wishes to explore the effectiveness of this approach to prevent the placement of African American children in out-of-home placements.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Lutheran Social Service in the amount of \$30,000 to render specific Family Group Decision Making services to African American families, payable from Fund 230, Agency 232008, Object 6012000 (Children's Out-of-Home Placement).

**Repurchase of State Tax Forfeited Land -
Ely Lodge #288 AF & AM**

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments with penalties, costs, and interest; and

WHEREAS, the applicant, Ely Lodge #288 AF & AM of Ely, MN, has applied to repurchase state tax forfeited land; and

WHEREAS, the applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the repurchase application by Ely Lodge #288 AF & AM of Ely, MN on file in County Board File No. ___, subject to payments including total taxes and assessments of \$41,020.96, service fee of \$114, deed tax of \$133.44, deed fee of \$25, and recording fee of \$92; for a total of \$41,385.40, to be deposited into Fund 240 (Forfeited Tax Fund).

Name Address Contract No.	Legal Description Parcel Code	Taxes and Assessments	Service Fee Deed Tax Deed Fee Recording Fee	Total
Ely Lodge #288 AF & AM 29 E Chapman Street Ely, MN 55731 C22110081	CITY OF ELY LOTS 7 AND 8 AND WLY 4 FT OF LOT 9 also WLY 1.6 FT OF E'LY 21 FT OF LOT 9 BLOCK 14, ELY 30-10-1600, 1632	\$41,020.96	\$114.00 \$133.44 \$25.00 \$92.00	\$41,385.40

Repurchase of State Tax Forfeited Land - Zelinka

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner(s) subject to payment of delinquent taxes and assessments with penalties, costs, and interest; and

WHEREAS, the applicants, Ernest J. and Brenda Zelinka of Stacy, MN, have applied to repurchase state tax forfeited land; and

WHEREAS, the applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the repurchase application by Ernest J. and Brenda Zelinka of Stacy, MN on file in County Board File No. ___, subject to payments including total taxes and assessments of \$10,775.69, service fee of \$114, deed tax of \$35.56, deed fee of \$25, and recording fee of \$46; for a total of \$10,996.25, to be deposited into Fund 240 (Forfeited Tax Fund).

Name Address Contract No.	Legal Description Parcel Code	Taxes and Assessments	Service Fee Deed Tax Deed Fee Recording Fee	Total
Ernest J. and Brenda Zelinka 5230 Emily Ln Stacy, MN 55079 C22110065	TOWN OF MEADOWLANDS LOT 2 also LOT 3 also LOT4 SEC 4 TWP 53 RGE 19 also LOT 6 also LOT 7 EX RY R OF W 1 10/100 AC AND EX PART SOUTH AND WEST OF RY RT OF W SEC 5 TWP 53 RGE 19 also THAT PART OF LOT 1 N OF RY RT OF W SEC 8 TWP 53 RGE 19 440-10-370, 380, 390, 490, 500, 525	\$10,775.69	\$114.00 \$35.56 \$25.00 \$46.00	\$10,996.25

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Spence

BY COMMISSIONER _____

WHEREAS, the contract with Harold & Deborah Spence of Hermantown, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, the purchasers were properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for land legally described as:

Harold & Deborah Spence
TOWN OF COTTON
LOT: 0007 BLOCK: 001
REINKES SHORE LOTS TOWN OF COTTON
Parcel Code: 305-43-70
C22090068

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d), and § 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Purchase of Two Wheel Loaders

BY COMMISSIONER _____

WHEREAS, the Public Works Department's 2011 equipment budget includes replacement of two (2) wheel loaders: Unit A4110, a 1988 John Deere 644E and Unit A4112, a 1991 John Deere 644E; and

WHEREAS, the Public Works Department presented specifications to the Purchasing Division for a request for quotes of State of Minnesota contract pricing from three area vendors selling wheel loaders acceptable to the Department; and

WHEREAS, Nortrax Inc. of Duluth, Minnesota had the lowest cost "with trade-in" price to purchase two (2) wheel loaders that were listed on the State of Minnesota contract.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the purchase of two (2) John Deere 644K wheel loaders from Nortrax Inc., of Duluth, Minnesota, at its State of Minnesota contract "with trade-in" price of \$304,924, plus State of Minnesota sales tax of \$20,963.53 for a total cost of \$325,887.53, payable from Fund 407, Agency 407001, Object 666400.

Purchase of Fuel Management System

BY COMMISSIONER: _____

WHEREAS, the Public Works Departments 2011 Capital Improvement budget includes the purchase of a Fuel Management System; and

WHEREAS, the current system is obsolete, requires weekly maintenance and creates problems for the end users; and

WHEREAS, Public Works Department and Information Technology Department have concluded the Fuel Master System best meets the county's needs; and

WHEREAS, the Fuel Master System is available on a National Joint Purchasing Alliance (NJPA) contract.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the purchase and installation of the Fuel Master System by Fuel Master, Tallahassee, Florida for the Public Works Facilities at Brookston, Cook, Duluth Motor Pool, Floodwood, Hibbing, Jean Duluth, Linden Grove, Meadowlands, Pike Lake, Virginia and the Virginia Motor Pool, at the NJPA contract price of \$135,632.36, plus State of Minnesota sales tax of \$9,324.72 for a total cost of \$144,957.08, payable from Fund 405, Agency 405044, Object 665900.

**Acceptance of Quotes – Concrete Culverts for
Bridge on CSAH 83**

BY COMMISSIONER _____

WHEREAS, quotes have been received by the St. Louis County Public Works Department for the following project:

MP 83-61894, County Project 61894 for project materials for a bridge on County State Aid Highway 83 in Lavell Twp., length 0.1 mi.

WHEREAS, quotes were received in the Public Works Facility in Virginia, MN, and the low quote determined.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the quote for Concrete Culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Cretex Concrete Products, Inc.	6550 Wedgewood Rd. Maple Grove, MN 55311	\$57,088.35

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203208, Object 651000 for Concrete Culverts.

**Acceptance of Quotes – Metal Culverts for
Bridge on CR 267**

BY COMMISSIONER _____

WHEREAS, quotes have been received by the St. Louis County Public Works Department for the following project:

MP 267-78113, County Project 78113 for project materials for a bridge on County Road 267 in Alden Twp., length 0.1 mi.

WHEREAS, quotes were received in the Public Works Facility in Virginia, MN, and the low quote determined.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the quote for Metal Culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Contech Construction Products, Inc.	8301 State Hwy 29 N Alexandria, MN 55308	\$65,500.00

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203251, Object 650900 for Metal Culverts.

Use of Extension Fund Balance for IRYA Program School Advisors

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the purchase of services agreements with the following six (6) Iron Range school districts participating in the Iron Range Youth in Action program (IRYA) for the provision of IRYA school advisors: Virginia, Chisholm, Mt. Iron-Buhl, Eveleth-Gilbert, Ely, and Mesabi East, and approves a transfer of up to \$6,000 from the County Extension Service fund balance, Fund 184, Agency 186001, Object 629900, for services provided during the 2010-2011 school year.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

BOARD CONSENT AGENDA No. 10

BY COMMISSIONER _____

RESOLVED, that pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby approved for the following applications to sell/serve outside the designated serving area of the County Liquor License, as per application on file in the office of the County Auditor, identified as County Board File No. 59214.

Kristina Carl d/b/a Saginaw Grand Lake Station, Solway Township, August 19 and 20, 2011; and

Kristina Carl d/b/a Saginaw Grand Lake Station, Solway Township, September 17, 2011.

RESOLVED FURTHER, said license is issued contingent upon Solway Township approval.

**Addition of 9 Hole Golf Course to the
Designated Serving Area of a Liquor License (Portage Township)**

BY COMMISSIONER _____

WHEREAS, Vermilion River Tavern, Inc. d/b/a Vermilion River Tavern, Inc., Portage Township, is currently licensed for Combination On/Off-Sale Intoxicating Liquor and Sunday On-Sale Intoxicating Liquor; and

WHEREAS, the license holder has made an application to add a 9 hole golf course to the designated serving area; and

WHEREAS, that pursuant to the provisions of Minnesota Statute, Chapter 340A.101, Subd. 15, which defines a licensed premises to include the entire golf course, except for areas where motor vehicles are regularly parked or operated; and

WHEREAS, the St. Louis County Sheriff's Office and Liquor Licensing Committee have reviewed the application and recommend approval.

NOW, THEREFORE, BE IT RESOLVED, that said 9 hole golf course shall be added to the designated serving area of the intoxicating liquor licenses held by Vermilion River Tavern, Inc., d/b/a Vermilion River Tavern, Inc., Portage Township.

Health Insurance Administrative Services - Award of Proposal

BY COMMISSIONER _____

WHEREAS, St. Louis County solicited competitive proposals from health insurance carriers interested in providing administrative health insurance services to the county for the plan year beginning in January 2012; and

WHEREAS, competitive proposals were received from five carriers: HealthPartners, Medica, Preferred One, Blue Cross Blue Shield, and HealthEZ; and

WHEREAS, it was concluded that Blue Cross Blue Shield of Minnesota offered the best alternative in terms of lowest fixed annual costs, network coverage, employee wellness incentives, provider contracting, and overall group health plan value.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board awards the group health plan administrative services contract to Blue Cross Blue Shield of Minnesota, for 2012, with rate guarantees in place for the 2013-2016 plan years.

RESOLVED FURTHER, that a 2012 per contract per month administrative service fee of \$29.84 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, that a 2012 per contract per month stop-loss rate of \$5.52 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, that the appropriate county officials are authorized to execute contracts for administrative services of the health plan for the time period covering January 1 – December 31, 2012 as set forth above.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, that the workers' compensation report of claims by employees for work-related injuries, dated July 29, 2011, on file in the office of the County Auditor, identified as County Board File No. 59188, is hereby received and ratified as payable from Fund 730, Agency 730001.

Contract with RadiolP for Mobile Data Network Upgrades

BY COMMISSIONER _____

WHEREAS, the St. Louis County Sheriff's Office has received a Community Oriented Policing Services (COPS) grant with funding for mobile data network upgrades and user licenses; and

WHEREAS, the mobile data system requires upgrades and increase in user licenses; and

WHEREAS, RadiolP of Longueuil, Quebec, Canada, is the sole source vendor for these upgrades and licenses.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a contract with RadiolP, Longueuil, Quebec, Canada, to provide upgrades and licenses for the mobile data network system, payable from Fund 100, Agency 129999, Grant 12934, Project 60203005, Year 2010.

**Donation of Mobile Communications Trailer to the
Hermantown Volunteer Fire Department**

BY COMMISSIONER _____

WHEREAS, the Sheriff's Office has decommissioned the "Phoenix" mobile communications trailer, VIN#1NL10TP28V1055051, as it has been replaced with newer equipment; and

WHEREAS, the Hermantown Volunteer Fire Department has need for a mobile platform to teach public fire safety education, otherwise known as an "EDITH" house (Exit Drills in the Home); and

WHEREAS, the Sheriff's Office wishes to transfer ownership of this mobile communications trailer to the Hermantown Volunteer Fire Department to enhance its ability to teach fire safety.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Sheriff's Office to transfer the 1997 30-foot Gulfstream travel trailer, VIN#1NL10TP28V1055051, to the Hermantown Volunteer Fire Department.

RESOLVED FURTHER, this transfer shall be made at no cost to the Hermantown Volunteer Fire Department, except for any title transfer and registration expenses.