



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**August 2, 2011**

**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN**

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**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of July 26, 2011**

**Health & Human Services Committee – Commissioner Dahlberg, Chair**

1. Agreement for Provision of Family Group Decision Making to African American Families [11-297]

**Environment & Natural Resources Committee – Commissioner Jewell, Chair**

2. Repurchase of State Tax Forfeited Lands - Ely Lodge #288 AF & AM [11-298]
3. Repurchase of State Tax Forfeited Lands – Zelinka [11-299]
4. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Spence [11-300]

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

5. Purchase of Two Wheel Loaders [11-301]
6. Purchase of Fuel Management System [11-302]

**Finance & Budget Committee – Commissioner Nelson, Chair**

7. Use of Extension Fund Balance for IRYA Program School Advisors [11-303]
8. Abatement List for Board Approval [11-304]

**Public Safety & Corrections Committee – Commissioner Sweeney, Chair**

9. Contract with RadioIP for Mobile Data Network Upgrades [11-305]
  10. Donation of Mobile Communications Trailer to the Hermantown Volunteer Fire Department [11-306]
- 

**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

1. **Acceptance of Quotes for Bridge Projects on CSAH 83 (Lavelle Township) and CR 267 (Alden Township) [11-307]**  
Resolution authorizing the acceptance of low quotes for concrete and metal culvert replacements related to bridge construction on CSAH 83 and CR 267.

**Central Management & Inter-Governmental Committee – Commissioner Raukar, Chair**

1. **Health Insurance Administrative Services - Award of Proposal [11-308]**  
Resolution authorizing a contract with Blue Cross Blue Shield of Minnesota for health insurance administrative services in 2012.

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*At this time, Commissioners may introduce items for discussion or report on past and future activities.*

**ADJOURNED:**

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

**August 9, 2011** Mt. Iron City Council Chambers, Mt. Iron, MN

**September 6, 2011** Commissioners' Conference Room, Courthouse, Duluth, MN

**September 13, 2011** Commissioners' Conference Room, Courthouse, Duluth, MN

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE  
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, July 26, 2011

Location: Floodwood City Council Chambers, Floodwood, MN  
Present: Commissioners O'Neil, Jewell, Dahlberg, Forsman, Sweeney, Nelson and Raukar  
Absent: None  
Convened: Chair O'Neil called the meeting to order at 11:15 a.m.

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**CONSENT AGENDA**

Sweeney/Raukar moved the consent agenda. Administrator Gray said items four and eight are being removed from the consent agenda. Commissioner Raukar requested item two, and Commissioner Nelson requested item seven, be pulled from consent and considered separately under their respective committees. The remainder of the consent agenda was approved. (7-0)

- Minutes of July 12, 2011
- Removal and Cleanup of Abandoned Personal Property
- Cancellation of Contracts for Repurchase of State Tax Forfeited Lands - Diane Anderson for DCA Land Holdings, Patrick & Lisa Oliver)
- Lease of Land to the State of MN for a Communications Tower at the Brimson Public Works Facility
- Agreement with LHB Corp. for Design Services, Bridge 521 on CR 615
- Agreement with LHB Corp. for Design Services, Bridge 714 on CSAH 75
- Agreement with LHB Corp. for Inspection and Load Rating Services
- Abatement List for Board Approval
- NEMESIS Consulting Services

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**REGULAR AGENDA**

Jewell/Forsman moved item two from consent, approval of permanent conservation easements on state tax forfeited land. Commissioner Raukar said this is unique to St. Louis County and the county may need to seek legislative action to receive compensation for lost land value. Administrator Gray recommended to move without recommendation and said the likely solution would be legislative action. The makers agree to move without recommendation to the August 9, 2011, board meeting. (7-0)

Forsman/Nelson moved without recommendation item seven from consent, award of bid for lubricating oils, greases, coolants and fluids. Commissioner Nelson said the lowest bid is a company in Grand Rapids, MN, and the next lowest bid was a company in Virginia, within St. Louis County, noting the difference between the bids was approximately \$700. (7-0)

Jewell/Sweeney moved to authorize an agreement with Thelen Heating, Inc., Brainerd, MN, on their low bid of \$356,000, for roof replacement for the Government Services Center in Duluth. (7-0)

Raukar/Nelson moved to enter into closed session for an update from the County Attorney's Office on cartway litigation. (7-0) Chair O'Neil said commissioner discussion items will be heard first and the closed session will take place after the committee of the whole adjourns.

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**COMMISSIONER DISCUSSION ITEMS**

Commissioner Nelson reminded everyone that the “5 Best Days of Summer” at the St. Louis County Fair in Chisholm is this week, July 27-31, 2011. Commissioner Nelson said the fair now has three permanent restroom buildings, and recognized the planning department, administration and the county board for making it possible.

Commissioner Jewell noted the timber sale is August 18, 2011, and a brochure was included in the board packet.

Commissioner Forsman said the final budget for the Lake Vermillion State Park is approximately \$8 million. The DNR is estimating \$1 million to build the sewer, designed to serve 300,000 visitors annually. Commissioner Forsman noted that compared to similar county sewer projects, this sewer project is likely underestimated.

Commissioner O’Neil said Tuesday, August 2, 2011, is National Night Out and encouraged everyone to attend neighborhood gatherings planned throughout the county.

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**ADJOURNED**

At 11:35 a.m., Sweeney/Forsman moved to adjourn the committee of the whole meeting. (7-0)

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Steve O’Neil, Chair of the County Board

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Patricia Stolee, Clerk of the County Board

# BOARD LETTER NO. 11 – 297

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

**DATE:** August 2, 2011

**RE:** Agreement for Provision of  
Family Group Decision Making  
to African American Families

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

**RELATED DEPARTMENT GOAL:**

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement for the provision of Family Group Decision Making (FGDM) to African American families.

**BACKGROUND:**

Children of color are over represented in the Public Health and Human Services (PHHS) Department's out-of-home placement numbers. For example, while African American children are 1.22% of the total population of children in St Louis County, they are 14.38% of all children in out-of-home placement (2010 data).

PHHS has used Family Group Decision Making as an effective tool to engage families and prevent out-of-home placements. The Department has received Federal/State grant funding for FGDM since 2004; this grant has funded activities focused on American Indian children through a joint effort between St. Louis County, Carlton County and the Fond du Lac Tribe. PHHS would like to replicate FGDM for African American families as a pilot to explore the effectiveness of this approach in preventing the placement of African American children in out-of-home placements, and would do this through using an African American staff trained in FGDM provided through Lutheran Social Service.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with Lutheran Social Service in the amount of \$30,000 for the provision of Family Group Decision Making to African American families, payable from Fund 230, Agency 232008, Object 6012000 (Children's Out-of-Home Placement).

**Agreement for Provision of Family Group Decision Making  
to African American Families**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Public Health and Human Services Department (PHHS) continues to explore ways to decrease the number of children in out-of-home placement; and

WHEREAS, PHHS has used Family Group Decision Making as an effective tool to engage families and prevent out-of-home placements, with a focus on American Indian families; and

WHEREAS, the Department wishes to explore the effectiveness of this approach to prevent the placement of African American children in out-of-home placements.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Lutheran Social Service in the amount of \$30,000 to render specific Family Group Decision Making services to African American families, payable from Fund 230, Agency 232008, Object 6012000 (Children's Out-of-Home Placement).

# BOARD LETTER NO. 11 - 298

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

### BOARD AGENDA NO.

**DATE:** August 2, 2011

**RE:** Repurchase of State Tax  
Forfeited Lands - Ely Lodge  
#288 AF & AM

**FROM:** Kevin Z. Gray  
County Administrator

Robert Krepps  
Land Commissioner

**RELATED DEPARTMENT GOAL:**

To provide financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the application to repurchase state tax forfeited land.

**BACKGROUND:**

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the owner(s) at the time of forfeiture, or the owner's heirs, devisees, representatives, or mortgagees, subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The property to be repurchased forfeited to the State of Minnesota on November 30, 2010. The repurchase deadline for this non-homestead property is November 29, 2011. Ely Lodge #288 AF & AM of Ely, MN, has made application to repurchase the property and is eligible to repurchase the property.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the repurchase request of Ely Lodge #288 AF & AM of Ely, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

**Ely Lodge #288 AF & AM, Ely, MN**

Parcel Code	30-10-1600, 1632
Taxes and Assessments	\$41,020.96
Service Fees	\$114.00
Deed Tax	\$133.44
Deed Fee	\$25.00
Recording Fee	\$92.00
Total Consideration	\$41,385.40

**Repurchase of State Tax Forfeited Land -  
Ely Lodge #288 AF & AM**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments with penalties, costs, and interest; and

WHEREAS, the applicant, Ely Lodge #288 AF & AM of Ely, MN, has applied to repurchase state tax forfeited land; and

WHEREAS, the applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the repurchase application by Ely Lodge #288 AF & AM of Ely, MN on file in County Board File No. \_\_\_\_, subject to payments including total taxes and assessments of \$41,020.96, service fee of \$114, deed tax of \$133.44, deed fee of \$25, and recording fee of \$92; for a total of \$41,385.40, to be deposited into Fund 240 (Forfeited Tax Fund).

Name Address Contract No.	Legal Description Parcel Code	Taxes and Assessments	Service Fee Deed Tax Deed Fee Recording Fee	Total
Ely Lodge #288 AF & AM 29 E Chapman Street Ely, MN 55731 C22110081	CITY OF ELY LOTS 7 AND 8 AND WLY 4 FT OF LOT 9 also WLY 1.6 FT OF E'LY 21 FT OF LOT 9 BLOCK 14, ELY 30-10-1600, 1632	\$41,020.96	\$114.00 \$133.44 \$25.00 \$92.00	\$41,385.40

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Ely Lodge #288 AF & AM, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF ELY, LOTS 7 AND 8 AND WLY 4 FT OF LOT 9 and WLY 1.6 FT OF E'LY 21 FT OF LOT 9, BLOCK 14, ELY. Parcel code: 030-0010-01600, 01632

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised

That such taxes became delinquent in 2006, and remained delinquent and unpaid for the subsequent years of: 2007, 2008, 2009, 2010.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 41,121.85 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Interest and penalties increase monthly. **Please call 218-726-2606 for current figures.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid. *Combination of declining membership and the present economy.*

**Please check the appropriate box below:**

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

RECEIVED

JUL 13 2011

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Ely Lodge #288 AF & AM

LAND COMMISSIONER

Are you currently in active military service? N/A

If you have been discharged within the last 6 months, provide discharge date \_\_\_\_\_ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law.

You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: 7/8 2011

By: Robert L Tholen S.W PM

(signature) ELY MASONIC LODGE

Address: 29 EAST CHAPMAN

City: ELY State MN Zip 55731

Phone: 218-365-5300

PO BOX 98  
WINSTON, MN 55796

mail  
/



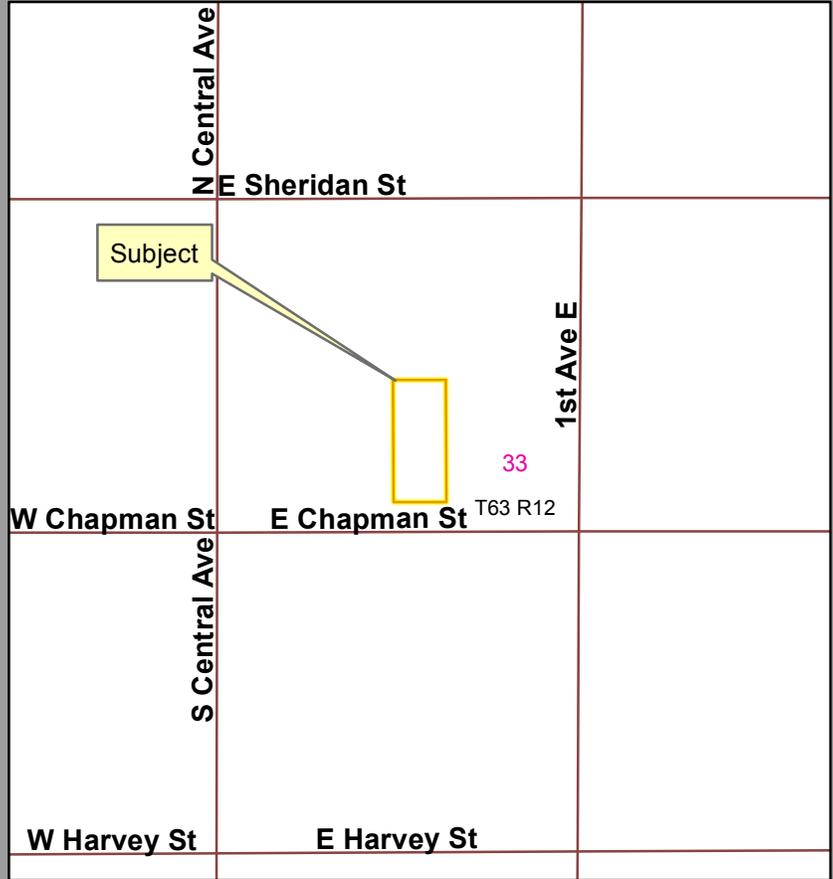
# St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of property

Legal : CITY OF ELY  
LOTS 7 AND 8 AND WLY 4 FT OF LOT 9  
and WLY 1.6 FT OF E'LY 21 FT of LOT 9,  
BLOCK 14, ELY

Parcel Code : 30-10-1600,1632

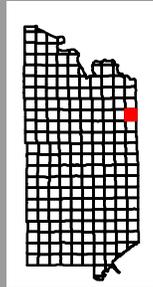
LDKEY : 71343



City of Ely Sec: 33 Twp: 63 Rng: 12

## Commissioner District # 4

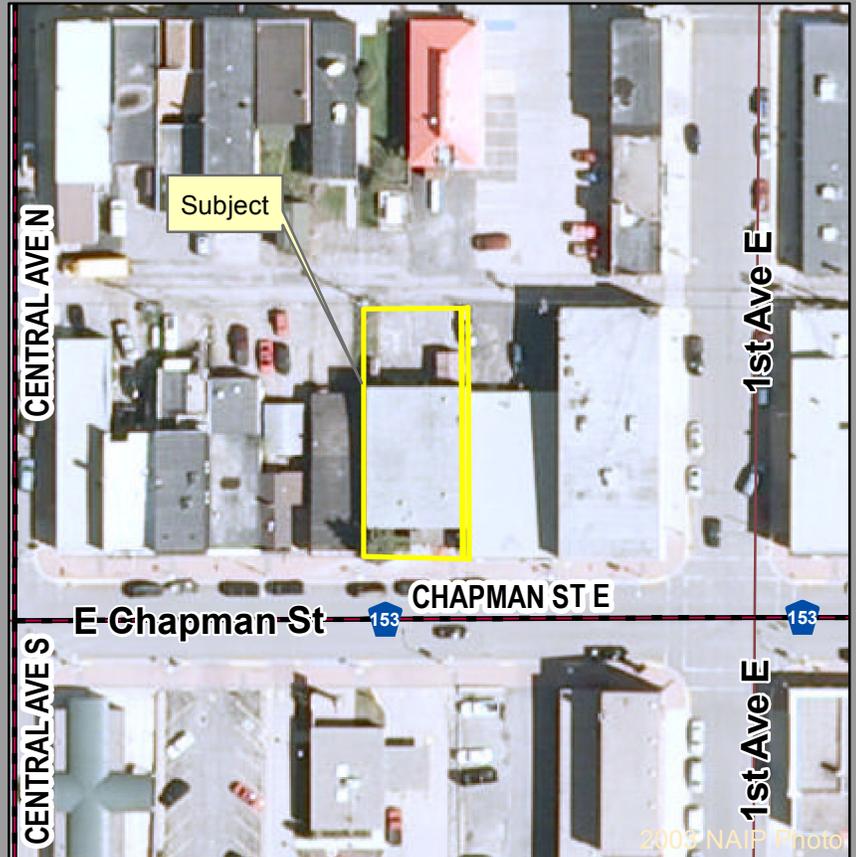
-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County  
Land Department**  
*August 2011*



2003 NAIP Photo



**Ernest J. and Brenda Zelinka, Stacy, MN**

Parcel Code	440-10-370, 380, 390, 490, 500, 525
Taxes and Assessments	\$10,775.69
Service Fees	\$114.00
Deed Tax	\$35.56
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$10,996.25

## Repurchase of State Tax Forfeited Land - Zelinka

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner(s) subject to payment of delinquent taxes and assessments with penalties, costs, and interest; and

WHEREAS, the applicants, Ernest J. and Brenda Zelinka of Stacy, MN, have applied to repurchase state tax forfeited land; and

WHEREAS, the applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the repurchase application by Ernest J. and Brenda Zelinka of Stacy, MN on file in County Board File No. \_\_\_\_, subject to payments including total taxes and assessments of \$10,775.69, service fee of \$114, deed tax of \$35.56, deed fee of \$25, and recording fee of \$46; for a total of \$10,996.25, to be deposited into Fund 240 (Forfeited Tax Fund).

Name Address Contract No.	Legal Description Parcel Code	Taxes and Assessments	Service Fee Deed Tax Deed Fee Recording Fee	Total
Ernest J. and Brenda Zelinka 5230 Emily Ln Stacy, MN 55079 C22110065	TOWN OF MEADOWLANDS LOT 2 also LOT 3 also LOT4 SEC 4 TWP 53 RGE 19 also LOT 6 also LOT 7 EX RY R OF W 1 10/100 AC AND EX PART SOUTH AND WEST OF RY RT OF W SEC 5 TWP 53 RGE 19 also THAT PART OF LOT 1 N OF RY RT OF W SEC 8 TWP 53 RGE 19 440-10-370, 380, 390, 490, 500, 525	\$10,775.69	\$114.00 \$35.56 \$25.00 \$46.00	\$10,996.25

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Ernest Zelinka, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF MEADOWLANDS, LOT 2 also LOT 3 also LOT 4, Sec 4 Twp 53 Rge 19, also LOT 6, also LOT 7 EX RY R OF W 1-10/100 AC AND EX PART SOUTH AND WEST OF RY RT OF W, Sec 5 Twp 53 Rge 19 also THAT PART OF LOT 1 N OF RY RT OF W, Sec 8 Twp 53 Rge 19

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised \_\_\_\_\_

That such taxes became delinquent in 2004, and remained delinquent and unpaid for the subsequent years of: 2005, 2006, 2007, 2008, 2009, 2010.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 10,996.25 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Interest and penalties increase monthly. Please call 218-726-2606 for current figures.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid.

*Please see attached letter*

Please check the appropriate box below:

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Ernest J. Zelinka - Ernest J. Zelinka

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date N/A and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law. You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: 6-26 2011

By: *Ernest J. Zelinka*  
(signature)  
 Address: 5230 Emily Ln  
 City: Stacy State: MN Zip: 55079  
 Phone: 651-470-0445 cell

*Please see attached letter*

# Zelinka Repurchase Request 6-26-2011

**Reason for Delinquency:** It was believed that a mortgage placed in 2004 used all *seven* parcels of the Zelinka Farm as collateral, and there after collected a monthly tax escrow from which all *seven* parcel's taxes were to be paid annually. Unfortunately, *it only used one parcel* (#440001000480 *non-homestead residential parcel*) as collateral, leaving the *six parcels in question here*, uncollected for and unpaid, AND, the mortgage documentation stated (in error and unknown at that time) that any communication from the County would be sent to 10316 Meadowlands Trunk Rd. (non-homestead residential parcel above where no one lives and there isn't a postal box) rather than my home address of 5230 Emily Lane, Stacy, MN 55079 where all county communication has been sent for last 20 years.

**Request for Abatement:** Having never received any communication what-so-ever from County (I assume that all appropriate County notices were sent out to Meadowlands address, and then returned to sender ((County)) and then round filed), and, never noticing a *delinquency status* of those six parcels when I did a parcel look-up occasionally (why doesn't the delinquency show up on county records when doing general look-up?), I would like to ask the County's consideration for forgiving 100% of the penalties and interest accrued to date in this matter, and allow me to pay 100 % of Taxes Assed to ultimately accomplish Repurchase. I would like to initiate a Repurchase Agreement contract at this time, per those numbers you have sent me.



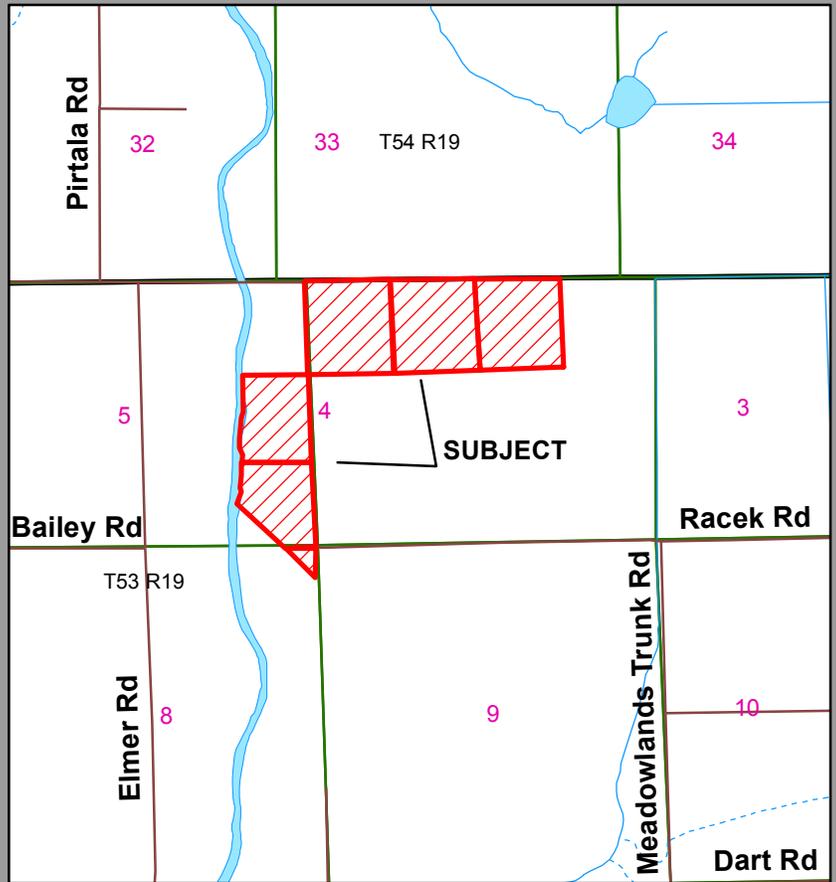
# St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : TOWN OF MEADOWLANDS  
LOT 2 also LOT 3 also LOT 4, Sec 4  
Twp 53 Rge 19, also LOT 6, also LOT 7  
EX RY R OF W 1 10/100 AC AND EX  
PART SOUTH AND WEST OF RY RT  
OF W, Sec 5 Twp 53 Rge 19 also THAT  
PART OF LOT 1 N OF RY RT OF W,  
Sec 8 Twp 53 Rge 19

Parcel Code : 440-10-370,380,390,490  
500,525

LDKEY : 71340

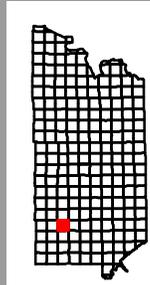


Town of Meadowlands

Sec: 4,5,8 Twp: 53 Rng: 19

## Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

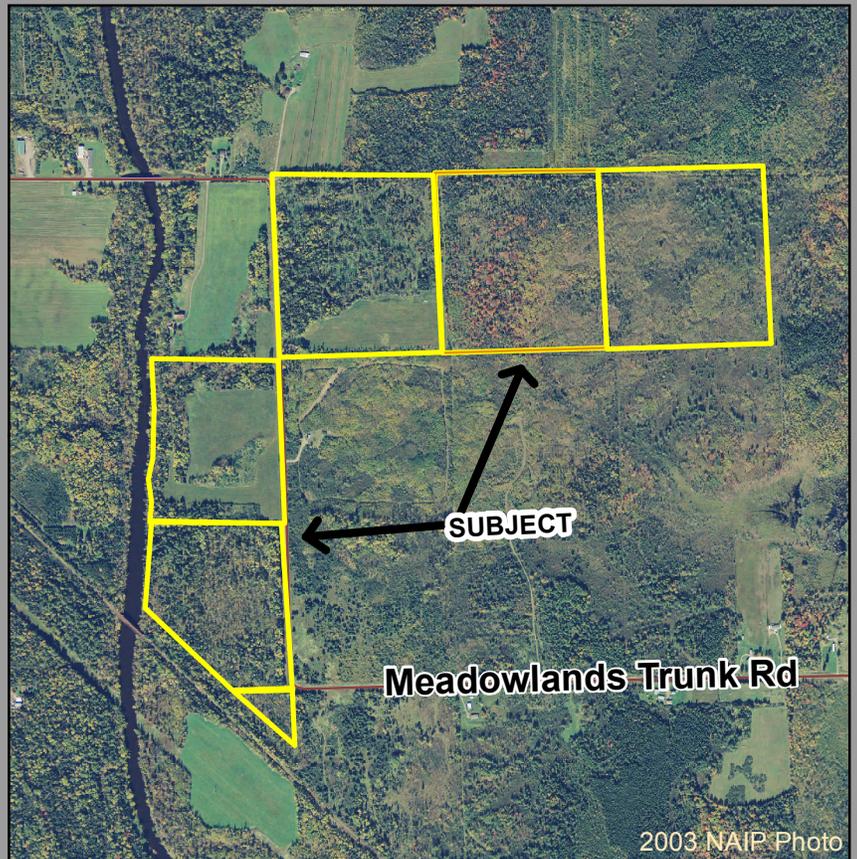


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County  
Land Department

July 2011



2003 NAIP Photo



**Harold & Deborah Spence, Hermantown, MN**

Legal Description	TOWN OF COTTON LOT: 0007 BLOCK:001 REINKES SHORE LOTS TOWN OF COTTON Parcel Code: 305-43-70 C22090068
Purchase Price	\$10,117.78
Principal Amount Remaining	\$9,106.01
Date of Last Payment	06/01/2009
Installment Payments Not Made	\$910.60
Subsequent Del Taxes and Fees	\$3,043.30
Amount Needed to Cure Default	\$3,953.90
Insurance	Failure to provide insurance

## **Cancellation of Contract for Repurchase of State Tax Forfeited Land - Spence**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the contract with Harold & Deborah Spence of Hermantown, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, the purchasers were properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for land legally described as:

Harold & Deborah Spence  
TOWN OF COTTON  
LOT: 0007 BLOCK:001  
REINKES SHORE LOTS TOWN OF COTTON  
Parcel Code: 305-43-70  
C22090068

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



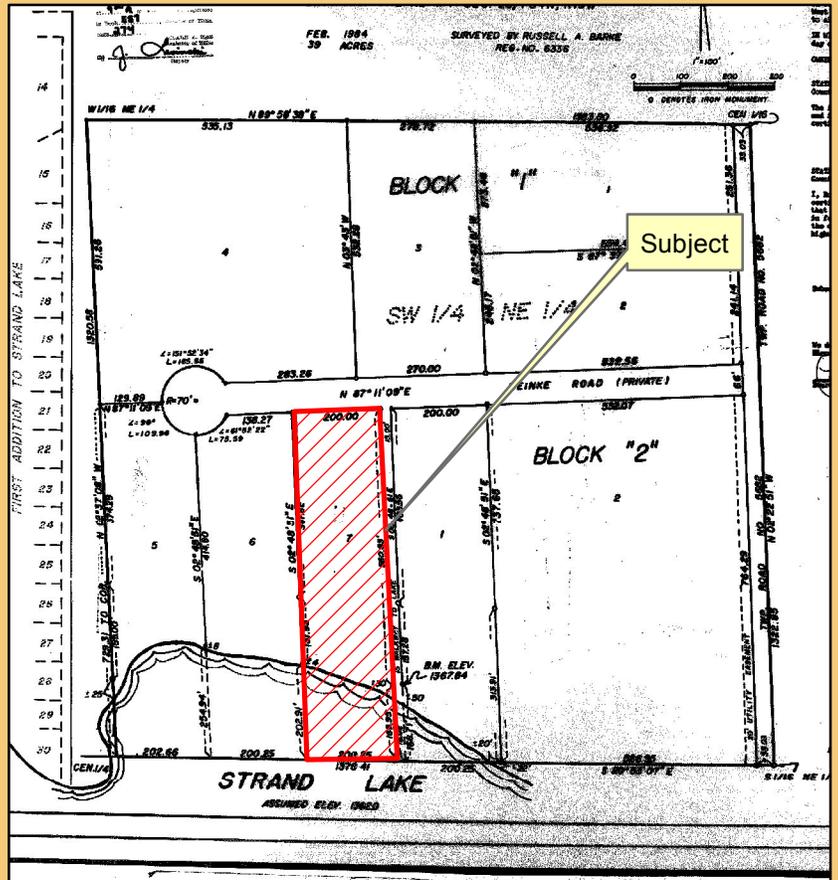
# St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : LOT: 0007 BLOCK:001  
REINKES SHORE LOTS  
TOWN OF COTTON

Parcel Code : 305-0043-00070

LDKEY : 70176

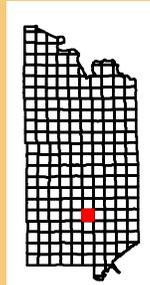


Town of Cotton

Sec: 20 Twp: 54 Rng: 16

## Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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St. Louis County  
Land Department

June 2011



2003 NAIP Photo

# BOARD LETTER NO. 11 - 301

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 5

BOARD AGENDA NO.

**DATE:** August 2, 2011                      **RE:** Purchase of Two Wheel  
Loaders

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

## **RELATED DEPARTMENT GOAL:**

Provide a safe, well-maintained road and bridge system.

## **ACTION REQUESTED**

The St. Louis County Board is requested to authorize the purchase of two (2) John Deere 644K wheel loaders.

## **BACKGROUND:**

The Public Works Department's 2011 equipment budget includes replacement of two wheel loaders. The loaders will be stationed at the Ely and Virginia facilities. The loaders are 4 cubic yard capacity loaders and will replace: Unit (1) A4110, a 1988 John Deere 644E and Unit (2) A4112, a 1991 John Deere 644E.

State of Minnesota contract prices were received from the three area vendors selling loaders acceptable to the Department. The Vendors were; Nortrax Inc., a John Deere vendor; Titan Machinery (formerly St. Joseph's Equipment) a Case vendor, and Ziegler Inc. a Caterpillar vendor.

Titan Machinery quoted an 821F Case which is not on the State of Minnesota contract so the quote has been disqualified. Of the two loaders remaining, Nortrax Inc. has the lowest "with trade in" price. Please see the breakdown below:

### **Unit (1) 4 cu yd loader:**

<b>Nortrax Inc.</b>	<b>\$153,462</b>
Ziegler Inc.	\$166,700

### **Unit (2) 4 cu yd loader:**

<b>Nortrax Inc.</b>	<b>\$151,462</b>
Ziegler Inc.	\$162,700

The purchases using Nortrax Inc. low bid "with trade-in" price totals \$304,924 which is subject to a State of Minnesota sales tax of \$20,963.53, for a total cost of \$325,887.53. The cost is within that budgeted for the purchase.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the purchase of the least costly wheel loaders through available State of Minnesota contracts from Nortrax Inc. of Duluth, Minnesota, payable from Fund 407, Agency 407001, Object 666400.

## Purchase of Two Wheel Loaders

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Public Works Department's 2011 equipment budget includes replacement of two (2) wheel loaders: Unit A4110, a 1988 John Deere 644E and Unit A4112, a 1991 John Deere 644E; and

WHEREAS, the Public Works Department presented specifications to the Purchasing Division for a request for quotes of State of Minnesota contract pricing from three area vendors selling wheel loaders acceptable to the Department; and

WHEREAS, Nortrax Inc. of Duluth, Minnesota had the lowest cost "with trade-in" price to purchase two (2) wheel loaders that were listed on the State of Minnesota contract.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the purchase of two (2) John Deere 644K wheel loaders from Nortrax Inc., of Duluth, Minnesota, at its State of Minnesota contract "with trade-in" price of \$304,924, plus State of Minnesota sales tax of \$20,963.53 for a total cost of \$325,887.53, payable from Fund 407, Agency 407001, Object 666400.

# BOARD LETTER NO. 11 - 302

## PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 6

### BOARD AGENDA NO.

**DATE:** August 2, 2011                      **RE:** Purchase of Fuel Management System

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

Provide a safe, well-maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the purchase and installation of a Fuel Management System to service various public works facilities.

#### **BACKGROUND:**

The Public Works Department's 2011 Capital Improvement budget includes the purchase of a Fuel Management System. The new system will replace Trak Fuel and will service Public Works facilities at Brookston, Cook, Duluth Motor Pool, Floodwood, Hibbing, Jean Duluth, Linden Grove, Meadowlands, Pike Lake, Virginia and the Virginia Motor Pool. The current system is obsolete and is not network based. It requires weekly maintenance, and creates problems for the end users.

Fuel Master of Tallahassee, Florida, offers a network based system through the National Joint Purchasing Alliance (NJPA) contract which will allow each location to access information pertaining to billing and fuel use.

The Public Works and Information Technology Departments researched several systems and have concluded that Fuel Master is the best system. It is used by many state and local governments, the US Airforce, Walmart Inc. and many others. The IT Department has researched the ability to interface Fuel Master with the Public Works Department's Maximo cost accounting system and has found that Fuel Master has interfaces which will allow connection to Maximo and allow networking so Public Works staff can access necessary reports and data.

Fuel Master is distributed locally by Oday Equipment, LLC of Duluth, Minnesota. Oday Equipment, LLC will install the system and provide any warranty and repair work required on the system.

The NJPA contract price is \$135,632.36, plus State of Minnesota sales tax of \$9,324.72 for a total cost to the county of \$144,957.08. The cost is within the amount budgeted for this purchase.

**RECOMMENDATION:**

The Public Works Department recommends that the Fuel Master, Fuel Management System be purchased through the NJPA contract from Fuel Master of Tallahassee Florida, payable from Fund 405, Agency 405044, Object 665900.

## **Purchase of Fuel Management System**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, the Public Works Departments 2011 Capital Improvement budget includes the purchase of a Fuel Management System; and

WHEREAS, the current system is obsolete, requires weekly maintenance and creates problems for the end users; and

WHEREAS, Public Works Department and Information Technology Department have concluded the Fuel Master System best meets the county's needs; and

WHEREAS, the Fuel Master System is available on a National Joint Purchasing Alliance (NJPA) contract.

NOW THEREFORE BE IT RESOLVED, the St. Louis County Board authorizes the purchase and installation of the Fuel Master System by Fuel Master, Tallahassee, Florida for the Public Works Facilities at Brookston, Cook, Duluth Motor Pool, Floodwood, Hibbing, Jean Duluth, Linden Grove, Meadowlands, Pike Lake, Virginia and the Virginia Motor Pool, at the NJPA contract price of \$135,632.36, plus State of Minnesota sales tax of \$9,324.72 for a total cost of \$144,957.08, payable from Fund 405, Agency 405044, Object 665900.

# BOARD LETTER NO. 11 - 303

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

**DATE:** August 2, 2011

**RE:** Use of Extension Fund Balance  
for IRYA Program School  
Advisors

**FROM:** Kevin Z. Gray  
County Administrator

**RELATED DEPARTMENT GOAL:**

To program and connect area youth with the needs of the local communities on the Iron Range of St. Louis County.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the continuation of service agreements with school districts providing the services of an Iron Range Youth in Action (IRYA) advisor at school building sites.

**BACKGROUND:**

The joint powers Partners Board which offers guidance to the IRYA program, recommended a plan to encourage advisors in schools which are participating in IRYA. At its November 1, 2007 meeting, the Partners Board agreed to request that St. Louis County develop a program that would provide school district personnel to act as IRYA advisors meeting with youth in their schools, but accountable to the county's IRYA Youth Coordinator.

In response to this request, a purchase of services agreement was developed in April, 2009, that allowed these school advisors to assist the IRYA Youth Coordinator with planning, implementing and overseeing IRYA activities such as service-learning, and social and fundraising events. This plan enables IRYA to deliver the program more effectively and to connect with more youth on a regional basis.

The County Board approved the purchase of services agreements in 2009 and 2010 with the following six (6) Iron Range school districts for the provision of IRYA school advisors: Virginia, Chisholm, Mt. Iron-Buhl, Eveleth-Gilbert, Ely, and Mesabi East, and approved a transfer of up to \$6,000 from the County Extension Service fund balance for services provided during those school years.

The agreement period began at the start of the 2008-2009 school year and continues for three consecutive school years. School advisor fees may increase slightly in 2011

due to union contracts, and the cost for each school's IRYA advisor may vary. However, the county's cost will not exceed \$1,000 per year for each participating district. Therefore, annual payments made to these six schools by the County Extension Service will not exceed \$6,000 per year. Expenditures from the Extension Service fund balance must be approved for each consecutive year.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve a transfer of up to \$6,000 from the County Extension Service fund balance (Fund 184, Agency 186001, Object 629900) for services provided during the 2010-2011 school year.

## **Use of Extension Fund Balance for IRYA Program School Advisors**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the St. Louis County Board approves the purchase of services agreements with the following six (6) Iron Range school districts participating in the Iron Range Youth in Action program (IRYA) for the provision of IRYA school advisors: Virginia, Chisholm, Mt. Iron-Buhl, Eveleth-Gilbert, Ely, and Mesabi East, and approves a transfer of up to \$6,000 from the County Extension Service fund balance, Fund 184, Agency 186001, Object 629900, for services provided during the 2010-2011 school year.



Local Governments with Youth

**Board**

**Chair**

Heidi Omerza  
Ely City Council

**Vice-Chair**

Commissioner Keith Nelson  
Sixth District

**Treasurer**

Dave Johnson  
ISD# 706- Virginia

Commissioner Mike Forsman  
Fourth District

Commissioner Steve Rautkar  
Seventh District

Mike Jugovich  
Mayor of Chisholm

Mary Hess  
Mayor of Aurora

Gary Skalko  
Mayor of Mt. Iron

Nevada Littlewolf  
Virginia City Council

Bo Castellano  
Babbitt City Council

Dan Manick  
Cook City Council

Scott Smolich  
Aurora City Council

Patty Babich  
ISD # 2154- Eveleth-Gilbert

David "Gus" Cronberg  
ISD # 695 - Chisholm

Ray Marsnik  
ISD #696-Ely

Larry Sokoloski  
ISD# 712- Mt. Iron-Buhl

**Advisory**  
Cher Meinzer  
St. Louis County Attorney's Office

Mary Lou Feroni  
St. Louis County PHHS

Bryan Hill  
Advisory Board Chair

Renae Darland  
St. Louis County Attorney's Office

Scott Meinzer  
Technology Support

**Project Staff**

Chris Ismil  
Youth Program Coordinator  
PARTNERS/IRYA  
SLC Extension

Donna Loese  
Information Specialist II  
PARTNERS/IRYA  
SLC Extension

March 30, 2009

N CONGRESS, JULY 4, 177

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Dear St Louis County Board of Commissioners:

On November 1, 2007 at a regular monthly meeting of the PARTNERS Board, a request was made by the Board to create and fund Youth Advisory positions within the school districts which Iron Range Youth in Action (IRYA) operates in Northern St. Louis County. A proposal to fund each Youth Advisor for a three year period at up to \$1,000 per year was seen as an essential part of encouraging the school districts to engage an on-site IRYA advisor. At the meeting, St. Louis County's Administration representative indicated that the County Extension Service had sufficient funds in its reserve balance to support such a proposal. After the initial funding period, the school districts would be expected to fund the positions on their own.

Iron Range Youth in Action currently works in 8 school districts in Northern St. Louis County. At this time six school districts have agreed to hire an IRYA Youth Advisor to coordinate youth programming in their respective school districts, and to reduce the intense responsibility currently placed upon the County's IRYA Youth Coordinator. It is the desire of the PARTNERS Board to have these advisors in place as soon as possible to maintain the current level of programming offered in these school districts and communities.

Thank You for your Commitment to our Youth,

PARTNERS  
Chair - Heidi Omerza  
Ely City Council  
223 W Harvey  
Ely, MN 55731

# BOARD LETTER NO. 11 - 304

FINANCE & BUDGET COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

**DATE:** August 2, 2011                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

**RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the attached abatements.

**BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the attached list of abatements.

## Abatement List for Board Approval

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

Abatements Submitted for Approval by the St. Louis County Board  
on 8/9/2011

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
270 10 3140	0	14055 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	465.82
270 10 3150	0	14056 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	511.34
270 10 3160	0	14057 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	531.18
270 10 3170	0	14058 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270 20 1170	0	14059 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	6,521.26
270 20 1180	0	14060 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	8,878.32
270 20 1190	0	14061 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	5,645.70
270 20 1200	0	14062 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	4,816.82
270 20 1210	0	14063 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	9,265.88
270 20 1220	0	14064 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	6,380.02
270 20 1230	0	14065 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	182.12
270 20 1240	0	14066 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	220.66
270 20 1300	0	14067 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	2,876.56
270 20 1320	0	14068 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	4,231.94
270 20 1870	0	14069 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	8,791.92
270 20 1900	0	14070 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	3,608.52
270 20 1960	0	14071 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	277.84
270 20 2000	0	14072 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	6,705.72
270 20 2010	0	14073 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	2,931.42
270 20 2020	0	14074 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270 20 2040	0	14075 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	4,698.92
270 20 2050	0	14076 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	6,670.70
270 20 2060	0	14077 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	295.36
270 20 2070	0	14078 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	324.54
270 20 2080	0	14079 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270 20 2090	0	14080 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270 20 2100	0	14081 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	239.34
270 20 2110	0	14082 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	361.92
270 20 2120	0	14083 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	295.36
270 20 2130	0	14084 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	324.54
270 20 2140	0	14085 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	247.50
270 20 2150	0	14086 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	335.06
270 20 2160	0	14087 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	144.76
270 20 2170	0	14088 STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	144.76

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
270	20	2180	0	14089	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	247.50
270	20	2190	0	14090	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	452.98
270	20	2200	0	14091	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	144.76
270	20	2210	0	14092	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	156.44
270	20	2220	0	14093	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	302.36
270	20	2230	0	14094	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	302.36
270	20	2240	0	14095	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	267.34
270	20	2250	0	14096	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2260	0	14097	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	210.14
270	20	2270	0	14098	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	379.42
270	20	2280	0	14099	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2290	0	14100	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	475.16
270	20	2300	0	14101	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	848.74
270	20	2310	0	14102	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	853.40
270	20	2320	0	14103	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	883.74
270	20	2330	0	14104	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	534.68
270	20	2340	0	14105	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	772.86
270	20	2350	0	14106	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	423.78
270	20	2360	0	14107	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2370	0	14108	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	771.68
270	20	2380	0	14109	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	877.90
270	20	2390	0	14110	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	848.74
270	20	2400	0	14111	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2410	0	14112	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	335.06
270	20	2420	0	14113	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	423.78
270	20	2430	0	14114	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	883.74
270	20	2440	0	14115	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	452.98
270	20	2450	0	14116	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	312.88
270	20	2460	0	14117	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2470	0	14118	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	144.76
270	20	2480	0	14119	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	239.34
270	20	2490	0	14120	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2500	0	14121	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	347.90
270	20	2510	0	14122	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	452.98
270	20	2520	0	14123	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	335.06
270	20	2530	0	14124	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	335.06

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
270	20	2540	0	14125	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	423.78
270	20	2550	0	14126	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	423.78
270	20	2560	0	14127	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	769.34
270	20	2570	0	14128	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	547.54
270	20	2580	0	14129	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	853.40
270	20	2590	0	14130	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	795.02
270	20	2600	0	14131	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	858.06
270	20	2610	0	14132	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	695.80
270	20	2650	0	14133	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	482.14
270	20	2750	0	14134	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	475.16
270	20	2960	0	14135	STATE OF MN DNR	R	Breitung	Jorgine Gornick	EXEMPT	2011	293.02
370	10	2952	0	14136	STONICH, ROSE MARIE	R	French	John Hultstrand	VALUATION	2010	955.44
185	220	2390	0	14137	WILKE, ROBERT	R	Proctor	Donna House	VALUATION	2011	386.48

# BOARD LETTER NO. 11 – 305

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 9

BOARD AGENDA NO.

**DATE:** August 2, 2011

**RE:** Contract with RadiolP for  
Mobile Data Network Upgrades

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

**RELATED DEPARTMENT GOAL:**

To enhance public safety.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a contract for mobile data network upgrades and additional user licenses.

**BACKGROUND:**

On July 6, 2010, the St. Louis County Board adopted Resolution No. 10-341, authorizing acceptance of the 2010 Community Oriented Policing Services (COPS) grant in the amount of \$500,000 to expand the mobile data capabilities and infrastructure for the North East Minnesota Enforcement and Safety Information System (NEMESIS) region. RadiolP of Longueuil, Quebec, Canada, originally provided the software system that enables mobile users to connect to the Computer Aided Dispatch System. This agreement is needed in order to upgrade the original system and add additional licenses needed for system users. The contract with RadiolP, the sole-source vendor, will be for an amount not to exceed \$232,987.50, and is identified for funding in the 2010 COPS grant budget.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into a contract with RadiolP, Longueuil, Quebec, Canada, for mobile data network upgrades and additional user licenses in an amount not to exceed \$232,987.50, payable from Fund 100, Agency 129999, Grant 12934, Project 60203005, Year 2010.

## **Contract with RadiolP for Mobile Data Network Upgrades**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the St. Louis County Sheriff's Office has received a Community Oriented Policing Services (COPS) grant with funding for mobile data network upgrades and user licenses; and

WHEREAS, the mobile data system requires upgrades and increase in user licenses; and

WHEREAS, RadiolP of Longueuil, Quebec, Canada, is the sole source vendor for these upgrades and licenses.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a contract with RadiolP, Longueuil, Quebec, Canada, to provide upgrades and licenses for the mobile data network system, payable from Fund 100, Agency 129999, Grant 12934, Project 60203005, Year 2010.

APPENDIX C

St. Louis County Sole Procurement Justification

Competitive bidding is not required "When by reason of a copyright, patent, or exclusive franchise, purchases can be only made at a standard, fixed, or uniform price and no advantage can be secured by advertisement and competitive bidding because of the noncompetitive nature of the item to be purchased..."

This form must be approved by the Director of Purchasing for any sole source procurement estimated to exceed \$25,000. The purpose of this justification is to demonstrate why it is impractical or impossible to seek competitive bids for this purchase.

Estimated amount of this purchase \$ 232,987.50 Contract period Until Completed

Please answer the following on a separate sheet in detail (referencing each question by number):

1. What is it about this purchase that makes it unique? (Patents/copyrights, need compatibility with existing – why ?, space constraints, must match equipment with another public jurisdiction, consequences if this were put out for bid, etc.)
2. What steps have you undertaken to determine that this is the only product/service that will meet your particular needs? (professional opinions/correspondence, trade publications, trade shows, visits to, or correspondence with, other institutions that have installed the same product, other site visitations, etc.)
3. Will this purchase tie us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we then need more "like" items in the future to match this one?)
4. On your attachment, please affirmatively state, "No other vendor can provide the same or a similar product/service," and enclose any other information which will help make the determination that this is a sole source procurement.

I am aware that Minnesota statutes require procurements to be competitively bid whenever practicable. The preceding statements are complete and accurate, based on my professional judgment and investigations. I also certify that no personal advantage will accrue to me or any member of my immediate family as a result of this procurement.

Director of Purchasing GARY ECKENBERG

Signature of Director of Purchasing Gary Eckenberg

Contact person and phone number Dwane Johnson 726-2936

Buyer assigned to project \_\_\_\_\_

Date: 7/28/11

# BOARD LETTER NO. 11 – 306

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 10

BOARD AGENDA NO.

**DATE:** August 2, 2011

**RE: Donation of a Mobile  
Communications Trailer to the  
Hermantown Volunteer Fire  
Department**

**FROM: Kevin Z. Gray  
County Administrator**

**Ross Litman  
Sheriff**

**RELATED DEPARTMENT GOAL:**

Effect cost efficiency in the services provided to the public.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the donation of a Sheriff's Office mobile communications trailer to the Hermantown Volunteer Fire Department.

**BACKGROUND:**

The Sheriff's Office has decommissioned the "Phoenix" mobile communications trailer and has replaced it with the new LDV command vehicle. The trailer had been purchase from FEMA in 1999 for \$1500 after the Grand Forks flooding disaster. The Hermantown Volunteer Fire Department has inquired as to the availability of this trailer to be used by its firefighters as an "EDITH" house (Exit Drills in the Home), for teaching children fire safety. The Sheriff wishes to transfer ownership of the trailer to the Hermantown Volunteer Fire Department to enhance its ability to teach fire safety. The Department intends to remodel the trailer and make it available to other agencies for public awareness training. In accordance with county Purchasing Rules, county board action is necessary for this transaction:

*Section VII Surplus Property; "The County Board must approve the transfer or sale of surplus, obsolete, or unused personal property to another public corporation for public use" Minn. State Statute Section 471.85.*

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the Sheriff's Office to transfer ownership of a 1997 30-foot Gulfstream travel trailer, VIN#1NL10TP28V1055051, at no cost to the Hermantown Volunteer Fire Department.

**Donation of Mobile Communications Trailer to the  
Hermantown Volunteer Fire Department**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, the Sheriff's Office has decommissioned the "Phoenix" mobile communications trailer, VIN#1NL10TP28V1055051, as it has been replaced with newer equipment; and

WHEREAS, the Hermantown Volunteer Fire Department has need for a mobile platform to teach public fire safety education, otherwise known as an "EDITH" house (Exit Drills in the Home); and

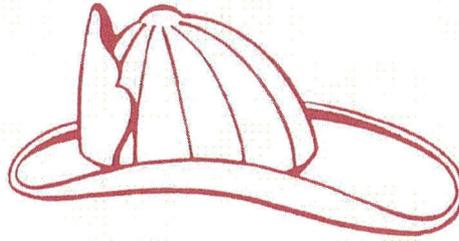
WHEREAS, the Sheriff's Office wishes to transfer ownership of this mobile communications trailer to the Hermantown Volunteer Fire Department to enhance its ability to teach fire safety.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Sheriff's Office to transfer the 1997 30-foot Gulfstream travel trailer, VIN#1NL10TP28V1055051, to the Hermantown Volunteer Fire Department.

RESOLVED FURTHER, this transfer shall be made at no cost to the Hermantown Volunteer Fire Department, except for any title transfer and registration expenses.

# HERMANTOWN VOLUNTEER FIRE DEPARTMENT

5111 MAPLE GROVE ROAD  
HERMANTOWN, MN 55811  
OFFICE: 729-3661  
FAX: 729-3662



MEMBER OF:  
MINNESOTA FIRE  
DEPARTMENT ASSOCIATION  
LAKEHEAD ASSOCIATION  
FIRE CHIEF ASSOCIATION

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July 2, 2011

Dave Phillips  
St. Louis County Sheriff Department  
100 N. 5th Avenue W.  
Duluth, MN 55802

The Hermantown Volunteer Fire Department has become aware, the St. Louis County Sheriff Department may have a used Travel Trailer which could be donated to the HVFD. HVFD is requesting, if your agency is in possession of a travel trailer which can be donated we would like you to consider donating it. The purpose of this request is convert the travel trailer into a EDITH house for training. The Exit Drills in the Home (EDITH) would be used as a training tool, with in the regional area, to assist with fire prevention and training. Your consideration in this matter is greatly appreciated.

Wallace Johnson

  
Hermantown Volunteer Fire Department  
Assist Fire Chief

# BOARD LETTER NO. 11 - 307

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** August 2, 2011      **RE:** Acceptance of Quotes for  
Bridge Projects on CSAH 83  
(Lavelle Township) and CR 267  
(Alden Township)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to accept quotes for major project materials for bridges on County State Aid Highway (CSAH) 83 in Lavell Township and County Road (CR) 267 in Alden Township.

**BACKGROUND INFORMATION:**

As authorized by the St. Louis County Board, quotes were received on April 28, 2011 for project materials for a bridge on CSAH 83 and on May 6, 2011 for a bridge on CR 267. The Public Works Department budgeted \$80,000 for the total bridge costs on CSAH 83 and \$80,000 for the total bridge costs on CR 267. Quotes over \$50,000 require County Board approval per county Purchasing Rules. These projects, along with their financing, are shown below:

- Project:** MP 83-61894, County Project 61894.  
**Location:** CSAH 83 over stream in Lavell Twp., length 0.1 mi.  
**Traffic:** 25  
**PQI:** N.A.  
**Construction:** Purchase of Concrete Culverts  
**Funding:** Fund 200, Agency 203208, Object 651000 Culverts - Concrete

**Anticipated Start Date:** August 22, 2011  
**Anticipated Completion Date:** September 24, 2011  
**Engineer's Estimate:** \$50,000.00 – Concrete Culvert  
**Budgeted Amount:** \$50,000.00 – Concrete Culverts

**Quotes Concrete:**

<b>Cretex Concrete Products</b> Maple Grove, MN	<b>\$57,088.35 (+\$7,088.35, +14.17%)</b>
Hancock Concrete Products Hancock, MN	\$59,065.25 (+\$9,065.25, +18.13%)

In addition, Public Works staff will perform additional work from the bridge division budget for seeding and other minor work on the project.

2. **Project:** MP 267-78113, County Project 78113  
**Location:** CR 267 over stream in Alden Twp., length 0.1 mi.  
**Traffic:** 25  
**PQI:** N.A.  
**Construction:** Purchase of Metal Culverts  
**Funding:** Fund 200, Agency 203251, Object 650900 Culverts - Metal

**Anticipated Start Date:** August 22, 2011  
**Anticipated Completion Date:** September 24, 2011  
**Engineer's Estimate:** \$50,000.00 – Metal Culvert  
**Budgeted Amount:** \$50,000.00 – Metal Culverts

**Quotes Metal:**

<b>Contech Construction Products</b> Alexandria, MN	<b>\$65,500.00 (+\$15,500.00, +31.00%)</b>
Johnston Fargo Culvert, Inc. St. Paul, MN	\$71,553.50 (+\$21,553.50, +43.11%)

In addition, Public Works staff will perform additional work from the bridge division budget for seeding and other minor work on the project.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize acceptance of the quote from Cretex Concrete Products for MP 83-81894 for Concrete Culverts, and acceptance of the quote from Contech Construction Products for MP 267-78113 for Metal Culverts, payable from Fund 200, Agency 203208, Object 651000 for Concrete Culverts, and Fund 200, Agency 203251, Object 650900 for Metal Culverts.

**Acceptance of Quotes – Concrete Culverts for  
Bridge on CSAH 83**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, quotes have been received by the St. Louis County Public Works Department for the following project:

MP 83-61894, County Project 61894 for project materials for a bridge on County State Aid Highway 83 in Lavell Twp., length 0.1 mi.

WHEREAS, quotes were received in the Public Works Facility in Virginia, MN, and the low quote determined.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the quote for Concrete Culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Cretex Concrete Products, Inc.	6550 Wedgewood Rd. Maple Grove, MN 55311	\$57,088.35

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203208, Object 651000 for Concrete Culverts.

**Acceptance of Quotes – Metal Culverts for  
Bridge on CR 267**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, quotes have been received by the St. Louis County Public Works Department for the following project:

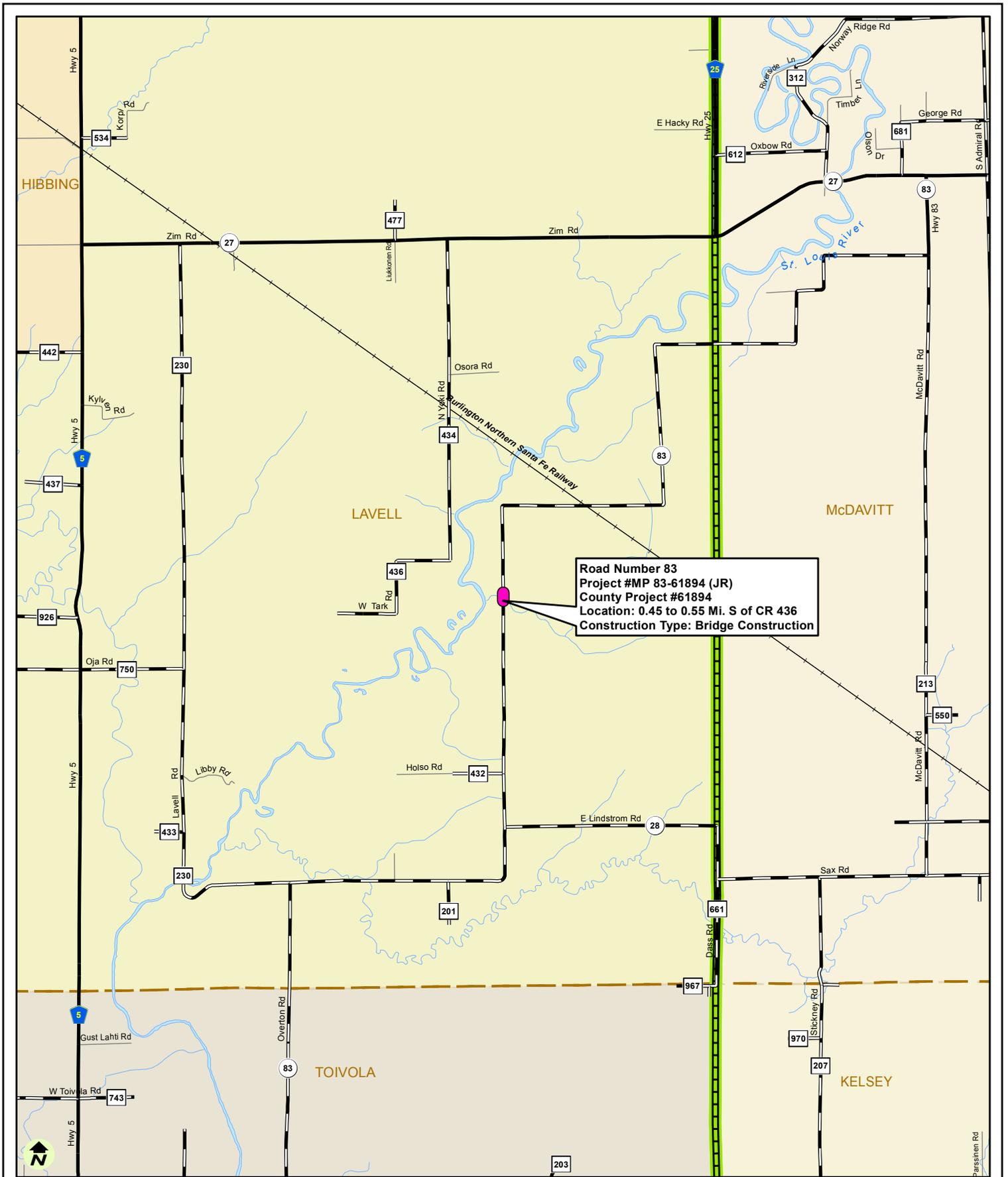
MP 267-78113, County Project 781134 for project materials for a bridge on County Road 267 in Alden Twp., length 0.1 mi.

WHEREAS, quotes were received in the Public Works Facility in Virginia, MN, and the low quote determined.

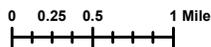
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the quote for Metal Culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Contech Construction Products, Inc.	8301 State Hwy 29 N Alexandria, MN 55308	\$65,500.00

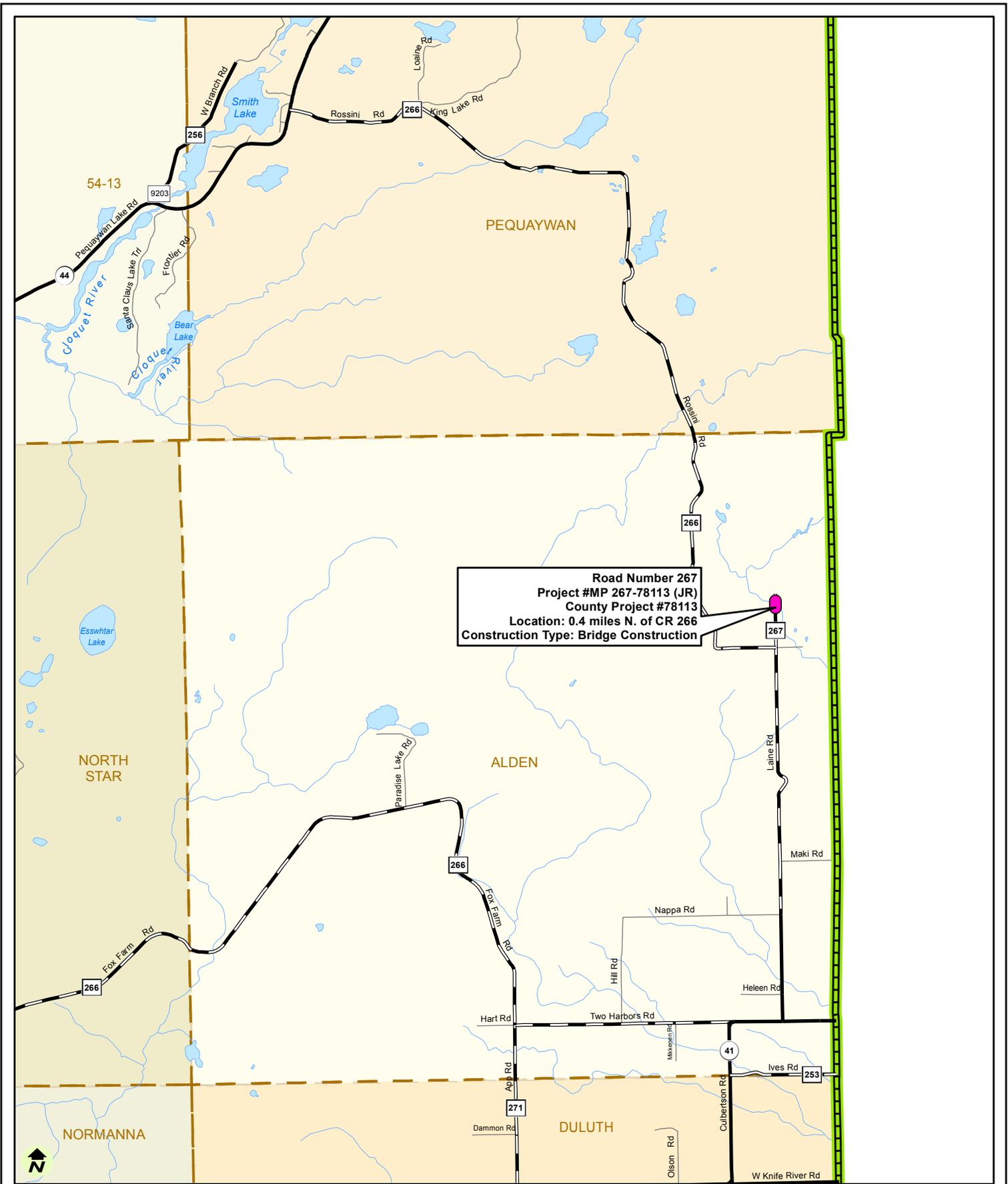
RESOLVED FURTHER, that the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203251, Object 650900 for Metal Culverts.



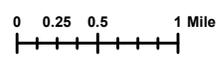
St. Louis County 2011 Road & Bridge Construction



Map Components	
	2011 Road & Bridge Construction
	Bridge Construction
	Interstate Highway
	U.S./State Highway
	Paved County Road
	Gravel County Road
	Railroad
	Commissioner District
	Township
	City/Town
	Lake



St. Louis County 2011 Road & Bridge Construction



Map Components		
	2011 Road & Bridge Construction	Interstate Highway
	Bridge Construction	U.S./State Highway
		Paved County Road
		Gravel County Road
		Railroad
	Commissioner District	Township
	City/Town	Lake

# BOARD LETTER NO. 11 - 308

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** August 2, 2011                      **RE:** Health Insurance Administrative  
Services Award of Proposal

**FROM:** Kevin Z. Gray  
County Administrator

Donald Dicklich  
County Auditor

James R. Gottschald  
Employee Relations Director

### **RELATED DEPARTMENT GOAL:**

A strong county infrastructure through innovation, responsible stewardship of county resources, and cost-effective and efficient programs.

### **ACTION REQUESTED:**

The St. Louis County Board is requested to accept the health care administrative services proposal submitted by Blue Cross Blue Shield of Minnesota and authorize an administrative service agreement with Blue Cross Blue Shield effective January 1, 2012.

### **BACKGROUND:**

Since St. Louis County does not purchase group insurance for employees and its plan is self insured the county is not required to conduct a Request for Proposal for administrative services. However, it is appropriate that the county re-evaluate its insurance carrier options from time to time. These services were last subject to competitive proposals in 1994 when Blue Cross Blue Shield of Minnesota was selected as the insurance carrier.

In February 2011, the Employee Relations Department requested the Purchasing Division to solicit competitive proposals from health insurance carriers interested in providing administrative health insurance services to the county beginning in January 2012. The decision to explore insurance carrier alternatives was not driven by any level of dissatisfaction with the present carrier, but rather to ensure a continuation of the best available group health plan value.

Competitive proposals were received from five carriers: HealthPartners, Medica, Preferred One, Blue Cross Blue Shield, and HealthEZ. The county and its health insurance

consultant conducted thorough analysis of the proposals, and interviewed and visited the home offices of the top three finalists. It was concluded that Blue Cross Blue Shield of Minnesota provided the best proposal in terms of lowest fixed annual costs, network coverage, employee wellness incentives, provider contracting, and overall value.

Blue Cross Blue Shield of Minnesota proposed a flat \$29.84 per contract per month rate for administrative costs and a flat \$5.52 per contract per month for stop-loss insurance in 2012 with rate guarantees in place for the 2013-2016 plan years. The proposed 2012 administrative cost represents a 0% increase over the current 2011 rates. In addition, Blue Cross proposed a \$150,000 wellness grant to be used for any wellness related purpose.

Blue Cross Blue Shield of Minnesota has proven to be an excellent business partner over the years, a flexible resource for meeting the changing health insurance needs of our covered members, and able to meet the high standards set by Administration and the Health Insurance Committee.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the following for 2012:

- Accept the Blue Cross Blue Shield health plan administrative services proposal in response to the county's recent health plan Request For Proposal;
- Authorize a Blue Cross Blue Shield administrative service fee of \$29.84 per contract per month;
- Authorize a Medical plan stop-loss insurance fee of \$5.52 per contract per month

## Health Insurance Administrative Services - Award of Proposal

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County solicited competitive proposals from health insurance carriers interested in providing administrative health insurance services to the county for the plan year beginning in January 2012; and

WHEREAS, competitive proposals were received from five carriers: HealthPartners, Medica, Preferred One, Blue Cross Blue Shield, and HealthEZ; and

WHEREAS, it was concluded that Blue Cross Blue Shield of Minnesota offered the best alternative in terms of lowest fixed annual costs, network coverage, employee wellness incentives, provider contracting, and overall group health plan value.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board awards the group health plan administrative services contract to Blue Cross Blue Shield of Minnesota, for 2012, with rate guarantees in place for the 2013-2016 plan years.

RESOLVED FURTHER, that a 2012 per contract per month administrative service fee of \$29.84 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, that a 2012 per contract per month stop-loss rate of \$5.52 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, that the appropriate county officials are authorized to execute contracts for administrative services of the health plan for the time period covering January 1 – December 31, 2012 as set forth above.